



# **CITY OF HAWAIIAN GARDENS**

## **AGENDA PACKET**

### **VIRTUAL VIDEO TELECONFERENCE**

#### **CITY COUNCIL PHA\***

<b>JESSE ALVARADO</b>	<b>MAYOR / CHAIRMEMBER</b>
<b>LUIS ROA</b>	<b>MAYOR PRO TEM / VICE CHAIRMEMBER</b>
<b>VICTOR FARFAN</b>	<b>COUNCILMEMBER / DIRECTOR</b>
<b>MYRA MARAVILLA</b>	<b>COUNCILMEMBER / DIRECTOR</b>
<b>HANK TRIMBLE</b>	<b>COUNCILMEMBER / DIRECTOR</b>
<b>CARMELLA MAHAR</b>	<b>PHA DIRECTOR</b>
<b>RICHARD PRIETO</b>	<b>PHA DIRECTOR</b>

#### **REGULAR MEETINGS**

**TUESDAY, APRIL 28, 2020**

**\*5:30 PM & 6:00 PM**

[WWW.HGCITY.ORG](http://WWW.HGCITY.ORG)



**AGENDA**  
**CITY OF HAWAIIAN GARDENS**  
**PUBLIC HOUSING AUTHORITY**

**REGULAR MEETING**  
**TUESDAY, APRIL 28, 2020 AT 5:30 P.M.**

**VIRTUAL VIDEO TELECONFERENCE\***

**Meeting Location:** City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.  
**VIA VIRTUAL VIDEO TELECONFERENCE**

**ADA Information:** The City of Hawaiian Gardens Public Housing Authority complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Clerk's Department at **(562) 420-2641**, at least one business day prior to the meeting so that we may accommodate you.

**Bilingual Information:** Anyone needing a Spanish bilingual interpreter for **ORAL COMMUNICATION ONLY**, please contact the City Clerk's Department at **(562) 420-2641**, at least one (1) business day prior to the meeting so that we may accommodate you.

**PLEASE NOTE THAT PURSUANT TO THE GOVERNOR OF THE STATE OF CALIFORNIA'S EXECUTIVE ORDER N-25-20 AND N-29-20, AND IN THE INTEREST OF THE PUBLIC HEALTH AND SAFETY, MEMBERS OF THE CITY COUNCIL AND OR STAFF MAY PARTICIPATE IN THIS MEETING VIA TELECONFERENCE.**

**\*\* DUE TO THE EVOLVING SITUATION WITH THE COVID-19 NOVEL CORONAVIRUS AND HEALTH ORDERS FROM THE STATE OF CALIFORNIA AND L.A. COUNTY HEALTH DEPARTMENT, THE CITY OF HAWAIIAN GARDENS CITY COUNCIL MEETING SHALL ONLY BE AVAILABLE TO THE PUBLIC REMOTELY. \*\***

The meeting can be viewed via various platforms as follows:

City of Hawaiian Gardens local cable/channel:  
ATT – 99  
FRONTIER - 16  
SPECTRUM - 36

Live Stream via City website at: [www.hqcity.org](http://www.hqcity.org)

**CALL TO ORDER**

**ROLL CALL**

<b>CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>VICE CHAIRMEMBER</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>VICTOR FARFAN</b>
<b>DIRECTOR</b>	<b>MYRA MARAVILLA</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>
<b>DIRECTOR</b>	<b>CARMELLA MAHAR</b>
<b>DIRECTOR</b>	<b>RICHARD PRIETO</b>

**AGENDA GENERAL PUBLIC COMMENTS (NON PUBLIC HEARING ITEM(S))**

**TO SUBMIT/PROVIDE PUBLIC COMMENTS PERTAINING TO NON PUBLIC HEARING(S):**

*For public comments & questions, it is advised to submit using one of the following options:*

- **Via E-Comment** on the City of Hawaiian Gardens website. A person may leave a written comment to be read during the Agenda General Public Comment section.  
*The City Clerk or designated staff will read the submissions into the record during the "Public Comments" portion of the agenda, provided that such comments meet the following criteria:*
  - Submitted and received no later than **5:00 PM on April 28, 2020**;
  - No longer than 250 words;
  - In accordance with California Government Code Section 54954.3(a), relate to items listed on and not on the agenda and within the subject matter jurisdiction.
  - Public Comment submissions not meeting each of the above listed criteria will not be read into the record.*E-comments are preferred!*
- **Written Correspondence** may also be delivered to the City Hall Drop Box or received via mail.
- All written correspondence **MUST** be received by no later than **Tuesday, April 28, 2020 at 5:00 PM.** Please reference the hearing title and date of hearing in any written correspondence.

