



City of Hawaiian Gardens  
**Adopted Budget**  
Fiscal Year 2013-2014

July 22, 2013



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CITY OF HAWAIIAN GARDENS  
List of Elected and Appointed Officials  
Fiscal Year 2013-2014

Elected Officials

Mayor	Victor A. Farfan
Mayor Pro Tem	Michael S. Gomez
Councilmember	Michiko Oyama-Canada
Councilmember	Reynaldo Rodriguez
Councilmember	Barry Bruce

Appointed Officials

City Manager	Ernesto Marquez
City Attorney	Omar Sandoval
City Clerk	Sue Underwood
Community Development Director	Joseph Colombo
Finance Director/Treasurer	Vacant
Human Resources Manager	Raylette Felton
Human Services Director	Steve J. Gomez
Public Works Superintendent	Joe Vasquez





# CITY OF HAWAIIAN GARDENS

*"Our Youth-Our Future"*

June 11, 2013

Honorable Mayor and Council:

## **INTRODUCTION**

I am privileged to present to the City Council of Hawaiian Gardens the adopted budget for Fiscal Year 2013-2014.

The General Fund revenues over the past five years enabled the completion of several large scale Capital Projects which have proven to be of great value to our community;

- The Hawaiian Gardens Library and Public Safety Center
- The Fedde Middle School Sports Complex
- The Southwest Quadrant Improved Lighting Project
- The Veterans Memorial Project
- The Public Safety Memorial Project

Additionally, the city funded several programs and services beneficial to the residents of Hawaiian Gardens such as:

- City Wide Recreational and Transit programs at minimal cost
- Funded summer school for several years
- Provided afterschool tutoring at several recreational sites
- Allocated resources for a Community Outreach Program
- A low cost tattoo removal program
- Donations to local schools and youth nonprofit sports groups
- Provided meals for our seniors at no cost
- Residential and Commercial Facade and Beautification Programs

## **FISCAL POLICY**

The City of Hawaiian Gardens has been fortunate to benefit from revenue in excess of expenditures for a number of years; allowing us to go beyond baseline municipal services and instituting an emergency reserve fund. The city has currently listed \$13,900,000 as a General Fund Reserve and \$750,000 for Equipment Replacement from the unassigned balance of the General Fund. These amounts are calculated by adding the available resources (estimated beginning fund balance and revenues) and subtracting appropriations (use of funds for expenditures, transfers to other funds, and the Fiscal Year 2013-14 contribution to the Reserve) to result in an ending balance of \$19,702,678.

The \$13,900,000 current reserve balance along with the budgeted \$1,100,000 Fiscal Year 2013-2014 Contribution will result in a fully funded \$15,000,000 reserve and a \$750,000 Equipment Replacement reserve as of June 30, 2014, thus the City will continue to maintain a strong financial position in the General Fund. These reserves have not yet been formally separated from our unassigned fund balance, however starting with the FY 2012-13 audit the City will formally adopt these reserves and they will be separated from the unassigned fund balance in accordance with generally accepted accounting principles.

## **FISCAL YEAR 2013-2014 BUDGET FORECAST**

The City of Hawaiian Gardens along with many cities in the State is facing declining revenues; the RDA has been dissolved by the State, there have been severe cutbacks in CDBG grants, and Casino revenues are down.

In order to balance the budget, \$1,899,517 in cuts was made to General Fund in the preliminary budget; preventing the use of general fund reserves, which should only be utilized in the event of an emergency. These cuts are listed in the appendix of the budget. The Preliminary Budget has been revised to reflect the final cuts and adjustments as directed by the City Council. Despite the cuts, the City will continue to provide a high level of services to the residents of Hawaiian Gardens.

Staff and I worked on reviewing and recommending the following adjustments for fiscal Year 2013-2014:

General Government	\$1,000,350
Public Safety	\$ 367,267
Public Works	\$ 27,000
Human Services	\$ 147,900
Community Development	\$ 157,000
Transfers-Out to Other Funds	\$ 200,000
Total Cuts	\$1,899,517



After consideration of the reserves, the General Fund balance will be further impacted by an adjustment of more than \$4.8 million due to the disallowance of the loan between the City and the Redevelopment Agency by the California Department of Finance. This will result in all of the fund balance being committed with approximately \$179,000 available to fund future budgetary needs. It is possible that in future years the Department of Finance may allow some of this loan to be paid off, (although the interest rate will be limited to the much lower "LAIF" rate which is around 1 percent rather than the expected 8+ percent). If this happens, staff recommends that the money be used towards reducing the City's substantial unfunded liabilities.

The City has substantial future unfunded liabilities of more than \$12 million. This amount includes an estimated \$500,000 commitment to build a Native American Memorial at the Fedde Center and for repairs to the Lee Ware Facility. Other Liabilities include; compensated absences, amounts owed the City's Liability Insurance pool for "retrospective contributions" (which happens when the losses turn out to be more than expected), future costs related to post retirement health insurance paid for retired employees, and cost of the upgraded PERS benefit plan that changed from 2% at 55 to 2.7% at 55.

## **GENERAL FUND LONG TERM PROJECTION**

For the first time, this year's budget includes a five year projection. This long term picture shows that there will be a positive variance between revenues and expenditures in future years. It is important to note that a budget is based upon estimates and things can change rapidly, this is even truer with respect to long term projections.

## **OTHER FUNDS**

For the most part the expenditures of other funds are routine uses of special revenues set aside for specific purposes. The City's General Fund has an appropriation of \$146,250 to purchase \$195,000 in grant funds at a discount of 25% for the Proposition A Fund in order to subsidize transportation services. The City is also continuing its \$225,000 subsidy of the Housing Authority Section 8 Fund.

Due to the dissolution of the Redevelopment Agency and severe cutback in CDBG funding, the Beautification, Residential Rehabilitation, and Commercial Rehabilitation programs previously funded from these funds have been suspended. Only \$114,000 in Capital expenses is proposed for the Design Phase of the Native American Memorial at the Fedde Center, and major repairs to the Lee Ware Center Pool. As noted above, an additional \$500,000 is estimated for capital improvements in a future fiscal year. On a positive note, the Clean Air Fund will provide funding to purchase one hybrid vehicle and two hybrid trucks which will be more efficient to operate and less polluting. Finally, the Development Impact Fee Fund has been created to account for the anticipated \$2,000,000 in development fees as part of the Casino development agreement. These funds can only be used for capital improvements and may not be used for maintenance or operations.

## **CONCLUSION**

It is proposed for the budget resolution to give the City Manager the authority to transfer between budget line items within a fund, as long the ending fund balance is not impacted. This is necessary in order to afford the City Manager the flexibility to deal with unforeseen budget issues in a timely manner.

Although the list of revisions is extensive, the overall impacts to the services we provide the community and our employees will be minimal. There's a bright future that lies ahead of us, and this will be a great opportunity for us to reassess our current levels of services and improve overall effectiveness and efficiency citywide. Although our Casino License Fees are down, the local economy is still showing signs of recovery as evident by recent economic development activity highlighted by the Redevelopment of the Hawaiian Gardens Casino, and the addition of several national tenants in our city including a Wal-Mart Neighborhood Market, a Starbucks Coffee shop, and clothing retailer Platos Closet.

I want to thank all City Staff who work hard every day with the mutual goal of improving the quality of life for our residents and those who do business in our City. I would also like to thank all the staff who were directly involved in the development of this budget.

Sincerely,

Ernesto Marquez,  
City Manager

<u>FUND #</u>	<u>Fund Name</u>	<u>Estimated July 1, 2013 Balance</u>	<u>Revenues</u>	<u>Expenditures</u>	<u>Capital Projects</u>	<u>Transfer</u>	<u>Reserve</u>	<u>Estimated June 30, 2014 Balance</u>
01	General Fund (1)	\$ 19,652,081	\$ 14,483,849	\$ (12,774,252)	-	\$ (559,000)	\$ (1,100,000)	19,702,678
02	Gas Tax Fund	(167,488)	468,589	(464,642)	-	180,000	-	16,459
03	Supp. Public Safety Prg. Fund	77,124	100,000	(100,000)	-	-	-	77,124
04	Traffic Safety Fund	69,973	17,000	(91,800)	-	40,000	-	35,173
05	Clean Air Fund	199,291	17,000	(191,000)	-	-	-	25,291
06	Proposition C Fund	208,538	201,454	(347,366)	-	-	-	62,626
07	Proposition A Fund	62	437,870	(413,072)	-	-	-	24,860
09	TDA 3 Fund	7,000	11,659	-	-	-	-	18,659
28	Section 8 (Housing Auth) Fund	294,218	1,356,612	(1,621,422)	-	225,000	-	254,408
10	CDBG Fund	-	184,587	(184,587)	-	-	-	0
21	Landscape & Lighting Dist Fund	396,184	246,000	(256,159)	-	-	-	386,025
24	Measure R Fund	324,545	151,090	-	(400,000)	-	-	75,635
30	Capital Long-Term & Spec Proj	-	-	-	(114,000)	114,000	-	0
31	Development Impact Fee Fund	-	2,000,000	-	-	-	-	2,000,000
<b>City Total (2)</b>		<b>\$ 21,061,528</b>	<b>\$ 19,675,710</b>	<b>\$ (16,444,300)</b>	<b>\$ (514,000)</b>	<b>\$ -</b>	<b>\$ (1,100,000)</b>	<b>\$ 22,678,938</b>

- (1) Includes General Fund Reserves and other reservations of fund balance. The beginning fund balance has been netted against deficits in the Traffic Safety and Capital Fund.  
(2) This budget does not include Successor Agency Funds.

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

<b>BUDGET SUMMARY GENERAL FUND # 01 DEPARTMENT</b>		<b>FY 2011/12 ACTUAL EXPENDITURES</b>	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 PRELIMINARY BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>	<b>TOTAL CUTS</b>
<b>GENERAL GOVERNMENT</b>	<b>Dept#</b>						
CITY COUNCIL	4110	\$156,911	\$170,885	\$173,591	\$184,421	\$180,421	\$4,000
CITY MANAGER	4120	\$275,444	\$473,065	\$519,482	\$524,302	\$491,802	\$32,500
CITY ATTORNEY	4130	\$137,651	\$160,000	\$161,000	\$161,000	\$160,000	\$1,000
CITY CLERK	4140	\$386,797	\$354,717	\$369,022	\$409,339	\$393,839	\$15,500
FINANCE	4150	\$575,772	\$635,817	\$642,217	\$692,124	\$635,124	\$57,000
NON-DEPARTMENTAL	4190	\$2,121,552	\$2,125,453	\$2,361,820	\$2,129,653	\$1,289,153	\$840,500
INFORMATION TECHNOLOGY	4191	\$210,254	\$202,208	\$230,017	\$254,402	\$234,402	\$20,000
CARD CLUB	4195	\$24,700	\$26,100	\$25,000	\$25,000	\$25,000	\$0
PERSONNEL	4200	\$249,289	\$283,068	\$344,690	\$368,896	\$339,046	\$29,850
		\$4,138,370	\$4,431,313	\$4,826,839	\$4,749,137	\$3,748,787	\$1,000,350
<b>PUBLIC SAFETY</b>							
COMMUNITY SVCS PUBLIC SAFETY	4210	\$2,963,635	\$3,411,033	\$3,233,928	\$3,708,491	\$3,344,224	\$364,267
PUBLIC SAFETY COMMISSION	4182	\$3,275	\$4,600	\$8,500	\$7,500	\$4,500	\$3,000
LIBRARY & PUBLIC SAFETY CENTER	4212	\$176,939	\$0	\$0	\$0	\$0	\$0
		\$3,143,849	\$3,415,633	\$3,242,428	\$3,715,991	\$3,348,724	\$367,267
<b>PUBLIC WORKS</b>							
PUBLIC WORKS	4311	\$1,273,930	\$1,179,645	\$1,262,809	\$1,243,531	\$1,216,531	\$27,000
PARKS & FIELDS	4418	\$209,769	\$198,695	\$208,232	\$161,761	\$161,761	\$0
		\$1,483,699	\$1,378,340	\$1,471,041	\$1,405,292	\$1,378,292	\$27,000
<b>HUMAN SERVICES</b>							
ADMINISTRATION	4410	\$491,088	\$466,123	\$520,841	\$528,966	\$481,466	\$47,500
SUMMER LUNCH	4411	\$97,252	\$86,142	\$90,142	\$92,300	\$92,300	\$0
CLARKDALE PARK	4422	\$97,108	\$100,025	\$106,658	\$101,671	\$100,171	\$1,500
YOUTH SPORTS	4413	\$345,281	\$331,476	\$318,459	\$375,921	\$368,921	\$7,000
ADULT SPORTS	4414	\$148,474	\$116,819	\$174,689	\$175,751	\$161,851	\$13,900
TEEN CENTER	4423	\$40,192	\$26,602	\$107,034	\$0	\$0	\$0
SPECIAL EVENTS	4421	\$491,764	\$355,039	\$383,884	\$378,353	\$346,353	\$32,000
C. ROBERT LEE	4415	\$638,847	\$519,248	\$594,149	\$525,010	\$504,010	\$21,000
LEE WARE PARK	4416	\$91,220	\$103,942	\$109,381	\$121,577	\$117,577	\$4,000
LEE WARE POOL	4417	\$162,372	\$141,943	\$181,815	\$124,290	\$122,290	\$2,000
SENIOR CITIZENS CENTER	4419	\$302,603	\$319,537	\$310,050	\$337,243	\$328,743	\$8,500
COMMUNITY OUTREACH SERVICES	4425	\$93,883	\$131,069	\$143,609	\$105,683	\$105,683	\$0
ALTERNATIVE TO GANG (ATGM)	4426	\$115,351	\$109,711	\$114,829	\$111,400	\$103,900	\$7,500
FEDDIE SPORTS COMPLEX	4427	\$149,265	\$151,033	\$137,651	\$165,851	\$165,851	\$0
RECREATION COMMISSION	4409	\$5,739	\$7,500	\$7,500	\$7,500	\$4,500	\$3,000
		\$3,270,439	\$2,966,209	\$3,300,691	\$3,151,516	\$3,003,616	\$147,900
<b>COMMUNITY DEVELOPMENT</b>							
PLANNING	4180	\$717,137	\$836,271	\$1,146,489	\$847,033	\$724,033	\$123,000
PLANNING COMMISSION	4181	\$6,578	\$2,500	\$10,000	\$9,500	\$5,500	\$4,000
BUILDING	4314	\$169,458	\$233,225	\$361,750	\$361,900	\$331,900	\$30,000
ENGINEERING	4312	\$185,961	\$225,400	\$273,400	\$233,400	\$233,400	\$0
		\$1,079,134	\$1,297,396	\$1,791,639	\$1,451,833	\$1,294,833	\$157,000
<b>TOTAL GENERAL FUND EXPENDITURES</b>		<b>\$13,115,490</b>	<b>\$13,488,891</b>	<b>\$14,632,638</b>	<b>\$14,473,769</b>	<b>\$12,774,252</b>	<b>\$1,699,517</b>
<b>TRANSFERS TO OTHER FUNDS</b>		<b>\$1,743,094</b>	<b>\$5,159,272</b>	<b>\$1,697,000</b>	<b>\$759,000</b>	<b>\$559,000</b>	<b>\$200,000</b>
<b>GRAND TOTAL USES OF FUNDS</b>		<b>\$14,858,584</b>	<b>\$18,648,163</b>	<b>\$16,329,638</b>	<b>\$15,232,769</b>	<b>\$13,333,252</b>	<b>\$1,899,517</b>

Note: Total appropriations after deducting cuts and FY13-14 reserve contribution are \$14,433,252

Includes \$12,000 in additional appropriations which were added to the Non-Department Budget during the budget study sessions.

**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 01 - General Fund**

<b>I. REVENUES:</b>	<b>FY 2011/12 ACTUAL REV/EXP</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 ADOPTED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
Taxes	2,408,467	2,427,024	2,552,918	2,252,043
Licenses & Permits	826,750	1,153,944	770,806	977,310
Fines & Forfeitures	68,347	81,000	79,000	74,000
Use of Money & Property	118,092	172,888	105,000	172,888
State Subventions	14,398	19,312	20,000	17,512
Federal/State/Private Grants	877,335	479,365	638,000	94,000
Fees for Services	352,256	240,000	385,000	214,200
Miscellaneous Revenue	12,409,528	11,371,586	13,228,170	10,681,896
Operating Transfers-In	42,805	0	0	0
<b>TOTAL</b>	<b>17,117,978</b>	<b>15,945,119</b>	<b>17,778,894</b>	<b>14,483,849</b>
<b>II. EXPENDITURES:</b>				
A. Operational Budget				
Salaries & Benefits	(5,813,391)	(5,224,826)	(6,178,664)	(5,848,638)
Maintenance & Operations	(7,302,099)	(8,264,065)	(8,453,974)	(6,925,614)
<b>TOTAL</b>	<b>(13,115,490)</b>	<b>(13,488,891)</b>	<b>(14,632,638)</b>	<b>(12,774,252)</b>
<b>DEBT SERVICE</b>				
<b>EXCESS/(DEFICIENCY) OF REVENUES OVER EXPENDITURES (Operational)</b>				
	4,002,488	2,456,228	3,146,256	1,709,597
B. Capital Outlay	0	0	0	0
C. Capital Projects	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>				
			0	0
Description & Fund Number				
Prop A Operations #07	(177,068)	(80,000)	(184,000)	0
Prop C Operations Fd #06	(310,239)	(370,000)	(370,000)	0
Section 8 #28	(230,000)	(225,000)	(225,000)	(225,000)
Supplemental Public Safety #03	(69,027)	(111,624)	0	0
Traffic Safety #04	(199,233)	0	(80,000)	(40,000)
Capital Projects Fund Transfers #30	(500,000)	(4,339,677)	(690,000)	(114,000)
Landscape & Lighting District #21	0	0	0	0
Measure R #24	(42,805)	0	0	0
State Gas Tax #02	(180,654)	0	(180,000)	(180,000)
CDBG #10	(34,069)	(32,971)	32,000	0
<b>TOTAL</b>	<b>(1,743,094)</b>	<b>(5,159,272)</b>	<b>(1,697,000)</b>	<b>(559,000)</b>
<b>EXCESS/(DEFICIENCY) OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>				
	2,259,394	(2,703,044)	1,449,256	1,150,597
<b>IV. FUND BALANCE, Beginning</b>	20,095,731	22,355,125	19,036,389	19,652,081
<b>V. FUND BALANCE, Ending (* )</b>	22,355,125	19,652,081	20,485,645	20,802,678
<b>ADJUSTMENTS TO ENDING FUND BALANCE</b>				
<b>FY 2013-14 EXPENDITURE CUTS (Included in totals for departments)</b>				included above
<b>FY 2013-14 RESERVE CONTRIBUTION</b>				(1,100,000)
<b>ENDING FUND BALANCE FY 2013-14</b>				<b>19,702,678</b>

\*Includes Reserves

**CITY OF HAWAIIAN GARDENS GENERAL FUND  
FISCAL YEAR 2013-2014 FIVE YEAR BUDGET PROJECTION**

	FY 2010/11 ACTUAL AUDITED	FY 2011/12 ACTUAL UNAUDITED	FY 2012/13 YEAR TO DATE (APRIL, 2013)	FY 2012/13 ESTIMATED (APRIL, 2013)	As Amended FY 2012/13 ADOPTED BUDGET	FY 2013/14 ADOPTED BUDGET	FY 2014/15 PROJECTED BUDGET	FY 2015/16 PROJECTED BUDGET	FY 2016/17 PROJECTED BUDGET	FY 2017/18 PROJECTED BUDGET
<b>TAXES</b>										
3110 Property Tax Allocation (Secured incl Supplemental)	9,250	23,857	21,682	20,880	442,964	20,880	21,298	21,724	22,158	22,601
3111 Property Tax Allocation (Unsecured incl in Acct# 3110 after 10-11)	12,726	-	-	-	-	-	-	-	-	-
3112 Dissolution Tax Increment	-	278,413	151,656	209,865	-	59,374	60,561	61,772	63,008	-
3115 Pub. Sfty. Augmentation Tax	-	13,868	8,746	14,500	10,000	14,500	14,935	15,383	15,845	16,320
3107 ERAF III Shift	-	-	-	-	-	-	-	-	-	-
3120 Sales Tax	491,416	560,124	329,426	556,080	550,000	561,437	578,280	595,629	613,497	631,902
3105 Property Tax in lieu of Sales Tax	162,868	162,974	103,972	218,920	175,000	186,563	190,294	194,100	197,982	201,942
3106 Property Tax in Lieu of VLF	1,244,993	1,249,199	631,843	1,258,884	1,240,954	1,258,884	1,284,062	1,309,743	1,335,938	1,362,657
3141 Tobacco Business License	-	-	4,182	6,150	-	6,150	6,150	6,150	6,150	6,150
3150 Transfer Tax	14,089	17,734	13,350	16,245	10,000	16,245	16,570	16,901	17,239	17,584
3158 Transient Occupancy Tax	97,602	102,298	80,427	125,500	124,000	128,010	130,570	133,182	135,845	138,562
<b>TOTAL</b>	<b>2,032,944</b>	<b>2,408,467</b>	<b>1,345,284</b>	<b>2,427,024</b>	<b>2,552,918</b>	<b>2,252,043</b>	<b>2,302,720</b>	<b>2,354,583</b>	<b>2,407,662</b>	<b>2,397,718</b>
<b>LICENSES AND PERMITS</b>										
3311 Business License	146,305	148,941	151,470	160,000	145,000	160,000	164,800	169,744	174,836	180,081
3312 Bingo Fees	356,434	360,368	274,472	366,944	377,306	374,310	381,796	389,432	397,221	405,165
3314 Building Permits	67,506	117,352	100,818	460,000	70,000	270,000	350,000	150,000	150,000	150,000
3318 Sign Permits	927	50	-	-	1,700	1,000	1,000	1,000	1,000	1,000
3621 Encroachment Permits	5,572	2,588	-	-	6,800	2,000	2,000	2,000	2,000	2,000
3530 Franchises	186,371	197,451	76,750	167,000	170,000	170,000	173,400	176,868	180,405	184,013
<b>TOTAL</b>	<b>763,115</b>	<b>826,750</b>	<b>603,511</b>	<b>1,153,944</b>	<b>770,806</b>	<b>977,310</b>	<b>1,072,996</b>	<b>889,044</b>	<b>905,462</b>	<b>922,260</b>
<b>FINES AND FORFEITURES</b>										
3410 City Ordinance Fines	18,983	(4,152)	9,583	12,000	5,000	5,000	5,000	5,000	5,000	5,000
3413 Forfeitures/Seizures	-	10,065	-	4,000	4,000	4,000	4,000	4,000	4,000	4,000
3412 Parking Fines	73,664	62,434	30,681	65,000	70,000	65,000	65,000	65,000	65,000	65,000
<b>TOTAL</b>	<b>92,648</b>	<b>68,347</b>	<b>40,264</b>	<b>81,000</b>	<b>79,000</b>	<b>74,000</b>	<b>74,000</b>	<b>74,000</b>	<b>74,000</b>	<b>74,000</b>
<b>USE OF MONEY AND PROPERTY</b>										
3510 Interest Earned	70,408	39,544	1	35,000	50,000	35,000	35,000	35,000	35,000	35,000
3522 Rent	28,407	60,861	85,375	112,888	30,000	112,888	112,888	112,888	112,888	112,888
3520 Recreational Rental Fees	27,237	17,687	17,241	25,000	25,000	25,000	26,250	27,563	28,941	30,388
<b>TOTAL</b>	<b>126,052</b>	<b>118,092</b>	<b>102,616</b>	<b>172,888</b>	<b>105,000</b>	<b>172,888</b>	<b>174,138</b>	<b>175,451</b>	<b>176,829</b>	<b>178,276</b>
<b>STATE SUBVENTIONS</b>										
3211 Motor Vehicle Fees	72,891	7,877	8,162	8,162	10,000	8,162	8,162	8,162	8,162	8,162
3308 SB 1473 Fees	115	187	199	2,001	-	200	200	200	200	200
3220 SB 90 Reimbursement	9,287	6,334	9,149	9,149	10,000	9,150	2,000	2,000	2,000	2,000
<b>TOTAL</b>	<b>82,292</b>	<b>14,398</b>	<b>17,510</b>	<b>19,312</b>	<b>20,000</b>	<b>17,512</b>	<b>10,362</b>	<b>10,362</b>	<b>10,362</b>	<b>10,362</b>

**CITY OF HAWAIIAN GARDENS GENERAL FUND  
FISCAL YEAR 2013-2014 FIVE YEAR BUDGET PROJECTION**

	FY 2010/11 ACTUAL AUDITED	FY 2011/12 ACTUAL UNAUDITED	FY 2012/13 YEAR TO DATE (APRIL, 2013)	FY 2012/13 ESTIMATED (APRIL, 2013)	As Amended FY 2012/13 ADOPTED BUDGET	FY 2013/14 ADOPTED BUDGET	FY 2014/15 PROJECTED BUDGET	FY 2015/16 PROJECTED BUDGET	FY 2016/17 PROJECTED BUDGET	FY 2017/18 PROJECTED BUDGET
<b>FEDERAL/STATE/PRIVATE GRANTS</b>										
3225 USDA Grant	59,814	72,335	64,365	64,365	73,000	73,000	73,000	73,000	73,000	73,000
3229 Park Bond Grant	261,430	800,000		200,000	350,000	-	-	-	-	-
3233 Sewer Reconstruction	51									
3242 Bus Shelter Grant (FTA)	-	-	-	200,000	200,000	-	-	-	-	-
3118 Recreation Grant	5,000	-	-	-	-	-	-	-	-	-
3118-0205 Kaiser Rec Grant	-	-	-	-	-	6,000	-	-	-	-
3712 Recycling Grants	500	5,000	-	15,000	15,000	15,000	15,000	15,000	15,000	15,000
<b>TOTAL</b>	<b>326,795</b>	<b>877,335</b>	<b>64,365</b>	<b>479,365</b>	<b>638,000</b>	<b>94,000</b>	<b>88,000</b>	<b>88,000</b>	<b>88,000</b>	<b>88,000</b>
<b>FEES FOR SERVICE</b>										
3315 Engineering Fees	1,611	4,311	729	1,500	10,000	5,000	5,000	5,000	5,000	5,000
3316 Development Fees	130,881	23,715	20,000	25,000	120,000	25,000	25,000	25,000	25,000	25,000
3317 Environmental Fees	1,206	82,714	33,323	35,000	80,000	1,000	1,000	1,000	1,000	1,000
3319 Growth Capital Fees	-	49,001		-	20,000	20,000	20,000	20,000	20,000	20,000
3350 Police Fees	-	-		-	500	-	-	-	-	-
3406 Background Checks	1,000	(228)	10	10	1,000	1,000	1,000	1,000	1,000	1,000
3408 Public Works Fees	17,973	18,951	1,610	7,000	7,000	15,000	18,000	18,360	18,727	19,102
3409 Landscape Review	-	-		-	500	-	-	-	-	-
3620 Planning Fees	2,875	62,548	20,565	50,000	65,000	35,000	35,000	35,000	35,000	35,000
3623 SMIP Fees	144	450	623	10,150	400	700	700	700	700	700
3711 Recycling Fees	-	5,200	5,000	5,000	100	5,000	5,000	5,000	5,000	5,000
3720 Sale of Maps & Publications	810	581	340	340	1,000	500	500	500	500	500
3622 Property Abatement Fees	-	-	-	-	1,000	-	-	-	-	-
<b>SUBTOTAL DEVELOPMENT FEES</b>	<b>156,500</b>	<b>247,243</b>	<b>82,200</b>	<b>134,000</b>	<b>306,500</b>	<b>108,200</b>	<b>111,200</b>	<b>111,560</b>	<b>111,927</b>	<b>112,302</b>
3206 City Events	1,990	-	3,200	8,000	8,000	8,000	8,160	8,323	8,490	8,659
3529 Lee Ware Pool	-	160	-	-	-	-	-	-	-	-
3514 Racquetball Memberships	143	115	-	-	-	-	-	-	-	-
3515 Weight Room ID's	130	260	269	-	-	-	-	-	-	-
3516 Residential ID's	30	145	110	-	-	-	-	-	-	-
3517 Special Event Vendor Fees	965	7,928	9,309	-	-	-	-	-	-	-
3518 Special Event Sponsor	490	2,915	20	-	-	-	-	-	-	-
3519 Theater Arts	70	72	743	-	-	-	-	-	-	-
3589 Teen Center Fees	-	50	-	-	-	-	-	-	-	-
3590 Game Room Fees	660	800	-	-	-	-	-	-	-	-
3591 Spring Camp	250	290	290	-	-	-	-	-	-	-
3592 Winter Camp	-	600	435	-	-	-	-	-	-	-
3593 Summer Camp	2,302	3,790	(40)	-	-	-	-	-	-	-
3594 Track/Youth Sports	-	130	-	-	-	-	-	-	-	-
3595 Mini Soccer/Youth Sports	910	790	852	-	-	-	-	-	-	-
3596 Soccer/Youth Sports	410	475	10	-	-	-	-	-	-	-
3597 Baseball/Youth Sports	470	1,340	726	-	-	-	-	-	-	-
3598 Mini Basketball/Youth Sports	50	355	470	-	-	-	-	-	-	-
3599 Basketball/Youth Sports	82	482	510	-	-	-	-	-	-	-
3600 Volleyball/Youth Sports	-	540	110	-	-	-	-	-	-	-
3601 Flag Football/Youth Sports	-	440	110	-	-	-	-	-	-	-

**CITY OF HAWAIIAN GARDENS GENERAL FUND  
FISCAL YEAR 2013-2014 FIVE YEAR BUDGET PROJECTION**

	FY 2010/11 ACTUAL AUDITED	FY 2011/12 ACTUAL UNAUDITED	FY 2012/13 YEAR TO DATE (APRIL, 2013)	FY 2012/13 ESTIMATED (APRIL, 2013)	As Amended FY 2012/13 ADOPTED BUDGET	FY 2013/14 ADOPTED BUDGET	FY 2014/15 PROJECTED BUDGET	FY 2015/16 PROJECTED BUDGET	FY 2016/17 PROJECTED BUDGET	FY 2017/18 PROJECTED BUDGET
3602 Softball/Adult Sports	25		-	-		-	-	-	-	-
3603 Basketball/Adult Sports	5	5	6	-	-	-	-	-	-	-
3604 Volleyball/Adult Sports	500	1,820	2,740	-	-	-	-	-	-	-
3605 Soccer Adult Sports	-	270	-	-	-	-	-	-	-	-
3606 Karate Fees	-	15	-	-	-	-	-	-	-	-
3608 Racquetball Fees	1,283	2,998	2,107	-	-	-	-	-	-	-
3609 Basketball Fees	1,387	3,022	3,154	-	-	-	-	-	-	-
3610 Recreation User Fees	8,478	-	-	15,000	10,000	15,000	15,300	15,606	15,918	16,236
3612 Golf Tournament Fees	24,457	15,831	15,501	15,000	14,000	15,000	15,300	15,606	15,918	16,236
3613 City Anniversary/Parade	-	16,192	9,200	16,000	11,000	16,000	16,320	16,646	16,979	17,319
3615 Carnival Fees	24,130	8,648	6,975	7,000	2,000	7,000	7,140	7,283	7,428	7,577
3616 Clean Slate/Tattoo Removal	2,015	4,790	4,966	5,000	3,500	5,000	5,100	5,202	5,306	5,412
3523 Recreation Classes	20	25	-	-	-	-	-	-	-	-
3525 Senior Excursions	-	-	303	-	-	-	-	-	-	-
3526 Adult League	13,000	20,612	19,430	30,000	20,000	30,000	30,600	31,212	31,836	32,473
3527 Community Events	24,492	9,108	-	10,000	10,000	10,000	10,200	10,404	10,612	10,824
<b>SUBTOTAL RECREATION FEES</b>	<b>108,744</b>	<b>105,013</b>	<b>81,506</b>	<b>106,000</b>	<b>78,500</b>	<b>106,000</b>	<b>108,120</b>	<b>110,282</b>	<b>112,488</b>	<b>114,738</b>
<b>TOTAL FEES FOR SERVICES</b>	<b>265,244</b>	<b>352,256</b>	<b>163,706</b>	<b>240,000</b>	<b>385,000</b>	<b>214,200</b>	<b>219,320</b>	<b>221,842</b>	<b>224,415</b>	<b>227,040</b>
<b>MISCELLANEOUS REVENUE</b>										
3310 Card Club	12,257,795	12,239,200	7,548,080	11,203,093	12,800,000	10,642,939	10,855,798	11,072,914	11,294,372	11,520,259
3309 Sign Rental Agreement	30,514	31,457	24,283	31,457	31,170	31,457	31,457	31,457	31,457	31,457
3320 Settlement Fees	-	-	1,246	1,246	-	-	-	-	-	-
3323 Reimburse Damage City Prop 27	-	937	48	48	-	-	-	-	-	-
3325 Miscellaneous Contribution	(2,700)	51,591	375	500	50,000	500	500	500	500	500
3322 Insurance refund	(989)	16,604	1,144	1,144	2,000	2,000	2,000	2,000	2,000	2,000
3730 Cobra Reimbursement	77	-	-	-	-	-	-	-	-	-
3740 Reimbursement City Costs	12	1,270	-	-	340,000	-	-	-	-	-
3710 Miscellaneous Revenue	145,747	63,847	135,227	135,227	5,000	5,000	5,000	5,000	5,000	5,000
3741 Campaign Statement Costs	-	10	-	-	-	-	-	-	-	-
3513 Brick Fundraising Program	3,375	4,612	(1,129)	(1,129)	-	-	-	-	-	-
<b>TOTAL</b>	<b>12,433,831</b>	<b>12,409,528</b>	<b>7,709,274</b>	<b>11,371,586</b>	<b>13,228,170</b>	<b>10,681,896</b>	<b>10,894,755</b>	<b>11,111,871</b>	<b>11,333,329</b>	<b>11,559,216</b>
<b>TOTAL REVENUE</b>	<b>16,122,920</b>	<b>17,075,173</b>	<b>10,046,531</b>	<b>15,945,119</b>	<b>17,778,894</b>	<b>14,483,849</b>	<b>14,836,291</b>	<b>14,925,153</b>	<b>15,220,059</b>	<b>15,456,872</b>
<b>OPERATING TRANSFER IN</b>	<b>232,213</b>	<b>42,805</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL RESOURCES</b>	<b>16,355,133</b>	<b>17,117,978</b>	<b>10,046,531</b>	<b>15,945,119</b>	<b>17,778,894</b>	<b>14,483,849</b>	<b>14,836,291</b>	<b>14,925,153</b>	<b>15,220,059</b>	<b>15,456,872</b>
<b>TOTAL EXPENDITURES &amp; TRFS</b>	<b>17,293,820</b>	<b>14,858,584</b>	<b>10,482,458</b>	<b>18,648,163</b>	<b>16,329,638</b>	<b>14,433,252</b>	<b>14,320,949</b>	<b>14,607,368</b>	<b>14,899,515</b>	<b>15,197,506</b>
<b>VARIANCE REV/EXP</b>	<b>(938,687)</b>	<b>2,259,394</b>	<b>(435,927)</b>	<b>(2,703,044)</b>	<b>1,449,256</b>	<b>50,597</b>	<b>515,342</b>	<b>317,785</b>	<b>320,544</b>	<b>259,366</b>



