



ADU and JADU APPLICATION

City of Hawaiian Gardens | Community Development Department
21815 Pioneer Boulevard, Hawaiian Gardens, CA 90716
Ph: (562) 420-2641 · Fax: (562) 420-8521 | www.hgcity.org

Please complete all the items listed below. Incomplete applications will not be accepted. Attach plans (site plan floorplan, elevations) after consultation with a planner. **Submit applications during counter hours only.**

I. APPLICATION TYPE

Accessory Dwelling Unit (ADU)

Junior Accessory Dwelling Unit (JADU)

II. SITE INFORMATION

Address: _____

Zoning Classification: _____ General Plan: _____

Previous Discretionary Approvals: Yes : No: If yes, please list: _____

Total Floor Area of Existing Primary House Unit(s): _____ square feet

III. CONTACT INFORMATION

Applicant Information:

Property Owner (s): _____

Property Owner(s) Mailing Address: _____

Property Owner Phone Number and Email Address: _____

Architect/Designer Name: _____

Architect/Designer Mailing Address: _____

Architect/Designer Phone Number and Email Address: _____

ADU/JADU Project Description:

Total Floor Area of Proposed Accessory Dwelling Unit (ADU/JADU): _____ square feet

ADU Height: _____ feet

Type of ADU: Attached _____ Detached _____ Junior Accessory Dwelling Unit (JADU) _____

For Staff Use Only

Case #:	CEQA Exempt: Yes <input type="checkbox"/> No <input type="checkbox"/>
Fee Amount:	Fees Paid: Yes <input type="checkbox"/> No <input type="checkbox"/>
Date Filed:	Received by:
Associated Applications:	

IV. OWNER/APPLICANT DECLARATIONS

The undersigned hereby declares under penalty of perjury that he/she is the legal owner of the property. The undersigned also assumes the responsibility for this application and agrees to enforce and abide by any conditions of approval in the implementation and exercise of the granted entitlement.

DATE: _____ OWNER NAME (Print): _____

OWNER SIGNATURE: _____

The undersigned hereby declares under penalty of perjury that he/she has the authority to make such application for approval.

DATE: _____ APPLICANT NAME (Print): _____

APPLICANT SIGNATURE: _____

Note: The applicant/owner will be required to furnish proof of ownership.

V. FEES

Application Type	Full Cost	Resident Cost	Senior Cost
Accessory Dwelling Unit (ADU) Plot Plan*	\$371	\$278	\$186
Junior Accessory Dwelling Unit (JADU)*	\$371	\$278	\$186

*Cost is for ADU/JADU project with less than 2,000 square feet.
Fee is per application/request. See planning staff for more information.

VI. PROJECT DESCRIPTION

(Please be specific and detailed, attach additional sheets as necessary)



PLAN SUBMITTAL CHECKLIST

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I. SUBMITTAL CHECK LIST

Please supply 3 of the following exhibits:

Note: One 8½" x 11" reduced set of the complete plans is also required.

Site Plan Instructions: Site plan must be a full page. Full sized 24' x 36'.

*Draw a site plan showing the boundary of all buildings on site including main dwelling unit and garage to be converted to an ADU. See the sample site plan included.

- Show all buildings and buildings within 100' of the property
- Property lines
- Easements
- Parking spaces and drive aisles
- Landscaping
- Walls and fences
- Drainage
- Include fully tabulated legend to include:
 - Lot size
 - Structures
 - Proposed and existing lot coverage
 - Zoning designation
 - Owner and address
- The plan shall be fully dimensioned and drawn to a standard scale (1:10, 1:20, 1/4" = 1', 1/8" = 1', etc.) with north arrow and graphic scale.

Floor Plans: Show the entire floor plan of the building. The plan(s) shall include:

- The location and size of all important internal features
- Indicate size of each room in square feet
- Clearly identify existing and proposed features (walls, windows, doors, etc.)
- The plan shall be fully dimensioned and drawn to a standard scale (1:10, 1:20, 1/4" = 1', 1/8" = 1', etc.)

Building Elevations: Show a two-dimensional side view of all affected sides of the building(s).

The plan(s) shall:

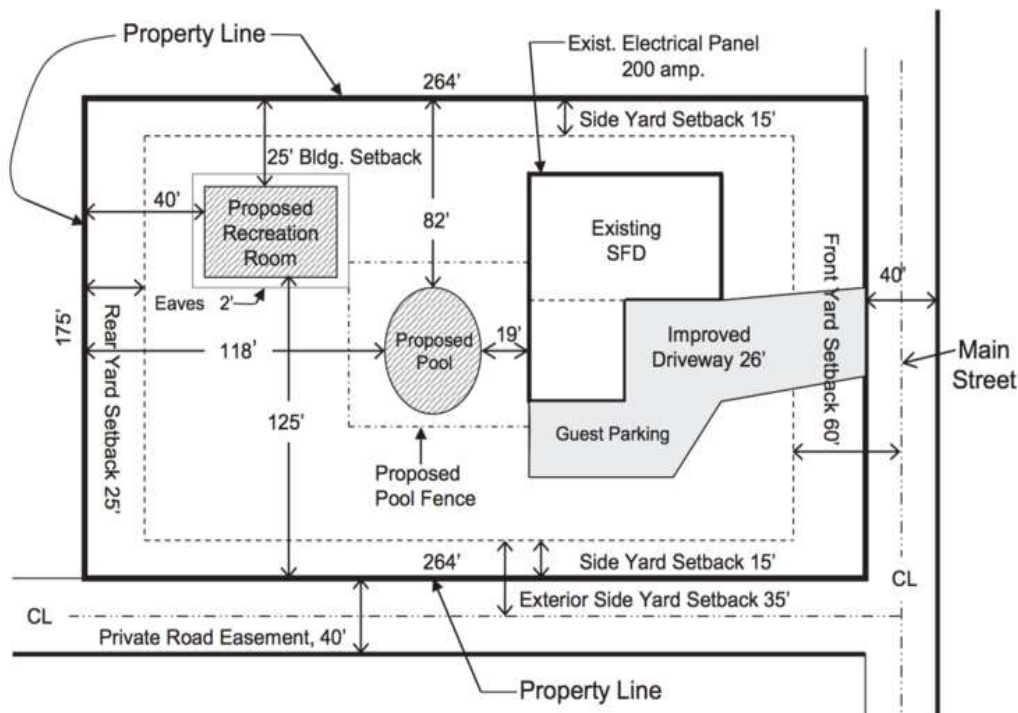
- Specify all design features, colors and materials
- Clearly show the architectural character of the building
- Clearly identify what is existing and proposed
- Be fully dimensioned and drawn to a standard scale at least 1/8" = 1' in size or greater



Utility Site Plan:

- Indicate utilities, and right-of-way improvements existing and proposed; sewer and water services and connections; water and sewer lines; fire service calculations; utility meters, lines, sizes, cable television connection, and other service information as included in project.

SITE PLAN SAMPLE



Stormwater Notes:

1. Stormwater BMPs must be shown on the plot plan or on an Erosion Control Plan that is a separate page of the plans. See form PDS 272 for a sample of how these BMPs must be presented.
2. If a grading or topographic plan is used, the grading and topographic information must not interfere with the clarity and presentation of the plot plan information.