**PUBLIC COMMENTS – GENERAL OR ITEMS ON OR NOT ON THE AGENDA**

During each regular meeting, the Public Housing Authority (PHA) shall provide members of the public the opportunity to address the PHA on any issue within the subject matter jurisdiction of the PHA or to speak on items on the agenda, except for public hearing items. Each speaker shall be limited to three (3) minutes of public comment at each regular meeting. The PHA shall not discuss or take action relative to any public comment unless authorized by California Government Code Section 54954.2(b).

**AGENDA ORGANIZATION**

This is the time for the Agency to discuss any changes in the order of agenda items.

**A. PUBLIC HEARING(S) – NONE**

**B. CONSENT CALENDAR**

Items listed on the Consent Calendar are considered routine and will be enacted by one motion and one vote, There will be no separate discussion of these items. If discussion is desired, that item may be removed from the Consent Calendar and will be considered separately.

1. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF FEBRUARY 2020 AND MARCH 2020: FUNDING SOURCE – LOW-MODERATE INCOME HOUSING FUND.

**BOARD ACTION:** Receive and file.

2. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR FEBRUARY 2020.

**BOARD ACTION:** Receive and File.

3. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR MARCH 2020.

**BOARD ACTION:** Receive and File.

**B. CONSENT CALENDAR – CONTINUED**

4. PHA RESOLUTION NO. 2020-006  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF MARCH 2020, IN THE AMOUNT OF \$93,091.64.

BOARD ACTION: Adopt PHA Resolution No. 2020-006.

5. PHA RESOLUTION NO. 2020-007  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF APRIL 2020, IN THE AMOUNT OF \$94,559.64.

BOARD ACTION: Adopt PHA Resolution No. 2020-007.

6. APPROVAL OF MINUTES AS FOLLOWS:

- OCTOBER 22, 2019 – REGULAR MEETING; AND
- JANUARY 22, 2019 – SPECIAL MEETING; AND
- FEBRUARY 25, 2020 – REGULAR MEETING.

**C. DISCUSSION ITEMS**

7. DISCUSSION RELATING TO APPOINTMENTS OF RESIDENT DIRECTORS TO THE PUBLIC HOUSING AUTHORITY.

BOARD ACTION: Staff direction.

**D. NEW BUSINESS**

**E. CLOSED SESSION**

**F. ORAL STAFF REPORTS**

**G. ORAL AUTHORITY REPORTS**

**H. ADJOURNMENT**

Adjourn to the next Regular Public Housing Authority meeting to be held on Tuesday, May 26, 2020 at 5:30 PM.



## AGENDA

### CITY OF HAWAIIAN GARDENS CITY COUNCIL

#### REGULAR MEETING

## **VIRTUAL VIDEO TELECONFERENCE\***

TUESDAY, APRIL 28, 2020 AT 6:00 PM

**Meeting Location:** City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California. – **VIA VIRTUAL VIDEO TELECONFERENCE**

**ADA Information:** The City of Hawaiian Gardens complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Clerk's Department at **(562) 420-2641**, at least one (1) business day prior to the meeting so that we may accommodate you.

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**\*\*DUE TO THE EVOLVING SITUATION WITH THE COVID-19 NOVEL CORONAVIRUS AND HEALTH ORDERS FROM THE STATE OF CALIFORNIA AND L.A. COUNTY HEALTH DEPARTMENT, THE CITY OF HAWAIIAN GARDENS CITY COUNCIL MEETING SHALL ONLY BE AVAILABLE TO THE PUBLIC REMOTELY.\*\***

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**CALL TO ORDER**

**INVOCATION**

**FLAG SALUTE**

## ROLL CALL

MAYOR	JESSE ALVARADO
MAYOR PRO TEM	LUIS ROA
COUNCILMEMBER	VICTOR FARFAN
COUNCILMEMBER	MYRA MARAVILLA
COUNCILMEMBER	HANK TRIMBLE

## PUBLIC HEARING COMMENTS AND AGENDA GENERAL PUBLIC COMMENTS ARE TO BE SUBMITTED AND CONDUCTED AS FOLLOWS:

### PUBLIC HEARING(S) – PUBLIC COMMENTS

TO SUBMIT/PROVIDE PUBLIC COMMENTS PERTAINING TO PUBLIC HEARING(S):