**ANNUAL OPERATING BUDGET  
FISCAL YEAR 2013-2014**

Fund: 001 General Fund  
Department: 0000 Revenue  
Program: Administration

	<b>FY 2011/12 ACTUAL REVENUE</b>	<b>FY 2012/13 ESTIMATED REVENUE</b>	<b>As Amended FY 2012/13 ADOPTED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b>TAXES</b>				
3110 Property Tax Allocation (Secured)	23,857	20,880	442,964	20,880
3112 Dissolution Tax Increment	278,413	209,865	0	59,374
3115 Pub. Sfty. Augmentation Tax	13,868	14,500	10,000	14,500
3107 ERAF III Shift	0	0	0	0
3120 Sales Tax	560,124	556,080	550,000	561,437
3105 Property Tax in lieu of Sales Tax	162,974	218,920	175,000	186,563
3106 Property Tax in Lieu of VLF	1,249,199	1,258,884	1,240,954	1,258,884
3141 Tobacco Business License		6,150	0	6,150
3150 Transfer Tax	17,734	16,245	10,000	16,245
3158 Transient Occupancy Tax	102,298	125,500	124,000	128,010
<b>TOTAL</b>	<b>2,408,467</b>	<b>2,427,024</b>	<b>2,552,918</b>	<b>2,252,043</b>
<b>LICENSES AND PERMITS</b>				
3311 Business License	148,941	160,000	145,000	160,000
3312 Bingo Fees	360,368	366,944	377,306	374,310
3314 Building Permits	117,352	460,000	70,000	270,000
3318 Sign Permits	50	0	1,700	1,000
3621 Encroachment Permits	2,588	0	6,800	2,000
3530 Franchises	197,451	167,000	170,000	170,000
<b>TOTAL</b>	<b>826,750</b>	<b>1,153,944</b>	<b>770,806</b>	<b>977,310</b>
<b>FINES AND FORFEITURES</b>				
3410 City Ordinance Fines	(4,152)	12,000	5,000	5,000
3413 Forfeitures/Seizures	10,065	4,000	4,000	4,000
3412 Parking Fines	62,434	65,000	70,000	65,000
<b>TOTAL</b>	<b>68,347</b>	<b>81,000</b>	<b>79,000</b>	<b>74,000</b>
<b>USE OF MONEY AND PROPERTY</b>				
3510 Interest Earned	39,544	35,000	50,000	35,000
3522 Rent	60,861	112,888	30,000	112,888
3520 Recreational Rental Fees	17,687	25,000	25,000	25,000
<b>TOTAL</b>	<b>118,092</b>	<b>172,888</b>	<b>105,000</b>	<b>172,888</b>
3211 Motor Vehicle Fees	7,877	8,162	10,000	8,162
3213 Off-Highway Vehicle Fees		0	0	0
3308 SB 1473 Fees	187	2,001	0	200
3220 SB 90 Reimbursement	6,334	9,149	10,000	9,150
<b>TOTAL</b>	<b>14,398</b>	<b>19,312</b>	<b>20,000</b>	<b>17,512</b>

	<b>FY 2011/12 ACTUAL REVENUE</b>	<b>FY 2012/13 ESTIMATED REVENUE</b>	<b>FY 2012/13 ADOPTED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b>FEDERAL/STATE GRANT</b>				
3225 USDA Grant	72,335	64,365	73,000	73,000
3229 Park Bond Grant	800,000	200,000	350,000	0
3242 Bus Shelter Grant (FTA)	0	200,000	200,000	0
3118 Recreation Grant	0	0	0	0
3118-0205 Kaiser Rec Grant			0	6,000
3712 Recycling Grant	5,000	15,000	15,000	15,000
<b>TOTAL</b>	<b>877,335</b>	<b>479,365</b>	<b>638,000</b>	<b>94,000</b>
<b>FEES FOR SERVICE</b>				
3315 Engineering Fees	4,311	1,500	10,000	5,000
3316 Development Fees	23,715	25,000	120,000	25,000
3317 Environmental Fees	82,714	35,000	80,000	1,000
3319 Growth Capital Fees	49,001	0	20,000	20,000
3350 Police Fees	0	0	500	0
3406 Background Checks	(228)	10	1,000	1,000
3408 Public Works Fees	18,951	7,000	7,000	15,000
3409 Landscape Review	0	0	500	0
3620 Planning Fees	62,548	50,000	65,000	35,000
3623 SMIP Fees	450	10,150	400	700
3711 Recycling Fees	5,200	5,000	100	5,000
3720 Sale of Maps & Publications	581	340	1,000	500
3622 Property Abatement Fees			1,000	
<b>SUB TOTAL DEVELOPMENT FEES</b>	<b>247,243</b>	<b>134,000</b>	<b>306,500</b>	<b>108,200</b>
3206 City Events	0	8,000	8,000	8,000
3529 Lee Ware Pool	160	0	0	0
3514 Racquetball Memberships	115	0	0	0
3515 Weight Room ID's	260	0	0	0
3516 Residential ID's	145	0	0	0
3517 Special Event Vendor Fees	7,928	0	0	0
3518 Special Event Sponsor	2,915	0	0	0
3519 Theater Arts	72	0	0	0
3589 Teen Center Fees	50	0	0	0
3590 Game Room Fees	800	0	0	0
3591 Spring Camp	290	0	0	0
3592 Winter Camp	600	0	0	0
3593 Summer Camp	3,790	0	0	0
3594 Track/Youth Sports	130	0	0	0
3595 Mini Soccer/Youth Sports	790	0	0	0
3596 Soccer/Youth Sports	475	0	0	0
3597 Baseball/Youth Sports	1,340	0	0	0
3598 Mini Basketball/Youth Sports	355	0	0	0
3599 Basketball/Youth Sports	482	0	0	0
3600 Volleyball/Youth Sports	540	0	0	0
3601 Flag Football/Youth Sports	440	0	0	0
3603 Basketball/Adult Sports	5	0	0	0
3604 Volleyball/Adult Sports	1,820	0	0	0
3605 Soccer Adult Sports	270	0	0	0

	<b>FY 2011/12 ACTUAL REVENUE</b>	<b>FY 2012/13 ESTIMATED REVENUE</b>	<b>FY 2012/13 ADOPTED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
3606 Karate Fees	15	0	0	0
3608 Racquetball Fees	2,998	0	0	0
3609 Basketball Fees	3,022	0	0	0
3610 Recreation User Fees	0	15,000	10,000	15,000
3612 Golf Tournament Fees	15,831	15,000	14,000	15,000
3613 City Anniversary/Parade	16,192	16,000	11,000	16,000
3615 Carnival Fees	8,648	7,000	2,000	7,000
3616 Clean Slate/Tattoo Removal	4,790	5,000	3,500	5,000
3523 Recreation Classes	25	0	0	0
3524 Community Excursions	0	0	0	0
3526 Adult League	20,612	30,000	20,000	30,000
3527 Community Events	9,108	10,000	10,000	10,000
<b>SUBTOTAL RECREATION FEES</b>		0		
	105,013	106,000	78,500	106,000
<b>TOTAL FEES FOR SERVICES</b>	<b>352,256</b>	<b>240,000</b>	<b>385,000</b>	<b>214,200</b>
<b>MISCELLANEOUS REVENUE</b>				
3310 Card Club	12,239,200	11,203,093	12,800,000	10,642,939
3309 Sign Rental Agreement	31,457	31,457	31,170	31,457
3320 Settlement Fees		1,246		
3323 Reimburse Damage City Property	937	48	0	0
3325 Miscellaneous Contribution	51,591	500	50,000	500
3531 Water Dept. Franchise	0	0	0	0
3322 Insurance refund	16,604	1,144	2,000	2,000
3730 Cobra Reimbursement	0	0	0	0
3740 Reimbursement City Costs	1,270	0	340,000	0
3710 Miscellaneous Revenue	63,847	135,227	5,000	5,000
3741 Campaign Statement Costs	10	0	0	0
3513 Brick Fundraising Program	4,612	(1,129)	0	0
<b>TOTAL</b>	<b>12,409,528</b>	<b>11,371,586</b>	<b>13,228,170</b>	<b>10,681,896</b>
<b>TOTAL REVENUE</b>	<b>17,075,173</b>	<b>15,945,119</b>	<b>17,778,894</b>	<b>14,483,849</b>
<b>OPERATING TRANSFER IN</b>	<b>42,805</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>TOTAL RESOURCES</b>	<b>17,117,978</b>	<b>15,945,119</b>	<b>17,778,894</b>	<b>14,483,849</b>
<b>TOTAL EXPENDITURES &amp; TRFS</b>	<b>14,858,584</b>	<b>18,648,163</b>	<b>16,329,638</b>	<b>14,433,252</b>
<b>VARIANCE REV/EXP</b>	<b>2,259,394</b>	<b>(2,703,044)</b>	<b>1,449,256</b>	<b>50,597</b>

# City of Hawaiian Gardens

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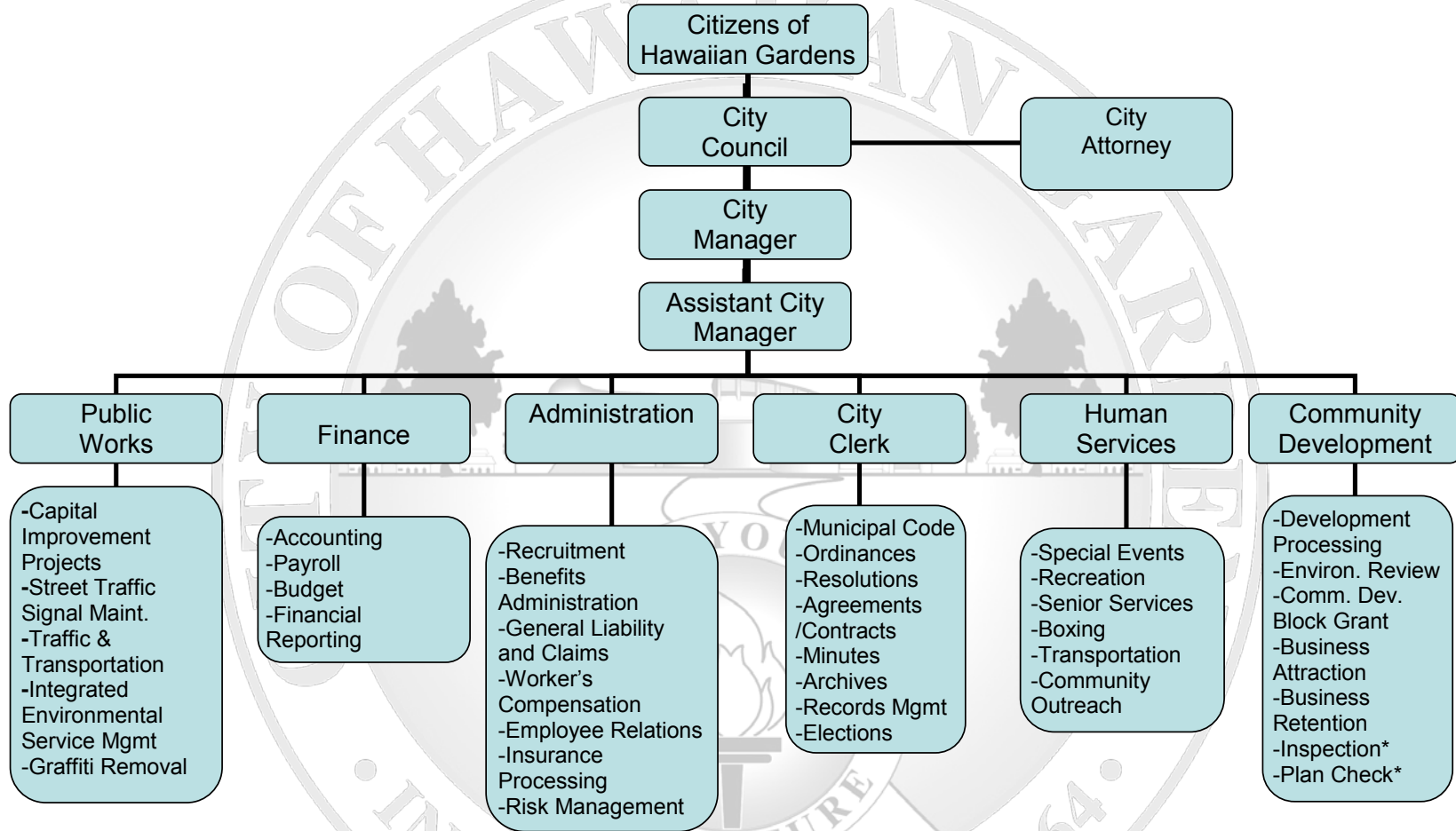
**CITY OF HAWAIIAN GARDENS  
DEPARTMENT ACTIVITY OVERVIEW**

DEPARTMENT <b>CITY COUNCIL</b>		FUNDS MANAGED: The City Manager assists the City Council in management of the City Council Department Budget.			
EXPENSE CLASSIFICATION	Dept#	2011-2012 ACTUAL	2012-2013 ESTIMATED	2012-2013 BUDGET	2013-2014 ADOPTED
CITY COUNCIL	4110	\$156,911	\$170,885	\$173,591	\$180,421
TOTAL BUDGET		\$156,911	\$170,885	\$173,591	\$180,421

**OVERVIEW COMMENTARY**

The City Council is the governing board of the City and is composed of five members. The Mayor and Mayor Pro Tem are selected from among the members and serve for a one-year term. The City Councilmembers are elected at large by the citizens of Hawaiian Gardens to serve four-year terms, which overlap every two years. The Mayor serves as the presiding officer, although his/her authority does not exceed that of the other members. The City Council is the legislative body that governs the City by setting policies, establishing priorities and enacting laws. The City Council adopts and monitors the City's annual budget, prioritizes capital improvement projects, establishes and monitors City services and programs, establishes committees and makes appointments to committees and Commissions.

# City of Hawaiian Gardens Organization Chart



\*Contract Services  
 \*\*County Service

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-2014 ADOPTED BUDGET**

**01-4110 CITY COUNCIL  
ADMINISTRATION**

	<b>FY 2012/2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012/2013 APPROVED BUDGET</b>	<b>FY 2013-2014 ADOPTED BUDGET</b>
<b>PERSONNEL</b>			
4010 SALARIES - PERMANENT FULL TIME	\$47,050	\$47,650	\$47,750
Mayor	100% of \$9,550		
Mayor Pro-Tem	100% of \$9,550		
3 Councilmembers	100% of \$9,550		
4090 AUTO ALLOWANCE-\$5,400 each member	\$27,000	\$27,000	\$27,000
4085 EXPENSE & CELLPHONE ALLOWANCE	\$9,000	\$9,000	\$9,000
<b>TOTAL SALARIES</b>	<b>\$83,050</b>	<b>\$83,650</b>	<b>\$83,750</b>
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$48,928	\$42,165	\$55,311
4144 DENTAL INSURANCE	\$7,549	\$7,203	\$8,214
4145 VISION INSURANCE	\$2,083	\$2,452	\$2,267
4146 LIFE INSURANCE	\$119	\$153	\$123
4280 RETIREMENT PERS	\$13,759	\$14,369	\$14,700
4281 RETIREMENT FICA	\$5,338	\$6,399	\$5,856
<b>TOTAL BENEFITS</b>	<b>\$77,776</b>	<b>\$72,741</b>	<b>\$86,471</b>
<b>TOTAL PERSONNEL</b>	<b>\$160,826</b>	<b>\$156,391</b>	<b>\$170,221</b>
<b>OPERATING COSTS</b>			
4160 PUBLICATIONS AND DUES	\$0	\$1,000	\$0
4210 TRAVEL AND MEETINGS	\$9,000	\$15,000	\$10,000
4211 HOST MEETINGS	\$1,000	\$1,000	\$0
4221 UTILITIES/PHONE	\$0	\$200	\$200
4300 OFFICE SUPPLIES	\$0	\$0	\$0
4330 SPECIAL SUPPLIES	\$59	\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$10,059</b>	<b>\$17,200</b>	<b>\$10,200</b>
<b>GRAND TOTAL CITY COUNCIL</b>	<b>\$170,885</b>	<b>\$173,591</b>	<b>\$180,421</b>

# City of Hawaiian Gardens

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**CITY OF HAWAIIAN GARDENS  
DEPARTMENT ACTIVITY OVERVIEW**

DEPARTMENT <b>ADMINISTRATION</b>		FUNDS MANAGED: The City Manager is responsible for the City Budget, and directly manages the budgets listed below on a day-to-day basis.			
EXPENSE CLASSIFICATION	Dept#	2011-2012 ACTUAL	2012-2013 ESTIMATED	2012-2013 BUDGET	2013-2014 ADOPTED
CITY MANAGER	4120	275,444	473,065	519,482	491,802
CITY ATTORNEY	4130	137,651	160,000	161,000	160,000
NON DEPARTMENTAL	4190	2,121,552	2,125,453	2,361,820	1,289,153
INFORMATION TECHNOLOGY	4191	210,254	202,208	230,017	234,402
CARD CLUB	4195	24,700	26,100	25,000	25,000
PERSONNEL	4200	249,289	283,068	344,690	339,046
<b>TOTAL BUDGET</b>		<b>3,018,890</b>	<b>3,269,894</b>	<b>3,642,009</b>	<b>2,539,403</b>

**OVERVIEW COMMENTARY**

The City of Hawaiian Gardens operates under the Council/Manager form of local government. This means that the City Council sets policy and appoints a City Manager to oversee the implementation of the policies which have been set. The City Manager is responsible for ensuring that the operations of the city are effective and efficient, and he/she appoints and directs all City departments to accomplish Council-directed goals.

The City Attorney provides ongoing legal assistance to the City Council, commissions, and staff. This includes submitting legal opinions, drafting and reviewing reports, resolutions and ordinances for City Council consideration, and representation of the City in legal matters.

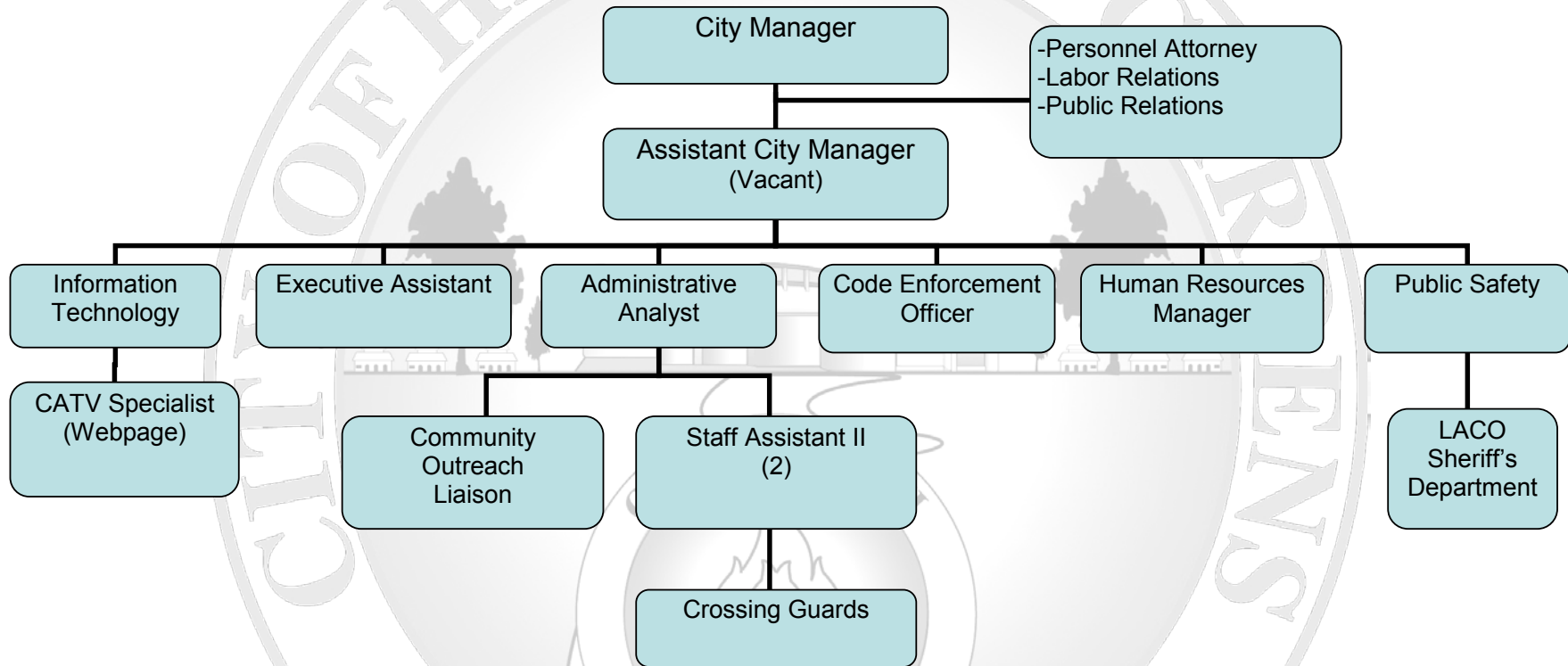
The Non-Departmental (Administrative Services) division handles many internal activities that are not visible to the community at large, but are vital to the delivery of City Services. These functional areas include, budget administration, utilities and contract services. This department is responsible for overseeing the publication of the City's bi-monthly newsletter, and provides the budget for many citywide programs, such as charitable donations, various retiree and employee benefits, and mandatory insurance coverage (property damage, liability, and workers compensation).

The Information Technology department manages the City's computer and security systems and provides the public with information resources such as the City's official website and content on the City's cable television channel.

The Card Club division provides for auditing services in accordance with the Hawaiian Gardens Card Club Ordinance.

The Personnel Department oversees the City's employment and risk management systems, and manages recruitment, classification, compensation, benefits, training and workplace safety.

CITY OF HAWAIIAN GARDENS – ADMINISTRATION DEPARTMENT  
ORGANIZATIONAL CHART



CITY OF HAWAIIAN GARDENS

FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4120 CITY MANAGER

	FY 2012/2013 ESTIMATED EXPENDITURES	FY 2012/2013 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b>PERSONNEL</b>			
4010 SALARIES - PERMANENT FULL TIME	\$262,842	\$275,527	\$281,331
City Manager	100% of \$173,040		
Exec Assistant (confidential)	100% \$70,164		
Administrative Analyst	50% \$76,254		
4030 SALARIES - OVERTIME	\$0	\$3,000	\$0
4090 VEHICLE ALLOWANCE	\$6,519	\$6,600	\$6,600
TOTAL SALARIES	\$269,361	\$285,127	\$287,931
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$28,597	\$24,781	\$34,746
4144 DENTAL INSURANCE	\$2,893	\$2,744	\$3,332
4145 VISION INSURANCE	\$812	\$1,356	\$1,097
4146 LIFE INSURANCE	\$59	\$77	\$62
4280 RETIREMENT PERS	\$74,601	\$83,085	\$86,608
4281 RETIREMENT FICA	\$13,697	\$21,812	\$22,027
TOTAL BENEFITS	\$120,659	\$133,855	\$147,871
<b>TOTAL PERSONNEL</b>	<b>\$390,020</b>	<b>\$418,982</b>	<b>\$435,802</b>
<b>OPERATING COSTS</b>			
4120 MILEAGE	\$0	\$500	\$500
4160 PUBLICATIONS AND DUES	\$2,000	\$3,000	\$2,000
4170 POSTAGE	\$0	\$500	\$0
4200 CONTRACT SERVICES	\$75,000	\$85,000	\$50,000
4210 TRAVEL AND MEETINGS	\$3,000	\$8,000	\$3,500
4221 UTILITIES AND PHONE	\$45	\$0	\$0
4285 STAFF DEVELOPMENT	\$1,000	\$1,000	\$0
4330 SPECIAL SUPPLIES	\$500	\$500	\$0
4410 EQUIPMENT	\$1,500	\$2,000	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$83,045</b>	<b>\$100,500</b>	<b>\$56,000</b>
<b>GRAND TOTAL CITY MANAGER</b>	<b>\$473,065</b>	<b>\$519,482</b>	<b>\$491,802</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4130 CITY ATTORNEY  
ADMINISTRATION**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b>OPERATING EXPENSES</b>			
4210 TRAVEL AND MEETINGS	\$0	\$1,000	\$0
4253 LEGAL COSTS	\$160,000	\$160,000	\$160,000
<b>GRAND TOTAL CITY ATTORNEY</b>	<b>\$160,000</b>	<b>\$161,000</b>	<b>\$160,000</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4190 NON-DEPARTMENTAL**

	<b>FY 2012/2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012/2013 APPROVED BUDGET</b>	<b>FY 2013/2014 ADOPTED BUDGET</b>
<b>PERSONNEL</b>			
4010 SALARIES - PERMANENT FULL TIME	\$76,880	\$128,538	\$101,880
Staff Assistant 75% \$55,684			
Staff Assistant 75% \$61,595			
Staff Assistant 25% \$55,684			
4020 SALARIES - PART TIME	\$36,000	\$42,000	\$12,000
4030 OVERTIME	\$1,400	\$0	\$10,000
TOTAL SALARIES	\$114,280	\$170,538	\$123,880
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$9,482	\$17,795	\$17,162
4144 DENTAL INSURANCE	\$956	\$1,527	\$3,524
4145 VISION INSURANCE	\$2,891	\$1,273	\$1,032
4146 LIFE INSURANCE	\$1,212	\$69	\$43
4280 RETIREMENT PERS	\$19,625	\$38,761	\$30,311
4281 RETIREMENT FICA	\$6,378	\$9,986	\$7,794
TOTAL BENEFITS	\$40,544	\$69,411	\$59,866
<b>TOTAL PERSONNEL</b>	<b>\$154,824</b>	<b>\$239,949</b>	<b>\$183,746</b>
<b>OPERATING COSTS</b>			
4102 ADVERTISING AND PROMOTION	\$50,000	\$50,000	\$25,000
4120 MILEAGE	\$200	\$200	\$200
4138 VACATION BUYOUT	\$150,000	\$150,000	\$0
4139 BOND INSURANCE	\$0	\$0	\$0
4140 LIABILITY INSURANCE	\$169,000	\$180,332	\$197,289
4141 WORKER'S COMPENSATION	\$77,169	\$77,169	\$115,778
4142 MEDICAL INSURANCE	\$0	\$60,000	\$0
4142.0001 CAFETERIA INSURANCE	\$20,000	\$96,591	\$50,000
4143 UNEMPLOYMENT INSURANCE	\$4,000	\$12,000	\$4,000
4146.9999 RETIREE'S PERS HEALTH INSURANCE	\$598,198	\$598,198	\$0
4148 PROPERTY INSURANCE	\$73,000	\$66,000	\$78,000
4150 EQUIPMENT MAINTENANCE	\$0	\$1,000	\$1,000
4160 PUBLICATIONS AND DUES	\$25,000	\$30,000	\$21,000
4161 CITY NEWSLETTER	\$108,000	\$106,080	\$68,000
4170 POSTAGE	\$10,000	\$10,000	\$10,000

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4190 NON-DEPARTMENTAL**

	<b>FY 2012/2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012/2013 APPROVED BUDGET</b>	<b>FY 2013/2014 ADOPTED BUDGET</b>
4190 EQUIPMENT RENTAL	\$17,000	\$17,000	\$17,340
4200 CONTRACT SERVICES	\$130,000	\$130,000	\$118,000
4209 ANNIVERSARY/EMPL RECOG	\$10,500	\$10,000	\$8,000
4210 TRAVEL AND MEETINGS	\$1,500	\$1,500	\$0
4211 HOST MEETINGS	\$0	\$0	\$0
4218 UTILITIES/GAS	\$6,000	\$8,000	\$7,000
4219 UTILITIES/WATER	\$16,000	\$15,000	\$15,300
4220 UTILITIES/ELECTRIC	\$120,000	\$120,000	\$120,000
2175 EE/ON-BILL FINANCING (1)	\$0	\$17,217	\$0
2176 EE/ON-BILL FINANCING (2)	\$0	\$17,874	\$0
4221 UTILITIES/PHONE	\$70,720	\$70,720	\$70,000
4235 WASTE DISPOSAL CONTRACT	\$0	\$0	\$0
4250 LEGISLATIVE ADVOCATE	\$12,200	\$12,000	\$12,250
4285 STAFF DEVELOPMENT	\$0	\$0	\$0
4300 OFFICE SUPPLIES	\$5,000	\$5,000	\$4,000
4330 SPECIAL SUPPLIES	\$66,152	\$29,000	\$17,000
4410 EQUIPMENT	\$0	\$0	\$0
4563 PURCHASE OF GRANT FUNDS	\$230,990	\$230,990	\$146,250
<b>TOTAL OPERATING COSTS</b>	<b>\$1,970,629</b>	<b>\$2,121,871</b>	<b>\$1,105,407</b>
<b>GRAND TOTAL NON-DEPARTMENTAL</b>	<b>\$2,125,453</b>	<b>\$2,361,820</b>	<b>\$1,289,153</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4195 CARD CLUB**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<u>OPERATING COSTS</u>			
4170 CONTRACT SERVICES	\$24,000	\$24,000	\$24,000
4332 CASINO APPEALS	\$2,100	\$1,000	\$1,000
<hr/>			
TOTAL OPERATING COSTS	\$26,100	\$25,000	\$25,000
<b>GRAND TOTAL CARD CLUB</b>	<b>\$26,100</b>	<b>\$25,000</b>	<b>\$25,000</b>





CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4200 PERSONNEL

	FY 2012/13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME Human Resources Manager 100% of \$92,406	\$26,389	\$104,427	\$92,406
4030 OVERTIME			
TOTAL SALARIES			
BENEFITS			
4142 MEDICAL INSURANCE	\$1,062	\$9,444	\$6,687
4144 DENTAL INSURANCE	\$121	\$725	\$762
4145 VISION INSURANCE	\$40	\$334	\$250
4146 LIFE INSURANCE	\$4	\$31	\$25
4280 RETIREMENT PERS	\$7,010	\$31,490	\$28,447
4281 RETIREMENT FICA	\$1,742	\$7,989	\$7,069
TOTAL BENEFITS			
	\$9,979	\$50,013	\$43,240
<b>TOTAL PERSONNEL</b>			
	<b>\$36,368</b>	<b>\$154,440</b>	<b>\$135,646</b>
4095 TUITION REIMBURSEMENT	\$35,000	\$42,000	\$35,000
4096 COMPUTER LOAN PROGRAM	\$5,000	\$30,000	\$25,000
4102 ADVERTISING/PROMOTION	\$1,500	\$2,500	\$0
4103 RECRUITMENT COSTS	\$4,000	\$5,000	\$5,000
4150 EQUIPMENT MAINTENANCE	\$500	\$500	\$0
4160 PUBLICATIONS AND DUES	\$500	\$1,400	\$1,400
4170 POSTAGE	\$200	\$200	\$0
4180 PRINTING	\$0	\$150	\$0
4200 CONTRACT SERVICES This account provides funds for services contracts including: In-house training	\$130,000	\$45,000	\$45,000
4210 TRAVEL AND MEETINGS	\$0	\$500	\$15,000
4253 LEGAL COSTS	\$68,000	\$60,000	\$60,000
4285 STAFF DEVELOPMENT	\$1,000	\$1,000	\$15,000
4300 OFFICE SUPPLIES	\$500	\$1,000	\$1,000
4330 SPECIAL SUPPLIES	\$500	\$1,000	\$1,000
<b>TOTAL OPERATING COSTS</b>			
	<b>\$246,700</b>	<b>\$190,250</b>	<b>\$203,400</b>
<b>GRAND TOTAL PERSONNEL DEPARTMENT</b>			
	<b>\$283,068</b>	<b>\$344,690</b>	<b>\$339,046</b>

**CITY OF HAWAIIAN GARDENS  
DEPARTMENT ACTIVITY OVERVIEW**

DEPARTMENT <b>PUBLIC SAFETY</b>		FUNDS MANAGED: The City Manager manages the Public Safety Departments noted below & Traffic Safety Fund 04, Supplemental Public Safety Fund 03			
EXPENSE CLASSIFICATION	Dept#	2011-2012 ACTUAL	2012-2013 ESTIMATED	2012-2013 BUDGET	2013-2014 ADOPTED
COMMUNITY SERVICES	4210	\$2,963,635	\$3,411,033	\$3,233,928	\$3,344,224
PUBLIC SAFETY COMMISSION	4182	\$ 3,275	\$ 4,600	\$ 8,500	\$ 4,500
LIBRARY & PUBLIC SAFETY CENTER	4212	\$ 176,939	\$ -	\$ -	\$ -
<b>TOTAL BUDGET</b>		<b>\$3,143,849</b>	<b>\$3,415,633</b>	<b>\$3,242,428</b>	<b>\$3,348,724</b>

**OVERVIEW COMMENTARY**

**COMMUNITY SERVICES**

The City contracts its law enforcement with the Los Angeles County Sheriff's Department, which has a field office located in the City's Public Safety Center. The Sheriff's Department conduct investigations and field operations such as patrol, traffic, parking control, and vehicle abatement. Additionally, the Sheriff's Department provides support services such as records, evidence, community relations, and school resource officers, and Special Assignment Officers (SAO).

**PUBLIC SAFETY COMMISSION**

The Public Safety Commission shall consist of five members, to be appointed by the Mayor, with the consensus of the City Council. The Public Safety Commission operates pursuant to Hawaiian Gardens Municipal Code Section No. 6.32. The Public Safety Commission is responsible for making recommendations regarding matters affecting public health and safety.

**LIBRARY & PUBLIC SAFETY CENTER**

The Library & Public Safety Center Department was combined with the Community Services Department beginning in fiscal year 2012-2013.