*For public comments & questions, it is advised to submit using one of the following options:*

- **Via E-Comment** on the City of Hawaiian Gardens website. A person may leave a written comment to be read during the Public Hearing public comment section. A person wishing to speak telephonically **MUST** provide a phone number and will receive a call back during the Public Hearing public comment section of the meeting. *E-comments are preferred!*
- **Via Phone Voice Message for Call-Back:** A person may also leave a voice message and provide name and phone number to receive a call back during the Public Hearing public comment section. Contact: 562.420-2641, Ext. 251.
- All E-comments and Phone Voice Messages must be submitted by no later than **Tuesday, April 28, 2020 at 5:00 PM.**
- **Written Correspondence** may also be delivered to the City Hall Drop Box or received via mail
- All written correspondence **MUST** be received by no later than **Tuesday, April 28, 2020 at 5:00 PM.**
- Please reference the hearing title and date of hearing in any written correspondence.

### AGENDA GENERAL PUBLIC COMMENTS (NON PUBLIC HEARING ITEM(S))

TO SUBMIT/PROVIDE PUBLIC COMMENTS PERTAINING TO NON PUBLIC HEARING(S):

*For public comments & questions, it is advised to submit using one of the following options:*

- **Via E-Comment** on the City of Hawaiian Gardens website. A person may leave a written comment to be read during the Agenda General Public Comment section. *The City Clerk or designated staff will read the submissions into the record during the "Public Comments" portion of the agenda, provided that such comments meet the following criteria:*
  - Submitted and received no later than **5:00 PM on April 28, 2020;**
  - No longer than 250 words;
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- **Written Correspondence** may also be delivered to the City Hall Drop Box or received via mail.
- All written correspondence **MUST** be received by no later than **Tuesday, April 28, 2020 at 5:00 PM.** Please reference the hearing title and date of hearing in any written correspondence.

## PROCLAMATIONS AND CERTIFICATES

## PRESENTATIONS

NONE

## **PUBLIC COMMENTS – GENERAL OR ITEMS ON OR OFF THE AGENDA**

During each regular meeting, the Council shall provide members of the public the opportunity to address the City Council on any issue within the subject matter jurisdiction of the Council or to speak on items on the agenda, except for public hearing items.

**Please see the Public Comment section at the beginning of the agenda for criteria to submit comments, as a result of the COVID-19 Coronavirus pandemic situation.**

The City Council shall not discuss or take action relative to any public comment unless authorized by California Government Code Section 54954.2(b).

## **AGENDA ORGANIZATION**

This is the time for the City Council to discuss any changes in the order of agenda items.

### **A. PUBLIC HEARING(S) / HEARING(S)**

#### **1. RESOLUTION NO. 027-2020**

CONDUCT HEARING AND APPEAL THE PLANNING COMMISSION'S DECISION OF CASE NO. PLNG2019-0096 (MINOR USE PERMIT) (MUP), FOR THE OPERATION OF A 17,640 SQUARE FOOT FITNESS TRAINING FACILITY (METRO FLEX GYM) ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CA.

**COUNCIL ACTION:** Conduct the Public Hearing and Adopt Resolution No. 027-2020.

#### **2. RESOLUTION NO. 028-2020**

CONDUCT HEARING AND APPEAL THE PLANNING COMMISSION'S DECISION OF CASE NO. PLNG2020-0019 (MINOR USE PERMIT) (MUP), FOR A PARKING REDUCTION IN CONJUNCTION WITH THE FITNESS TRAINING FACILITY (METRO FLEX GYM) ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CA.

**COUNCIL ACTION:** Conduct the Public Hearing and Adopt Resolution No. 028-2020.

**B. CONSENT CALENDAR**

Items listed on the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item may be removed from the Consent Calendar and will be considered separately.

The City Council, upon approval of the Consent Calendar will waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

**B. CONSENT CALENDAR (CONTINUED)**

- 3. COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING AND SAFETY DIVISION - MONTHLY REPORT FOR FEBRUARY 2020.

COUNCIL ACTION: Receive and file.

- 4. COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING AND SAFETY DIVISION - MONTHLY REPORT FOR MARCH 2020.

COUNCIL ACTION: Receive and file.

- 5. COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - MONTHLY REPORT FOR FEBRUARY 2020.

COUNCIL ACTION: Receive and file.

- 6. COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - MONTHLY REPORT FOR MARCH 2020.

COUNCIL ACTION: Receive and file.

- 7. COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION PUBLIC WORKS PERMITS- MONTHLY REPORT FOR FEBRUARY 2020 AND MARCH 2020.

COUNCIL ACTION: Receive and file.

- 8. COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION - MONTHLY REPORT FOR MARCH 2020.

COUNCIL ACTION: Receive and file.

- 9. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - MONTHLY REPORT FOR FEBRUARY 2020.

COUNCIL ACTION: Receive and file.

**B. CONSENT CALENDAR (CONTINUED)**

10. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - MONTHLY REPORT FOR MARCH 2020.

COUNCIL ACTION: Receive and file.

11. COMMUNITY DEVELOPMENT DEPARTMENT – COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR FEBRUARY 2020 AND MARCH 2020.

COUNCIL ACTION: Receive and file.

12. COMMUNITY DEVELOPMENT DEPARTMENT - WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF FEBRUARY 2020 AND MARCH 2020.

COUNCIL ACTION: Receive and file.

13. RECREATION AND COMMUNITY SERVICES DEPARTMENT MONTHLY REPORT FOR FEBRUARY 2020.

COUNCIL ACTION: Receive and file.

14. FINANCE DEPARTMENT – BUSINESS LICENSE QUARTERLY REPORT OF JANUARY TO MARCH 2020.

COUNCIL ACTION: Receive and file.

15. FINANCE DEPARTMENT - TREASURER'S REPORT FOR MARCH 2020.

COUNCIL ACTION: Receive and file.

16. PRESENTATION FROM THE FINANCE DEPARTMENT OF WARRANTS PROCESSED DURING THE PERIOD OF APRIL 4, 2020 THROUGH APRIL 17, 2020.

COUNCIL ACTION: Receive and File.

17. CONSIDERATION TO RE-APPOINT MEMBERS TO VARIOUS COMMISSIONS: PLANNING COMMISSION, PUBLIC SAFETY COMMISSION, RECREATION AND PARKS COMMISSION, FOR TERMS EXPIRING IN 2024

COUNCIL ACTION: Appoint the various commissioners as listed.

18. RESOLUTION NO. 029-2020  
AUTHORIZING CITY MANGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE (SALES) TAX (TUT) (MEASURE HG).

COUNCIL ACTION: Adopt Resolution No. 029-2020.

**B. CONSENT CALENDAR (CONTINUED)**

19. RESOLUTION NO. 030-2020  
EXAMINATION OF THE CITY COUNCIL OF THE CITY AUTHORIZING  
EXAMINATION OF SALES, USE AND TRANSACTIONS TAX (TUT) RECORDS.

COUNCIL ACTION: Adopt Resolution No. 030-2020.

20. RESOLUTION NO. 031-2020  
APPROVING THE SECOND AMENDMENT TO THE AGREEMENT WITH  
HINDERLITER DE LLAMAS AND ASSOCIATES FOR SALES, USE AND  
TRANSACTION TAX (TUT) SERVICES.

COUNCIL ACTION: Adopt Resolution No. 031-2020.

21. RESOLUTION NO. 032-2020  
AMENDING THE ADOPTED 2019-2021 CITYWIDE BUDGET.

COUNCIL ACTION: Adopt Resolution No. 032-2020.

22. RESOLUTION NO. 033-2020  
APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BY  
AUTHORIZING THE MAYOR, OR HIS/HER DESIGNEE, TO SIGN A  
COOPERATION AGREEMENT WITH THE COUNTY OF LOS ANGELES  
(CDBG).

COUNCIL ACTION: Adopt Resolution No. 033-2020.

**C. DISCUSSION ITEM(S)**

23. DISCUSSION ON THE USE OF CDBG FUNDS.

COUNCIL ACTION: Provide staff direction.

24. CONSIDERATION RELATING TO COVID-19 MITIGATION PLAN AND  
RELATED SERVICE CHANGES.

COUNCIL ACTION: Provide staff direction.

25. CALIFORNIA CITIES FOR SELF-RELIANCE JOINT POWERS AUTHORITY  
(JPA) UPDATE.

COUNCIL ACTION: Provide staff direction.