**CITY OF HAWAIIAN GARDENS**

**FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4210 PUBLIC SAFETY**

		<b>FY 2012/2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012/2013 APPROVED BUDGET</b>	<b>FY 2013/2014 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>				
4010 SALARIES - PERMANENT FULL TIME				
Admin Analyst	50% 76254	\$30,707	\$45,037	\$116,217
Staff Assistant	25% 55684			
Staff Assistant	25% 61595			
Code Enforcement	60% 70296			
Admin Specialist	10% 66318			
4030 OVERTIME			\$2,000	\$0
<b>TOTAL SALARIES</b>		<b>\$30,707</b>	<b>\$47,037</b>	<b>\$116,217</b>
<b><u>BENEFITS</u></b>				
4142 MEDICAL INSURANCE			\$719	\$29,100
4144 DENTAL INSURANCE			\$745	\$3,843
4145 VISION INSURANCE			\$190	\$908
4146 LIFE INSURANCE			\$18	\$42
4280 RETIREMENT PERS			\$13,581	\$35,777
4281 RETIREMENT FICA			\$3,598	\$9,044
<b>TOTAL BENEFITS</b>		<b>\$0</b>	<b>\$18,851</b>	<b>\$78,714</b>
<b>TOTAL PERSONNEL</b>		<b>\$30,707</b>	<b>\$65,888</b>	<b>\$194,931</b>
<b><u>OPERATING COSTS</u></b>				
4070 SPECIAL POLICE COVERAGE		\$0	\$0	\$30,000
4100 LEGAL ADVERTISING		\$0	\$3,000	\$0
4110 AUTOMOTIVE EXPENSES		\$1,000	\$2,100	\$1,000
4120 MILEAGE		\$0	\$200	\$200
4124 ANIMAL CONTROL		\$41,000	\$41,000	\$41,000
4126 LAW ENFORCEMENT SVCS		\$0	\$0	\$2,205,773
4127 DEDICATED LAW ENFORCEMENT		\$2,821,426	\$2,821,426	\$670,420
4128 SKY NIGHT		\$0	\$0	\$0
4150 EQUIPMENT MAINTENANCE		\$1,000	\$1,000	\$1,000
4151 BUILDING AND GROUND MAINTENANCE		\$20,000	\$30,000	\$15,000
4160 PUBLICATION AND DUES		\$2,500	\$2,500	\$1,000

**CITY OF HAWAIIAN GARDENS**

**FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4210 PUBLIC SAFETY**

	<b>FY 2012/2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012/2013 APPROVED BUDGET</b>	<b>FY 2013/2014 ADOPTED BUDGET</b>
4190 EQUIPMENT RENTAL	\$0	\$800	\$0
4200 CONTRACT SERVICES	\$420,000	\$193,614	\$50,000
4208 EXCURSIONS (YAL)	\$5,000	\$5,000	\$2,000
4234 AREA "E" EMERGENCY	\$0	\$0	\$0
4210 TRAVEL & MEETINGS	\$2,000	\$2,000	\$2,000
4218 UTILITIES/GAS	\$500	\$500	\$500
4219 UTILITIES/WATER	\$2,400	\$2,400	\$2,400
4220 UTILITIES/ELECTRICITY	\$30,000	\$30,000	\$30,000
4221 UTILITIES/PHONE	\$17,000	\$17,000	\$17,000
4300 OFFICE SUPPLIES	\$6,000	\$5,000	\$3,500
4330 SPECIAL SUPPLIES	\$8,000	\$8,000	\$4,000
4331 HEART PROGRAM	\$2,500	\$2,500	\$2,500
4133 LAW ENFORCEMENT (CSA)	\$0	\$0	\$70,000
4410 EQUIPMENT			
<b>TOTAL OPERATING COSTS</b>	<b>\$3,380,326</b>	<b>\$3,168,040</b>	<b>\$3,149,293</b>
<b>GRAND TOTAL PUBLIC SAFETY</b>	<b>\$3,411,033</b>	<b>\$3,233,928</b>	<b>\$3,344,224</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4182 PUBLIC SAFETY  
Public Safety Commission**

	<b>FY 2012-13 ACTUAL EXPENDITURES</b>	<b>FY 2012-13 APPROVED BUDGET</b>	<b>FY 2013-14 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4030 OVERTIME	\$0	\$0	\$0
4040 STIPENDS	\$4,500	\$4,500	\$4,500
4210 TRAVEL & MEETINGS	\$100	\$3,500	\$0
4285 STAFF DEVELOPMENT	\$0	\$500	\$0
	<hr/>		
TOTAL STIPENDS	\$4,600	\$8,500	\$4,500
<b>GRAND TOTAL PUBLIC SAFETY COMMISSION</b>	<b>\$4,600</b>	<b>\$8,500</b>	<b>\$4,500</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

01-4212 PUBLIC SAFETY Library & Public Safety Center	FY 2012-2013 ESTIMATED EXPENDITURES	FY 2012-2013 APPROVED BUDGET	FY 2013-2014 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$0	\$0	\$0
4030 OVERTIME			
<b>TOTAL SALARIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$0	\$0	\$0
4144 DENTAL INSURANCE	\$0	\$0	\$0
4145 VISION INSURANCE	\$0	\$0	\$0
4146 LIFE INSURANCE	\$0	\$0	\$0
4280 RETIREMENT PERS	\$0	\$0	\$0
4281 RETIREMENT FICA	\$0	\$0	\$0
<b>TOTAL BENEFITS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL PERSONNEL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
4151 BUILDINGS AND GROUNDS MAINTENANCE	\$0	\$0	\$0
4190 EQUIPMENT RENTAL	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$0	\$0	\$0
4218 UTILITIES/GAS	\$0	\$0	\$0
4219 UTILITIES/WATER	\$0	\$0	\$0
4220 UTILITIES/ELECTRICITY	\$0	\$0	\$0
4221 UTILITIES/PHONE	\$0	\$0	\$0
4300 OFFICE SUPPLIES	\$0	\$0	\$0
4330 SPECIAL SUPPLIES	\$0	\$0	\$0
4410 EQUIPMENT	\$0	\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>GRAND TOTAL PUBLIC SAFETY CENTER</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF HAWAIIAN GARDENS  
DEPARTMENT ACTIVITY OVERVIEW**

DEPARTMENT <b>CITY CLERK</b>		FUNDS MANAGED: General Fund Department as noted below.			
EXPENSE		2011-2012	2012-2013	2012-2013	2013-2014
CLASSIFICATION	Dept#	ACTUAL	ESTIMATED	BUDGET	ADOPTED
CITY CLERK	4140	\$386,797	\$354,717	\$369,022	\$393,839
<b>TOTAL BUDGET</b>		<b>\$386,797</b>	<b>\$354,717</b>	<b>\$369,022</b>	<b>\$393,839</b>

**OVERVIEW COMMENTARY**

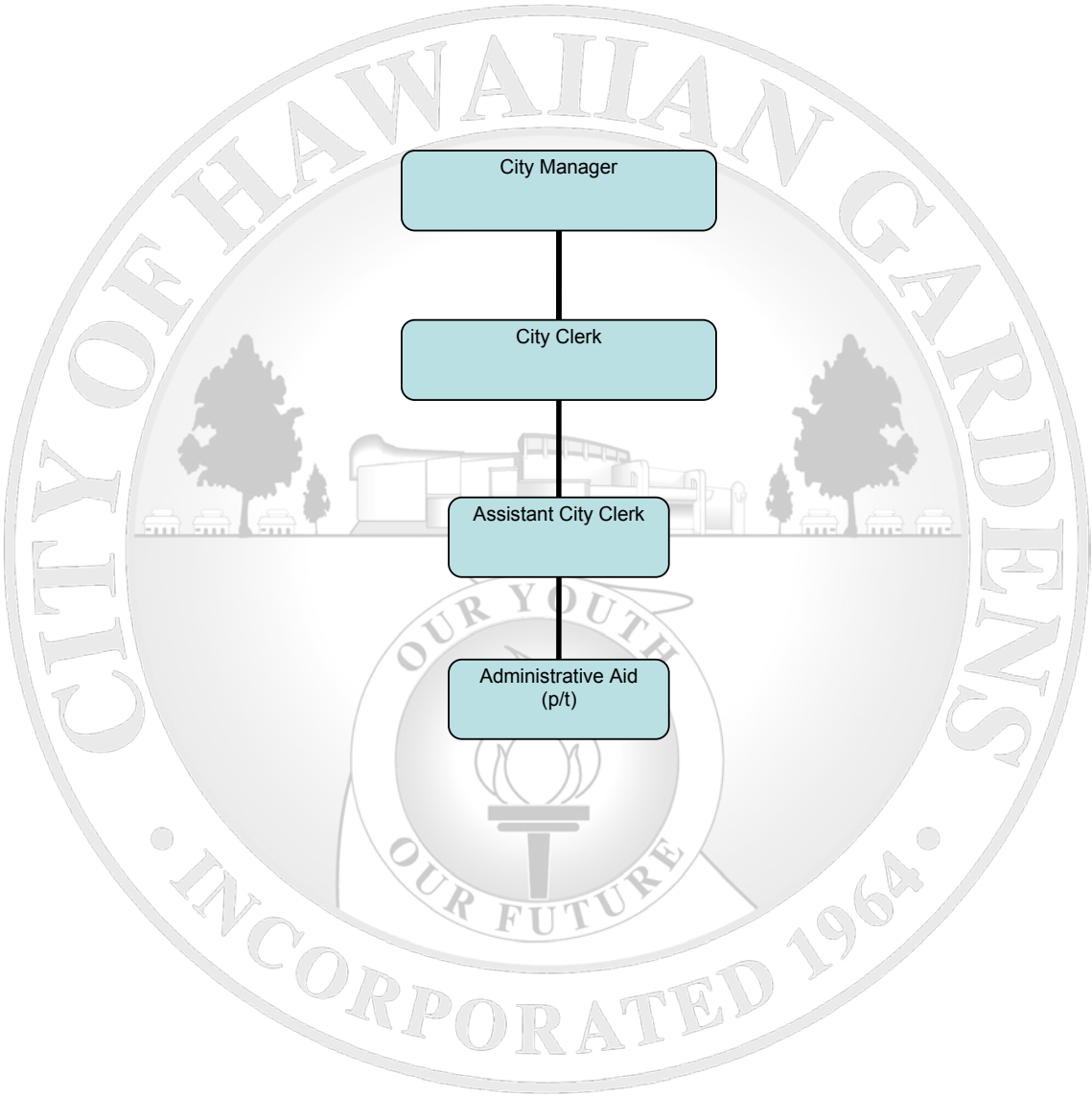
The City Clerk's Office is responsible for the duties and operations of administering items in the City Clerk's Office, as well as the Records Management of the City.

The City Clerk's Office is the City's official keeper of the records. The Office conducts municipal elections; prepares meeting agendas, agenda packets and minutes for the City Council, Public Housing Authority, Civic League and Public Financing Authority; processes legislative actions; maintains legislative records, serves as the City's filing officer regarding Fair Political Practices campaign and economic interest filings; and recruits applicants for City advisory bodies. The City Clerk's Office is responsible for the City's Records Management Program. The City Clerk's Office conducts bid openings and maintains the City's Municipal Code Book. Recently the City Clerk's Office also handles and processes agendas, minutes, resolutions, etc. for the City's Oversight Board, Successor Agency RDA. Additionally, the City's HEART Program is housed in the City Clerk's Office.

**HEART PROGRAM**

The City's HEART Program is conducted by the City Clerk's Office. It is an anti-gang, anti-drug and anti-violence program geared toward children ages 6 and up. The purpose of the program is to promote education, positive choices and to make positive contributions to the community. The HEART program is an acronym for Hope, Education, Attitude, Respect and Trust.

CITY OF HAWAIIAN GARDENS  
CITY CLERK DEPARTMENT  
ORGANIZATIONAL CHART





CITY OF HAWAIIAN GARDENS

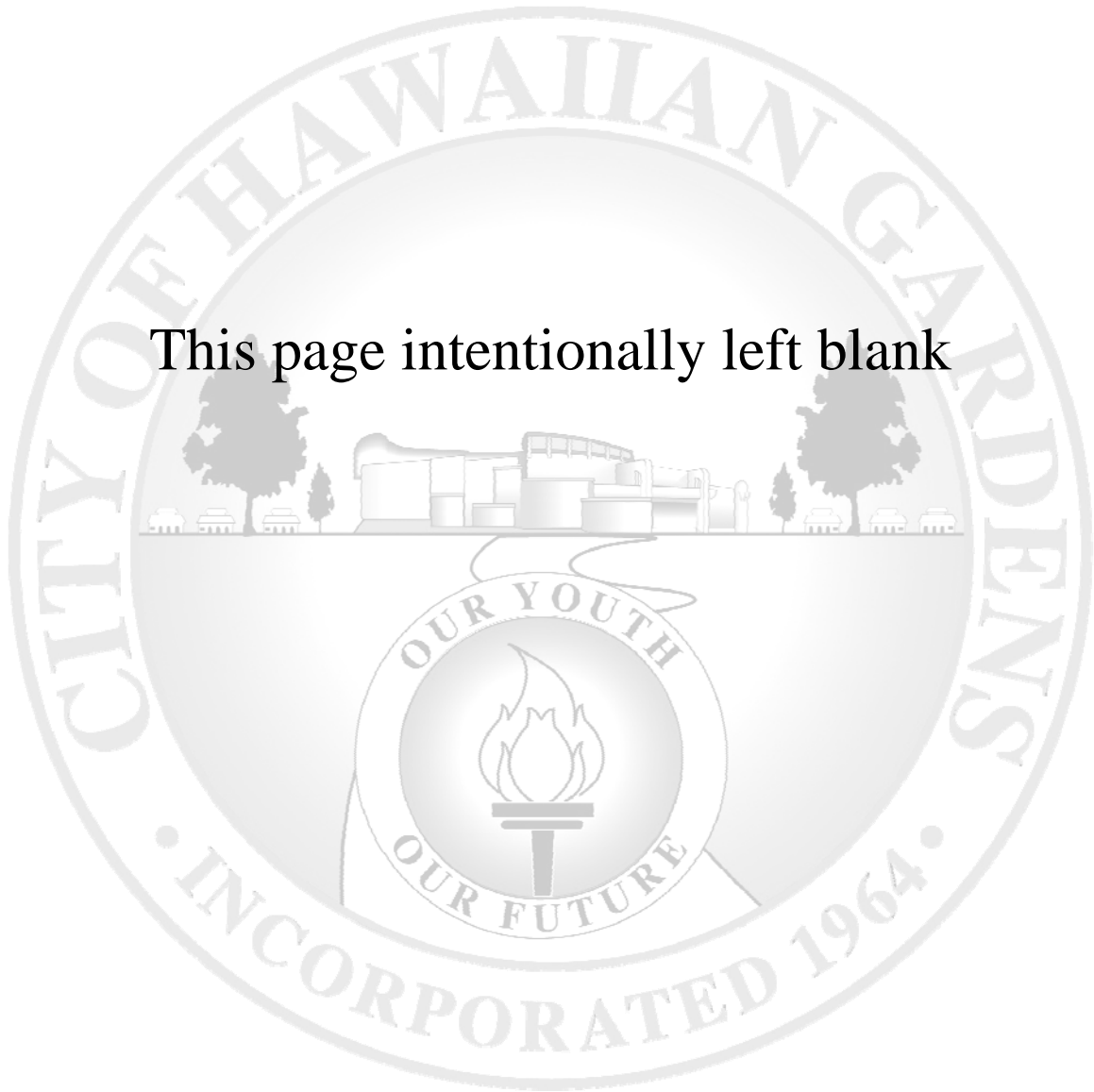
FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4140 CITY CLERK

		FY 2012/13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b>PERSONNEL</b>				
4010 SALARIES - PERMANENT FULL TIME		\$212,213	\$216,120	\$216,120
City Clerk	100% of \$114,276			
Assistant City Clerk	100% of \$101,844			
4020 SALARIES - PART TIME		\$0	\$0	\$0
Administrative Aide (P/T)				
4090 AUTO ALLOWANCE		\$4,800	\$4,800	\$4,800
	TOTAL SALARIES	\$217,013	\$220,920	\$220,920
<b>BENEFITS</b>				
4142 MEDICAL INSURANCE		\$18,588	\$12,671	\$17,942
4144 DENTAL INSURANCE		\$3,701	\$3,549	\$3,726
4145 VISION INSURANCE		\$993	\$1,190	\$1,008
4146 LIFE INSURANCE		\$53	\$61	\$49
4280 RETIREMENT PERS		\$61,912	\$65,171	\$66,533
4281 RETIREMENT FICA		\$16,037	\$16,900	\$16,900
	TOTAL BENEFITS	\$101,284	\$99,542	\$106,159
	<b>TOTAL PERSONNEL</b>	<b>\$318,297</b>	<b>\$320,462</b>	<b>\$327,079</b>
<b><u>OPERATING COSTS</u></b>				
4100 LEGAL ADVERTISING		\$2,800	\$4,500	\$3,500
4120 MILEAGE		\$100	\$100	\$100
4160 PUBLICATIONS AND DUES		\$360	\$500	\$500
4168 COUNCIL MEETING EXPENSES		\$3,000	\$3,000	\$3,000
4170 POSTAGE		\$100	\$100	\$100
4200 CONTRACT SERVICES		\$25,000	\$34,000	\$23,000
This account provides funds for services contracts including:				
Matrix software license & fees				
Document Storage				
Clerical support & municipal codification				
4201 ELECTION SERVICES		\$100	\$0	\$31,000
4210 TRAVEL AND MEETINGS		\$800	\$500	\$0
4221 UTILITIES/PHONES		\$360	\$360	\$360
4300 OFFICE SUPPLIES		\$1,800	\$2,000	\$2,000
4330 SPECIAL SUPPLIES		\$2,000	\$3,500	\$3,200
4410 EQUIPMENT		\$0	\$0	\$0
	<b>TOTAL OPERATING COSTS</b>	<b>\$36,420</b>	<b>\$48,560</b>	<b>\$66,760</b>
	<b>GRAND TOTAL CITY CLERKS OFFICE</b>	<b>\$354,717</b>	<b>\$369,022</b>	<b>\$393,839</b>

# City of Hawaiian Gardens

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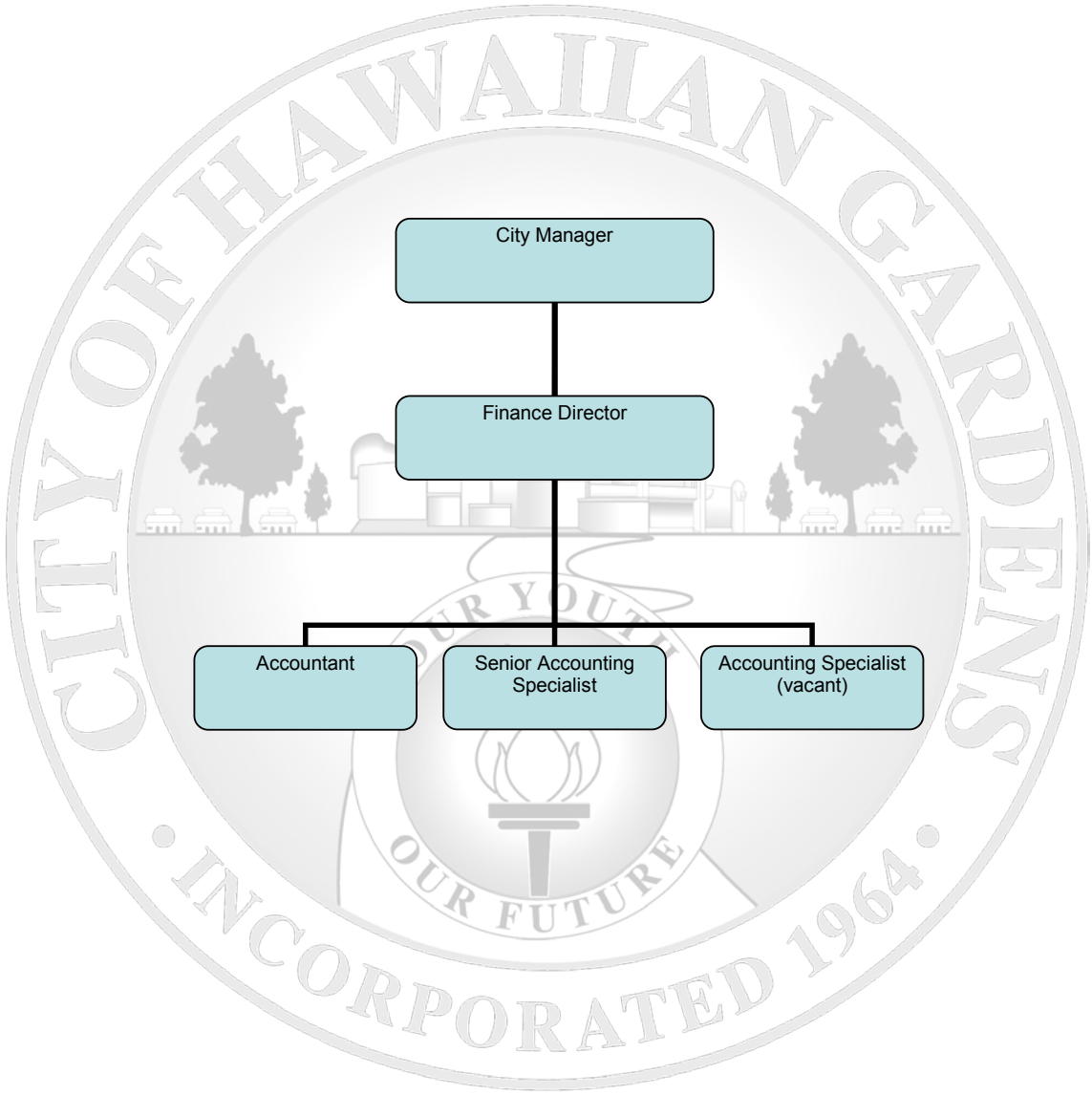
**CITY OF HAWAIIAN GARDENS  
DEPARTMENT ACTIVITY OVERVIEW**

DEPARTMENT <b>FINANCE</b>		FUNDS MANAGED: Any fund not specifically assigned to a department and overall Budget Management General Fund Department as noted below.			
EXPENSE		2011-2012	2012-2013	2012-2013	2013-2014
CLASSIFICATION	Dept#	ACTUAL	ESTIMATED	BUDGET	ADOPTED
FINANCE	4150	\$ 575,772	\$ 635,817	\$ 642,217	\$ 635,124
TOTAL BUDGET		\$ 575,772	\$ 635,817	\$ 642,217	\$ 635,124

**OVERVIEW COMMENTARY**

The Finance Department serves the public interest by providing sound financial management as the custodian of public funds, performs reliable, detailed fiscal analysis for financial planning, and maximizes investment opportunities and establishes and maintains internal fiscal controls to ensure city assets are protected and to ensure compliance with all legal provisions. The department handles the day to day activities of paying the City's bills, collecting City revenues, issuing business licenses, cash management, payroll, preparing the budget, general accounting and preparing the annual budget and coordinating the preparation of the Comprehensive Annual Financial Report and audit, as well as special assignments such as the fiscal aspects related to the dissolution of the Redevelopment Agency.

CITY OF HAWAIIAN GARDENS  
FINANCE DEPARTMENT  
ORGANIZATIONAL CHART



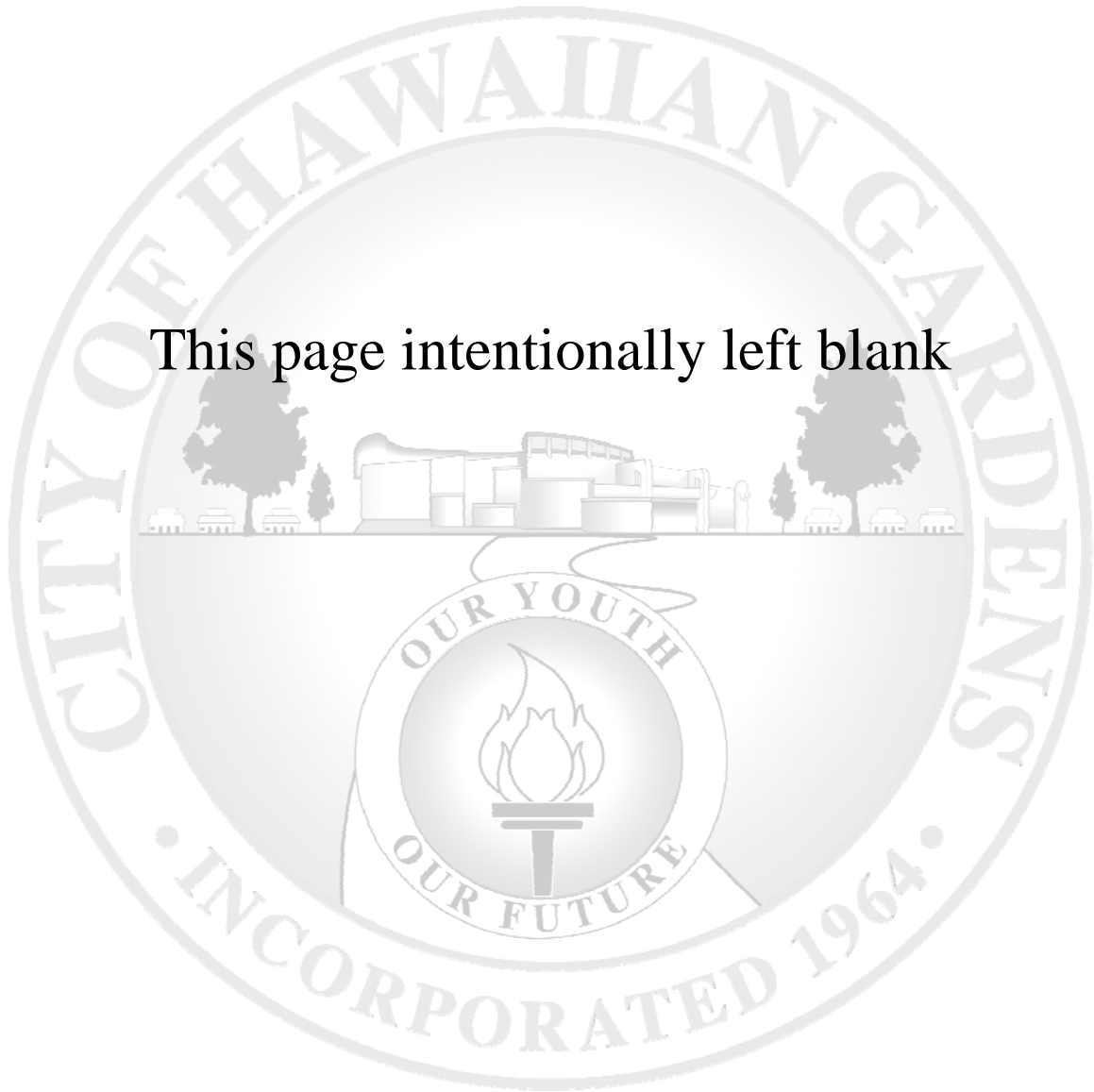
CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4150 FINANCE

	FY 2012-13 ESTIMATED EXPENDITURES	FY 2012-13 APPROVED BUDGET	FY 2013-14 ADOPTED BUDGET
<b>PERSONNEL</b>			
4010 SALARIES - PERMANENT FULL TIME	\$262,819	\$339,738	\$283,631
Finance Director	100% of \$126,482		
Accountant	100% of \$78,184		
Sr Acctg Specialist	100% of \$65,128		
Accounting Specialist	100% of \$63,837		
4030 OVERTIME	\$6,000	\$5,000	\$5,000
4090 AUTO ALLOWANCE	\$4,000		\$4,800
TOTAL SALARIES	\$272,819	\$344,738	\$293,431
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$39,163	\$37,278	\$57,873
4144 DENTAL INSURANCE	\$3,594	\$6,140	\$6,801
4145 VISION INSURANCE	\$1,362	\$2,379	\$1,792
4146 LIFE INSURANCE	\$83	\$122	\$98
4280 RETIREMENT PERS	\$74,245	\$75,468	\$102,708
4281 RETIREMENT FICA	\$20,131	\$26,372	\$26,426
TOTAL BENEFITS	\$138,578	\$147,759	\$195,698
<b>TOTAL PERSONNEL</b>	<b>\$411,397</b>	<b>\$492,497</b>	<b>\$489,129</b>
<b>OPERATING COSTS</b>			
4120 MILEAGE	\$500	\$500	\$275
4130 BANK SERVICE CHARGES	\$3,000	\$3,000	\$5,000
4150 EQUIPMENT MAINTENANCE	\$1,000	\$1,000	\$1,000
4160 PUBLICATIONS AND DUES	\$1,000	\$1,000	\$1,000
4170 POSTAGE	\$1,000	\$500	\$1,000
4200 CONTRACT SERVICES	\$139,000	\$60,000	\$58,000
4202 AUDIT SERVICES	\$70,000	\$70,000	\$70,000
4210 TRAVEL AND MEETINGS	\$1,200	\$2,000	\$0
4221 UTILITIES/PHONE/AOL	\$720	\$720	\$720
4285 STAFF DEVELOPMENT	\$1,000	\$4,000	\$0
4300 OFFICE SUPPLIES	\$3,000	\$3,000	\$3,000
4330 SPECIAL SUPPLIES	\$2,000	\$3,000	\$2,000
4410 EQUIPMENT	\$1,000	\$1,000	\$4,000
<b>TOTAL OPERATING COSTS</b>	<b>\$224,420</b>	<b>\$149,720</b>	<b>\$145,995</b>
<b>GRAND TOTAL FINANCE</b>	<b>\$635,817</b>	<b>\$642,217</b>	<b>\$635,124</b>

# City of Hawaiian Gardens

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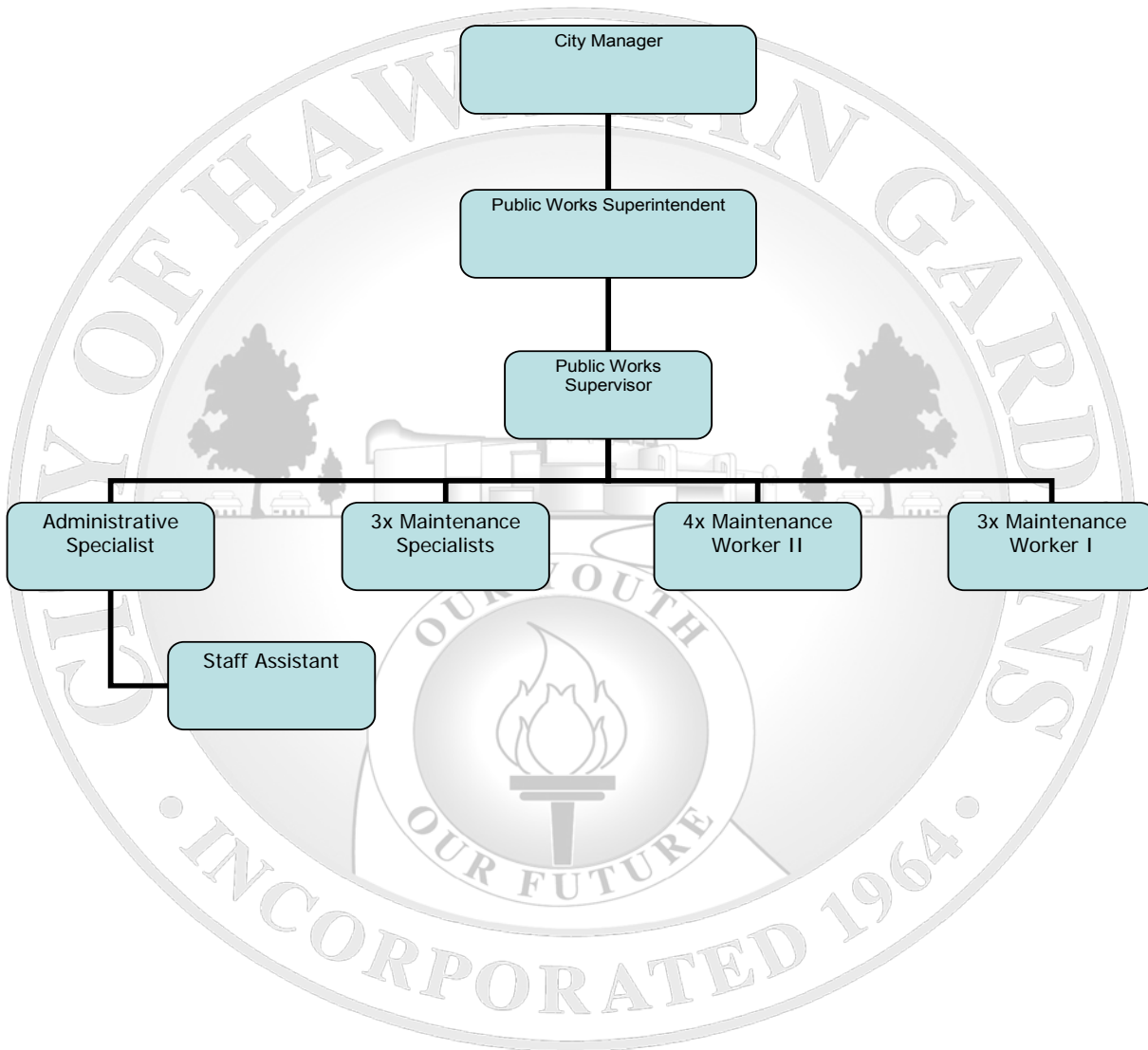
**CITY OF HAWAIIAN GARDENS  
DEPARTMENT ACTIVITY OVERVIEW**

DEPARTMENT <b>PUBLIC WORKS</b>		FUNDS MANAGED: Gas Tax Fund 02, Clear Air Fund 05, Lighting & Landscaping Fund 21 General Fund Departments noted below.			
EXPENSE		2011-2012	2012-2013	2012-2013	2013-2014
CLASSIFICATION	Dept#	ACTUAL	ESTIMATED	BUDGET	ADOPTED
PUBLIC WORKS	4311	\$1,273,930	\$1,179,645	\$1,262,809	\$1,216,531
PARKS & FIELDS	4418	\$209,769	\$198,695	\$208,232	\$161,761
<b>TOTAL BUDGET</b>		<b>\$1,483,699</b>	<b>\$1,378,340</b>	<b>\$1,471,041</b>	<b>\$1,378,292</b>

**OVERVIEW COMMENTARY**

Public Works performs operational activities in support of the City's infrastructure and related services in the following areas: Storm Drainage, Fleet, Maintenance of Building and Facilities and Infrastructure. The Department strives to protect the City's investment in its infrastructure and public facilities, plans for future improvements to address changing needs, and to ensure the health and safety of the community in the most efficient and cost effective manner.

CITY OF HAWAIIAN GARDENS  
FINANCE DEPARTMENT  
ORGANIZATIONAL CHART





CITY OF HAWAIIAN GARDENS

FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4311 PUBLIC WORKS/ENGINEERING

		FY 2012/2013 ESTIMATED EXPENDITURES	FY 2012/2013 APPROVED BUDGET	FY 2013/2014 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>				
4010 SALARIES - PERMANENT FULL TIME		\$524,092	\$572,440	\$573,981
Public Works Superintendent	70% of \$101,912			
Public Works Supervisor	70% of \$91,512			
Maintenance Specialist	45% of \$61,352			
Maintenance Specialist	45% of \$61,352			
Maintenance Worker II	45% of \$54,618			
Maintenance Worker I	100% of \$54,618			
Maintenance Worker I	45% of \$54,618			
Maintenance Worker I	45% of \$61,352			
Maintenance Worker	100% of \$54,918			
Maintenance Worker	50% of \$51,056			
Maintenance Worker	70% of \$51,056			
Maintenance Worker	100% of \$51,056			
Aministrative Specialist	90.0% \$66,318			
Staff Assistant II	45.0% \$55,684			
4030 OVERTIME		\$24,000	\$10,000	\$10,000
	TOTAL SALARIES	\$548,092	\$582,440	\$583,981
BENEFITS				
4142 MEDICAL INSURANCE		\$130,245	\$116,453	\$145,901
4144 DENTAL INSURANCE		\$12,471	\$10,939	\$13,262
4145 VISION INSURANCE		\$4,329	\$4,284	\$4,552
4146 LIFE INSURANCE		\$223	\$282	\$226
4280 RETIREMENT PERS		\$166,648	\$172,619	\$176,700
4281 RETIREMENT FICA		\$42,922	\$43,792	\$43,910
	TOTAL BENEFITS	\$356,838	\$348,369	\$384,550
	<b>TOTAL PERSONNEL</b>	<b>\$904,930</b>	<b>\$930,809</b>	<b>\$968,531</b>
<b><u>OPERATING COSTS</u></b>				
4110 AUTOMOTIVE EXPENSES		\$10,000	\$22,000	\$10,000
4150 EQUIPMENT MAINTENANCE		\$6,000	\$5,000	\$5,000
4151 BUILDINGS AND GROUNDS MAINTENANCE		\$120,000	\$120,000	\$100,000
	This account provides funds for the general maintenance of City Hall, other City facilities and parks. More specifically, lights, carpet cleaning, painting supplies, landscaping supplies, janitorial supplies, phone servicing, wall maintenance and other related items.			
4152 GRAFFITI REMOVAL SUPPLIES		\$20,000	\$20,000	\$20,000
4160 PUBLICATIONS AND DUES		\$10,000	\$10,000	\$10,000
4190 EQUIPMENTAL RENTAL		\$20,000	\$20,000	\$20,000
4200 CONTRACT SERVICES		\$60,000	\$100,000	\$60,000
4206 SPECIAL EVENTS-SET UP AND CLEAN UP		\$1,000	\$1,000	\$1,000
4210 TRAVEL & MEETINGS		215	\$0	\$0
4220 UTILITIES		\$1,000	\$1,000	\$1,000

CITY OF HAWAIIAN GARDENS

FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4311 PUBLIC WORKS/ENGINEERING

	FY 2012/2013 ESTIMATED EXPENDITURES	FY 2012/2013 APPROVED BUDGET	FY 2013/2014 ADOPTED BUDGET
4221 UTILITIES AND PHONE	\$6,000	\$6,000	\$6,000
4285 STAFF DEVELOPMENT	\$500	\$2,000	\$0
4300 OFFICE SUPPLIES	\$2,000	\$2,000	\$1,000
4330 SPECIAL SUPPLIES	\$8,000	\$8,000	\$4,000
4330.3711 SPECIAL SUPPLIES/USED OIL RECY	\$5,000	\$10,000	\$5,000
4330.3712 SPECIAL SUPPLIES/BEVERAGE RECY	\$5,000	\$5,000	\$5,000
4410 EQUIPMENT ACQUISITION	\$0	\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$274,715</b>	<b>\$332,000</b>	<b>\$248,000</b>
<b>GRAND TOTAL PUBLIC WORKS</b>	<b>\$1,179,645</b>	<b>\$1,262,809</b>	<b>\$1,216,531</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4418 PUBLIC WORKS  
Parks and Fields**

		<b>FY 2012/2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012/2013 APPROVED BUDGET</b>	<b>FY 2013/2014 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>				
4010 SALARIES-FULL TIME		\$55,742	\$57,982	\$57,985
	Maintenance Specialist	25% of \$61,352		
	Maintenance Specialist	25% of \$61,352		
	Maintenance Worker II	25% of \$54,618		
	Maintenance Worker II	25% of \$54,618		
4030 OVERTIME			\$0	\$0
	<b>TOTAL SALARIES</b>	<b>\$55,742</b>	<b>\$57,982</b>	<b>\$57,985</b>
<b><u>BENEFITS</u></b>				
4142 MEDICAL INSURANCE		\$17,409	\$16,140	\$19,302
4144 DENTAL INSURANCE		\$1,354	\$1,464	\$1,416
4145 VISION INSURANCE		\$624	\$595	\$646
4146 LIFE INSURANCE		\$26	\$31	\$25
4280 RETIREMENT PERS		\$16,912	\$17,484	\$17,851
4281 RETIREMENT FICA		\$4,528	\$4,436	\$4,436
	<b>TOTAL BENEFITS</b>	<b>\$40,853</b>	<b>\$40,150</b>	<b>\$43,676</b>
	<b>TOTAL PERSONNEL</b>	<b>\$96,595</b>	<b>\$98,132</b>	<b>\$101,661</b>
<b><u>OPERATING COSTS</u></b>				
4150 EQUIPMENT MAINTENANCE				
4151 BUILDING & GROUNDS MAINTENANCE		\$45,000	\$55,000	\$20,000
4200 CONTRACT SERVICES		\$5,000	\$5,000	
4219 UTILITIES / WATER		\$25,000	\$23,000	\$15,000
4220 UTILITIES / ELECTRICITY		\$25,000	\$25,000	\$25,000
4330 SPECIAL SUPPLIES		\$2,000	\$2,000	
4430 PIONEER PARK LEASE		\$100	\$100	\$100
	<b>TOTAL OPERATING COSTS</b>	<b>\$102,100</b>	<b>\$110,100</b>	<b>\$60,100</b>
<b>GRAND TOTAL PARKS AND FIELDS</b>		<b>\$198,695</b>	<b>\$208,232</b>	<b>\$161,761</b>