**D. COMMITTEE REPORT(S)**

**E. NEW BUSINESS**

**F. ORAL STAFF REPORT(S)**

**G. ORAL COUNCIL REPORT(S)**

**H. CLOSED SESSION**

26. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6

CITY NEGOTIATOR: ERNIE HERNANDEZ, CITY MANAGER

LABOR NEGOTIATOR: AFSCME UNION LOCAL 3624 –  
RANK & FILE AND MANAGEMENT

27. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION PURSUANT TO PARAGRAPH (2)  
OF SUBDIVISION (D) OF SECTION 54956.9  
NUMBER OF CASES: ONE (1)

**I. ADJOURNMENT**

Adjourn to a Regular City Council meeting to be held on Tuesday,  
May 12, 2020 at 6:00 PM.

**PHA**



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-1  
City Manager 

**DATE:** April 28, 2020  
**TO:** Honorable Chairperson and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
 Gloria R. Thomas, Housing Rehab Supervisor  
**SUBJECT:** **BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE  
MONTH OF FEBRUARY/ MARCH 2020- PHA LOW  
MODERATE INCOME HOUSING FUND.**

**DISCUSSION**

The City of Hawaiian Gardens Public Housing Authority created a City Beautification Program for exterior improvements for single-family, duplex, and mobile homes, and interior improvements for condominiums. The Program is currently funded through the Hawaiian Gardens Public Housing Authority.

The intent of the Program is to improve the overall appearance of the City of Hawaiian Gardens' neighborhoods, increase property values, and increase community pride. The improvements of the homes must be deemed beneficial to the overall exterior appearance of the property and address deteriorated and unsightly conditions visible from the street. Financial assistance up to a maximum of \$15,000 is provided to property owners and up to \$25,000 for substandard cases through a grant. There's also \$2,500 grant available for emergency cases.

Below is the status on new applications received or in process during the Month of March 2020.

	<b>Applicant Address</b>	<b>Housing Type</b>	<b>Applicant Type</b>	<b>Application Status</b>	<b>Grant Amount</b>
1	21717 Arline Ave	SFR	Renter Occupied	Under Construction	<b>\$ 9,800.00</b>
2	12550 Carson St. #140	MOBILE	Owner Occupied	Withdrawn per owner's request	
3	12550 Carson St. #4	MOBILE	Owner Occupied	Completed	<b>\$ 9,230.00</b>

4	12550 Carson St. #163	MOBILE	Owner Occupied	Withdrawn due to Non-response	
5	21522 Belshire Ave. #8	CONDO	Owner Occupied	Withdrawn per owner's request due to decreased condo funds and Restrictive Covenant 5 year time frame	
6	12550 Carson St. #136	MOBILE	Owner Occupied	Back on Waiting List per Owner's request	
7	22106 Horst Ave.	SFR	Owner Occupied	Completed	<b>\$ 14,900.00</b>
8	12550 Carson St. #88	MOBILE	Owner Occupied	Completed	<b>\$ 9,900.00</b>
9	12550 Carson St. #130	MOBILE	Owner Occupied	Completed	<b>\$ 8,775.00</b>
10	12050 226 <sup>th</sup> St. #28	CONDO	Owner Occupied	Withdrawn due to Non-response	
11	21524 Belshire Ave. #5	CONDO	Owner Occupied	Completed	<b>\$ 9,830.00</b>
12	21808 Violeta Ave.	DUP	Owner Occupied	Withdrawn per owner's request	
13	12550 Carson St. #165	MOBILE	Owner Occupied	Completed	<b>\$ 9,900.00</b>
14	21522 Belshire Ave. #18	CONDO	Renter Occupied	Completed	<b>\$ 5,075.00</b>
15	21816 Violeta Ave.	DUP	Renter Occupied	Withdrawn – No Response to 3 notices	
16	12447 E 224th St.	SFR	Renter Occupied	Withdrawn per owner's request	
17	21519 Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
18	11916 Civic Center Dr.	SFR	Renter Occupied	Withdrawn – Owner owns more than 3 properties	
19	22328-30 Elaine Ave.	DUP	Renter Occupied	Back on Waiting List	
20	22407-22407 ½ Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
21	12326-28 222 <sup>nd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
22	12412-12414 223 <sup>rd</sup> St.	DUP	Renter Occupied	Withdrawn – No Response to 3 Notices	