# City of Hawaiian Gardens

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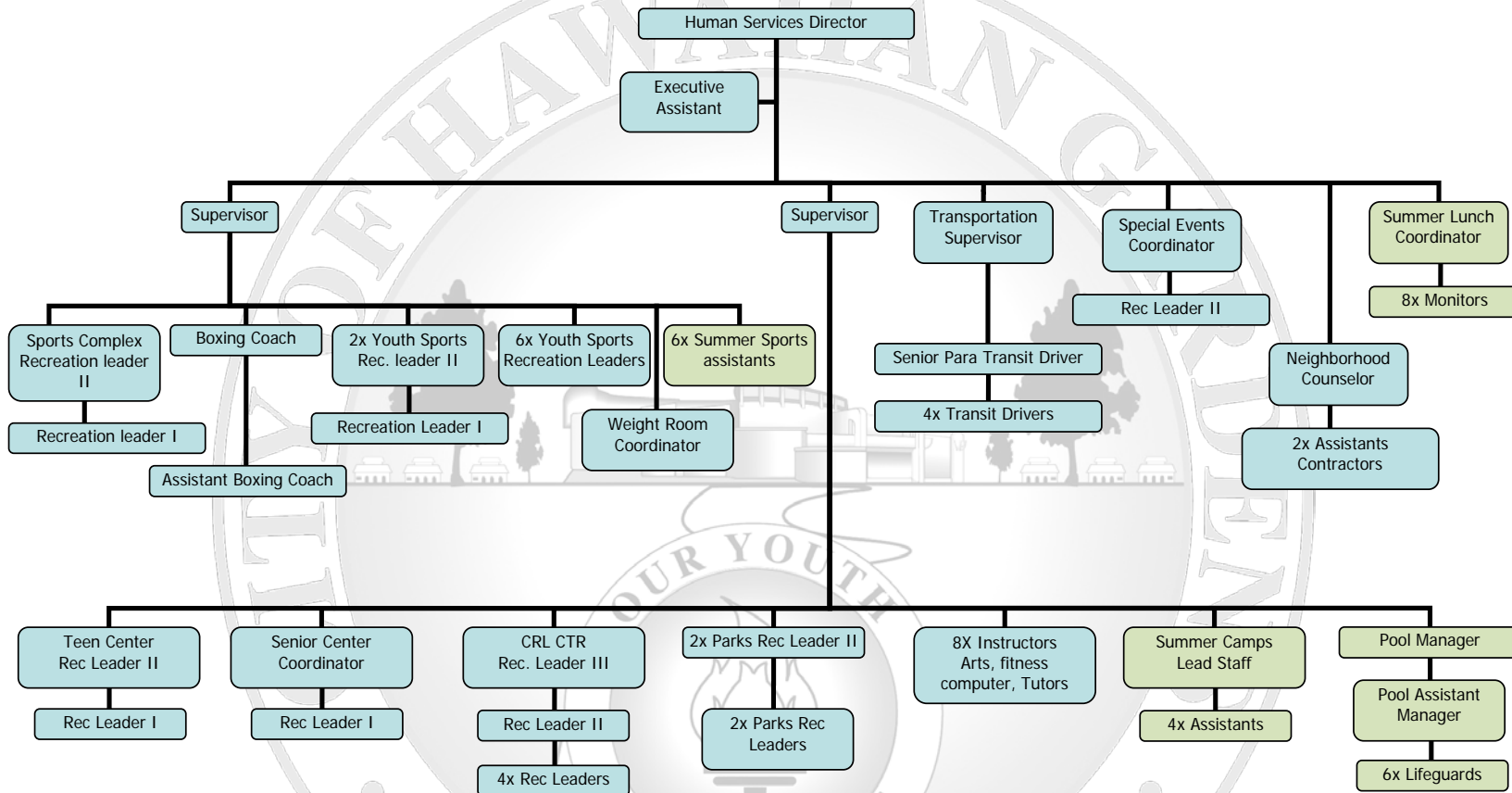
**CITY OF HAWAIIAN GARDENS  
DEPARTMENT ACTIVITY OVERVIEW**

DEPARTMENT <b>HUMAN SERVICES</b>		FUNDS MANAGED: Measure A Fund 07 & Measure C Fund 06 General Fund Departments as noted below.			
EXPENSE		2011-2012	2012-2013	2012-2013	2013-2014
CLASSIFICATION	Dept#	ACTUAL	ESTIMATED	BUDGET	ADOPTED
ADMINISTRATION	4410	\$491,088	\$466,123	\$520,841	\$481,466
SUMMER LUNCH	4411	\$97,252	\$86,142	\$90,142	\$92,300
CLARKDALE PARK	4422	\$97,108	\$100,025	\$106,658	\$100,171
YOUTH SPORTS	4413	\$345,281	\$331,476	\$318,459	\$368,921
ADULT SPORTS	4414	\$148,474	\$116,819	\$174,689	\$161,851
TEEN CENTER	4423	\$40,192	\$26,602	\$107,034	\$0
SPECIAL EVENTS	4421	\$491,764	\$355,039	\$383,884	\$346,353
C. ROBERT LEE	4415	\$638,847	\$519,248	\$594,149	\$504,010
LEE WARE PARK	4416	\$91,220	\$103,942	\$109,381	\$117,577
LEE WARE POOL	4417	\$162,372	\$141,943	\$181,815	\$122,290
SENIOR CITIZENS CENTER	4419	\$302,603	\$319,537	\$310,050	\$328,743
COMMUNITY OUTREACH SERVICES	4425	\$93,883	\$131,069	\$143,609	\$105,683
ALTERNATIVE TO GANG (ATGM)	4426	\$115,351	\$109,711	\$114,829	\$103,900
FEDDIE SPORTS COMPLEX	4427	\$149,265	\$151,033	\$137,651	\$165,851
RECREATION COMMISSION	4409	\$5,739	\$7,500	\$7,500	\$4,500
<b>TOTAL BUDGET</b>		<b>\$3,270,439</b>	<b>\$2,966,209</b>	<b>\$3,300,691</b>	<b>\$3,003,616</b>

**OVERVIEW COMMENTARY**

The City of Hawaiian Gardens Human Services Department provides a wide variety of services to residents. There are five divisions: Administration, Parks & Facilities, Youth and Adult Sports, Senior Services and Transportation. Programs and services include adult and youth sports, senior services, recreation, aquatics, teen programs, community special events and transportation services. The goal of the department is provide safe, quality programs that the community can enjoy. The department also coordinates the use of facilities and fields.

## City of Hawaiian Gardens – Human Services Department Organization Chart



CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4410 HUMAN SERVICES  
General Administration

	FY 2012-2013 ESTIMATED EXPENDITURES	FY 2012-2013 APPROVED BUDGET	FY 2013-2014 ADOPTED BUDGET
<b>PERSONNEL</b>			
4010 SALARIES - PERMANENT FULL TIME	\$167,121	\$219,161	\$219,147
Human Services Director	75% of \$126,482		
Human Services Supervisor	100% o \$75,990		
Executive Assistant	75% of \$64,394		
4020 SALARIES - PART TIME	\$0	\$0	\$0
4030 SALARIES-OVERTIME	\$769	\$2,000	\$0
4090 AUTO ALLOWANCE	\$4,800	\$4,800	\$4,800
<b>TOTAL SALARIES</b>	<b>\$172,690</b>	<b>\$225,961</b>	<b>\$223,947</b>
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$45,887	\$39,295	\$46,398
4144 DENTAL INSURANCE	\$4,564	\$4,650	\$2,848
4145 VISION INSURANCE	\$1,623	\$1,487	\$1,615
4146 LIFE INSURANCE	\$66	\$77	\$62
4280 RETIREMENT PERS	\$64,080	\$66,088	\$67,464
4281 RETIREMENT F.I.C.A.	\$16,713	\$17,286	\$17,132
<b>TOTAL BENEFITS</b>	<b>\$132,933</b>	<b>\$128,883</b>	<b>\$135,519</b>
<b>TOTAL PERSONNEL</b>	<b>\$305,623</b>	<b>\$354,844</b>	<b>\$359,466</b>
<b>OPERATING COSTS</b>			
4102 ADVERTISING/PROMOTION	\$3,000	\$3,000	\$3,000
4110 AUTOMOTIVE EXPENSE	\$5,000	\$5,000	\$5,000
4120 MILEAGE	\$200	\$500	\$500
4150 EQUIPMENT MAINTENANCE	\$1,500	\$1,500	\$1,500
4160 PUBLICATIONS & DUES	\$500	\$500	\$500
4190 EQUIPMENT RENTAL	\$22,000	\$24,902	\$22,000
4200 CONTRACT SERVICES	\$71,000	\$70,595	\$42,500
This account provides for contracting of temporary personnel including instructors for ballet folklorico, karate ,aerobics, drama, arts & crafts and dance, and tutor			
4200.0205 KAISER GRANT	\$0	\$0	\$6,000
4210 TRAVEL & MEETINGS	\$2,000	\$3,000	\$0
4221 UTILITIES/PHONE	\$2,800	\$3,000	\$3,000
4285 STAFF DEVELOPMENT	\$2,000	\$2,000	\$0
4300 OFFICE SUPPLIES	\$2,000	\$2,000	\$2,000
4330 SPECIAL SUPPLIES	\$4,500	\$6,000	\$6,000
4330.0028 ADULT SCHOLARSHIP PROGRAM	\$11,000	\$11,000	\$0
4330.0029 MAYORS SCHOLARSHIP PROGRAM	\$33,000	\$33,000	\$30,000
4410 EQUIPMENT			
<b>TOTAL OPERATING COSTS</b>	<b>\$160,500</b>	<b>\$165,997</b>	<b>\$122,000</b>
<b>GRAND TOTAL ADMINISTRATION</b>	<b>\$466,123</b>	<b>\$520,841</b>	<b>\$481,466</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4411 HUMAN SERVICES  
Summer Lunch Program**

	<b>FY 2012-13 ESTIMATED EXPENDITURES</b>	<b>FY 2012-13 APPROVED BUDGET</b>	<b>FY 2013-14 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4010 SALARIES - FULL TIME	\$0	\$0	\$0
4020 SALARIES - PART TIME	\$22,000	\$28,000	\$30,000
4050 OVERTIME	\$0	\$0	\$0
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TOTAL SALARIES	\$22,000	\$28,000	\$30,000
BENEFITS			
4142 MEDICAL INSURANCE			
4144 DENTAL INSURANCE			
4145 VISION INSURANCE			
4146 LIFE INSURANCE			
4280 RETIREMENT PERS			
4281 RETIREMENT F.I.C.A.	\$2,142	\$2,142	\$2,300
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TOTAL BENEFITS	\$2,142	\$2,142	\$2,300
<b>TOTAL PERSONNEL</b>	<b>\$24,142</b>	<b>\$30,142</b>	<b>\$32,300</b>
4330 SPECIAL SUPPLIES	\$62,000	\$60,000	\$60,000
This account provides funds for the purchase of food supplies and foam boxes.			
4410 EQUIPMENT	\$0	\$0	\$0
	<hr/>	<hr/>	<hr/>
<b>TOTAL OPERATING COSTS</b>	<b>\$62,000</b>	<b>\$60,000</b>	<b>\$60,000</b>
<b>GRAND TOTAL SUMMER LUNCH PROGRAM</b>	<b>\$86,142</b>	<b>\$90,142</b>	<b>\$92,300</b>



**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4422 HUMAN SERVICES  
Clarkdale Park**

				<b>FY 2012-2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012-2013 APPROVED BUDGET</b>	<b>FY 2013-2014 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>						
4010 SALARIES - FULL TIME						
Recreation Leader II	100% of	\$35,784		\$35,784	\$35,784	\$35,794
4020 SALARIES - PART TIME						
Total Rec Leader (1)	990	hours		\$8,105	\$16,603	\$14,439
4030 OVERTIME				\$4,352	\$2,000	\$2,000
<b>TOTAL SALARIES</b>				<b>\$48,241</b>	<b>\$54,387</b>	<b>\$52,233</b>
<b>BENEFITS</b>						
4142 MEDICAL INSURANCE				\$18,440	\$13,541	\$18,923
4144 DENTAL INSURANCE				\$2,491	\$1,346	\$2,313
4145 VISION INSURANCE				\$749	\$595	\$646
4146 LIFE INSURANCE				\$26	\$31	\$49
4280 RETIREMENT PERS				\$16,772	\$15,797	\$15,464
4281 RETIREMENT F.I.C.A.				\$3,906	\$4,161	\$3,843
<b>TOTAL BENEFITS</b>				<b>\$42,384</b>	<b>\$35,471</b>	<b>\$41,238</b>
<b>TOTAL PERSONNEL</b>				<b>\$90,625</b>	<b>\$89,858</b>	<b>\$93,471</b>
<b><u>OPERATING COSTS</u></b>						
4102 ADVERTISING & PROMOTION				\$200	\$300	\$200
4150 EQUIPMENT MAINTENANCE				\$1,000	\$4,000	\$0
4206 SPECIAL EVENTS				\$1,000	\$3,000	\$1,500
4208 EXCURSIONS				\$1,200	\$1,000	\$0
4300 OFFICE SUPPLIES				\$500	\$500	\$0
4330 SPECIAL SUPPLIES				\$3,500	\$3,000	\$3,000
4410 EQUIPMENT				\$2,000	\$5,000	\$2,000
<b>TOTAL OPERATING COSTS</b>				<b>\$9,400</b>	<b>\$16,800</b>	<b>\$6,700</b>
<b>GRAND TOTAL</b>				<b>\$100,025</b>	<b>\$106,658</b>	<b>\$100,171</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-2014 ADOPTED BUDGET

**HUMAN SERVICES**  
**01-4413 Youth Sports**

	<b>FY 2012/2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012/2013 APPROVED BUDGET</b>	<b>FY 2013/2014 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
FULL TIME EMPLOYEES	\$76,315	\$80,540	\$80,550
Human Services Supervisor    100% of \$80,540			
PART TIME EMPLOYEES	\$89,072	\$121,943	\$124,122
Rec Leaders ( 6 )			
Total part time hours    8,220    hours			
 OVERTIME	 \$0	 \$2,000	 \$0
 TOTAL SALARIES	 \$165,387	 \$204,483	 \$204,672
BENEFITS			
MEDICAL INSURANCE	\$43,253	\$14,287	\$65,552
DENTAL INSURANCE	\$4,977	\$3,038	\$6,560
VISION INSURANCE	\$1,151	\$873	\$1,478
LIFE INSURANCE	\$88	\$256	\$173
RETIREMENT PERS	\$85,303	\$61,059	\$63,008
RETIREMENT F.I.C.A.	\$13,197	\$15,643	\$15,657
 TOTAL BENEFITS	 \$147,969	 \$95,156	 \$152,429
 <b>TOTAL PERSONNEL</b>	 <b>\$313,356</b>	 <b>\$299,639</b>	 <b>\$357,101</b>
<b><u>OPERATING COSTS</u></b>			
ADVERTISING/PROMOTION	\$400	\$400	\$400
PUBLICATION & DUES	\$0	\$300	\$300
CONTRACT SERVICES			
This account provides for the contracting of umpires and score keepers.	\$10,000	\$10,000	\$5,000
TRAVEL & MEETINGS	\$0	\$400	\$400
UTILITIES/PHONE	\$720	\$720	\$720
SPECIAL SUPPLIES	\$7,000	\$7,000	\$5,000
This account provides for the purchase of sports equipment, educational videos, awards, uniforms, trophies, team photos, and other related items.			
 <b>TOTAL OPERATING COSTS</b>	 <b>\$18,120</b>	 <b>\$18,820</b>	 <b>\$11,820</b>
 <b>GRAND TOTAL YOUTH SPORTS</b>	 <b>\$331,476</b>	 <b>\$318,459</b>	 <b>\$368,921</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4414 HUMAN SERVICES  
Adult Sports**

	<b>FY 2012-2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012-2013 APPROVED BUDGET</b>	<b>FY 2013-2014 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4010 FULL TIME EMPLOYEES	\$0	\$0	\$0
4020 PART TIME EMPLOYEES	\$56,250	\$73,721	\$75,709
Rec Leader II ( 2 )			
Rec Leaders ( 1 )			
Total part time 4,160 hours			
4030 OVERTIME	\$0	\$1,000	\$0
<b>TOTAL SALARIES</b>	<b>\$56,250</b>	<b>\$74,721</b>	<b>\$75,709</b>
<b><u>BENEFITS</u></b>			
4142 MEDICAL INSURANCE	\$22,632	\$21,415	\$37,194
4144 DENTAL INSURANCE	\$1,283	\$1,115	\$2,936
4145 VISION INSURANCE	\$321	\$595	\$863
4146 LIFE INSURANCE	\$38	\$96	\$74
4280 RETIREMENT PERS	\$0	\$22,231	\$23,307
4281 RETIREMENT FICA	\$4,495	\$5,716	\$5,868
<b>TOTAL BENEFITS</b>	<b>\$28,769</b>	<b>\$51,168</b>	<b>\$70,242</b>
<b>TOTAL PERSONNEL</b>	<b>\$85,019</b>	<b>\$125,889</b>	<b>\$145,951</b>
<b><u>OPERATING COSTS</u></b>			
4102 ADVERTISING/PROMOTION	\$400	\$400	\$400
4150 EQUIPMENT MAINTENANCE	\$2,000	\$4,000	\$2,000
4151 BUILDING & GROUND MAINTENANCE	\$0	\$1,500	\$0
4160 PUBLICATION AND DUES	\$12,000	\$12,000	\$0
4190 EQUIPMENT RENTAL	\$4,000	\$5,000	\$1,000
4200 CONTRACT SERVICES	\$2,000	\$4,000	\$1,500
4210 TRAVEL & MEETINGS	\$0	\$500	\$0
4285 STAFF DEVELOPMENT	\$400	\$400	\$0
4300 OFFICE SUPPLIES	\$1,000	\$1,000	\$1,000
4330 SPECIAL SUPPLIES	\$10,000	\$20,000	\$10,000
4410 EQUIPMENT			
<b>TOTAL OPERATING COSTS</b>	<b>\$31,800</b>	<b>\$48,800</b>	<b>\$15,900</b>
<b>GRAND TOTAL ADULT SPORTS</b>	<b>\$116,819</b>	<b>\$174,689</b>	<b>\$161,851</b>

CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4421 HUMAN SERVICES  
Special Events

	FY 2012-2013 ESTIMATED EXPENDITURES	FY 2012-2013 APPROVED BUDGET	FY 2013-2014 ADOPTED BUDGET
<b>PERSONNEL</b>			
4010 SALARIES-FULL TIME	\$40,146	\$47,146	\$52,076
Special Event Coordinator 100% of	\$52,076		
4020 PART-TIME EMPLOYEES	\$28,548	\$40,298	\$28,925
Recreation Leader II (1) 1300 Hours			
Program Assistant			
4030 OVERTIME	\$10,000	\$10,000	\$7,000
TOTAL SALARIES	\$78,694	\$97,444	\$88,001
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$22,742	\$27,409	\$31,584
4144 DENTAL INSURANCE	\$1,735	\$2,691	\$2,826
4145 VISION INSURANCE	\$585	\$1,190	\$725
4146 LIFE INSURANCE	\$41	\$61	\$49
4280 RETIREMENT PERS	\$0	\$14,217	\$24,936
4281 RETIREMENT F.I.C.A.	\$7,199	\$4,372	\$6,732
TOTAL BENEFITS	\$32,302	\$49,940	\$66,852
<b>TOTAL PERSONNEL</b>	<b>\$110,996</b>	<b>\$147,384</b>	<b>\$154,853</b>
<b>OPERATING COSTS</b>			
4200 CONTRACT SERVICES	\$15,000	\$15,000	\$10,000
4330 SPECIAL SUPPLIES/PROMOTION	\$6,000	\$3,000	\$3,000
SPECIAL EVENTS PLANNED			
0001 4TH OF JULY	\$20,000	\$20,000	\$20,000
0002 CAR SHOW	\$0	\$0	\$0
0003 ROBERT CANADA FRIENDSHIP POW WOW	\$10,000	\$10,000	\$10,000
0004 VOLUNTEER RECOGNITION DINNER	\$6,200	\$6,000	\$6,000
0005 MEXICAN INDEPENDENCE DAY	\$13,000	\$12,000	\$0
0006 DONALD E. SCHULTZE GOLF TOURNAMENT	\$22,000	\$20,000	\$20,000
0007 RED RIBBON WEEK	\$5,000	\$5,000	\$3,000
0008 HALLOWEEN PROGRAMS	\$11,000	\$11,000	\$11,000
0009 VETERANS DAY	\$7,000	\$7,000	\$5,000
0012 SENIOR CHRISTMAS LUNCHEON	\$453	\$0	\$0
0013 CHRISTMAS TREE LIGHTING	\$10,000	\$10,000	\$10,000
0014 STUDENT GOVERNMENT DAY	\$1,200	\$1,000	\$1,000
0015 BOXING SHOW (FEB-JULY-NOV)	\$8,000	\$8,000	\$5,000
0017 SENIOR EASTER BREAKFAST	\$190	\$0	\$0
0019 EASTER EGG HUNT	\$6,000	\$5,000	\$3,000
0020 PARADE & CARNIVAL	\$70,000	\$70,000	\$70,000
0023 FISHING DERBY	\$0	\$1,000	\$0
0024 MISS HAWAIIAN GARDENS	\$8,000	\$8,000	\$0
0025 DOG CLINIC	\$500	\$500	\$500
0026 CORPORATE CHALLENGE	\$0	\$0	\$0
0028 ADULT SCHLOARSHOP PROGRAM	\$500	\$0	\$0
0034 ARBOR DAY	\$2,000	\$2,000	\$2,000
0035 MEMORIAL DAY	\$7,000	\$7,000	\$5,000
0036 SAFE COMMUNITY MONTH	\$5,000	\$5,000	\$5,000
4410 EQUIPMENT	\$10,000	\$10,000	\$2,000
<b>TOTAL OPERATING COSTS</b>	<b>\$244,043</b>	<b>\$236,500</b>	<b>\$191,500</b>
<b>GRAND TOTAL SPECIAL EVENTS</b>	<b>\$355,039</b>	<b>\$383,884</b>	<b>\$346,353</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4423 HUMAN SERVICES  
Teen Center**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4020 PART TIME EMPLOYEES	\$17,005	\$60,829	
Recreation Leader II (1 )			
Recreation Leader (1) 2,823 hours			
4030 OVERTIME	\$122	\$0	\$0
TOTAL SALARIES	\$17,127	\$60,829	\$0
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$50	\$10,623	
4144 DENTAL INSURANCE		\$1,346	
4145 VISION INSURANCE		\$334	
4146 LIFE INSURANCE	\$25	\$101	
4280 RETIREMENT PERS		\$18,343	
4181 RETIREMENT F.I.C.A.	\$500	\$4,653	
TOTAL BENEFITS	\$575	\$35,400	\$0
<b>TOTAL PERSONNEL</b>	<b>\$17,702</b>	<b>\$96,229</b>	<b>\$0</b>
<b><u>OPERATING COSTS</u></b>			
4102 ADVERTISING/PROMOTION	\$700	\$400	\$0
4150 EQUIPMENT MAINTENANCE	\$1,000	\$1,000	\$0
4190 EQUIPMENT RENTAL	\$0	\$1,000	\$0
4200 CONTRACT SERVICES	\$1,500	\$1,405	\$0
4206 SPECIAL EVENT	\$2,000	\$3,000	\$0
4300 OFFICE SUPPLIES	\$700	\$1,000	\$0
4330 SPECIAL SUPPLIES	\$3,000	\$3,000	\$0
4410 EQUIPMENT	\$0	\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$8,900</b>	<b>\$10,805</b>	<b>\$0</b>
<b>GRAND TOTAL TEEN CENTER</b>	<b>\$26,602</b>	<b>\$107,034</b>	<b>\$0</b>

CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4415 HUMAN SERVICES  
C. Robert Lee Center

	FY 2012-2013 ESTIMATED EXPENDITURES	FY 2012-2013 APPROVED BUDGET	FY 2013-2014 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$43,827	\$41,319	\$42,294
Sr Rec Leader III	100% of \$42,294		
4020 SALARIES - PART TIME	\$192,880	\$275,227	\$272,676
Boxing Coach ( 1 )			
Asst Boxing Coach ( 1 )			
Weight Room Co-ordinator ( 1 )			
Sr Rec Leader II ( 1 )			
Rec Leaders ( 7 )			
Boxing Program	2,250 hours		
Weight Room	1,430 hours		
Other activities part time--	8268 hours		
Rental--	960 hours		
4030 OVERTIME	\$5,677	\$2,500	\$3,000
<b>TOTAL SALARIES</b>	<b>\$242,384</b>	<b>\$319,046</b>	<b>\$317,970</b>
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$83,248	\$75,028	\$51,153
4144 DENTAL INSURANCE	\$5,801	\$3,784	\$5,111
4145 VISION INSURANCE	\$1,765	\$700	\$1,113
4146 LIFE INSURANCE	\$150	\$330	\$202
4280 RETIREMENT PERS	\$99,131	\$95,454	\$71,236
4281 RETIREMENT F.I.C.A.	\$23,117	\$24,407	\$24,325
<b>TOTAL BENEFITS</b>	<b>\$213,212</b>	<b>\$199,703</b>	<b>\$153,140</b>
	<b>\$455,596</b>	<b>\$518,749</b>	<b>\$471,110</b>
<b><u>OPERATING COSTS</u></b>			
4102 ADVERTISING/PROMOTION	\$400	\$400	\$400
4120 MILEAGE	\$0	\$0	\$0
4150 EQUIPMENT MAINTENANCE	\$10,000	\$15,000	\$5,000
4160 PUBLICATIONS AND DUES	\$0	\$500	\$500
This account provides for membership in selected professional organizations and certificate programs.			
4190 EQUIPMENT RENTAL	\$0	\$0	\$0
Copy machine lease			
4200 CONTRACT SERVICES	\$5,000	\$5,000	\$5,000
This account provides for specific contract services in maintenance of equipment.			

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4415 HUMAN SERVICES  
C. Robert Lee Center**

	<b>FY 2012-2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012-2013 APPROVED BUDGET</b>	<b>FY 2013-2014 ADOPTED BUDGET</b>
4206 SPECIAL EVENTS	\$0	\$0	\$0
4210 TRAVEL AND MEETINGS	\$0	\$3,000	\$1,000
4300 OFFICE SUPPLIES	\$4,000	\$6,000	\$4,000
4330 SPECIAL SUPPLIES	\$10,000	\$12,000	\$8,000
This account provides for computer supplies (paper, ink, diskettes), paints, and arts & crafts materials including the computer lab			
4330.0010 SENIOR'S THANKSGIVING LUNCHEON	\$1,500	\$1,500	\$0
4330.0011 HOLIDAY CAMP	\$3,000	\$3,000	\$0
4330.0012 SENIOR'S CHRISTMAS LUNCHEON	\$1,500	\$1,500	\$0
4330.0017 SENIOR EASTER BREASTFAST	\$1,500	\$1,500	\$0
4330.0018 SPRING CAMP	\$1,000	\$1,000	\$0
4330.0032 THEATER ARTS PROGRAM	\$10,000	\$10,000	\$5,000
4330.0037 WEIGHT ROOM SUPPLIES	\$6,000	\$6,000	\$3,000
4330.0038 BOXING SUPPLIES	\$3,000	\$3,000	\$0
4330.0038 OUTDOOR CLUB	\$6,235	\$6,000	\$1,000
This account provides for the purchase of equipment related to the C. Robert Lee Center.			
4330.XXXX COMMUNITY GARDEN	\$0	\$0	\$0
4410 EQUIPMENT	\$517	\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$63,652</b>	<b>\$75,400</b>	<b>\$32,900</b>
<b>GRAND TOTAL C. ROBERT LEE CENTER</b>	<b>\$519,248</b>	<b>\$594,149</b>	<b>\$504,010</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4416 HUMAN SERVICES  
 Lee Ware Park

	FY 2012/2013 ESTIMATED EXPENDITURES	FY 2012/2013 APPROVED BUDGET	FY 2013/2014 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - FULL TIME			
Sr Rec Leader II      100% of \$35,784	\$33,714	\$35,784	\$35,794
4020 SALARIES - PART TIME	\$21,533	\$21,533	\$30,698
Rec Leader ( 1 )			
Total part time    1,458 hours			
4030 OVERTIME	\$633	\$1,500	\$0
	<hr/>		
TOTAL SALARIES	\$55,880	\$58,817	\$66,492
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$18,024	\$11,779	\$21,455
4144 DENTAL INSURANCE	\$1,865	\$1,373	\$2,175
4145 VISION INSURANCE	\$505	\$326	\$613
4146 LIFE INSURANCE	\$28	\$103	\$49
4280 RETIREMENT PERS	\$10,393	\$17,284	\$16,095
4181 RETIREMENT FICA	\$4,047	\$4,499	\$3,999
	<hr/>		
TOTAL BENEFITS	\$34,862	\$35,364	\$44,386
<b>TOTAL PERSONNEL</b>	<b>\$90,742</b>	<b>\$94,181</b>	<b>\$110,878</b>
<b><u>OPERATING COSTS</u></b>			
4102 ADVERTISING/ PROMOTION	\$200	\$200	\$200
4150 EQUIPMENT MAINTENANCE	\$3,000	\$3,000	\$1,500
4200 CONTRACT SERVICES	\$1,500	\$1,500	\$0
4206 SPECIAL EVENTS	\$1,500	\$3,000	\$1,500
4208 EXCURSIONS	\$1,000	\$1,000	\$0
4300 OFFICE SUPPLIES	\$1,000	\$1,500	\$1,000
4330 SPECIAL SUPPLIES	\$5,000	\$5,000	\$2,500
	<hr/>		
TOTAL OPERATING COSTS	\$13,200	\$15,200	\$6,700
<b>GRAND TOTAL LEE WARE PARK</b>	<b>\$103,942</b>	<b>\$109,381</b>	<b>\$117,578</b>



**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4417 HUMAN SERVICES  
Lee Ware Pool**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4010 SALARIES-PERMANENT FULL TIME	\$0	\$0	\$0
4020 SALARIES-PART TIME Pool Manager ( 1 ) Asst. Pool Managr ( 1 ) Sr Lifeguard ( 1 ) Lifeguards ( 6 ) Total part time-- 4,715 hours	\$79,753	\$94,962	\$94,290 based on 4714.5 hrs at \$20/hr rate
4030 OVERTIME	\$1,368	\$2,000	\$0
<b>TOTAL SALARIES</b>	<b>\$81,121</b>	<b>\$96,962</b>	<b>\$94,290</b>
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$19,315	\$18,800	\$0
4144 DENTAL INSURANCE	\$1,330	\$0	\$0
4145 VISION INSURANCE	\$384	\$0	\$0
4146 LIFE INSURANCE	\$28	\$0	\$0
4280 RETIREMENT PERS	\$3,658	\$28,636	\$0
4281 RETIREMENT F.I.C.A.	\$6,107	\$7,417	\$0
<b>TOTAL BENEFITS</b>	<b>\$30,822</b>	<b>\$54,853</b>	<b>\$0</b>
<b>TOTAL PERSONNEL</b>	<b>\$111,943</b>	<b>\$151,815</b>	<b>\$94,290</b>
<b><u>OPERATING COSTS</u></b>			
4150 EQUIPMENT MAINTENANCE	\$4,000	\$4,000	\$4,000
4200 CONTRACT SERVICES	\$5,000	\$5,000	\$5,000
4206 SPECIAL EVENT	\$0	\$0	\$0
4285 STAFF DEVELOPMENT	\$2,000	\$2,000	\$0
4300 OFFICE SUPPLIES	\$500	\$500	\$500
4330 SPECIAL SUPPLIES pool equipment	\$17,000	\$17,000	\$17,000
4410 EQUIPMENT	\$1,500	\$1,500	\$1,500
<b>TOTAL OPERATING COSTS</b>	<b>\$30,000</b>	<b>\$30,000</b>	<b>\$28,000</b>
<b>GRAND TOTAL LEE WARE POOL</b>	<b>\$141,943</b>	<b>\$181,815</b>	<b>\$122,290</b>

CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

01-4419 HUMAN SERVICES  
Senior Citizens Center

	FY 2012-2013 ESTIMATED EXPENDITURES	FY 2012-2013 APPROVED BUDGET	FY 2013-2014 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES-FULL TIME Program Coordinator-Seniors 100% of <b>\$61,956</b>	\$58,125	\$61,956	\$61,956
4020 SALARIES - PART TIME Recreation Leader ( 1 ) <b>1,820</b> hours	\$23,530	\$31,639	\$31,639
4030 OVERTIME	\$2,431	\$2,000	\$0
<hr/>			
TOTAL SALARIES	\$84,086	\$95,595	\$93,595
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$17,315	\$14,528	\$15,017
4144 DENTAL INSURANCE	\$2,411	\$2,203	\$2,019
4145 VISION INSURANCE	\$695	\$561	\$589
4146 LIFE INSURANCE	\$29	\$126	\$49
4280 RETIREMENT PERS	\$26,116	\$28,224	\$28,813
4181 RETIREMENT F.I.C.A.	\$7,085	\$7,313	\$7,160
<hr/>			
TOTAL BENEFITS	\$53,651	\$52,955	\$53,647
<b>TOTAL PERSONNEL</b>	<b>\$137,737</b>	<b>\$148,550</b>	<b>\$147,243</b>
<b><u>OPERATING COSTS</u></b>			
4102 ADVERTISING/PROMOTION	\$300	\$300	\$300
4110 AUTOMOTIVE EXPENSES	\$2,000	\$2,000	\$2,000
4120 MILEAGE	\$0	\$0	\$0
4150 EQUIPMENT MAINTENANCE	\$7,000	\$8,000	\$3,500
4160 PUBLICATIONS AND DUES	\$0	\$200	\$200
4190 EQUIPMENT RENTAL	\$0	\$0	\$0
4200 CONTRACT SERVICES Home Delivery-meals Senior Meals	\$120,000	\$96,000	\$129,000
4206 SPECIAL EVENTS	\$16,000	\$16,000	\$10,000
4208 EXCURSIONS	\$30,000	\$30,000	\$30,000
4210 TRAVEL & MEETINGS	\$0	\$2,000	\$0
4285 STAFF DEVELOPMENT	\$0	\$500	\$0
4300 OFFICE SUPPLIES	\$1,500	\$1,500	\$1,500
4330 SPECIAL SUPPLIES	\$5,000	\$5,000	\$5,000
4410 EQUIPMENT	\$0	\$0	\$0
<hr/>			
TOTAL OPERATING COSTS	\$181,800	\$161,500	\$181,500
<b>GRAND TOTAL SENIOR CITIZENS CENTER</b>	<b>\$319,537</b>	<b>\$310,050</b>	<b>\$328,743</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-2014 ADOPTED BUDGET**

<b>01-4425 HUMAN SERVICES Community Outreach Services</b>	<b>FY 2012-2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012-13 APPROVED BUDGET</b>	<b>FY 2013-2014 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME Community Outreach Liason 100% of \$52,564	\$50,541	\$52,564	\$52,564
4030 OVERTIME	\$746	\$0	\$0
<b>TOTAL SALARIES</b>	<b>\$51,287</b>	<b>\$52,564</b>	<b>\$52,564</b>
<b><u>BENEFITS</u></b>			
4142 MEDICAL INSURANCE	\$14,729	\$12,341	\$16,255
4144 DENTAL INSURANCE	\$1,458	\$1,346	\$1,413
4145 VISION INSURANCE	\$373	\$595	\$362
4146 LIFE INSURANCE	\$27	\$31	\$25
4280 RETIREMENT PERS	\$15,321	\$15,851	\$16,182
4281 RETIREMENT FICA	\$3,824	\$4,021	\$4,021
<b>TOTAL BENEFITS</b>	<b>\$35,732</b>	<b>\$34,185</b>	<b>\$38,259</b>
<b>TOTAL PERSONNEL</b>	<b>\$87,019</b>	<b>\$86,749</b>	<b>\$90,823</b>
<b><u>OPERATING COSTS</u></b>			
4200 CONTRACT SERVICES	\$0	\$7,000	\$0
4206 SPECIAL EVENTS	\$1,000	\$2,000	\$1,000
4210 TRAVEL & MEETINGS	\$1,000	\$1,000	\$1,000
4221 UTILITIES/PHONE	\$450	\$360	\$360
4285 STAFF DEVELOPMENT	\$500	\$1,500	\$1,000
4300 OFFICE SUPPLIES	\$1,100	\$500	\$500
4330 SPECIAL SUPPLIES	\$0	\$1,500	\$1,000
4330.0030 YOUTH MENTORING PROGRAM	\$7,000	\$10,000	\$10,000
4300.0031 TATTOO REMOVAL PROGRAM	\$33,000	\$33,000	\$0
4190.4030 SUMMER YOUTH EMPLOYMENT PROGRAM	\$0	\$0	\$0
4410 EQUIPMENT	\$0	\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$44,050</b>	<b>\$56,860</b>	<b>\$14,860</b>
<b>GRAND TOTAL COMMUNITY OUTREACH</b>	<b>\$131,069</b>	<b>\$143,609</b>	<b>\$105,683</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4426 HUMAN SERVICES  
ALTERNATIVE TO GANG (ATGM)**

<b>FY 2012-2013 ACTUAL EXPENDITURES</b>	<b>FY 2012-2013 APPROVED BUDGET</b>	<b>FY 2013-2014 ADOPTED BUDGET</b>
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**PERSONNEL**

4010 SALARIES - FULL TIME Neighborhood Counselor	\$53,042	\$59,419	\$55,164
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4030 OVERTIME	\$0	\$0	\$0
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<b>TOTAL SALARIES</b>	<b>\$53,042</b>	<b>\$59,419</b>	<b>\$55,164</b>
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**BENEFITS**

4142 MEDICAL INSURANCE	\$8,187	\$6,129	\$8,138
4144 DENTAL INSURANCE	\$786	\$725	\$761
4145 VISION INSURANCE	\$258	\$205	\$250
4146 LIFE INSURANCE	\$26	\$31	\$25
4280 RETIREMENT PERS	\$16,084	\$17,915	\$16,982
4281 RETIREMENT FICA	\$4,968	\$4,545	\$4,220

<b>TOTAL BENEFITS</b>	<b>\$30,309</b>	<b>\$29,550</b>	<b>\$30,376</b>
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<b>TOTAL PERSONNEL</b>	<b>\$83,351</b>	<b>\$88,969</b>	<b>\$85,540</b>
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**OPERATING COSTS**

4120 MILEAGE	\$500	\$500	\$500
4200 CONTRACT SERVICES	\$15,000	\$15,000	\$10,000
4206 SPECIAL EVENTS	\$4,000	\$4,000	\$4,000
4208 EXCURSIONS	\$1,500	\$1,000	\$0
4210 TRAVEL & MEETINGS	\$500	\$500	\$0
4221 UTILITIES/PHONE	\$360	\$360	\$360
4300 OFFICE SUPPLIES	\$500	\$500	\$500
4330 SPECIAL SUPPLIES	\$4,000	\$4,000	\$3,000
4410 EQUIPMENT	\$0	\$0	\$0

<b>TOTAL OPERATING COSTS</b>	<b>\$26,360</b>	<b>\$25,860</b>	<b>\$18,360</b>
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<b>GRAND TOTAL COMMUNITY</b>	<b>\$109,711</b>	<b>\$114,829</b>	<b>\$103,900</b>
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**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4427 HUMAN SERVICES  
FEDDE SPORTS COMPLEX**

	<b>FY 2012-2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012-2013 APPROVED BUDGET</b>	<b>FY 2013-2014 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4010 SALARIES - FULL TIME Recreation Coordinator	\$0	\$0	\$0
4020 SALARIES - PART TIME Recreation Leader I ( 2 ) (transferred from Adult Sports Program) Rec Leader	\$71,395	\$48,708	\$71,419
Total 2,500 hours	\$0	\$0	\$0
4030 OVERTIME	\$0	\$2,500	\$0
<b>TOTAL SALARIES</b>	<b>\$71,395</b>	<b>\$51,208</b>	<b>\$71,419</b>
<b><u>BENEFITS</u></b>			
4142 MEDICAL INSURANCE	\$24,861	\$26,238	\$26,133
4144 DENTAL INSURANCE	\$1,326	\$725	\$1,413
4145 VISION INSURANCE	\$289	\$344	\$362
4146 LIFE INSURANCE	\$65	\$31	\$74
4280 RETIREMENT PERS	\$0	\$14,688	\$21,986
4281 RETIREMENT FICA	\$5,597	\$3,917	\$5,464
<b>TOTAL BENEFITS</b>	<b>\$32,138</b>	<b>\$45,943</b>	<b>\$55,432</b>
<b>TOTAL PERSONNEL</b>	<b>\$103,533</b>	<b>\$97,151</b>	<b>\$126,851</b>
<b><u>OPERATING COSTS</u></b>			
4102 ADVERTISING/PROMOTION	\$500	\$1,000	\$500
4150 EQUIPMENT MAINTENANCE	\$1,000	\$1,000	\$1,000
4151 BUILDING AND GROUND MAINTENANCE	\$15,000	\$20,000	\$10,000
4220 UTILITIES /ELECTRIC	\$18,000	\$0	\$18,000
4210 TRAVEL & MEETING	\$0	\$500	\$500
4300 OFFICE SUPPLIES	\$1,000	\$2,000	\$1,000
4330 SPECIAL SUPPLIES	\$4,000	\$8,000	\$4,000
4410 EQUIPMENT	\$8,000	\$8,000	\$4,000
<b>TOTAL OPERATING COSTS</b>	<b>\$47,500</b>	<b>\$40,500</b>	<b>\$39,000</b>
<b>GRAND TOTAL COMMUNITY</b>	<b>\$151,033</b>	<b>\$137,651</b>	<b>\$165,851</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4409 HUMAN SERVICES  
Recreation Commission**

<u>PERSONNEL</u>	<b>FY 2012-13 ESTIMATED EXPENDITURES</b>	<b>FY 2012-13 APPROVED BUDGET</b>	<b>FY 2013-14 ADOPTED BUDGET</b>
4040 STIPENDS	\$4,500	\$4,500	\$4,500
4210 TRAVEL & MEETINGS	\$3,000	\$3,000	\$0
TOTAL STIPENDS	\$7,500	\$7,500	\$4,500
<b>GRAND TOTAL RECREATION COMMISSION</b>	<b>\$7,500</b>	<b>\$7,500</b>	<b>\$4,500</b>

**CITY OF HAWAIIAN GARDENS  
DEPARTMENT ACTIVITY OVERVIEW**

DEPARTMENT <b>COMMUNITY DEVELOPMENT</b>		FUNDS MANAGED: General Fund Departments as noted below. TDA Fund 09, Section 8 Fund 28, CDBG Fund 10, Measure R Fund 24, Capital Fund 30, Devel Fund 31			
EXPENSE		2011-2012	2012-2013	2012-2013	2013-2014
CLASSIFICATION	Dept#	ACTUAL	ESTIMATED	BUDGET	PRELIMINARY
PLANNING	4180	717,137	836,271	1,146,489	724,033
PLANNING COMMISSION	4181	6,578	2,500	10,000	5,500
BUILDING	4314	169,458	233,225	361,750	331,900
ENGINEERING	4312	185,961	225,400	273,400	233,400
<b>TOTAL BUDGET</b>		<b>1,079,134</b>	<b>1,297,396</b>	<b>1,791,639</b>	<b>1,294,833</b>

**OVERVIEW COMMENTARY**

The Planning Division is responsible for reviewing project proposals for compliance with the General Plan, Zoning Ordinance, and environmental regulations. Planning projects range from residential renovations and new home construction to commercial development. Planning staff is responsible for facilitating Planning Commission meetings and providing commissioners with reports for projects seeking approvals. Long-range community planning projects, such as general plan amendments, zoning ordinance updates, large project coordination, and comprehensive studies, are also conducted by Planning staff.

The Housing Division administers a wide variety of housing programs that contribute to the quality of life, economic viability, and sustainability of Hawaiian Garden's neighborhoods. The Housing Division is responsible for the overall management and oversight of the Community Development Block Grant (CDBG) Residential Rehabilitation Program, Section 8 Housing Choice Voucher Program, and other housing programs. The Housing Division has also partnered with Habitat for Humanity and Grid Alternatives to administer their affordable housing programs.

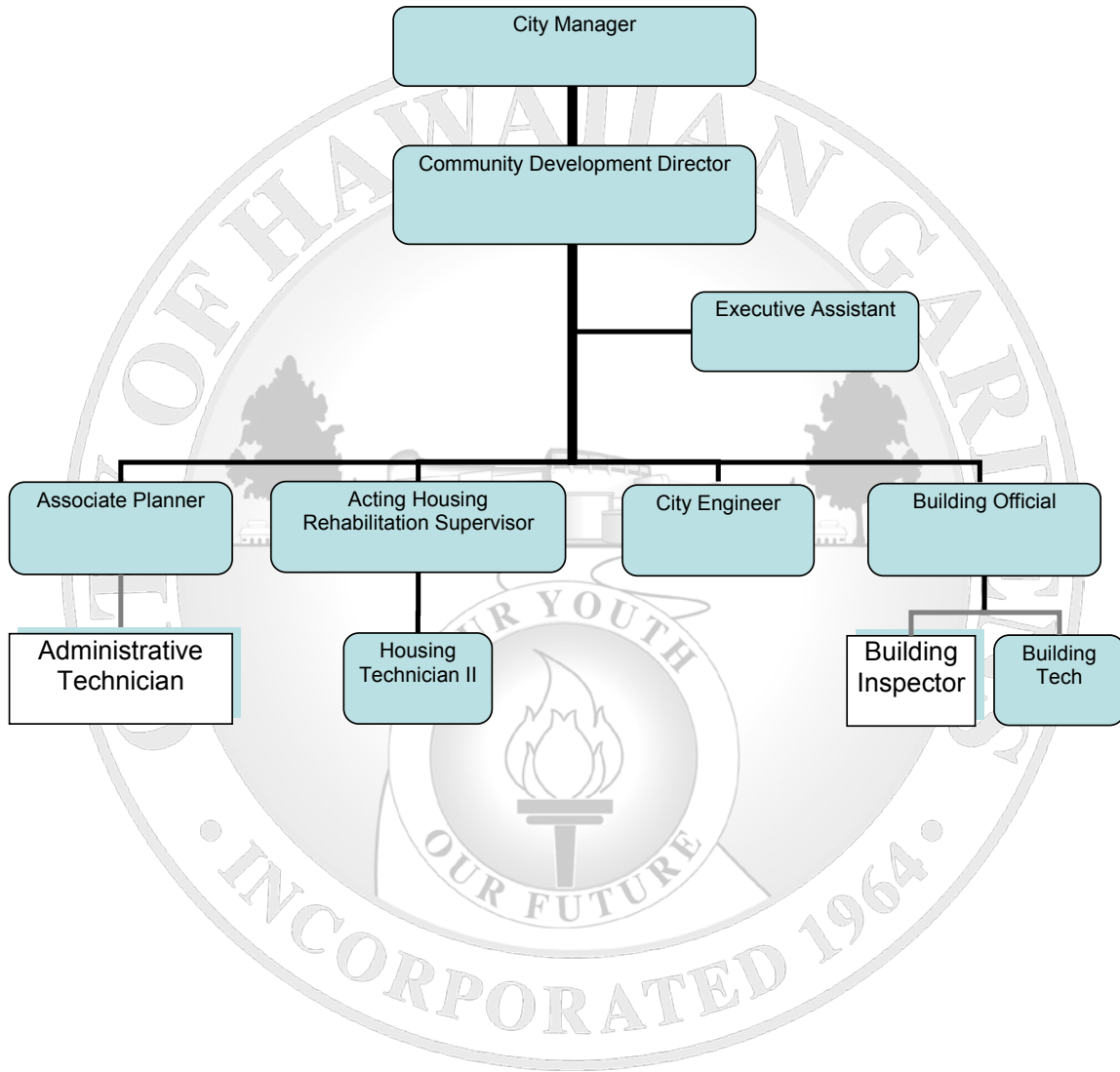
The Engineering Division's primary responsibility is to inspect and regulate work performed within the public right-of-way. The public right-of-way is generally the area that includes the sidewalk, curb, alley and street. A permit from Engineering is required to perform work in the public right-of-way. This work includes curb cuts, excavations, utility cuts, sidewalk and driveway approach construction and street/alley construction.

The Engineering Division is also responsible for managing capital improvement projects such as repairing streets and sidewalks, repaving streets, addressing traffic safety issues, maintaining flood control, and reviewing engineering design for development, infrastructure, and community facility projects.

The Building & Safety Division is responsible for the building and safety standards for new construction in the City. It is charged with safeguarding life or limb, health, property, and public welfare. This is accomplished by regulating and controlling the design, construction, quality of materials, use and occupancy, location and maintenance of all buildings and structures and certain equipment through the enforcement of the California Building Code (CBC). The Building & Safety Division provides enforcement through building permits, plan review, and field inspections of new building construction and building alterations or renovations.

The CBC regulates all construction activity within Hawaiian Gardens and regulates building, fire, mechanical, plumbing, green building, and electrical construction codes. The CBC requires that no building or structure shall be built, constructed, enlarged, altered, repaired, moved, improved upon, converted or demolished without first obtaining a separate building permit for each building or structure.

CITY OF HAWAIIAN GARDENS  
COMMUNITY DEVELOPMENT DEPARTMENT  
ORGANIZATIONAL CHART





CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-2014 ADOPTED BUDGET

1-4180 COMMUNITY DEVELOPMENT  
Planning

	FY 2012/13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$369,780	\$455,046	\$289,494
Community Development Director 100% of \$136,856			
Associate Planner 100% of \$88,244			
Executive Assistant 100% of \$64,394			
4090 AUTO ALLOWANCE	\$4,800	\$4,800	\$4,800
4030 OVERTIME	\$1,515	\$5,000	\$0
	<hr/>		
TOTAL SALARIES	\$376,095	\$464,846	\$294,294
<b><u>BENEFITS</u></b>			
4142 MEDICAL INSURANCE	\$62,493	\$54,227	\$92,435
4144 DENTAL INSURANCE	\$3,326	\$3,627	\$2,710
4145 VISION INSURANCE	\$1,925	\$1,620	\$1,693
4146 LIFE INSURANCE	\$107	\$184	\$86
4280 RETIREMENT PERS	\$109,025	\$140,174	\$78,084
4281 RETIREMENT FICA	\$27,985	\$34,811	\$24,631
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TOTAL BENEFITS	\$204,861	\$234,643	\$199,639
<b>TOTAL PERSONNEL</b>	<b>\$580,956</b>	<b>\$699,489</b>	<b>\$493,933</b>
<b><u>OPERATING COSTS</u></b>			
4100 LEGAL ADVERTISING	\$3,000	\$5,000	\$3,000
4110 AUTOMOTIVE EXPENSE	\$1,000	\$1,000	\$1,000
4120 MILEAGE	\$0	\$0	\$0
4160 PUBLICATION AND DUES	\$2,500	\$3,000	\$2,500
4170 POSTAGE	\$65	\$0	\$100
4180 PRINTING	\$5,000	\$10,000	\$5,000
4190 EQUIPMENT RENTAL/LEASE	\$6,039	\$5,000	\$6,000
4200 CONTRACT SERVICES	\$219,711	\$401,500	\$200,000
This account provides funds for services contracts including: Casino Project EIR, Planner two days/week, Marix Software Pride program and Gateway cities major corridor study			
4210 TRAVEL & MEETING	\$2,000	\$6,000	\$0
4221 UTILITIES AND PHONE	\$3,500	\$3,000	\$3,000
4300 OFFICE SUPPLIES	\$2,500	\$2,500	\$2,500
4330 SPECIAL SUPPLIES	\$4,000	\$4,000	\$4,000
4410 EQUIPMENT	\$6,000	\$6,000	\$3,000
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<b>TOTAL OPERATING COSTS</b>	<b>\$255,315</b>	<b>\$447,000</b>	<b>\$230,100</b>
<b>GRAND TOTAL PLANNING</b>	<b>\$836,271</b>	<b>\$1,146,489</b>	<b>\$724,033</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4181 COMMUNITY DEVELOPMENT  
Planning Commission**

<u>PERSONNEL</u>	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
4040 STIPENDS	\$1,500	\$4,500	\$4,500
4160 PUBLICATIONS & DUES	\$1,000	\$1,000	\$1,000
4210 TRAVEL & MEETINGS	\$0	\$4,500	\$0
4285 STAFF DEVELOPMENT	\$0	\$0	\$0
TOTAL STIPENDS	\$2,500	\$10,000	\$5,500
<b>GRAND TOTAL PLANNING COMMISSION</b>	<b>\$2,500</b>	<b>\$10,000</b>	<b>\$5,500</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4314 COMMUNITY DEVELOPMENT  
Building**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME Building Inspector (Vacant)	\$0	\$0	\$0
4020 SALARIES - PART TIME	\$0	\$0	\$0
4030 OVERTIME	\$0	\$0	\$0
<b>TOTAL SALARIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$0	\$0	\$0
4144 DENTAL INSURANCE	\$0	\$0	\$0
4145 VISION INSURANCE	\$0	\$0	\$0
4146 LIFE INSURANCE	\$0	\$0	\$0
4280 RETIREMENT PERS	\$0	\$0	\$0
4281 RETIREMENT FICA	\$0	\$0	\$0
<b>TOTAL BENEFITS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
	\$0	\$0	\$0
4131 INSPECTIONS	\$210,000	\$350,000	\$320,000
4200 CONTRACT SERVICES	\$10,000	\$10,000	\$10,000
4242 STRONG MOTION INSTRUM FEE	\$10,150	\$750	\$700
4244 SB 1473 FEES COLLECTED	\$2,001	\$0	\$200
4330 SPECIAL SUPPLIES	\$1,074	\$1,000	\$1,000
<b>TOTAL OPERATIONS</b>	<b>\$233,225</b>	<b>\$361,750</b>	<b>\$331,900</b>
<b>GRAND TOTAL BUILDING</b>	<b>\$233,225</b>	<b>\$361,750</b>	<b>\$331,900</b>

Note:

**CITY OF HAWAIIAN GARDENS**  
**FISCAL YEAR 2013-14 ADOPTED BUDGET**

**01-4312 COMMUNITY DEVELOPMENT**  
**Engineering**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>OPERATING COSTS</u></b>			
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME City Engine (Vacant)	\$0	\$0	\$0
4020 SALARIES - PART TIME	\$0	\$0	\$0
4030 OVERTIME	\$0	\$0	\$0
<b>TOTAL SALARIES</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$0	\$0	\$0
4144 DENTAL INSURANCE	\$0	\$0	\$0
4145 VISION INSURANCE	\$0	\$0	\$0
4146 LIFE INSURANCE	\$0	\$0	\$0
4280 RETIREMENT PERS	\$0	\$0	\$0
4281 RETIREMENT FICA	\$0	\$0	\$0
<b>TOTAL BENEFITS</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL PERSONNEL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b><u>OPERATING COSTS</u></b>			
4160 PUBLICATIONS & DUES	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$193,400	\$193,400	\$193,400
4210 TRAVEL & MEETINGS	\$0	\$0	\$0
4241 TRAFFIC & LIGHTING ENGINEER	\$2,000	\$30,000	\$0
4242 STRONG MOTION INSTR. FEE	\$0	\$0	\$0
4255 NAT'L POLUTANT DISCHRG E ELIMINATION	\$30,000	\$50,000	\$40,000
4330 SPECIAL SUPPLIES		\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$225,400</b>	<b>\$273,400</b>	<b>\$233,400</b>
<b>GRAND TOTAL ENGINEERING</b>	<b>\$225,400</b>	<b>\$273,400</b>	<b>\$233,400</b>

**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 02 - Gas Tax Fund**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
State Subventions	370,890	416,890	468,589
LA County Assistance	0	0	0
Proposition 1B	0	0	0
Measure R	0	0	0
Stimulus Grant	0	0	0
Interest Earned	0	0	0
<b>TOTAL</b>	<b>370,890</b>	<b>416,890</b>	<b>468,589</b>
 <b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	(319,028)	(264,001)	(255,642)
Maintenance & Operations	(219,350)	(261,700)	(209,000)
<b>TOTAL</b>	<b>(538,378)</b>	<b>(525,701)</b>	<b>(464,642)</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>(167,488)</b>	<b>(108,811)</b>	<b>3,947</b>
B. Capital Outlay	0	0	0
C. GRAND TOTAL LIBRARY & PUBLIC SAFETY CENTER	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
 <b>III. BUDGETED TRANSFERS</b>			
Transfer from General Fund		180,000	180,000
Transfer to Capital Project Fund	0	0	
<b>TOTAL</b>	<b>0</b>	<b>180,000</b>	<b>180,000</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>(167,488)</b>	<b>71,189</b>	<b>183,947</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>0</b>	<b>(167,488)</b>	<b>(167,488)</b>
<b>V. FUND BALANCE, Ending</b>	<b>(167,488)</b>	<b>(96,299)</b>	<b>16,459</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

<b>BUDGET SUMMARY GAS TAX FUND</b>	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
DEPARTMENT			
GAS TAX FUND	\$538,378	\$525,701	\$464,642
<b>GRAND TOTAL GAS TAX FUND</b>	<b>\$538,378</b>	<b>\$525,701</b>	<b>\$464,642</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2012-13 ADOPTED BUDGET**

**02-4340 GAS TAX FUND  
Streets and Highway Maintenance**

	<b>FY 2012-13 ESTIMATED EXPENDITURES</b>	<b>FY 2012-13 APPROVED BUDGET</b>	<b>FY 2013-14 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	206,131	162,803	153,140
Public Works Superintendent	20% of \$101,912		
Public Works Supervisor	20% of \$91,512		
Maintenance Specialist	25% of \$61,352		
Maintenance Specialist	25% of \$61,352		
Maintenance Specialist	25% of \$54,618		
Maintenance Worker II	50% of \$61,352		
Maintenance worker 11	50% of \$51,056		
Staff Assistant	25% of \$55,684		
4030 OVERTIME	0	1,000	
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TOTAL SALARIES	206,131	163,803	153,140
 BENEFITS			
4142 MEDICAL INSURANCE	44,124	33,851	38,742
4144 DENTAL INSURANCE	4,243	3,328	3,590
4145 VISION INSURANCE	1,408	1,291	1,253
4146 LIFE INSURANCE	77	104	59
4280 RETIREMENT PERS	47,276	49,093	47,144
4281 RETIREMENT FICA	15,769	12,531	11,715
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TOTAL BENEFITS	112,897	100,198	102,502
 <b>TOTAL PERSONNEL</b>			
	<b>319,028</b>	<b>264,001</b>	<b>255,642</b>
 <b><u>OPERATING COSTS</u></b>			
4110 AUTOMOTIVE EXPENSES	29,000	25,000	20,000
4150 EQUIPMENT MAINTENANCE	4,000	4,000	4,000
4151 BUILDING AND GROUND MAINTENANCE	10,000	4,500	0
4157 FACILITY MAINTENANCE	0	0	0
4159 MEDIAN MAINTENANCE	0	0	0
4190 EQUIPMENT RENTAL	0	0	0
4200 CONTRACT SERVICES	30,000	55,000	25,000
4210 TRAVEL & MEETINGS	0	0	0
4220 UTILITIES/ELECTRIC	30,000	30,000	0
4224 STREET REPAIR	0	0	35,000
4225 STREET SWEEPING	97,000	97,000	90,000

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2012-13 ADOPTED BUDGET**

**02-4340 GAS TAX FUND  
Streets and Highway Maintenance**

	<b>FY 2012-13 ESTIMATED EXPENDITURES</b>	<b>FY 2012-13 APPROVED BUDGET</b>	<b>FY 2013-14 ADOPTED BUDGET</b>
4227 SIGN MAINTENANCE	8,000	15,000	15,000
4229 TRAFFIC SIGNAL MAINTENANCE	10,000	30,000	20,000
4232 CURB NUMBERING	0	0	0
4300 OFFICE SUPPLIES	150	0	0
4330 SPECIAL SUPPLIES	1,200	1,200	0
4410 EQUIPMENT	0	0	0
	<hr/>		
<b>TOTAL OPERATING COSTS</b>	<b>219,350</b>	<b>261,700</b>	<b>209,000</b>
<b>GRAND TOTAL GAS TAX FUND</b>	<b>538,378</b>	<b>525,701</b>	<b>464,642</b>



**Analysis of Fund Balances**  
**Fiscal Year 2013-14**  
**Fund 03 - Supplemental Public Safety Programs**

<b>I. REVENUES:</b>	<b>FY 2012-13 ESTIMATED REV/EXP</b>	<b>FY 2012-13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
COPS Grant	100,000	100,000	100,000
Homeland Security Grant	0	0	0
JUSTICE ASSISTANCE GRANT (JAG)	0	10,700	0
Law Enf. OT Grant	0	0	0
DOJ Forfeiture & Seizures	0	0	0
<b>TOTAL</b>	<b>100,000</b>	<b>110,700</b>	<b>100,000</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	0	0	0
Maintenance & Operations	(134,500)	(162,909)	(100,000)
<b>TOTAL</b>	<b>(134,500)</b>	<b>(162,909)</b>	<b>(100,000)</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>(34,500)</b>	<b>(52,209)</b>	<b>0</b>
B.			
C. Capital Projects			
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer from General Fund	111,624	0	0
<b>TOTAL</b>	<b>111,624</b>	<b>0</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>77,124</b>	<b>(52,209)</b>	<b>0</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>0</b>	<b>94,484</b>	<b>77,124</b>
<b>V. FUND BALANCE, Ending</b>	<b>77,124</b>	<b>42,275</b>	<b>77,124</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

<b>BUDGET SUMMARY SUPPLEMENTAL PUBLIC SAFETY PROGRAMS</b>	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
DEPARTMENT			
SLESF	\$134,500	\$162,909	\$100,000
<b>GRAND TOTAL</b>	<b>\$134,500</b>	<b>\$162,909</b>	<b>\$100,000</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**03-0418 PUBLIC SAFETY**

**Supplemental Law Enforcement Services Fund (SLESF)**

	<b>FY 2011/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4030 OVERTIME	\$0	\$0	\$0
4127 DEDICATED LAW ENFORCEMENT	\$121,894	\$162,909	\$100,000
4236/423 CONTRACT SERVICES	\$12,606	\$0	\$0
TOTAL PERSONNEL	\$134,500	\$162,909	\$100,000
<b>GRAND TOTAL SLESF</b>	<b>\$134,500</b>	<b>\$162,909</b>	<b>\$100,000</b>

# City of Hawaiian Gardens

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**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 04 - Traffic Safety Fund**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
Traffic Fines	16,574	19,000	17,000
Traffic Safety			
<b>TOTAL</b>	16,574	19,000	17,000
<b>II. EXPENDITURES:</b>			
A. Operational Budget	(1,000)	(3,000)	(100)
Salaries & Benefits	(78,481)	(90,788)	(91,700)
Maintenance & Operations	0	0	0
<b>TOTAL</b>	(79,481)	(93,788)	(91,800)
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	(62,907)	(74,788)	(74,800)
B. Capital Outlay	0	0	0
C. Capital Projects	0	0	0
<b>TOTAL</b>	0	0	0
<b>III. BUDGETED TRANSFERS</b>			
Transfer from General Fund	0	80,000	40,000
<b>TOTAL</b>	0	80,000	40,000
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	(62,907)	5,212	(34,800)
<b>IV. FUND BALANCE, Beginning</b>	132,880	(8,064)	69,973
<b>V. FUND BALANCE, Ending</b>	69,973	(2,852)	35,173

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-2014 ADOPTED BUDGET**

<b>BUDGET SUMMARY TRAFFIC SAFETY FUND</b>	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
DEPARTMENT			
TRAFFIC SAFETY FUND/CROSSING GUARD	\$79,481	\$93,788	\$91,800
<b>GRAND TOTAL</b>	<b>\$79,481</b>	<b>\$93,788</b>	<b>\$91,800</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-14 ADOPTED BUDGET

04-4179/4313 TRAFFIC SAFETY FUND  
 Traffic Safety/Crossing Guard

	FY 2012/13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4020 SALARIES - PART TIME 7 Crossing Guards	\$72,748	\$84,336	\$84,998
TOTAL PERSONNEL	\$72,748	\$84,336	\$84,998
BENEFITS			
4142 MEDICAL INSURANCE	\$168	\$0	\$200
4144 DENTAL INSURANCE	\$0	\$0	\$0
4145 VISION INSURANCE	\$0	\$0	\$0
4146 LIFE INSURANCE	\$0	\$0	\$0
4280 RETIREMENT PERS	\$0	\$0	\$0
4281 RETIREMENT FICA	\$5,565	\$6,452	\$6,502
TOTAL BENEFITS	\$5,733	\$6,452	\$6,702
<b>TOTAL PERSONNEL</b>	<b>\$78,481</b>	<b>\$90,788</b>	<b>\$91,700</b>
4285 STAFF DEVELOPMENT	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$0	\$1,000	\$0
4330 SPECIAL SUPPLIES	\$1,000	\$2,000	\$100
<b>TOTAL OPERATING</b>	<b>\$1,000</b>	<b>\$3,000</b>	<b>\$100</b>
<b>GRAND TOTAL TRAFFIC SAFETY</b>	<b>\$79,481</b>	<b>\$93,788</b>	<b>\$91,800</b>

# City of Hawaiian Gardens

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**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 05 - Clean Air Fund**

<b>I. REVENUES:</b>	<b>FY 2012-13 ESTIMATED REV/EXP</b>	<b>FY 2012-13 APPROVED BUDGET</b>	<b>FY 2013-14 ADOPTED BUDGET</b>
State Subventions	17,000	19,000	17,000
Interest		700	0
<b>TOTAL</b>	<b>17,000</b>	<b>19,700</b>	<b>17,000</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	0	0	0
Maintenance & Operations	(17,933)	0	(191,000)
<b>TOTAL</b>	<b>(17,933)</b>	<b>0</b>	<b>(191,000)</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>(933)</b>	<b>19,700</b>	<b>(174,000)</b>
B. Capital Outlay		0	
C. Capital Projects	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer to General Fund	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>(933)</b>	<b>19,700</b>	<b>(174,000)</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>200,224</b>	<b>193,488</b>	<b>199,291</b>
<b>V. FUND BALANCE, Ending</b>	<b>199,291</b>	<b>213,188</b>	<b>25,291</b>

<b>CITY OF HAWAIIAN GARDENS</b>			
<b>FISCAL YEAR 2013-14 ADOPTED BUDGET</b>			
<b>BUDGET SUMMARY CLEAN AIR FUND</b>	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
DEPARTMENT			
CLEAN AIR FUND	\$17,933	\$0	\$191,000
<b>GRAND TOTAL CLEAN AIR FUND</b>	<b>\$17,933</b>	<b>\$0</b>	<b>\$191,000</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-14 ADOPTED BUDGET

05-/4179 CLEAN AIR FUND  
 Air Quality Administration/Operating costs

	FY 2012/13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b><u>OPERATING COSTS</u></b>			
4110 NATURAL GAS/FUEL	\$0	\$0	\$0
4150 AUTO REPAIRS	\$17,933	\$0	\$0
4160 PUBLICATION AND DUES	\$0	\$0	\$0
4200 CONTRACT SERVICE	\$0	\$0	\$22,000
4410 VEHICLE ACQUISITION	\$0	\$0	\$169,000
<p>This account provides for the purchase of one hybrid vehicle            and two hybrid pick up trucks</p>			
<b>GRAND TOTAL CLEAN AIR</b>	<b>\$17,933</b>	<b>\$0</b>	<b>\$191,000</b>

# City of Hawaiian Gardens

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**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 06 - Proposition C**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
MTA Grant	193,000	181,346	201,454
ISTEA funds for Cap Projects	0	0	0
STIP funds for Cap Projects	0	0	0
Interest	0	0	0
<b>TOTAL</b>	<b>193,000</b>	<b>181,346</b>	<b>201,454</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	(320,709)	(310,852)	(320,866)
Maintenance & Operations	(25,303)	(27,000)	(26,500)
<b>TOTAL</b>	<b>(346,012)</b>	<b>(337,852)</b>	<b>(347,366)</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>(153,012)</b>	<b>(156,506)</b>	<b>(145,912)</b>
B. Capital Outlay	0	0	0
C. Capital Projects	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer from General Fund	370,000	370,000	0
<b>TOTAL</b>	<b>370,000</b>	<b>370,000</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>216,988</b>	<b>213,494</b>	<b>(145,912)</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>(8,450)</b>	<b>(209,410)</b>	<b>208,538</b>
<b>V. FUND BALANCE, Ending</b>	<b>208,538</b>	<b>4,084</b>	<b>62,626</b>

<b>CITY OF HAWAIIAN GARDENS</b>			
<b>FISCAL YEAR 2013-14 ADOPTED BUDGET</b>			
<b>BUDGET SUMMARY PROPOSITION C</b>	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
	<b>DEPARTMENT</b>		
TRANSPORTATION ADMINISTRATION (4500 & 4600)	\$38,841	\$41,448	\$40,880
PARATRANSIT PROGRAM	\$307,171	\$296,404	\$306,485
<b>GRAND TOTAL PROPOSITION C</b>	<b>\$346,012</b>	<b>\$337,852</b>	<b>\$347,365</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-14 ADOPTED BUDGET

06-4500/4600 PROPOSITION C  
 Transportation Administration

	FY 2012/13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$22,790	\$23,861	\$23,860
Human Services Director		12.5% of \$126,482	
Executive Assistant		12.5% of \$64,394	
4090 AUTO ALLOWANCE		\$0	\$0
4030 OVERTIME	\$0	\$0	\$0
	<hr/>		
TOTAL SALARIES	\$22,790	\$23,861	\$23,860
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$3,982	\$3,859	\$4,593
4144 DENTAL INSURANCE	\$365	\$551	\$89
4145 VISION INSURANCE	\$148	\$149	\$161
4146 LIFE INSURANCE	\$7	\$8	\$6
4280 RETIREMENT PERS	\$6,976	\$7,195	\$7,345
4281 RETIREMENT FICA	\$1,573	\$1,825	\$1,825
	<hr/>		
TOTAL BENEFITS	\$13,051	\$13,587	\$14,020
<b>TOTAL PERSONNEL</b>	<b>\$35,841</b>	<b>\$37,448</b>	<b>\$37,880</b>
<b><u>OPERATING COSTS</u></b>			
4150 EQUIPMENT MAINTENANCE	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$2,500	\$3,000	\$2,500
4221 UTILITIES / PHONE	\$500	\$0	\$500
4330 SPECIAL SUPPLIES	\$0	\$1,000	\$0
4410 EQUIPMENT	\$0	\$0	\$0
	<hr/>		
TOTAL OPERATING COSTS	<b>\$3,000</b>	<b>\$4,000</b>	<b>\$3,000</b>
<b>GRAND TOTAL PROPOSITION C (TRANSPORTATION ADMIN)</b>	<b>\$38,841</b>	<b>\$41,448</b>	<b>\$40,880</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**06-4510 PROPOSITION C  
Transportation Administration - Paratransit Program**

	<b>FY 2012/2013 ESTIMATED EXPENDITURES</b>	<b>FY 2012/2013 APPROVED BUDGET</b>	<b>FY 2013-2014 ADOPTED BUDGET</b>
<b><u>PERSONNEL</u></b>			
4010 SALARIES-PERMANENT FULL TIME	\$166,742	\$156,487	\$156,491
Transportation Supervisor 50% of \$60,450			
Sr Paratransist Operator 50% of \$52,538			
4 Paratransit Operator 50% of \$50,068			
4030 OVERTIME	\$8,000	\$5,000	\$5,000
<b>TOTAL SALARIES</b>	<b>\$174,742</b>	<b>\$161,487</b>	<b>\$161,491</b>
<b><u>BENEFITS</u></b>			
4142 MEDICAL INSURANCE	\$47,409	\$45,174	\$53,579
4144 DENTAL INSURANCE	\$5,266	\$5,752	\$5,714
4145 VISION INSURANCE	\$1,552	\$1,356	\$1,598
4146 LIFE INSURANCE	\$74	\$92	\$74
4280 RETIREMENT PERS	\$42,739	\$47,189	\$48,176
4281 RETIREMENT FICA	\$13,086	\$12,354	\$12,354
<b>TOTAL BENEFITS</b>	<b>\$110,126</b>	<b>\$111,917</b>	<b>\$121,495</b>
<b>TOTAL PERSONNEL</b>	<b>\$284,868</b>	<b>\$273,404</b>	<b>\$282,986</b>
<b><u>OPERATING COSTS</u></b>			
4110 AUTOMOTIVE EXPENSES	\$15,000	\$15,000	\$15,000
4150 EQUIPMENT MAINTENANCE	\$5,000	\$5,000	\$6,000
4200 CONTRACT SERVICES	\$500	\$1,000	\$500
4210 TRAVEL & MEETINGS	\$500	\$500	\$500
4300 OFFICE SUPPLIES	\$103	\$500	\$500
4330 SPECIAL SUPPLIES	\$1,200	\$1,000	\$1,000
4410 EQUIPMENT	\$0	\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$22,303</b>	<b>\$23,000</b>	<b>\$23,500</b>
<b>GRAND TOTAL -PARATRANSIT PROGRAM</b>	<b>\$307,171</b>	<b>\$296,404</b>	<b>\$306,486</b>



**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 07 - Proposition A**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
MTA Grant	218,628	218,628	242,870
Grant Purchase	65,000	65,000	195,000
Rent	0	0	0
Transportation	0	0	0
Miscellaneous	0	1,000	0
<b>TOTAL</b>	<b>283,628</b>	<b>284,628</b>	<b>437,870</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	(355,564)	(358,398)	(369,571)
Maintenance & Operations	(38,300)	(41,500)	(43,500)
<b>TOTAL</b>	<b>(393,864)</b>	<b>(399,898)</b>	<b>(413,071)</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURE: (Operational)</b>	<b>(110,236)</b>	<b>(115,270)</b>	<b>24,799</b>
B. Capital Outlay	0	0	0
C. Capital Projects	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer From General Fund	80,000	184,000	0
<b>TOTAL</b>	<b>80,000</b>	<b>184,000</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>(30,236)</b>	<b>68,730</b>	<b>24,799</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>30,298</b>	<b>(68,419)</b>	<b>62</b>
<b>V. FUND BALANCE, Ending</b>	<b>62</b>	<b>311</b>	<b>24,861</b>

<b>CITY OF HAWAIIAN GARDENS</b>				
<b>FISCAL YEAR 2013-14 ADOPTED BUDGET</b>				
<b>BUDGET SUMMARY PROPOSITION A</b>		<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b>DEPARTMENT</b>				
TRANSPORTATION ADMINISTRATION	4500	\$40,295	\$40,448	\$39,880
RECREATIONAL TRANSIT PROGRAM	4511	\$293,804	\$297,633	\$308,716
LONG BEACH TRANSIT	4512	\$11,000	\$11,000	\$12,500
BUS PASS SUBSIDY PROGRAM	4513	\$2,500	\$2,500	\$2,500
BUS STOP MAINTENANCE	4515	\$46,265	\$48,317	\$49,477
<b>GRAND TOTAL PROPOSITION A</b>		<b>\$393,864</b>	<b>\$399,898</b>	<b>\$413,072</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-14 ADOPTED BUDGET

07-4500 PROPOSITION A  
 Transportation Administration

	FY 2012/2013 ESTIMATED EXPENDITURES	FY 2012/2013 APPROVED BUDGET	FY 2013-2014 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES-PERMANENT FULL TIME	\$24,925	\$23,861	23,861
Human Services Director	12.5% of \$126,482		
Executive Assistant	12.5% of \$64,394		
4030 OVERTIME	\$0	\$0	0
<b>TOTAL SALARIES</b>	<b>\$24,925</b>	<b>\$23,861</b>	<b>23,861</b>
<b><u>BENEFITS</u></b>			
4142 MEDICAL INSURANCE	\$4,642	\$3,859	4,593
4144 DENTAL INSURANCE	\$390	\$551	89
4145 VISION INSURANCE	\$174	\$149	161
4146 LIFE INSURANCE	\$7	\$8	6
4280 RETIREMENT PERS	\$6,544	\$7,195	7,345
4281 RETIREMENT FICA	\$1,613	\$1,825	1,825
<b>TOTAL BENEFITS</b>	<b>\$13,370</b>	<b>\$13,587</b>	<b>14,019</b>
<b>TOTAL PERSONNEL</b>	<b>\$38,295</b>	<b>\$37,448</b>	<b>37,880</b>
<b><u>OPERATING COSTS</u></b>			
4150 EQUIPMENT MAINTENANCE	\$0	\$0	0
4200 CONTRACT SERVICES	\$2,000	\$3,000	2,000
4300 OFFICE SUPPLIES	\$0	\$0	0
4410 EQUIPMENT	\$0	\$0	0
<b>TOTAL OPERATING COSTS</b>	<b>\$2,000</b>	<b>\$3,000</b>	<b>2,000</b>
<b>GRAND TOTAL PROPOSITION A (ADMINISTRATION)</b>	<b>\$40,295</b>	<b>\$40,448</b>	<b>39,880</b>

CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

07-4511 PROPOSITION A  
Recreational Transit Program

	FY 2012/13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES-PERMANENT FULL TIME	\$156,523	\$156,487	\$156,491
Transportation Supervisor      50% of \$60,450			
Senior Paratransit Operator      50% of \$52,538			
4 Paratransit Operator          50% of \$50,068			
4020 SALARIES-PART-TIME	\$0	\$0	\$0
4030 OVERTIME	\$8,000	\$8,000	\$8,000
<b>TOTAL SALARIES</b>	<b>\$164,523</b>	<b>\$164,487</b>	<b>\$164,491</b>
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$47,357	\$45,174	\$53,579
4144 DENTAL INSURANCE	\$5,263	\$5,752	\$5,714
4145 VISION INSURANCE	\$1,550	\$1,356	\$1,598
4146 LIFE INSURANCE	\$74	\$92	\$74
4280 RETIREMENT PERS	\$42,739	\$47,189	\$48,176
4281 RETIREMENT FICA	\$12,298	\$12,583	\$12,584
<b>TOTAL BENEFITS</b>	<b>\$109,281</b>	<b>\$112,146</b>	<b>\$121,725</b>
<b>TOTAL PERSONNEL</b>	<b>\$273,804</b>	<b>\$276,633</b>	<b>\$286,216</b>
<b><u>OPERATING COSTS</u></b>			
4110 AUTOMOTIVE EXPENSES	\$13,000	\$13,000	\$14,000
4150 EQUIPMENT MAINTENANCE	\$5,000	\$5,000	\$6,000
4200 CONTRACT SERVICES	\$500	\$1,000	\$500
4210 TRAVEL/MEETINGS	\$0	\$500	\$500
4300 OFFICE SUPPLIES	\$0	\$500	\$500
4330 SPECIAL SUPPLIES	\$1,500	\$1,000	\$1,000
4410 EQUIPMENT	\$0	\$0	\$0
<b>TOTAL OPERATING COSTS</b>	<b>\$20,000</b>	<b>\$21,000</b>	<b>\$22,500</b>
<b>GRAND TOTAL PROPOSITION A (PARATRANSIT PROGRAM)</b>	<b>\$293,804</b>	<b>\$297,633</b>	<b>\$308,716</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**07-4512 PROPOSITION A  
Long Beach Transit**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>OPERATING COSTS</u></b>			
4105 LONG BEACH TRANSIT	\$11,000	\$11,000	\$12,500
<b>GRAND TOTAL PROPOSITION A (LONG BEACH TRANSIT)</b>	<b>\$11,000</b>	<b>\$11,000</b>	<b>\$12,500</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**07-4513 PROPOSITION A  
Bus Pass Subsidy**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>OPERATING COSTS</u></b>			
4200 CONTRACT SERVICES	\$2,500	\$2,500	\$2,500
<b>GRAND TOTAL PROPOSITION A (BUS PASS SUBSIDY</b>	<b>\$2,500</b>	<b>\$2,500</b>	<b>\$2,500</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**07-4515 PROPOSITION A  
Bus Stop Maintenance**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<u>PERSONNEL</u>			
4010 SALARIES-PERMANENT FULL TIME	\$25,854	\$26,415	\$26,419
Maintenance Worker II      25% of \$54,618			
Maintenance Worker I      25% of \$51,056			
4030 OVERTIME	\$0	\$0	\$0
<b>TOTAL SALARIES</b>	<b>\$25,854</b>	<b>\$26,415</b>	<b>\$26,419</b>
<u>BENEFITS</u>			
4142 MEDICAL INSURANCE	\$7,801	\$7,151	\$8,212
4144 DENTAL INSURANCE	\$426	\$518	\$436
4145 VISION INSURANCE	\$222	\$232	\$244
4146 LIFE INSURANCE	\$11	\$15	\$12
4280 RETIREMENT PERS	\$7,186	\$7,965	\$8,133
4281 RETIREMENT FICA	\$1,965	\$2,021	\$2,021
<b>TOTAL BENEFITS</b>	<b>\$17,611</b>	<b>\$17,902</b>	<b>\$19,058</b>
<b>TOTAL PERSONNEL</b>	<b>\$43,465</b>	<b>\$44,317</b>	<b>\$45,477</b>
<u>OPERATING COSTS</u>			
4110 AUTOMOTIVE EXPENSES	\$1,000	\$1,500	\$1,500
4150 EQUIPMENT MAINTENANCE	\$1,000	\$1,000	\$1,000
4330 SPECIAL SUPPLIES	\$800	\$1,500	\$1,500
<b>TOTAL OPERATING COSTS</b>	<b>\$2,800</b>	<b>\$4,000</b>	<b>\$4,000</b>
<b>GRAND TOTAL PROPOSITION A BUS STOP MAINTENANCE</b>	<b>\$46,265</b>	<b>\$48,317</b>	<b>\$49,477</b>

# City of Hawaiian Gardens

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**Analysis of Fund Balances**  
**Fiscal Year 2013-14**  
**Fund 09- Transportation Development Act 3**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
Transportation Development Act (TDA3)	7,000	7,000	11,659
Interest		0	0
<b>TOTAL</b>	<b>7,000</b>	<b>7,000</b>	<b>11,659</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	0	0	0
Maintenance & Operations	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>7,000</b>	<b>7,000</b>	<b>11,659</b>
B. Capital Outlay	0	0	0
C. Capital Projects	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer to Capital Fund	(14,088)	0	0
<b>TOTAL</b>	<b>(14,088)</b>	<b>0</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>(7,088)</b>	<b>7,000</b>	<b>11,659</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>14,088</b>	<b>11,583</b>	<b>7,000</b>
<b>V. FUND BALANCE, Ending</b>	<b>7,000</b>	<b>18,583</b>	<b>18,659</b>

<b>CITY OF HAWAIIAN GARDENS</b>			
<b>FISCAL YEAR 2013-14 ADOPTED BUDGET</b>			
<b>BUDGET SUMMARY</b>			
<b>TRANSPORTATION DEVELOPMENT ACT (TDA3)</b>			
	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b>DEPARTMENT</b>			
CAPITAL PROJECTS	\$0	\$0	\$0
<b>GRAND TOTAL SECTION 8</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**09-4909 TRANSPORTATION DEVELOPMENT ACT  
TDA 3**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>OPERATING COSTS</u></b>			
5149 Street Repaving/Slurry Seal	\$0	\$0	\$0
<b>GRAND TOTAL TRANSPORTATION DEV ACT 3</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>

# City of Hawaiian Gardens

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**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 28 - Section 8**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
Interest			
Administration Fees	131,000	131,000	131,000
HAP Reimbursement	1,225,512	1,048,803	1,225,512
Interes Earned	100		100
<b>TOTAL</b>	<b>1,356,612</b>	<b>1,179,803</b>	<b>1,356,612</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	(238,575)	(225,872)	(250,113)
Maintenance & Operations	(1,369,809)	(1,176,450)	(1,371,309)
<b>TOTAL</b>	<b>(1,608,384)</b>	<b>(1,402,322)</b>	<b>(1,621,422)</b>
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)	(251,772)	(222,519)	(264,810)
B. Capital Outlay	0	0	0
C. Capital Projects	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer from General Fund	225,000	225,000	225,000
<b>TOTAL</b>	<b>225,000</b>	<b>225,000</b>	<b>225,000</b>
EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)	(26,772)	2,481	(39,810)
IV. FUND BALANCE, Beginning	320,990	230,664	294,218
V. FUND BALANCE, Ending	294,218	233,145	254,408

<b>CITY OF HAWAIIAN GARDENS</b>			
<b>FISCAL YEAR 2013-14 ADOPTED BUDGET</b>			
<b>BUDGET SUMMARY SECTION 8</b>	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b>DEPARTMENT</b>			
VOUCHERS (100%)	\$1,608,384	\$1,402,322	\$1,621,422
<b>GRAND TOTAL SECTION 8</b>	<b>\$1,608,384</b>	<b>\$1,402,322</b>	<b>\$1,621,422</b>

CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

28-4808 COMMUNITY DEVELOPMENT  
Section 8 Existing Housing Program (Vouchers 100%)

	FY 2012/13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$146,261	\$138,851	\$150,486
Senior Housing Program Specialist 100% of :\$90,330			
Housing Technician II 100% of :\$60,156			
4020 SALARIES - PART TIME	\$0	\$0	\$0
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TOTAL SALARIES	\$146,261	\$138,851	\$150,486
<b>BENEFITS</b>			
4142 MEDICAL INSURANCE	\$32,220	\$29,466	\$35,819
4144 DENTAL INSURANCE	\$4,264	\$4,406	\$4,626
4145 VISION INSURANCE	\$1,295	\$595	\$1,292
4146 LIFE INSURANCE	\$53	\$61	\$51
4280 RETIREMENT PERS	\$43,293	\$41,871	\$46,327
4281 RETIREMENT FICA	\$11,189	\$10,622	\$11,512
<hr/>			
TOTAL BENEFITS	\$92,314	\$87,021	\$99,627
<hr/>			
<b>TOTAL PERSONNEL</b>	<b>\$238,575</b>	<b>\$225,872</b>	<b>\$250,113</b>
<b><u>OPERATING COSTS</u></b>			
4040 STIPENDS	\$4,200	\$5,000	\$4,200
4160 PUBLICATION AND DUES	\$500	\$1,500	\$500
4170 POSTAGE	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$7,000	\$7,000	\$7,000
4202 AUDIT SERVICES	\$5,950	\$5,950	\$5,950
4210 TRAVEL AND MEETINGS	\$1,000	\$3,500	\$3,500
4330 SPECIAL SUPPLIES	\$1,000	\$1,000	\$1,000
4447 HAP PORT-IN	\$140,000	\$0	\$140,000
4448 HAP PORT-OUT	\$118,000	\$100,000	\$118,000
4449 ADMIN FEE PORT-OUT	\$6,647	\$7,500	\$6,647
4450 HOUSING ASSISTANCE PAYMENTS	\$1,085,512	\$1,045,000	\$1,084,512
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<b>TOTAL OPERATING COSTS</b>	<b>\$1,369,809</b>	<b>\$1,176,450</b>	<b>\$1,371,309</b>
<hr/>			
<b>GRAND TOTAL SECTION 8 VOUCHERS</b>	<b>\$1,608,384</b>	<b>\$1,402,322</b>	<b>\$1,621,422</b>

# City of Hawaiian Gardens

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**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 10 - CDBG**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
CDBG Grant, adds carryforward	411,682	221,053	184,587
CDBG Funds Purchased	255,933	255,933	0
<b>TOTAL</b>	<b>667,615</b>	<b>476,986</b>	<b>184,587</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	(145,303)	(180,273)	(171,279)
Maintenance & Operations	(364,654)	(341,042)	(13,308)
<b>TOTAL</b>	<b>(509,957)</b>	<b>(521,315)</b>	<b>(184,587)</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>157,658</b>	<b>(44,329)</b>	<b>0</b>
B. Capital Outlay	0	0	0
C. Capital Projects	(190,629)	0	0
<b>TOTAL</b>	<b>(190,629)</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer to/from General Fund	32,971	(32,000)	0
Transfer to Capital Projects	0	0	0
<b>TOTAL</b>	<b>32,971</b>	<b>(32,000)</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>(32,971)</b>	<b>(76,329)</b>	<b>0</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>V. FUND BALANCE, Ending</b>	<b>0</b>	<b>(76,329)</b>	<b>0</b>

**CITY OF HAWAIIAN GARDENS****FISCAL YEAR 2013-14 ADOPTED BUDGET****BUDGET SUMMARY  
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**

<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
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**DEPARTMENT**

HOUSING REHABILITATION	\$262,195	\$274,293	\$0
CODE ENFORCEMENT	\$211,116	\$201,873	\$166,825
NEIGHBORHOOD BEAUTIFICATION	\$36,646	\$45,150	\$17,762
CAPITAL PROJECTS	\$190,629		
<b>GRAND TOTAL CDBG</b>	<b>\$700,586</b>	<b>\$521,315</b>	<b>\$184,587</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-14 ADOPTED BUDGET

10-4809 COMMUNITY DEVELOPMENT  
 CDBG - Housing Rehabilitation Program

	FY 2012-13 ESTIMATED EXPENDITURES	FY 2012-13 APPROVED BUDGET	FY 2013-14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$19,902	\$32,000	\$0
TOTAL SALARIES	\$19,902	\$32,000	\$0
BENEFITS			
4142 MEDICAL INSURANCE	\$0	\$0	\$0
4144 DENTAL INSURANCE	\$0	\$0	\$0
4145 VISION INSURANCE	\$0	\$0	\$0
4146 LIFE INSURANCE	\$0	\$0	\$0
4280 RETIREMENT - PERS	\$9,650	\$9,650	\$0
4281 RETIREMENT - FICA	\$2,448	\$2,448	\$0
TOTAL BENEFITS	\$12,098	\$12,098	\$0
<b>TOTAL PERSONNEL</b>	<b>\$32,000</b>	<b>\$44,098</b>	<b>\$0</b>
4120 MILEAGE	\$0	\$0	\$0
4160 PUBLICATIONS & DUES	\$0	\$0	\$0
4180 PRINTING	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$15,195	\$15,195	\$0
4210 TRAVEL AND MEETINGS	\$0	\$0	\$0
4300 OFFICE SUPPLIES	\$0	\$0	\$0
4330 SPECIAL SUPPLIES	\$0	\$0	\$0
4410 EQUIPMENT	\$0	\$0	\$0
4463 REHABILITATION	\$215,000	\$215,000	\$0
5149 STREET RESURFACING	\$230,195	\$230,195	\$0
<b>GRAND TOTAL HOUSING REHABILITATION</b>	<b>\$262,195</b>	<b>\$274,293</b>	<b>\$0</b>

CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

10-4828 COMMUNITY DEVELOPMENT  
CDBG - Code Enforcement

	FY 2012-13 ESTIMATED EXPENDITURES	FY 2012-13 APPROVED BUDGET	FY 2013-14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$59,481	\$70,296	\$95,736
Code Enforcement Officer    40% \$70,296			
Administrative Technician    100% \$67,618			
4030 OVERTIME	\$1,138	\$0	\$0
	<hr/>	<hr/>	<hr/>
TOTAL SALARIES	\$60,619	\$70,296	\$95,736
<b><u>BENEFITS</u></b>			
4142 MEDICAL INSURANCE	\$14,778	\$16,140	\$24,814
4144 DENTAL INSURANCE	\$1,693	\$1,346	\$3,338
4145 VISION INSURANCE	\$511	\$231	\$621
4146 LIFE INSURANCE	\$21	\$57	\$35
4280 RETIREMENT PERS	\$15,398	\$21,198	\$30,529
4281 RETIREMENT FICA	\$4,637	\$5,378	\$7,324
	<hr/>	<hr/>	<hr/>
TOTAL BENEFITS	\$37,038	\$44,350	\$66,661
<b>TOTAL PERSONNEL</b>	<b>\$97,657</b>	<b>\$114,646</b>	<b>\$162,397</b>
<b><u>OPERATING COSTS</u></b>			
4110 AUTOMOTIVE EXPENSE	\$458	\$1,000	\$800
4160 PUBLICATIONS/DUES	\$0	\$0	\$0
4180 PRINTING	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$112,676	\$84,877	\$3,628
4210 TRAVEL AND MEETINGS	\$325	\$1,000	\$0
4221 UTILITIES / PHONE	\$0	\$350	\$0
4300 OFFICE SUPPLIES	\$0	\$0	\$0
4330 SPECIAL SUPPLIES	\$0	\$0	\$0
4410 EQUIPMENT	\$0	\$0	\$0
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TOTAL OPERATING COSTS	\$113,459	\$87,227	\$4,428
<b>GRAND TOTAL CODE ENFORCEMENT</b>	<b>\$211,116</b>	<b>\$201,873</b>	<b>\$166,825</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-14 ADOPTED BUDGET

10-4829 COMMUNITY SERVICES  
 CDBG - Neighborhood Cleanup

	FY 2012-13 ESTIMATED EXPENDITURES	FY 2012-13 APPROVED BUDGET	FY 2013-14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4020 SALARIES - PART TIME	\$1,054	\$0	\$750
4030 OVERTIME	\$13,487	\$20,000	\$7,500
TOTAL SALARIES	\$14,541	\$20,000	\$8,250
BENEFITS			
4142 MEDICAL INSURANCE	\$0	\$0	\$0
4144 DENTAL INSURANCE	\$0	\$0	\$0
4145 VISION INSURANCE	\$0	\$0	\$0
4146 LIFE INSURANCE	\$0	\$0	\$0
4280 RETIREMENT PERS	\$0	\$0	\$0
4281 RETIREMENT FICA	\$1,105	\$1,530	\$632
TOTAL BENEFITS	\$1,105	\$1,530	\$632
<b>TOTAL PERSONNEL</b>	<b>\$15,646</b>	<b>\$21,530</b>	<b>\$8,882</b>
4180 PRINTING	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$20,000	\$22,620	\$8,000
4300 OFFICE SUPPLIES	\$0	\$0	\$0
4330 SPECIAL SUPPLIES	\$1,000	\$1,000	\$880
<b>TOTAL OPERATING COSTS</b>	<b>\$21,000</b>	<b>\$23,620</b>	<b>\$8,880</b>
<b>GRAND TOTAL NEIGHBORHOOD BEAUTIFICATION</b>	<b>\$36,646</b>	<b>\$45,150</b>	<b>\$17,762</b>

CITY OF HAWAIIAN GARDENS  
 FISCAL YEAR 2013-14 ADOPTED BUDGET

10-4909 COMMUNITY DEVELOPMENT  
 CDBG - CAPITAL PROJECTS

	FY 2012-13 ESTIMATED EXPENDITURES	FY 2012-13 APPROVED BUDGET	FY 2013-14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$0	\$0	\$0
TOTAL SALARIES			\$0
BENEFITS			
4142 MEDICAL INSURANCE	\$0	\$0	\$0
4144 DENTAL INSURANCE	\$0	\$0	\$0
4145 VISION INSURANCE	\$0	\$0	\$0
4146 LIFE INSURANCE	\$0	\$0	\$0
4280 RETIREMENT - PERS	\$0	\$0	\$0
4281 RETIREMENT - FICA	\$0	\$0	\$0
TOTAL BENEFITS	\$0	\$0	\$0
<b>TOTAL PERSONNEL</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
4120 MILEAGE	\$0	\$0	\$0
4160 PUBLICATIONS & DUES	\$0	\$0	\$0
4180 PRINTING	\$0	\$0	\$0
4200 CONTRACT SERVICES	\$0	\$0	\$0
4210 TRAVEL AND MEETINGS	\$0	\$0	\$0
4300 OFFICE SUPPLIES	\$0	\$0	\$0
4330 SPECIAL SUPPLIES	\$0	\$0	\$0
4410 EQUIPMENT	\$0	\$0	\$0
4463 REHABILITATION	\$0	\$0	\$0
5149 STREET RESURFACING	\$190,629	\$0	\$0
	<u>\$190,629</u>	<u>\$0</u>	<u>\$0</u>
<b>GRAND TOTAL HOUSING REHABILITATION</b>	<b>\$190,629</b>	<b>\$0</b>	<b>\$0</b>

**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 21 - Landscape and Lighting District Fund**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
Taxes / Assessments	334,366	245,627	246,000
Interest	0	0	0
<b>TOTAL</b>	<b>334,366</b>	<b>245,627</b>	<b>246,000</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	(50,447)	(47,969)	(64,659)
Maintenance & Operations	(213,500)	(187,900)	(191,500)
<b>TOTAL</b>	<b>(263,947)</b>	<b>(235,869)</b>	<b>(256,159)</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>70,419</b>	<b>9,758</b>	<b>(10,159)</b>
B. Capital Outlay	0	0	0
C. Capital Projects	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer from General Fund	0	0	0
Transfer to Capital Projects	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>70,419</b>	<b>9,758</b>	<b>(10,159)</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>325,765</b>	<b>354,910</b>	<b>396,184</b>
<b>V. FUND BALANCE, Ending</b>	<b>396,184</b>	<b>364,668</b>	<b>386,025</b>

<b>CITY OF HAWAIIAN GARDENS</b>			
<b>FISCAL YEAR 2013-14 ADOPTED BUDGET</b>			
<b>BUDGET SUMMARY CONSOLIDATED LANDSCAPE AND LIGHTING ASSESSMENT DISTRICT FUND (LLD)</b>	<b>FY 2012/13</b>	<b>FY 2012/13</b>	<b>FY 201213/14</b>
	<b>ESTIMATED EXPENDITURES</b>	<b>APPROVED BUDGET</b>	<b>ADOPTED BUDGET</b>
<b>DEPARTMENT</b>			
LIGHTING/LANDSCAPING	\$263,947	\$235,869	\$256,159
<b>GRAND TOTAL LLD</b>	<b>\$263,947</b>	<b>\$235,869</b>	<b>\$256,159</b>



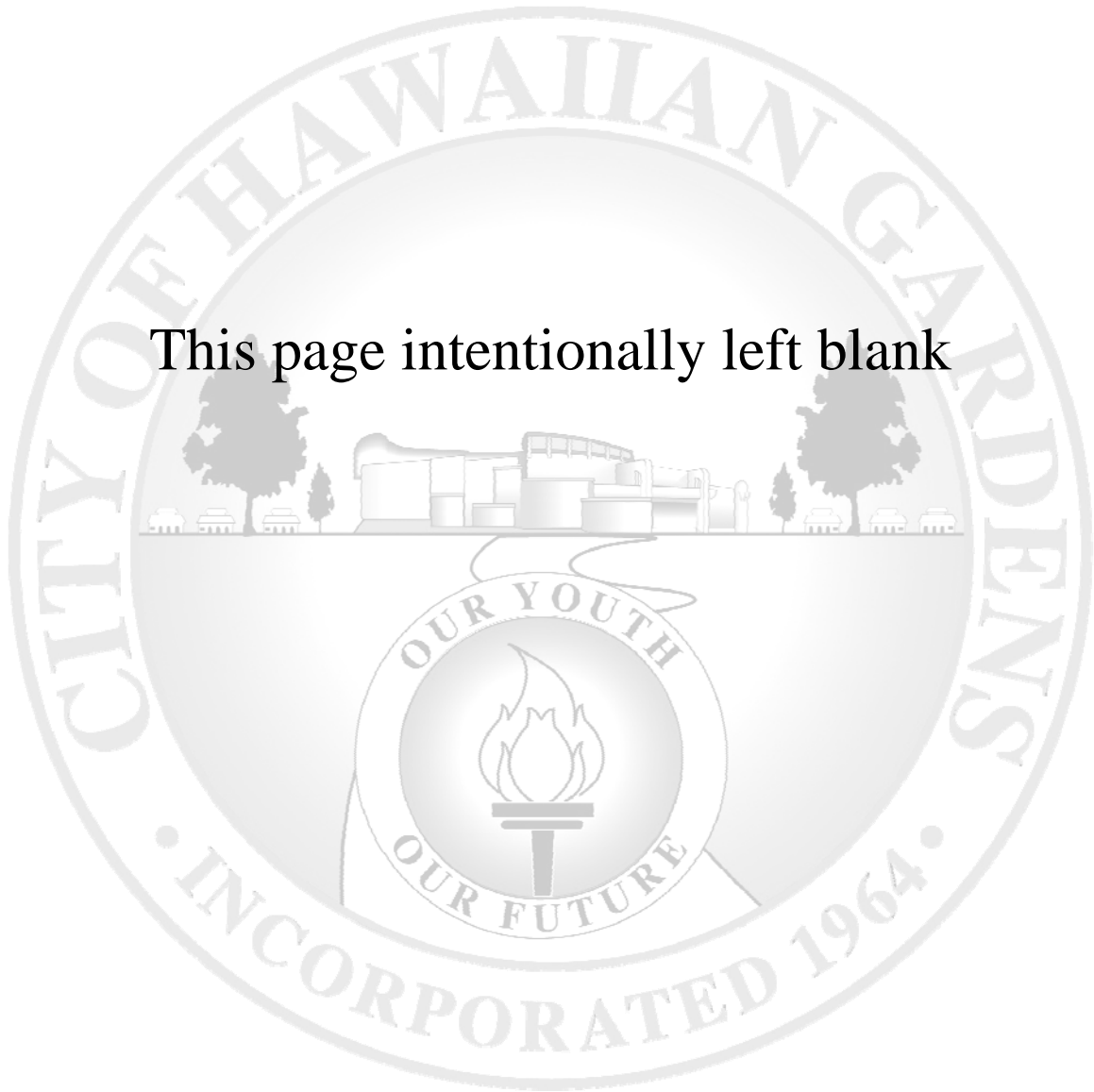
CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET

21-4340 PUBLIC WORKS  
CONSOLIDATED LANDSCAPE AND LIGHTING  
ASSESSMENT DISTRICT FUND  
Lighting/Landscaping (LLA1)

	FY 2012-13 ESTIMATED EXPENDITURES	FY 2012/13 APPROVED BUDGET	FY 2013/14 ADOPTED BUDGET
<b><u>PERSONNEL</u></b>			
4010 SALARIES - PERMANENT FULL TIME	\$31,371	\$29,671	\$39,344
Public Works Superintendent 10% o \$101,912			
Public Works Supervisor 10% o \$91,512			
Maintenance Specialist 5% of \$61,352			
Maintenance specialist 5% of \$61,352			
Maintenance Worker II 5% of \$54,618			
Maintenance Worker II 5% of \$54,618			
Maintenance Specialist 5% of \$61,352			
Maintenance Worker I 5% of \$51,056			
Staff Assistant II 5% of \$55,684			
4030 OVERTIME	\$0	\$0	\$0
TOTAL SALARIES	\$31,371	\$29,671	\$39,344
<b><u>BENEFITS</u></b>			
4142 MEDICAL INSURANCE	\$6,496	\$6,258	\$9,224
4144 DENTAL INSURANCE	\$524	\$567	\$664
4145 VISION INSURANCE	\$220	\$242	\$291
4146 LIFE INSURANCE	\$11	\$14	\$14
4280 RETIREMENT PERS	\$9,439	\$8,947	\$12,112
4281 RETIREMENT FICA	\$2,386	\$2,270	\$3,010
TOTAL BENEFITS	\$19,076	\$18,298	\$25,315
<b>TOTAL PERSONNEL</b>	<b>\$50,447</b>	<b>\$47,969</b>	<b>\$64,659</b>
<b><u>OPERATING COSTS</u></b>			
4110 AUTOMOTIVE EXPENSES	\$0	\$1,000	\$0
4150 EQUIPMENT MAINTENANCE	\$5,000	\$10,000	\$5,000
4157 FACILITY MAINTENANCE	\$0	\$400	\$0
4159 PARKWAY/MEDIAN LANDSCAPING	\$35,000	\$20,000	\$30,000
4200 CONTRACT SERVICES	\$0	\$0	\$0
4219 UTILITIES/WATER	\$42,000	\$25,000	\$25,000
4220 UTILITIES/ELECTRIC	\$120,000	\$120,000	\$120,000
4221 UTILITIES/PHONE	\$2,500	\$2,500	\$2,500
4256 ENGINEERING - PROFESSIONAL SERVICES Annual Engineer's Report for the LLD Calculations and plans for monuments and signs	\$8,000	\$8,000	\$8,000
4300 OFFICE SUPPLIES	\$0	\$0	\$0
4330 SPECIAL SUPPLIES	\$1,000	\$1,000	\$1,000
4410 EQUIPMENT	\$0	\$0	\$0
TOTAL OPERATING COSTS	\$213,500	\$187,900	\$191,500
<b>GRAND TOTAL LANDSCAPE AND LIGHTING DISTRICT</b>	<b>\$263,947</b>	<b>\$235,869</b>	<b>\$256,159</b>

# City of Hawaiian Gardens

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**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 24- Measure R**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
Measure R Revenue	114,314	137,000	151,090
Interest		0	0
<b>TOTAL</b>	<b>114,314</b>	<b>137,000</b>	<b>151,090</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget			
Salaries & Benefits	0	(288,587)	0
Maintenance & Operations	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>(288,587)</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>114,314</b>	<b>(151,587)</b>	<b>151,090</b>
B. Capital Outlay	0	0	0
C. Capital Projects	(148,645)	0	(400,000)
<b>TOTAL</b>	<b>(148,645)</b>	<b>0</b>	<b>(400,000)</b>
<b>III. BUDGETED TRANSFERS</b>			
Transfer From General Fund	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>(34,331)</b>	<b>(151,587)</b>	<b>(248,910)</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>358,876</b>	<b>152,576</b>	<b>324,545</b>
<b>V. FUND BALANCE, Ending</b>	<b>324,545</b>	<b>989</b>	<b>75,635</b>

<b>CITY OF HAWAIIAN GARDENS</b>			
<b>FISCAL YEAR 2013-14 ADOPTED BUDGET</b>			
<b>BUDGET SUMMARY MEASURE R</b>	<b>FY 2012/13 ACTUAL</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
	<b>EXPENDITURES</b>	<b>BUDGET</b>	<b>BUDGET</b>
<b>DEPARTMENT</b>			
CAPITAL PROJECTS	\$148,645	\$288,587	\$400,000
<b>GRAND TOTAL SECTION 8</b>	<b>\$148,645</b>	<b>\$288,587</b>	<b>\$400,000</b>

**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 30 - Long-term and Special Projects**

<b>I. REVENUES:</b>	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013-14 ADOPTED BUDGET</b>
Taxes / Assessments	0	0	0
Grants	0	0	0
Contribution	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>II. EXPENDITURES:</b>			
A. Operational Budget	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>0</b>		
B. Capital Outlay	0	0	0
C. Capital Projects	(2,237,312)	(2,200,207)	(114,000)
<b>TOTAL</b>	<b>(2,237,312)</b>	<b>(2,200,207)</b>	<b>(114,000)</b>
<b>III. BUDGETED TRANSFERS</b>			
<b>Transfer from General Fund</b>			
Transfer from TDA Fund	14,088	0	0
Transfer from General Fund	4,339,677	690,000	114,000
<b>TOTAL</b>	<b>4,353,765</b>	<b>690,000</b>	<b>114,000</b>
<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (OPERATIONAL + CAPITAL)</b>	<b>2,116,453</b>	<b>(1,510,207)</b>	<b>0</b>
<b>IV. FUND BALANCE, Beginning</b>	<b>(2,116,453)</b>	<b>1,510,207</b>	<b>0</b>
<b>V. FUND BALANCE, Ending</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>CITY OF HAWAIIAN GARDENS</b>			
<b>FISCAL YEAR 2013-14 ADOPTED BUDGET</b>			
<b>BUDGET SUMMARY</b>			
<b>LONG-TERM AND SPECIAL PROJECTS</b>			
	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 PRELIMINARY BUDGET</b>
<b>DEPARTMENT</b>			
CAPITAL PROJECTS	\$2,237,312	\$2,200,207	\$114,000
<b>GRAND TOTAL</b>	<b>\$2,237,312</b>	<b>\$2,200,207</b>	<b>\$114,000</b>

**CITY OF HAWAIIAN GARDENS  
FISCAL YEAR 2013-14 ADOPTED BUDGET**

**30-4909 LONG-TERM AND SPECIAL PROJECTS  
Capital Projects**

	<b>FY 2012/13 ESTIMATED EXPENDITURES</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
<b><u>CAPITAL EXPENSES</u></b>			
5148 <b>SAFE ROUTE TO SCHOOL PROJECT</b> Funding Source: Grant, City 10% match	\$582,349	\$582,349	\$0
5140 <b>STREET REPAVING/SLURRY SEAL</b> Funding Source: Gas Tax-Measure R, CDBG	\$0	\$8,587	\$0
5144 <b>COMMERCIAL REHABILITATION</b> Funding Source: RDA	\$349,889	\$349,889	\$0
5203 <b>SPORTS COMPLEX</b> Funding Source: General Fund	\$327,046	\$281,354	\$0
5159 <b>BEAUTIFICATION PROGRAM</b> Funding Source: General Fund	\$100,000	\$100,000	\$0
5129 RESIDENTIAL REHABILITATION	\$0	\$0	\$0
5205 <b>VETERAN'S MEMORIAL/PUBLIC SAFETY MEMORIAL</b> Funding Source: General Fund	\$628,028	\$628,028	\$0
5207 <b>BUS SHELERS INSTALLATION PROJECT</b> Funding Source: FTA Grant and General Fund	\$250,000	\$250,000	\$0
5xxx Lee ware Facility Roof & Pool Funding Source: General Fund	\$0	\$0	\$64,000
5xxx Design Phase Native Am Mem at Fedde	\$0	\$0	\$50,000
<b>GRAND TOTAL CAPITAL PROJECTS</b>	<b>\$2,237,312</b>	<b>\$2,200,207</b>	<b>\$114,000</b>

# City of Hawaiian Gardens

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**Analysis of Fund Balances  
Fiscal Year 2013-14  
Fund 31 -Development Impact Fee Funds**

**I. REVENUES:**

	<b>FY 2012/13 ESTIMATED REV/EXP</b>	<b>FY 2012/13 APPROVED BUDGET</b>	<b>FY 2013/14 ADOPTED BUDGET</b>
Growth Impact Fees	0	0	2,000,000
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>

**II. EXPENDITURES:**

A. Operational Budget			
Salaries & Benefits	0	0	0
Maintenance & Operations	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>

<b>EXCESS/DEFICIENCY OF REVENUES OVER EXPENDITURES (Operational)</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>
B. Capital Outlay	0	0	0
C. Capital Projects	0	0	0

**TOTAL**

**III. BUDGETED TRANSFERS**

Transfer from General Fund	0	0	0
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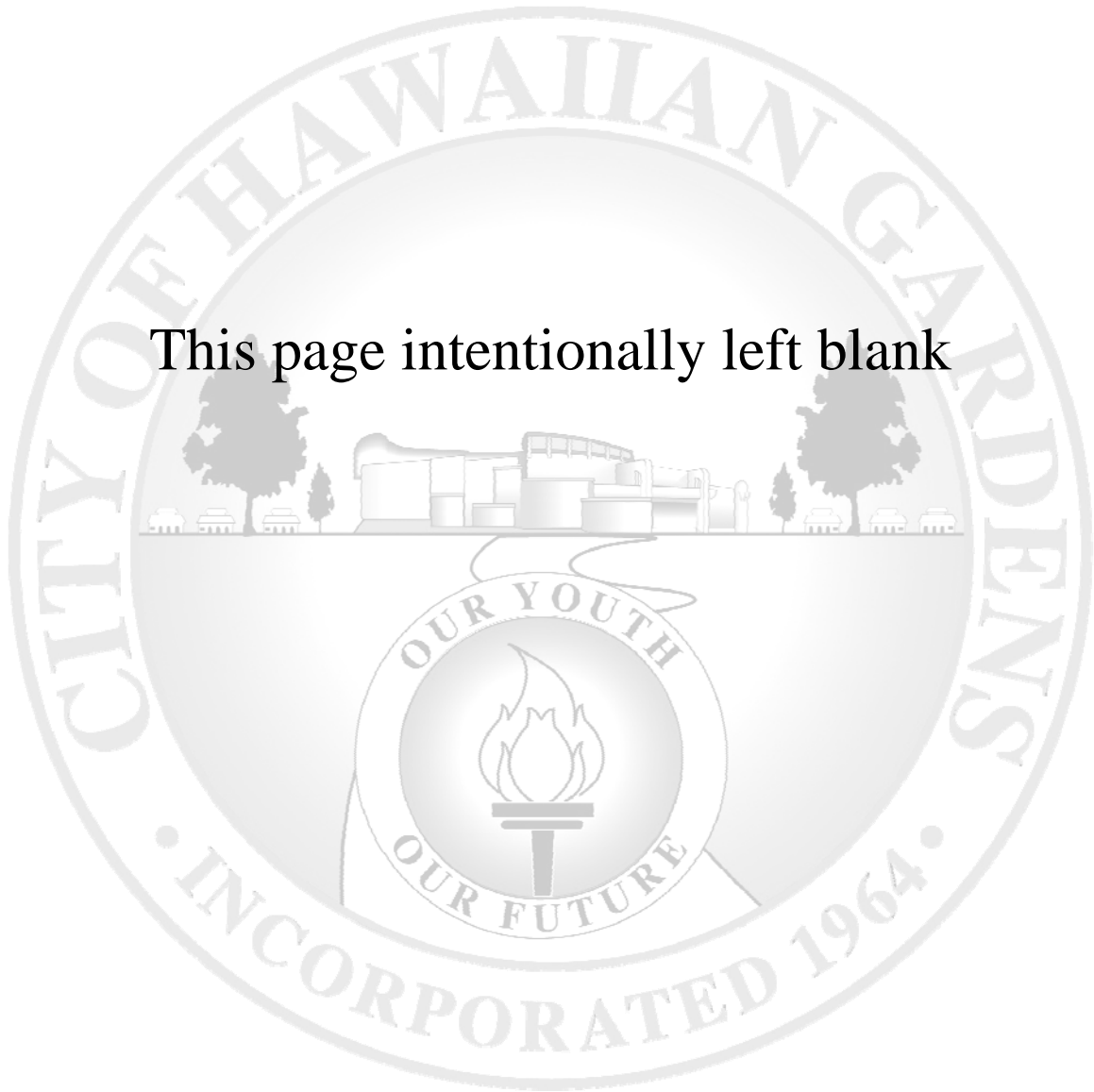
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>
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<b>EXCESS/DEFICIENCY OF (OPERATIONAL + CAPITAL)</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>
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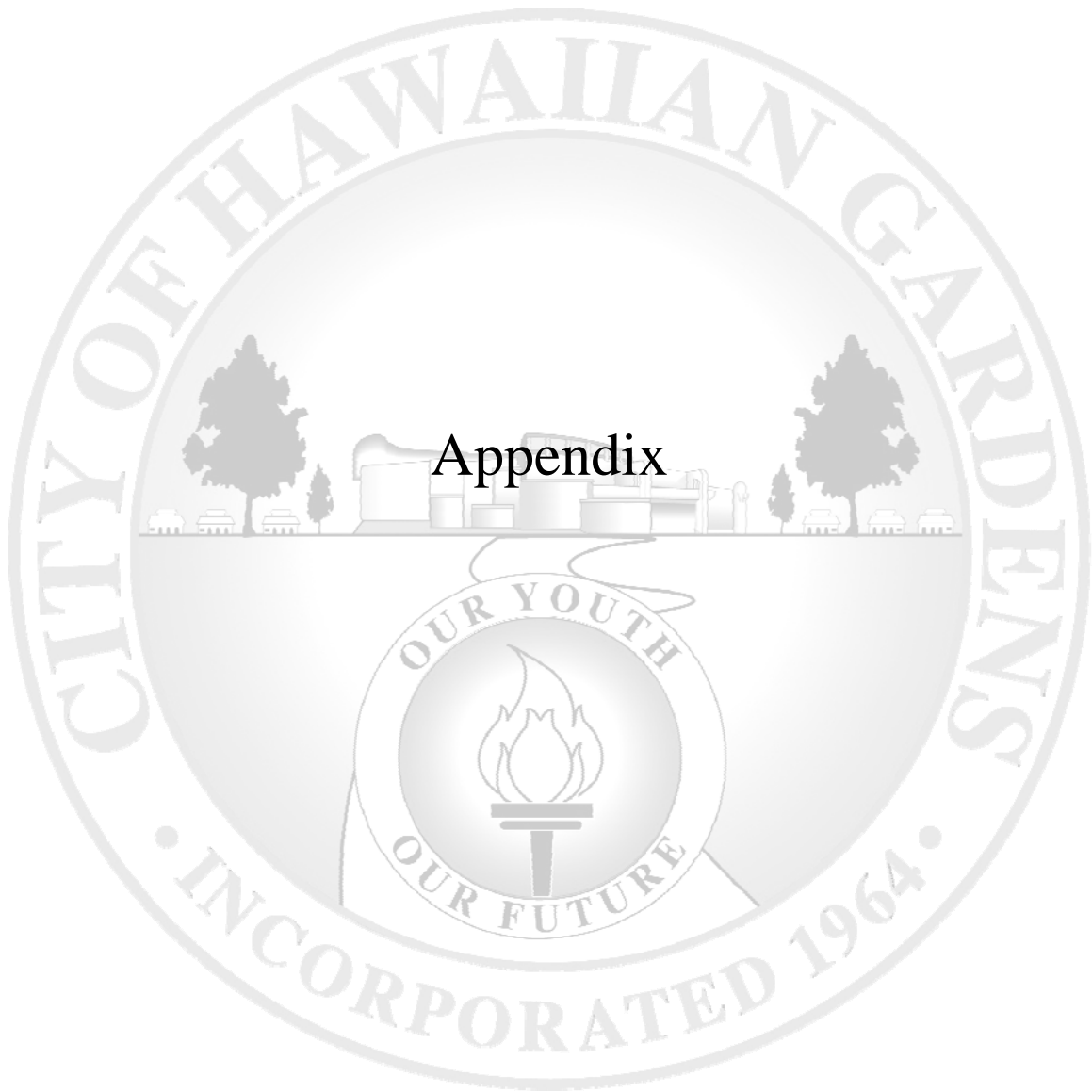
<b>IV. FUND BALANCE, Beginning</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>V. FUND BALANCE, Ending</b>	<b>0</b>	<b>0</b>	<b>2,000,000</b>

# City of Hawaiian Gardens

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# City of Hawaiian Gardens



City of Hawaiian Gardens					
Fiscal Year 2013-2014 Preliminary Budget					
Revisions to the Preliminary Budget as of June 6, 2013					
				Revised	
			Preliminary	Preliminary	Reduction
			Budget	Budget	(Increase)
					Department
					Total
City Council #4110					
	4210	Travel and Meetings	13,000	10,000	3,000
	4211	Host Meetings	1,000	-	1,000
	Department Total Cuts				4,000
					-
City Manager #4120					
	4160	Publications and Dues	3,000	2,000	1,000
	4170	Postage	500	-	500
	4200	Contract Services	75,000	50,000	25,000
	4210	Travel and Meetings	6,000	3,500	2,500
	4285	Staff Development	1,000	-	1,000
	4330	Special Supplies	500	-	500
	4410	Equipment	2,000	-	2,000
	Department Total Cuts				32,500
					-
City Attorney #4130					
	4210	Travel and Meetings	1,000	-	1,000
	Department Total Cuts				1,000
City Clerk #4140					
	4200	Contract Services	29,000	23,000	6,000
	4201	Election Services	40,000	31,000	9,000
	4210	Travel and Meetings	500	-	500
	Department Total Cuts				15,500
Finance #4150					
	4030	Overtime	7,000	5,000	2,000
	4210	Travel and Meetings	2,000	-	2,000
	4285	Staff Development	3,000		3,000
	Department Total Cuts				7,000
Non-Departmental #4190					
+	4030	Overtime	-	-	-
	4102	Advertising and Promotions	50,000	25,000	25,000
	4138	Vacation Buyout	150,000	-	150,000
	4146	Retirees' Health Insurance	600,000	-	600,000
	4160	Publications and Dues	30,000	21,000	9,000
	4161	City Newsletter	108,000	68,000	40,000
	4200	Contract Services	130,000	118,000	12,000
	4209	Anniversary/Emp Recog	10,000	8,000	2,000

City of Hawaiian Gardens					
Fiscal Year 2013-2014 Preliminary Budget					
Revisions to the Preliminary Budget as of June 6, 2013					
				Revised	
			Preliminary	Preliminary	Reduction
			Budget	Budget	(Increase)
					Department
					Total
	4210	Travel and Meetings	1,500	-	1,500
	4300	Office Supplies	5,000	4,000	1,000
		Department Total Cuts			840,500
Information Technology #4191					
	4330	Special Supplies	15,000	12,000	3,000
	4410	Equipment	20,000	15,000	5,000
	4412	Cable TV	24,000	12,000	12,000
		Department Total Cuts			20,000
Personnel #4200					
	4102	Advertising and Promotions	2,500	-	2,500
	4150	Equipment Maintenance	500	-	500
	4170	Postage	200	-	200
	4180	Printing	150	-	150
	4200	Contract Services	100,000	45,000	55,000
	4210	Travel and Meetings (Citywide)	500	15,000	(14,500)
	4285	Staff Development (Citywide)	1,000	15,000	(14,000)
		Department Total Cuts			29,850
Public Safety #4210					
	4030	Overtime	2,000	-	2,000
	4126	Law Enforcement	2,450,773	2,205,773	245,000
	4128	Sky Knight	53,000	-	53,000
	4151	Building and Grounds Maint.	20,000	15,000	5,000
	4160	Publication and Dues	2,500	1,000	1,500
	4208	Excursions (YAL)	5,000	2,000	3,000
	4300	Office Supplies	5,000	3,500	1,500
	4330	Special Supplies	8,000	4,000	4,000
	XXXX	Law Enforcement-CSA	119,267	70,000	49,267
		Department Total Cuts			364,267
Public Safety Commission #4182					
	4210	Travel and Meetings	2,500	-	2,500
	4285	Staff Development	500	-	500
		Department Total Cuts			3,000
Public Works/Engineering #4311					
	4030	Overtime	15,000	10,000	5,000
	4151	Building and Grounds Maint.	120,000	100,000	20,000

City of Hawaiian Gardens					
Fiscal Year 2013-2014 Preliminary Budget					
Revisions to the Preliminary Budget as of June 6, 2013					
				Revised	
			Preliminary	Preliminary	Reduction
			Budget	Budget	(Increase)
					Department
					Total
	4285	Staff Development	2,000	-	2,000
		Department Total Cuts			27,000
Community Development - Planning #4180					
	4030	Overtime	3,000	-	3,000
	4210	Travel and Meetings	4,000	-	4,000
	4410	Equipment	5,000	3,000	2,000
	XXXX	Transfer to Capital Fund No. 30 for Beautification & Rehab Prgms formerly funded by Grants/RDA Fund	200,000	-	200,000
	4180	Trf Admin Tech to Code Enf in CDBG	364,912	250,912	114,000
		Department Total Cuts			323,000
Community Development Planning Commission #4181					
	4210	Travel and Meetings	4,000	-	4,000
		Department Total Cuts			4,000
Community Development Building # 4180					
	4131	Inspections/Permits/Plan Checks	350,000	320,000	30,000
		Department Total Cuts			30,000
Human Services Recreation Commission #4409					
	4210	Travel and Meetings	3,000	-	3,000
		Department Total Cuts			3,000
Human Services General Administration #4410					
	4200	Contract Services	71,000	42,500	28,500
	4210	Travel and Meetings	3,000	-	3,000
	4285	Staff Development	2,000	-	2,000
	4330.0028	Adult Scholarship Pgm incl with Youth	11,000	-	11,000
		Mayors Youth	33,000	30,000	3,000
		Department Total Cuts			47,500
Human Services Youth Sports #4413					
	4200	Contract Services	10,000	5,000	5,000
	4330	Special Supplies	7,000	5,000	2,000
		Department Total Cuts			7,000
Human Services Special Events #4421					
	4330.0024	Miss HG Scholarship Incl Mayors #4410.	8,000	-	8,000

City of Hawaiian Gardens					
Fiscal Year 2013-2014 Preliminary Budget					
Revisions to the Preliminary Budget as of June 6, 2013					
				Revised	
			Preliminary	Preliminary	Reduction
			Budget	Budget	(Increase)
					Department
					Total
	4200	Contract Services	15,000	10,000	5,000
4330.0005		Mexican Independence Day	12,000	-	12,000
4330.0007		Red Ribbon Week	5,000	3,000	2,000
4330.0015		Boxing Show	8,000	5,000	3,000
4330.0019		Easter Egg Hunt	5,000	3,000	2,000
		Department Total Cuts			32,000
Human Services Lee Ware Park # 4416					
	4030	Overtime	1,500	-	1,500
	4200	Contract Services	1,500	-	1,500
	4218	Excursions	1,000	-	1,000
		Department Total Cuts			4,000
Human Services Adult Sports # 4414					
	4020	Overtime	1,000	-	1,000
	4151	Building & Grounds Maintenance	12,000	-	12,000
	4200	Contract Services	1,500	1,500	-
	4210	Travel & Meetings	500	-	500
	4285	Staff Development	400	-	400
		Department Total Cuts			13,900
Human Services C Robert Lee Center # 4415					
4330.0010		Senior's Thanksgiving Luncheon	1,500	-	1,500
4330.0011		Holiday Camp	3,000	-	3,000
4330.0012		Senior's Christmas Luncheon	1,500	-	1,500
4330.0017		Senior's Easter Breakfast	1,500	-	1,500
4330.0017		Spring Camp	1,000	-	1,000
4330.0032		Theater Arts Program	10,000	5,000	5,000
4330.0032		Weight Room Supplies	6,000	3,000	3,000
4330.0032		Outdoor Club	3,000	1,000	2,000
4330.XXXX		Community Garden	2,500	-	2,500
		Department Total Cuts			21,000
Human Services Lee Ware Pool # 4417					
	4020	Overtime	-	-	-
	4285	Staff Development	2,000	-	2,000
		Department Total Cuts			2,000
Human Services Senior Citizens Center # 4419					
	4206	Special Events	16,000	10,000	6,000

City of Hawaiian Gardens						
Fiscal Year 2013-2014 Preliminary Budget						
Revisions to the Preliminary Budget as of June 6, 2013						
				Revised		
			Preliminary	Preliminary	Reduction	Department
			Budget	Budget	(Increase)	Total
*	4208	Excursions	-	-	-	
	4210	Travel & Meetings	2,000	-	2,000	
	4285	Staff Development	500	-	500	
	Department Total Cuts					8,500
Human Services Clarkdale Park # 4422						
	4208	Excursions	1,000	-	1,000	
	4300	Office Supplies	500	-	500	
	Department Total Cuts					1,500
Human Services Alternative to Gang (ATGM) # 4426						
	4200	Contract Services	15,000	10,000	5,000	
	4208	Excursions	1,000	-	1,000	
	4210	Travel & Meetings	500	-	500	
	4330	Special Supplies	4,000	3,000	1,000	
	Department Total Cuts					7,500
Human Services Alternative to Gang (ATGM) # 4426						
+	4210	Travel & Meetings	-	-	-	
	Department Total Cuts					-
Finance/Non Dept'l Salaries & Benefits						
	4XXX	Leave Finance position vacant and	n/a	n/a	50,000	
		continue with Non-Dept'l Staff and consultant				
	Department Total Cuts					50,000
					<b>\$ 1,899,517</b>	<b>\$ 1,899,517</b>
+ Items erroneously listed as cuts removed from list						
* The City Council directed staff to remove cuts from list						



**Compensation Details for City of Hawaiian Gardens**

Position	Salary	Health Insurance						Retirement		Annual Salary & Benefits	Hours
		Medical	Cafeteria	EAP	Dental	Vision	Base Life	PERS	FICA		
<b>City Council</b>											
Council member	9,550.00	16,559.40	1,176.00	205.44	2,203.20	615.00	24.60	2,939.97	730.58	34,004.18	
Council member	9,550.00	Opt Out	1,176.00	205.44	1,345.68	345.12	24.60	2,939.97	730.58	16,317.38	
Council member	9,550.00	18,328.80		205.44	2,203.20	615.00	24.60	2,939.97	730.58	34,597.58	
Council member	9,550.00	Opt Out	1,176.00	205.44	725.40	238.44	24.60	2,939.97	730.58	15,590.42	
Council member	9,550.00	12,057.60	1,176.00	205.44	1,345.68	345.12	24.60	2,939.97	730.58	28,374.98	
<b>Subtotal City Council</b>	<b>47,750.00</b>	<b>46,945.80</b>	<b>4,704.00</b>	<b>1,027.20</b>	<b>7,823.16</b>	<b>2,158.68</b>	<b>123.00</b>	<b>14,699.84</b>	<b>3,652.88</b>	<b>128,884.55</b>	
<b>Administration</b>											
City Administrator	\$173,040	14,099.04	1,176.00	205.44	1,345.68	345.12	24.60	53,270	13,238	256,744	
Exec Assistant	\$70,164	6,028.80	1,176.00	205.44	725.40	238.44	24.60	21,600	5,368	105,530	
Staff Assistant II	\$55,684	16,559.40	1,176.00	205.44	2,203.20	615.00	24.60	17,142	4,260	97,870	
Admin Analyst	\$76,254	18,328.80	1,176.00	205.44	2,203.20	615.00	24.60	23,475	5,833	128,115	
Staff Assistant II	\$61,595		1,176.00	205.44	2,203.20	615.00	24.60	17,558	4,712	88,089	
Code Enforcement Officer	\$70,296	18,328.80	1,176.00	205.44	2,203.20	615.00	24.60	21,641	5,378	119,867	
VideoSp/Webmaster	\$66,500	15,674.88	1,176.00	205.44	2,203.20	615.00	24.60	20,472	5,087	\$111,958	
HR Manager	\$92,406	6,369.00	1,176.00	205.44	725.40	238.44	24.60	28,447	7,069	<b>\$136,661</b>	
<b>Subtotal Administration</b>	<b>665,939.14</b>	<b>95,388.72</b>	<b>9,408.00</b>	<b>1,643.52</b>	<b>13,812.48</b>	<b>3,897.00</b>	<b>196.80</b>	<b>203,605.34</b>	<b>50,944.34</b>	<b>1,044,835.35</b>	
<b>City Clerk</b>											
Assist City Clerk	\$ 101,844	205.44	1,176.00	205.44	2,203.20	615.00	24.60	31,353	7,791	145,417	
City Clerk	\$ 114,276	14,119.44	1,176.00	205.44	1,345.68	345.12	24.60	35,180	8,742	175,414	
<b>Subtotal City Clerk</b>	<b>216,120.00</b>	<b>14,324.88</b>	<b>2,352.00</b>	<b>410.88</b>	<b>3,548.88</b>	<b>960.12</b>	<b>49.20</b>	<b>66,532.54</b>	<b>16,533.18</b>	<b>320,831.68</b>	
<b>Finance</b>											
Fin Direct/Treas	\$126,482	12,057.60	1,176.00	205.44	1,345.68	238.44	24.60	38,937	9,676	190,143	
Accountant	\$78,184	12,057.60	1,176.00	205.44	725.40	238.44	24.60	24,069	5,981	122,661	
Senior Accounting Specialist	\$65,128	12,738.00	1,176.00	205.44	2,203.20	615.00	24.60	20,050	4,982	107,122	
Accounting Specialist	\$63,837	12,738.00	1,176.00	205.44	2,203.20	615.00	24.60	19,652	4,884	105,335	
<b>Subtotal Finance</b>	<b>333,630.60</b>	<b>49,591.20</b>	<b>4,704.00</b>	<b>821.76</b>	<b>6,477.48</b>	<b>1,706.88</b>	<b>98.40</b>	<b>102,708.18</b>	<b>25,522.74</b>	<b>525,261.24</b>	
<b>Public Works</b>											
Public Works Sup	\$101,912	12,738.00	1,176.00	205.44	1,345.68	345.12	24.60	31,374	7,796	156,917	
Public Works Supervisor	\$91,512	18,328.80	1,176.00	205.44	495.36	615.00	24.60	28,172	7,001	147,530	
Maintenance Specialist	\$61,352	16,559.40	1,176.00	205.44	2,203.20	615.00	24.60	18,887	4,693	105,716	
Maintenance specialist	\$61,352	16,559.40	1,176.00	205.44	2,203.20	615.00	24.60	18,887	4,693	105,716	
Maintenance Worker II	\$54,618	18,328.80	1,176.00	205.44	495.36	615.00	24.60	16,814	4,178	96,456	
Maintenance Worker II	\$54,618	6,128.64	1,176.00	205.44	725.40	238.44	24.60	16,814	4,178	84,109	
Maintenance Worker II	\$54,618	16,559.40	1,176.00	205.44	495.36	615.00	24.60	16,814	4,178	94,686	
Maintenance Specialist	\$61,352	14,144.52	1,176.00	205.44	2,203.20	615.00	24.60	18,887	4,693	103,301	
Maintenance Worker II	\$54,918	16,559.40	1,176.00	205.44	2,203.20	615.00	24.60	16,907	4,201	96,809	
Maintenance Worker I	\$51,056	12,738.00	1,176.00	205.44	1,346	345.12	24.60	15,718	3,906	86,514	
Maintenance Worker I	\$51,056	10,192.56	1,176.00	205.44	1,163	314.76	24.60	15,718	3,906	83,755	

**Compensation Details for City of Hawaiian Gardens**

Position	Salary	Health Insurance						Retirement		Annual Salary & Benefits	Hours
		Medical	Cafeteria	EAP	Dental	Vision	Base Life	PERS	FICA		
Maintenance Worker I	\$51,056	15,934.44	1,176.00	205.44	2,203	615.00	24.60	15,718	3,906	90,838	
Administrative Specialist	\$66,318	14,099.04	1,176.00	205.44	1,346	345.12	24.60	20,416	5,073	109,003	
Staff Assistant II	\$55,684	6,028.80	1,176.00	205.44	203	238.44	24.60	17,142	4,260	84,963	
<b>Subtotal Public Works</b>	<b>\$871,422</b>	<b>\$194,899</b>	<b>\$16,464</b>	<b>\$2,876</b>	<b>\$18,630</b>	<b>\$6,747</b>	<b>\$344</b>	<b>\$268,267</b>	<b>\$66,664</b>	<b>\$1,446,314</b>	
<b>Human Services</b>											
Human Services Dir	\$ 126,482	15,675	1,176.00	205.44	495.36	615.00	24.60	38,937	9,676	193,287	
Supervisor	\$ 75,990	16,559	1,176.00	205.44	2,203.20	615.00	24.60	23,394	5,813	125,980	
Supervisor	\$ 80,550			205.44	2,203.20	615.00	24.60	24,797	6,162	114,558	
Executive Asst	\$ 64,394	16,559	1,176.00	205.44	183.60	615.00	24.60	19,824	4,926	107,908	
Transportation Sup	\$ 60,450	15,674.88	1,176.00	205.44	725.40	238.44	24.60	18,610	4,624	101,729	
Bus Driver	\$ 52,538	16,559.40	1,176.00	205.44	2,203.20	615.00	24.60	16,174	4,019	93,515	
Bus Driver	\$ 50,068	16,559.40	1,176.00	205.44	2,203.20	615.00	24.60	15,413	3,830	90,095	
Bus Driver	\$ 50,068	16,559.40	1,176.00	205.44	2,203.20	615.00	24.60	15,413	3,830	90,095	
Bus Driver	\$ 50,068	15,674.88	1,176.00	205.44	2,203.20	615.00	24.60	15,413	3,830	89,211	
Bus Driver	\$ 49,790	12,738.00	1,176.00	205.44	1,345.68	345.12	24.60	15,328	3,809	84,762	
Recreation Ldr	\$ 20,233	12,738.00	936.00	29.64	725.40		24.60	6,229	1,548	\$ 42,463	1,300
Recreation Ldr	\$ 20,233	14,527.68	936.00	29.64	725.40	238.44	24.60	6,229	1,548	\$ 44,491	1,300
Recreation Ldr	\$ 16,905		936.00	29.64			24.60	5,204	1,293	\$ 24,393	1,300
Recreation Ldr	\$ 20,233	14,099.04	936.00	29.64	1,345.68	345.12	24.60	6,229	1,548	\$ 44,790	1,300
Recreation Ldr	\$ 20,233	5,440.20	936.00	29.64	725.40		24.60	6,229	1,548	\$ 35,165	1,300
Recreation Ldr	\$ 20,233	12,738.00	936.00	29.64	725.40	238.44	24.60	6,229	1,548	\$ 42,702	1,300
Boxing Coach	\$ 33,383	Opt out		29.64			24.60	10,276.96	2,553.80	\$ 46,268	1,125
Assist Box Coach	\$ 28,421	12,057.60	936.00	29.64	1,345.68		24.60	8,749.40	2,174.21	\$ 53,738	1,125
Wt Room Coord	\$ 43,963	6,028.80	936.00	29.64	725.40	238.44	24.60	13,534.01	3,363.17	\$ 68,843	1,560
Recreation Ldr 2	\$ 25,498	7,049.52	936.00	29.64	725.40	238.44	24.60	7,849.56	1,950.60	\$ 44,302	1,300
Recreation Ldr	\$ 20,233	12,057.60	936.00	29.64	1,345.68	345.12	24.60	6,228.73	1,547.82	\$ 42,748	1,300
Recreation Ldr	\$ 20,701	Opt out		29.64			24.60	6,372.80	1,583.63		1,300
Recreation Ldr	\$ 16,905	New		26.94			24.60	5,204.20	1,293.23		1,300
Rec Leader	\$ 16,905	6,028.80	936.00	29.64	725.40	238.44	24.60	5,204.20	1,293.23	\$ 31,385	1,040
Rec Ldr 2	\$ 35,794	12,057.60	1,176.00	205.44	1,345.68	345.12	24.60	11,019.18	2,738.24	64,706	418
Rec Ldr 1	16486	6,028.80	936.00	29.64	725.40	238.44	24.60	5,075.22	1,261.18	30,805	
Senior Prog Coord	\$ 61,956	12,890.88	1,176.00	205.44	1,922.76	561.24	24.60	19,073.15	4,739.63	\$ 102,550	
Rec Leader	\$ 31,639			29.64			24.60	9,740.07	2,420.38	\$ 43,854	1820
Rec Ldr 2	\$ 35,794	15,674.88	1,176.00	205.44	2,203.00	615.00	24.60	11,019.18	2,738.24	\$ 69,450	
Rec Leader	\$ 14,439		936.00	29.64			24.60	4,445.05	1,104.58	\$ 20,979	990
Rec Leader	\$ 31,966	6,369.00	936.00	29.64			24.60	9,840.73	2,445.40	\$ 51,611	1820
Rec Leader	\$ 18,722	16,559.40	936.00	29.64	1,345.68	345.12	24.60	5,763.57	1,432.23	\$ 45,158	1040
Rec Leader	\$ 20,701			29.64			24.60	6,372.80	1,583.63	\$ 28,712	1300
Sp Event Coord	\$ 52,076	12,057.60	1,176.00	205.44	1,345.68	345.12	24.60	16,031.60	3,983.81	\$ 87,246	
Rec Leader 2	\$ 28,925	15,674.88	936.00	29.64	1,345.68	345.12	24.60	8,904.56	2,212.76	\$ 58,398	1560
Rec Leader 2	\$ 30,298	12,057.60	936.00	29.64	725.40	238.44	24.60	9,327.24	2,317.80	\$ 55,955	1560
Rec Leader 2	\$ 28,925	6,369.00	936.00	29.64	725.40	238.44	24.60	8,904.56	2,212.76	\$ 48,365	1560

**Compensation Details for City of Hawaiian Gardens**

Position	Salary	Health Insurance						Retirement		Annual Salary & Benefits	Hours
		Medical	Cafeteria	EAP	Dental	Vision	Base Life	PERS	FICA		
Rec Leader	\$ 16,486	14,099.04	936.00	29.64	1,345.68	345.12	24.60	5,075.22	1,261.18	\$ 39,602	1040
Neighborhood Counselor	\$ 55,164	6,369.00	1,176.00	205.44	725.40	238.44	24.60	16,982.24	4,220.05	\$ 85,105	
Com Outr Liason	\$52,564	14,099.04	1,176.00	205.44	1,345.68	345.12	24.60	16,182	4,021	89,963	
Pool Program includes:	\$160,293									160,293	
Pool Manager											
Asst Pool Mgr											
Sr Life Guards											
Lifeguards (6)											
<b>Subtotal Human Services</b>	<b>\$ 1,676,705</b>	<b>\$ 395,632</b>	<b>\$ 35,424</b>	<b>\$ 3,996</b>	<b>\$ 40,186</b>	<b>\$ 11,587</b>	<b>\$ 984</b>	<b>\$ 466,827</b>	<b>\$ 116,006</b>	<b>\$ 2,695,180</b>	
<b>Community Development</b>											
Executive Assistant	\$64,394	15,674.88	1,176.00	205.44	495.60	615.00	24.60	19,824	4,926	107,335	
Associate Planner	\$88,244	15,674.88	1,176.00	205.44	1,345.68	345.12	24.60	27,166	6,751	140,932	
Director of Planning	\$136,856	16,559.40	1,176.00	205.44	495.36	615.00	24.60	42,131	10,469	208,532	
Administrative Technician	\$67,618	13,414.80	1,176.00	205.44	1,345.68	345.12	24.60	20,816	5,173	110,119	
Housing Technician II	\$60,156	15,674.88	1,176.00	205.44	2,203.20	615.00	24.60	18,519	4,602	103,176	
Rehab Supervisor (O/C)	\$90,330	15,674.88	1,176.00	205.44	2,203.20	615.00	24.60	27,808	6,910	144,947	
<b>Subtotal CDD</b>	<b>\$507,598</b>	<b>\$92,674</b>	<b>\$7,056</b>	<b>\$1,233</b>	<b>\$8,089</b>	<b>\$3,150</b>	<b>\$148</b>	<b>\$156,264</b>	<b>\$38,831</b>	<b>\$815,042</b>	
<b>Total</b>	<b>\$ 4,319,164.94</b>	<b>\$ 889,455.12</b>	<b>\$ 80,112.00</b>	<b>\$ 12,007.86</b>	<b>\$ 98,566.60</b>	<b>\$ 30,206.64</b>	<b>\$ 1,943.40</b>	<b>\$ 1,278,904.71</b>	<b>\$ 318,153.71</b>	<b>\$ 6,976,349.33</b>	

1. The total amount budgeted for salaries in the Finance department was reduced by \$50,000 due to salary savings resulting from delaying filling a position.
2. Total amounts budgeted by department include both the General and Special Revenue Funds.

# City of Hawaiian Gardens

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CITY OF HAWAIIAN GARDENS

RESOLUTION 034-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2013-14.

**WHEREAS**, the City Council of Hawaiian Gardens is responsible for properly managing and maintaining the City's finances; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens is ultimately responsible for the accountability of the City's expenditures and revenues; and

**WHEREAS**, the City Council of Hawaiian Gardens has accepted public comment related to the budget for Fiscal Year 2013-14.

**NOW, THEREFORE BE IT RESOLVED** by the Hawaiian Gardens City Council as follows:

**Section 1.** The annual budget for the City of Hawaiian Gardens for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014 is hereby adopted and incorporated herein by reference.


**Section 2.** The sums and amounts of money therein set forth in the Budget Summary of the Preliminary Annual Budget for the City of Hawaiian Gardens which are attached hereto as Exhibit A are incorporated herein and are hereby appropriated to respective accounts and funds therein set forth for expenditure during the Fiscal Year 2013-14, for each of the several items set forth in the budget.

**Section 3.** This budget may be amended at any time by the City Council. The City Manager shall have the authority to make transfers of up to \$5,000 between line items and departments within a fund as long as there is no impact on fund balance.

**PASSED, APPROVED, AND ADOPTED** this 11<sup>th</sup> day of June 2013, by the City Council of the City of Hawaiian Garden.

  
VICTOR A. FARFAN  
MAYOR

ATTEST:

  
SUZANNE UNDERWOOD  
CITY CLERK

CITY OF HAWAIIAN GARDENS  
CITY CLERK'S OFFICE  
CERTIFICATION

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS  
CITY OF HAWAIIAN GARDENS   )

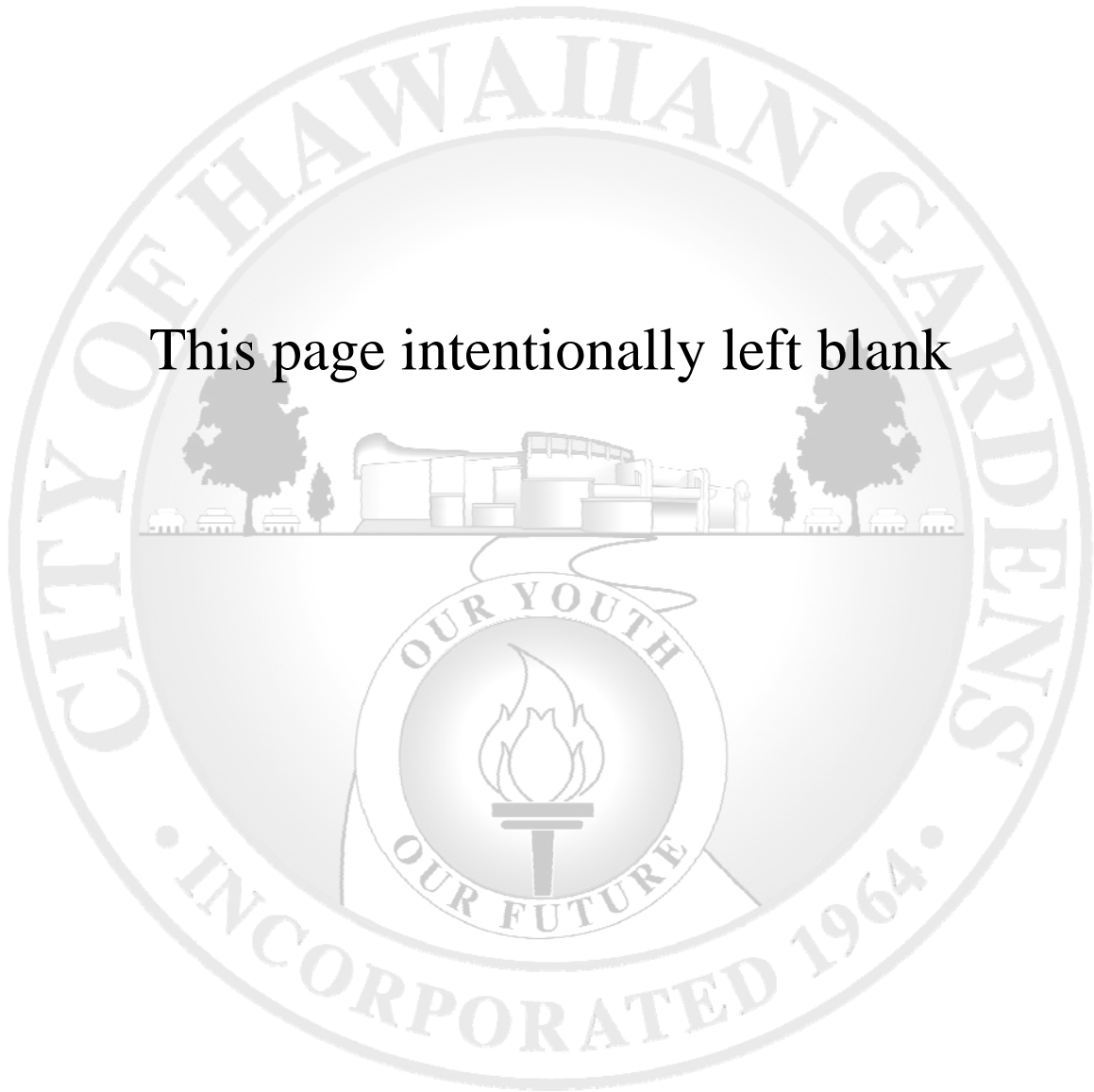
I, SUZANNE UNDERWOOD, City Clerk/Records Manager of the City of Hawaiian Gardens, do hereby certify that **Resolution No. 034-2013**, was duly and regularly passed and adopted by the City Council of the City of Hawaiian Gardens at its meeting on this **11th day of JUNE 2013**, by the following votes as the same appears on file and of record in the Office of the City Clerk.

**AYES:**       OYAMA-CANADA, RODRIGUEZ, BRUCE, GOMEZ, FARFAN  
**NOES:**       NONE  
**ABSENT:**    NONE  
**ABSTAIN:**   NONE

  
\_\_\_\_\_  
SUZANNE UNDERWOOD  
CITY CLERK/RECORDS MANAGER

# City of Hawaiian Gardens

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*Amended Revised Budget 6/13/13*

**EXHIBIT "A"**

**CITY OF HAWAIIAN GARDENS  
Budget Summary by Fund  
Fiscal Year 2013-2014**

**EXHIBIT A**

FUND #	Fund Name	Estimated July 1, 2013 Balance	Revenues	Expenditures	Capital Projects	Transfer	Reserve	Estimated June 30, 2014 Balance
01	General Fund (1)	\$ 19,552,081	\$ 14,483,849	\$ (12,774,252)	-	\$ (559,000)	\$ (1,100,000)	19,702,678
02	Gas Tax Fund	(167,488)	468,589	(464,642)	-	180,000	-	16,459
03	Supp. Public Safety Prg. Fund	77,124	100,000	(100,000)	-	-	-	77,124
04	Traffic Safety Fund	69,973	17,000	(91,800)	-	40,000	-	35,173
05	Clean Air Fund	199,291	17,000	(191,000)	-	-	-	25,291
06	Proposition C Fund	208,538	201,454	(347,366)	-	-	-	62,626
07	Proposition A Fund	62	437,870	(413,072)	-	-	-	24,860
09	TDA 3 Fund	7,000	11,659	-	-	-	-	18,659
28	Section 8 (Housing Auth) Fund	294,218	1,356,612	(1,621,422)	-	225,000	-	254,408
10	CDBG Fund	-	184,587	(184,587)	-	-	-	0
21	Landscape & Lighting Dist Fund	396,184	246,000	(256,159)	-	-	-	386,025
24	Measure R Fund	324,545	151,090	-	(400,000)	-	-	75,635
30	Capital Long-Term & Spec Proj	-	-	-	(114,000)	114,000	-	0
31	Development Impact Fee Fund	-	2,000,000	-	-	-	-	2,000,000
<b>City Total (2)</b>		<b>\$ 21,061,528</b>	<b>\$ 19,675,710</b>	<b>\$ (16,444,300)</b>	<b>\$ (514,000)</b>	<b>\$ -</b>	<b>\$ (1,100,000)</b>	<b>\$ 22,678,938</b>

(1) Includes General Fund Reserves and other reservations of fund balance. The beginning fund balance has been netted against deficits in the Traffic Safety and Capital Fund.  
 (2) This budget does not include Successor Agency Funds.



HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY

RESOLUTION NO. 2013-008

A RESOLUTION OF THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA ADOPTING THE ANNUAL BUDGET FOR THE FISCAL YEAR 2013-14

**WHEREAS**, the Public Housing Authority of Hawaiian Gardens is responsible for properly managing and maintaining the Authority's finances; and

**WHEREAS**, the Public Housing Authority of the City of Hawaiian Gardens is ultimately responsible for the accountability of the Authority's expenditures and revenues; and


**WHEREAS**, the Public Housing Authority of Hawaiian Gardens has accepted public comment related to the budget for Fiscal Year 2013-14.

**NOW, THEREFORE BE IT RESOLVED** by the Hawaiian Gardens Public Housing Authority Board of Directors as follows:

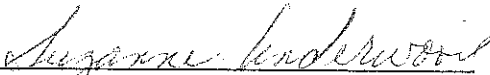
**Section 1.** The annual budget for the Public Housing Authority for the Fiscal Year beginning July 1, 2013 and ending June 30, 2014 is hereby adopted and incorporated herein by reference.

**Section 2.** The sums and amounts of money therein set forth in the Budget Summary of the Preliminary Annual Budget of the City of Hawaiian Gardens for the Housing Authority are hereby appropriated to respective accounts and funds therein set forth for expenditure during the Fiscal Year 2013-14, for each of the several items set forth in the budget.

**PASSED, APPROVED, AND ADOPTED** this 11<sup>th</sup> day of June 2013, by the members of the Hawaiian Gardens Public Housing Authority.

  
VICTOR FARFAN  
CHAIRMEMBER

ATTEST:

  
SUZANNE UNDERWOOD  
CITY CLERK

**CITY OF HAWAIIAN GARDENS  
CITY CLERK'S OFFICE  
CERTIFICATION**

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS  
CITY OF HAWAIIAN GARDENS )

I, Suzanne Underwood, Secretary of the City of Hawaiian Gardens, do hereby certify that **Resolution No. 2013-008**, was duly and regularly passed and adopted by the Public Housing Authority on the **11TH DAY of JUNE 2013**, by the following votes as the same as appears on file and of record in the Office of the City Clerk.

**AYES:**            BAC, MAHAR, OYAMA-CANADA, RODRIGUEZ, BRUCE, GOMEZ, FARFAN  
**NOES:**            NONE  
**ABSENT:**        NONE  
**ABSTAIN:**        NONE

  
\_\_\_\_\_  
SUZANNE UNDERWOOD  
SECRETARY

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 035-2013**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, FIXING THE APPROPRIATION LIMITATION IN THE CITY OF HAWAIIAN GARDENS FOR THE FISCAL YEAR 2013-14.**

**WHEREAS**, the City Council of Hawaiian Gardens is responsible for properly managing and maintaining the City's finances; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens is responsible for establishing an appropriations limit;

**NOW, THEREFORE BE IT RESOLVED** by the Hawaiian Gardens City Council as follows:

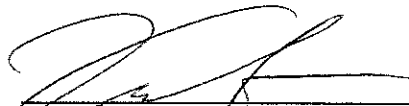
**Section 1.** In accordance with Article XIII B of the California Constitution as amended by Proposition 111 and the Gann Implementation Bill 1352, the appropriation limit in the City of Hawaiian Gardens for Fiscal Year 2013-14 is hereby fixed at sixteen million two hundred forty-five thousand three hundred sixty (\$16,245,360) dollars.

**Section 2.** This Resolution shall take effect immediately upon its adoption.


**Section 3.** The Mayor of the City of Hawaiian Gardens is hereby authorized to affix his/her signature to this Resolution signifying its approval and adoption by the City Council of the City Hawaiian Gardens.

**Section 4.** The City Clerk of the City of Hawaiian Gardens, or his/her duly appointed Deputy, is hereby directed to attest hereto; and shall cause this Resolution and its certification to be entered into the Book of Resolutions of the City Council of the City of Hawaiian Gardens.

**PASSED, APPROVED, AND ADOPTED** this 11<sup>th</sup> day of June 2013, by the City Council of the City of Hawaiian Garden.

  
\_\_\_\_\_  
VICTOR FARFAN  
MAYOR

ATTEST:

  
\_\_\_\_\_  
SUZANNE UNDERWOOD  
CITY CLERK

CITY OF HAWAIIAN GARDENS  
CITY CLERK'S OFFICE  
CERTIFICATION

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS  
CITY OF HAWAIIAN GARDENS )

I, SUZANNE UNDERWOOD, City Clerk/Records Manager of the City of Hawaiian Gardens, do hereby certify that **Resolution No. 035-2013**, was duly and regularly passed and adopted by the City Council of the City of Hawaiian Gardens at its meeting on this **11th day of JUNE 2013**, by the following votes as the same appears on file and of record in the Office of the City Clerk.

**AYES:**       OYAMA-CANADA, RODRIGUEZ, BRUCE, GOMEZ, FARFAN  
**NOES:**       NONE  
**ABSENT:**    NONE  
**ABSTAIN:**   NONE

  
\_\_\_\_\_  
SUZANNE UNDERWOOD  
CITY CLERK/RECORDS MANAGER

**CITY OF HAWAIIAN GARDENS**  
**COMPUTATION OF GANN LIMIT**

<u>Base Year</u>	<u>Previous Year</u>	<u>Population</u>	<u>CPI</u>	<u>Combined</u>	<u>Limit</u>	<u>City Population</u>	<u>County Population</u>	<u>CPI</u>
1994	5,990,922	1.0096	1.0272	1.0371	5,798,128.00	1.0061	1.0096	1.0272
1995	5,798,128	1.0075	1.0071	1.0147	5,883,089.00	0.9956	1.0075	1.0071
1996	5,883,089	1.0148	1.0521	1.0677	6,281,204.00	1.0148	1.0033	1.0521
1997	6,281,204	1.0048	1.0467	1.0517	6,606,095.00	0.9954	1.0048	1.0467
1998	6,606,095	1.0124	1.0467	1.0597	7,000,340.00	1.017	1.0124	1.0467
1999	7,000,340	1.0139	1.0415	1.0560	7,392,197.00	1.0124	1.0139	1.0415
2000	7,392,197	1.0178	1.0453	1.0639	7,864,605.00	1.0157	1.0178	1.0453
2001	7,864,605	1.0175	1.0491	1.0675	8,395,146.00	1.0165	1.0175	1.0491
2002	8,395,146	1.0166	1.0782	1.0961	9,201,904.00	1.0146	1.0166	1.0782
2003	9,201,904	1.0228	1.1045	1.1297	10,395,230.00	1.0228	1.0177	0.9873
2004	10,395,230	1.0188	1.0231	1.0423	10,835,305.00	1.0188	1.0166	1.0231
2005	10,835,305	1.0138	1.0328	1.0471	11,345,135.00	1.0096	1.0138	1.0328
2006	11,345,135	1.0118	1.0526	1.0650	12,082,803.00	1.0101	1.0118	1.0526
2007	12,082,803	1.0078	1.0396	1.0478	12,660,361.00	1.0046	1.0078	1.0396
2008	12,660,361	1.0072	1.0442	1.0517	13,315,132.59	1.0032	1.0072	1.0442
2009	13,315,133	1.0086	1.0429	1.0519	14,005,774.40	1.0044	1.0086	1.0429
2010	14,005,774	1.009	1.0062	1.0153	14,219,443.70	1.0047	1.009	1.0062
2011	14,219,444	1.0077	1.0251	1.0330	14,688,685.34	1.0018	1.0077	1.0251
2012	14,688,685	1.0377	1.0449	1.0449	15,348,207.31	1.0020	1.0038	1.0377
2013	15,348,207	1.0069	1.0512	1.0585	16,245,360.00	1.0045	1.0069	1.0512

Change from PY 897,153.00



May 2013

Dear Fiscal Officer:

**Subject: Price and Population Information**

#### **Appropriations Limit**

The California Revenue and Taxation Code, section 2227, mandates the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2013, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2013-14. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2013-14 appropriations limit. Attachment B provides city and unincorporated county population percentage change. Attachment C provides population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

#### **Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. Consult the Revenue and Taxation Code section 2228 for further information regarding the appropriations limit. Article XIII B, section 9(C), of the State Constitution exempts certain special districts from the appropriations limit calculation mandate. The Code and the California Constitution can be accessed at the following website:  
<http://leginfo.legislature.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this issue should be referred to their respective county for clarification, or to their legal representation, or to the law itself. No state agency reviews the local appropriations limits.

#### **Population Certification**

The population certification program applies only to cities and counties. Revenue and Taxation Code section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2013.**

**Please Note:** Prior year's city population estimates may be revised.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

ANA J. MATOSANTOS  
Director  
By:

MICHAEL COHEN  
Chief Deputy Director

Attachment

**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2012 to January 1, 2013 and Total Population, January 1, 2013**

County City	Percent Change	Population Minus Exclusions		Total Population
	2012-2013	1-1-12	1-1-13	1-1-2013
Los Angeles				
Agoura Hills	0.45	20,424	20,516	20,516
Alhambra	0.64	83,703	84,240	84,240
Arcadia	0.52	56,574	56,866	56,866
Artesia	0.48	16,516	16,595	16,681
Avalon	0.40	3,782	3,797	3,797
Azusa	2.03	46,640	47,586	47,586
Baldwin Park	0.59	75,868	76,315	76,315
Bell	0.44	35,625	35,783	35,783
Bellflower	0.45	76,945	77,289	77,289
Bell Gardens	0.44	42,252	42,437	42,437
Beverly Hills	0.54	34,308	34,494	34,494
Bradbury	0.75	1,066	1,074	1,074
Burbank	0.48	104,480	104,982	104,982
Calabasas	0.45	23,695	23,802	23,802
Carson	0.35	91,874	92,196	92,196
Cerritos	0.45	49,248	49,470	49,470
Claremont	1.23	35,315	35,749	35,749
Commerce	0.45	12,877	12,935	12,935
Compton	0.46	97,106	97,549	97,549
Covina	0.61	48,062	48,357	48,357
Cudahy	0.45	23,905	24,013	24,013
Culver City	0.48	39,024	39,210	39,210
Diamond Bar	0.45	55,847	56,099	56,099
Downey	0.45	112,257	112,761	112,761
Duarte	0.62	21,421	21,554	21,554
El Monte	0.41	113,969	114,436	114,436
El Segundo	0.45	16,729	16,804	16,804
Gardena	0.70	59,153	59,566	59,566
Glendale	0.47	192,750	193,652	193,652
Glendora	0.56	50,386	50,666	50,666
Hawaiian Gardens	0.45	14,310	14,375	14,375
Hawthorne	0.45	85,089	85,474	85,474
Hermosa Beach	0.35	19,584	19,653	19,653
Hidden Hills	0.91	1,870	1,887	1,887
Huntington Park	0.46	58,358	58,624	58,624
Industry	0.23	436	437	437
Inglewood	0.45	110,678	111,171	111,171
Irwindale	2.68	1,416	1,454	1,454
La Canada Flintridge	0.47	20,346	20,441	20,441

\*Exclusions include residents on federal military installations and group quarters residents in state mental institutions, state and federal correctional institutions and veteran homes.

CITY OF HAWAIIAN GARDENS

RESOLUTION No. 041-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING THE CITY OF HAWAIIAN GARDENS FUND POLICY FOR THE GENERAL FUND

**WHEREAS**, The Governmental Accounting Standards Board (GASB) has issued its Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions with the intent of improving financial reporting by providing fund balance categories that will be more easily understood; and

**WHEREAS**, The City Council of the City of Hawaiian Gardens has considered the "Fund Balance Policy for the General Fund" which outlines the policy and procedures enacted to accurately categorize and report fund balance in General Fund; and

**WHEREAS**, The "Fund Balance Policy for the General Fund" provides that the City Council may commit General Fund balance for a specific purpose by taking formal action and these committed amounts cannot be used for any other purpose unless the City Council removes or changes the specific use through the same formal action taken to establish the commitment; and

**NOW, THEREFORE BE IT RESOLVED** by the Hawaiian Gardens City Council as follows:

**Section 1.** The City of Hawaiian Gardens hereby establishes and approves the "Fund Balance Policy for the General Fund" which is attached hereto as "Exhibit A" and incorporated herein; and

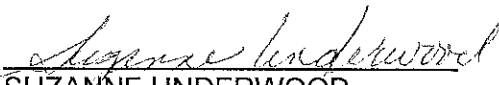
**Section 2.** The Mayor or presiding officer of the Hawaiian Gardens City Council is hereby authorized to execute this resolution indicating its adoption by the City Council.

**Section 3.** The City Clerk, or her duly appointed Deputy, is directed to attest thereto.

**PASSED, APPROVED, AND ADOPTED** on this 11<sup>th</sup> day of June 2013, by the City Council of the City of Hawaiian Gardens.

  
\_\_\_\_\_  
VICTOR FARFAN  
MAYOR

ATTEST:

  
\_\_\_\_\_  
SUZANNE UNDERWOOD  
CITY CLERK



**CITY OF HAWAIIAN GARDENS  
CITY CLERK'S OFFICE  
CERTIFICATION**

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS  
CITY OF HAWAIIAN GARDENS )

I, SUZANNE UNDERWOOD, City Clerk/Records Manager of the City of Hawaiian Gardens, do hereby certify that **Resolution No. 041-2013**, was duly and regularly passed and adopted by the City Council of the City of Hawaiian Gardens at its meeting on this **11th day of JUNE 2013**, by the following votes as the same appears on file and of record in the Office of the City Clerk.

**AYES:**           OYAMA-CANADA, RODRIGUEZ, BRUCE, GOMEZ, FARFAN  
**NOES:**           NONE  
**ABSENT:**       NONE  
**ABSTAIN:**      NONE

  
\_\_\_\_\_  
SUZANNE UNDERWOOD  
CITY CLERK/RECORDS MANAGER

## EXHIBIT A

### City of Hawaiian Gardens

### Fund Balance Policy for the General Fund

#### POLICY

This Fund Balance Policy establishes the procedures for reporting unrestricted fund balance in the General Fund financial statements. Certain commitments and assignments of fund balance will help ensure that there will be adequate financial resources to protect the City against unforeseen circumstances and events such as revenue shortfalls and unanticipated expenditures. The policy also authorizes and directs the Finance Director/Treasurer to prepare financial reports which accurately categorize fund balance as per Governmental Accounting Standards Board (GASB) Statement No. 54, Fund Balance Reporting and Governmental Fund Type Definitions.

#### PROCEDURES

Fund balance is essentially the difference between the assets and liabilities reported in a governmental fund. There are five separate components of fund balance, each of which identifies the extent to which the City is bound to honor constraints on the specific purposes for which amounts can be spent.

- Nonspendable fund balance (*inherently nonspendable*)
- Restricted fund balance (*externally enforceable limitations on use*)
- Committed fund balance (*self-imposed limitations on use*)
- Assigned fund balance (*limitation resulting from intended use*)
- Unassigned fund balance (*residual net resources*)

The first two components listed above are not addressed in this policy due to the nature of their restrictions. An example of nonspendable fund balance is inventory. Restricted fund balance is either imposed by law or constrained by grantors, contributors, or laws or regulations of other governments. This policy is focused on financial reporting of unrestricted fund balance, or the last three components listed above. These three components are further defined below.

#### Committed Fund Balance

The City Council, as the City's highest level of decision-making authority, may commit fund balance for specific purposes pursuant to constraints imposed by formal actions taken, such as an ordinance or resolution. These committed amounts cannot be used for any other purpose unless the City Council removes or changes the specified use through the same type of formal action taken to establish the commitment. City Council

action to commit fund balance needs to occur within the fiscal reporting period; however the amount can be determined subsequently.

- General Fund Committed Fund Balance Designated for Specific Contingencies

The City Council is hereby establishing a committed fund balance of \$15,000,000 to be used for the following specific contingencies:

1. Earthquake of a magnitude of 6.5 or more or an earthquake of a lesser magnitude which causes more than \$500,000 in damage to City property – Due to the fact that this area of California is prone to earthquakes, the City Council has deemed it prudent to commit a portion of fund balance to be used for earthquake recovery.
2. Loss of more than 25% of Casino Revenues – The City's General Fund is heavily dependent upon revenues resulting from the Hawaiian Gardens Casino. In FY 2013-14 revenues are expected to drop by as much as 10% from the prior year. Also there is legislation pending which may impact the operation of casinos therefore the City Council deems it prudent to commit a portion of fund balance to be used in case of a loss of more than 25% of Casino revenues.
3. Major repairs or replacement of buildings due to casualty losses of \$500,000 or more - The City buildings could require major repairs or replacement in the event of a casualty loss. Therefore the Council has deemed it prudent to commit a portion of the fund balance to be used for earthquake recovery.
4. Litigation losses of \$500,000 or more – Cities are vulnerable to litigation losses for a variety of reasons. In the past some cities incurring major losses have had to consider bankruptcy. The City Council has therefore deemed it prudent to commit a portion of its fund balance to be used to cover litigation losses.

The City Council is hereby establishing a committed fund balance of \$750,000 to be used to replace damaged equipment which has not been budgeted and is needed urgently in the normal course of business. This will be used to replace major pieces of equipment.

### Assigned Fund Balance

Amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. This policy hereby delegates the authority to assign amounts to be used for specific purposes to the Finance Director/Treasurer for the purpose of reporting these amounts in the annual financial statements. A few examples of assigned fund balance follow.

- Continuing Appropriations  
Fund balance levels must be sufficient to meet funding requirements for projects approved in prior years and which must be carried forward into the new fiscal year.
- Debt Service  
Established to provide for future debt service obligations.

### **Unassigned Fund Balance**

These are residual positive net resources of the general fund in excess of what can properly be classified in one of the other four categories.

### **Fund Balance Classification**

The accounting policies of the City consider restricted fund balance to have been spent first when expenditures are incurred for a purpose for which both restricted and unrestricted fund balance is available. Similarly, when expenditures are incurred for a purpose for which amounts in any of the unrestricted classifications of fund balance could be used. The City considers committed amounts to be reduced first, followed by assigned amounts and then unassigned amounts.

This policy is in place to provide a measure of protection for the City against unforeseen circumstances and to comply with GASB Statement No. 54. No other policy or procedure supersedes the authority and provisions of this policy.

CITY OF HAWAIIAN GARDENS

RESOLUTION 042-2013

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS,  
COUNTY OF LOS ANGELES, STATE OF CALIFORNIA ADOPTING THE HAWAIIAN  
GARDENS INVESTMENT POLICY

**WHEREAS**, the City at various times has monies that are not needed for current operations, and

**WHEREAS**, the City desires to earn revenue on these monies, and

**WHEREAS**, the City desires to have an established investment policy, and

**WHEREAS**, government code #53646(a)(2) requires a statement of investment policy,

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Hawaiian Gardens as follows:


**Section 1.** The City adopts the attached Hawaiian Gardens Investment Policy.

**Section 2.** The City Manager, City Attorney and Finance Director/Treasurer are hereby directed and authorized to take any and all necessary actions to implement the policy.

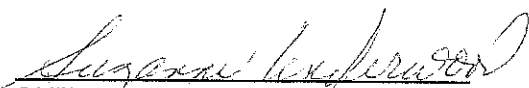
**Section 3.** The Mayor or presiding officer of the Hawaiian Gardens City Council is hereby authorized to executive this resolution indicating its adoption by the City Council.

**Section 4.** The City Clerk, or her duly appointed Deputy, is directed to attest thereto.

**PASSED, APPROVED AND ADOPTED** on this 11th day of June, 2013.

  
\_\_\_\_\_  
VICTOR A. FARFAN  
MAYOR

ATTEST:

  
\_\_\_\_\_  
SUZANNE UNDERWOOD  
CITY CLERK

CITY OF HAWAIIAN GARDENS  
CITY CLERK'S OFFICE  
CERTIFICATION

STATE OF CALIFORNIA            )  
COUNTY OF LOS ANGELES    ) SS  
CITY OF HAWAIIAN GARDENS )

I, SUZANNE UNDERWOOD, City Clerk/Records Manager of the City of Hawaiian Gardens, do hereby certify that **Resolution No. 042-2013**, was duly and regularly passed and adopted by the City Council of the City of Hawaiian Gardens at its meeting on this **11th day of JUNE 2013**, by the following votes as the same appears on file and of record in the Office of the City Clerk.

**AYES:**       OYAMA-CANADA, RODRIGUEZ, BRUCE, GOMEZ, FARFAN  
**NOES:**       NONE  
**ABSENT:**    NONE  
**ABSTAIN:**   NONE

  
\_\_\_\_\_  
SUZANNE UNDERWOOD  
CITY CLERK/RECORDS MANAGER

## City of Hawaiian Gardens Investment Policy

### Purpose

- A. This statement of investment policy is intended to provide guidelines for the prudent investment of the City's temporary idle cash and outline the policies for maximizing the efficiency of the City's cash management system. The ultimate goal is to enhance the economic status of the City while protecting its pooled cash.
- B. It shall be the policy of the City of Hawaiian Gardens to invest funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the City and conforming to all statutes governing the investment of City of Hawaiian Gardens funds.
- C. The Investment Policy is in conformance with the California Government Code §53600 et. seq. However, to meet the City's needs, the investment parameters set forth in this policy are more conservative than those allowed by the State Government Code.

### Scope

- A. This investment policy applies to all financial assets of the City of Hawaiian Gardens. These funds are accounted for in the general purpose financial statements of the City and include the General Fund, Special Revenues Funds, Debt Service Funds and Capital Projects Funds.

### Prudence

- A. The City of Hawaiian Gardens shall follow the prudent investor standards of CGC §53600.3. The Hawaiian Gardens City Council and those persons authorized to make investment decisions on behalf of the City of Hawaiian Gardens are trustees and therefore fiduciaries subject to the prudent investor standard.
- B. When investing, reinvesting, purchasing, acquiring, exchanging, selling, or managing public funds, a trustee shall act with care, skill, prudence, and diligence under the circumstances then prevailing, including, but not limited to, the general economic conditions and the anticipated needs of the City, that a prudent person acting in a like capacity and familiarity with those matters would use in the conduct of funds of a like character and with like aims, to safeguard the principal and maintain the liquidity needs of the City. Within the limitations of this section and considering individual investments as part of an overall strategy, investments may be acquired as authorized by law.
- C. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security's credit risk or market price changes, provided deviations from expectations are reported in a timely and accurate fashion and appropriate action is taken to control adverse developments.

# City of Hawaiian Gardens Investment Policy

## Objectives

- A. As specified in CGC §53600.5, when investing, reinvesting, purchasing, acquiring, exchanging, selling or managing public funds, the objectives of a trustee, in priority order, shall be:
- 1 To safeguard the principal of the funds under its control (**SAFETY**). Safety of principal is the foremost objective of the investment program. Investments of the City of Hawaiian Gardens shall be undertaken in a manner that seeks to ensure the preservation of capital in the overall portfolio and to mitigate credit risk and market risk.
  - 2 To meet the liquidity needs of the City (**LIQUIDITY**). This refers to the ability to “cash in” at any moment in time with minimal chance of losing principal or interest. Liquidity in an important investment quality especially when the need for unexpected funds occurs. The objective is to remain sufficiently liquid to meet all operating requirements that may be reasonably anticipated within six months whenever practical.
  - 3 To achieve a return on the funds under its control (**YIELD**). Yield is the potential dollar earnings an investment can provide, also referred to as the rate of return. The investment portfolio shall be designed with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account the investment risk constraints and the cash flow characteristics of the portfolio.

## Delegation of Authority

- A. Authority to manage the investment program is derived from CGC §53600, et seq. Management responsibility for the investment program is hereby delegated to the Director of Finance/City Treasurer, under the direction of the City Administrator.
- B. The Director of Finance/City Treasurer is responsible for overseeing the following: developing the projections of the City’s cash requirements for operating needs, reviewing the liquidity position of the investment portfolio, ensuring that the City’s cash position is consistent with operating requirements, maintaining an accurate, complete and timely record of all investment transactions, maintaining an accurate, complete and timely record of all investment transactions, preparing appropriate investment reports for submission to the City Council and developing, implementing and monitoring controls over investments.
- C. The City Administrator is responsible for approving daily investment transactions.
- D. Maturities of investment instruments in the portfolio shall be staggered as much as practical and shall be consistent with projected cash requirements.
- E. Under the provisions of CGC §53600.3, the Director of Finance/City Treasurer is a trustee and a fiduciary subject to the prudent investor standard.



## City of Hawaiian Gardens Investment Policy

### Ethics and Conflicts of Interest

- A. Officers and employees involved in the investment process shall refrain from personal business activity that could conflict with the proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

### Authorized Financial Institutions and Dealers

- A. If the City invests in securities which require the service of a broker, the Director Finance/City Treasurer will maintain a list of financial institutions, selected on the basis of credit worthiness, financial strength, experience and minimal capitalization authorized to provide investment services. In addition, a list will also be maintained of approved security broker/dealers selected by credit worthiness who are authorized to provide investment and financial advisory services in the State of California. No public deposit shall be made except in a qualified public depository as established by state laws.
- B. For brokers/dealers of government securities and other investments, the City shall select only broker/dealers who are licensed and in good standing with the California Department of Securities, the Securities and Exchange Commission, the National Association of Securities Dealers or other applicable self-regulatory organizations.
- C. Before engaging in investment transactions with a broker/dealer, the Director of Finance/City Treasurer shall have received from said firm a signed Certification Form. This form shall attest that the individual responsible for the City of Hawaiian Gardens' account with that firm has reviewed the City of Hawaiian Gardens' Investment Policy and that the firm understands the policy and intends to present investment recommendations and transactions to the City of Hawaiian Gardens that are appropriate under the terms and conditions of the Investment Policy and that conform to such policy.
- D. Purchases of investments shall, whenever practical, be made directly from the issuer, from a member of a Federally regulated securities exchange, from a national or state-chartered bank, or from a brokerage firm.
- E. Only commercial banks and savings and loan associations that demonstrate financial strength and are insured by the federal government may be selected to provide investment services.
- F. Only primary dealers registered with Federal Reserve Bank of New York shall be used for Broker/Dealer instrument transactions.
- G. Other financial institutions shall be selected using the following selection criteria: financial strength, reputation, area of expertise and ability to conform to the City and state-mandated investment parameters.
- H. The lists described in Section A. need only be maintained when utilizing investment vehicles marketed by that type of vendor.

## City of Hawaiian Gardens Investment Policy

### Authorized and Suitable Investments

- A. The City of Hawaiian Gardens is empowered by CGC §53601 et seq. to invest in the following:
- 1 Bonds issued by the City of Hawaiian Gardens.
  - 2 United States Treasury Bills, Notes and Bonds
  - 3 Registered state warrants or treasury notes or bonds issued by the State of California.
  - 4 Bonds, notes, warrants or other evidence of debt issued by a local agency within the State of California, including pooled investment accounts sponsored by the State of California, County Treasurers, other local agencies or Joint Power Agencies.
  - 5 Obligations issued by Agencies or other Instrumentality of the US Government.
  - 6 Bankers Acceptances with a term not to exceed 180 days. Not more than 40% of surplus funds can be invested in Bankers Acceptances and no more than 30% of surplus funds can be invested in the bankers acceptances of any single commercial bank.
  - 7 Repurchase Agreements of any securities authorized by this Section. Securities purchased under these agreements shall be no less than 102% of market value. See CGC§53601.1 for special limits.
  - 8 Shares of Beneficial interest issued by diversified management companies (Money Market Mutual Funds) investing in the securities and obligations authorized by this Section. Such Funds must carry the highest rating of at least two of the three largest national rating agencies. Not more than 15% of surplus funds can be invested in Money Market Mutual Funds.
  - 9 Funds held under the terms of a Trust Indenture or other contract or agreement may be invested according to the provision of those indentures or agreements.
  - 10 Collateralized bank deposits with a perfected security interest in accordance with the Uniform Commercial Code (UCC) or applicable federal security regulations.
  - 11 Certificates of Deposit and savings accounts authorized under the provisions of CGC §53601.
- B. Prohibited Investments.
- 1 Under the provisions of CGC§53601.6, the City of Hawaiian Gardens shall not invest any funds covered by this Investment Policy in inverse floaters, range notes, mortgage derived interest-only strips or any security that could result in zero interest accrual if held to maturity.
  - 2 Although authorized under CGC§53601, investment by the City of Hawaiian Gardens in reverse repurchase agreements is not authorized.
  - 3 Periodically, the Director of Finance/City Treasurer should evaluate the investments authorized by this policy and determine if additional investments

## City of Hawaiian Gardens Investment Policy

allowable under State law would benefit the City's overall investment program; such recommendations must be brought before the City Council for approval.

- C. Any newly developed derivative of an allowable investment that is not specifically authorized in this policy must be recommended by the Director of Finance/City Treasurer for inclusion in the investment policy and any amendments to the policy must be submitted to the City Council for approval.

### Collateralization

- A. All certificates of deposits must be collateralized by US Treasury Obligations. Collateral must be held by a third party trustee and valued on a monthly basis.
- B. The percentage of collateralization on repurchase agreements will adhere to the amount required under CGC§53601(I)(2).

### Safekeeping and Custody

- A. All security transactions entered into by the City of Hawaiian Gardens shall be executed on a deliver-versus-payment (DVP) basis.
- B. All securities purchased or acquired shall be delivered to the City of Hawaiian Gardens by book entry, physical delivery or by third party custodial agreement as required by CGC§53601.
- C. The custodian shall hold assets until the investments mature or it receives a request from the City to dispose of securities.
- D. Bearer instruments shall be held only through third-party institutions.

### Diversification

- A. The City of Hawaiian Gardens will diversify its investments by its investments by security type and institution within the parameters established by Section IV., Objectives, and Section VII. Allowable and Suitable Investments.

### Competitive Bidding

- A. The purchase or sale of securities should be made on the basis on competitive bids. A minimum of three bids, from a list of eligible dealers and/or banks should be obtained and documented. Exceptions to this policy may be granted by the Mayor and City Administrator when competitive bids are not practical. Reasons for granting exceptions to the competitive bid process should be documented.

### Internal Controls

- A. Internal controls shall be established and documented in writing. The controls shall be designed to prevent losses of public funds arising from fraud, employee error, misrepresentation by third parties, or imprudent actions by employees and officers of the

## City of Hawaiian Gardens Investment Policy

City. Controls deemed most important include: separation of duties, separation of transaction authority from accounting and record keeping, custodial safekeeping, clear delegation of authority, specific limitations regarding securities losses and remedial action, control over wire transfers such as dual authorization, minimizing the number of authorized investment officials, documentation of transactions and strategies, and a code of ethics standard.

### Reporting

- A. In accordance with CGC§53646(b)(1), the Director of Finance/City Treasurer shall render a quarterly investment report to the City Administrator (chief executive officer) and the City Council within 30 days following the end of the quarter covered by the report.
- B. The report shall include the type of investment, issuer, date of maturity, par and dollar amount invested on all securities, investments and moneys held by the City, market value and source of market valuation and shall additionally include a description of any of the City's funds, investments or programs that are under the management of contracted parties, including lending programs.
- C. The report must include:
  - 1 A statement of compliance of the portfolio to the statement of investment policy, or manner in which the portfolio is not in compliance:
  - 2 A statement denoting the ability of the City to meet its expenditure requirements for the next six months, or provide an explanation as to why sufficient money shall, or may not be available;
  - 3 Percent of portfolio invested by type of instrument.
- D. The Director of Finance/City Treasurer shall maintain a complete and timely record of all investment transactions.

### Investment Policy Adoption

- A. The Director of Finance/City Treasurer shall annually render to the City Council a statement of investment policy, which the City Council shall consider at a public meeting. The policy should be reviewed periodically to reflect changes in State laws, general market conditions or to provide further clarification of the City's policy. Any change in the policy shall be considered by the City Council at a public meeting.