23	22013 Elaine Ave.	SFR	Renter Occupied	Completed	\$10,430.00
24	12137 215 <sup>th</sup> St.	SFR	Renter Occupied	Back on Waiting List	
25	12134 214 <sup>th</sup> St.	SFR	Renter Occupied	Back on Waiting List	
26	12318-20 224 <sup>th</sup> St.	DUP	Renter Occupied	Completed	\$14,900.00
27	12326 221 <sup>st</sup> St.	SFR	Renter Occupied	Withdrawn Previously Assisted	
28	21913 Belshire Ave. #4	CONDO	Owner Occupied	Completed	\$ 9,900.00
29	21319 Norwalk Blvd. #144	CONDO	Owner Occupied	Completed	\$ 9,900.00
30	21825 Belshire Ave. #14	CONDO	Owner Occupied	Completed	\$ 9,900.00
31	21634 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
32	21526 Belshire Ave. #1	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
33	21311 Norwalk Blvd. #132	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
34	21522 Belshire Ave. #3	CONDO	Owner Occupied	Completed	\$ 9,900.00
35	22020 Verne Ave.	SFR	Owner Occupied	Completed	\$14,900.00
36	12550 Carson St. #189	MOBILE	Owner Occupied	Out to Bid	
37	21526 Belshire Ave. #2	CONDO	Owner Occupied	Pending Income Documents	
38	12550 Carson St. #74	MOBILE	Owner Occupied	Withdrawn per Owner's request	
39	21642 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
40	22315 Ibox Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
41	22430 Horst Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
42	22317 Joliet Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 notices	

43	22221 Bloomfield Ave. #7	MOBILE	Owner Occupied	Withdrawn – Property younger than 10 years	
44	12550 Carson St. #53	MOBILE	Owner Occupied	Withdrawn per Owner's request – Planning to sell	
45	12550 Carson St. #78	MOBILE	Owner Occupied	Completed	\$ 2,400.00
46	12117 216 <sup>th</sup> St.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
47	12232 215 <sup>th</sup> St.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
48	12243 215 <sup>th</sup> St.	SFR	Owner Occupied	Withdrawn per owner's request	
49	12550 Carson St. #15	MOBILE	Owner Occupied	Completed	\$ 9,900.00
50	12550 Carson St. #99	MOBILE	Owner Occupied	Completed	\$ 9,975.00
51	12550 Carson St. #191	MOBILE	Owner Occupied	Withdrawn – No Response to 3 notices	
52	21607 Juan Ave. #25	CONDO	Owner Occupied	Pending Income Documents	
53	21820 Belshire Ave. #1	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
54	12237 Tilbury St.	DUP	Tenant Occupied	Withdrawn – No Response to 3 notices	
55	21301 Norwalk Blvd. #98	CONDO	Owner Occupied	Withdrawn per owner's request – Not Interested	
56	12357 212 <sup>th</sup> St.	SFR	Owner Occupied	Withdrawn- Over Income	
57	22128 Horst Ave.	SFR	Owner Occupied	Completed	\$25,000.00
58	21421 Juan Ave. #4	CONDO	Owner Occupied	Out to bid	
59	12550 Carson St. #190	MOBILE	Owner Occupied	Pending Income Documents	
60	22110 Elaine Ave.	SFR	Owner Occupied	Withdrawn per owner's request – Did not agree to sign 5 year Restrictive Covenant.	

61	12302 222 <sup>nd</sup> St.	SFR	Owner Occupied	Withdrawn – No Response to 3 notices	
62	12334 212 <sup>th</sup> St.	SFR	Owner Occupied	Withdrawn – Over Income	
63	22305 Joliet Ave.	SFR	Owner Occupied	Out to Bid	
64	22120 Elaine Ave.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
65	12030 226 <sup>th</sup> St. 51 (Apt. C)	CONDO	Owner Occupied	Completed	<b>\$ 9,900.00</b>
66	12304 212 <sup>th</sup> St.	SFR	Owner Occupied	Withdrawn – No Response to 3 notices	
67	21607 Juan Ave. #34	CONDO	Owner Occupied	Requested Income Docs for FY 19-20	
68	22407 Devlin Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 notices	
69	12245 Tilbury St.	DUP	Owner Occupied	Requested Income Docs for FY 19-20	
70	12030 226 <sup>th</sup> St. #53 (Apt. B)	CONDO	Owner Occupied	Withdrawn – Owner sold property	
71	12358 223 <sup>rd</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
72	22102 Arline Ave.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
73	12062 223 <sup>rd</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
74	12429 223 <sup>rd</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
75	22205 Horst Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 notices	

Total

**\$214,415.00****FISCAL IMPACT**

\$400,000 has been budgeted from the Low Moderate Income Housing Fund for Fiscal Year 2019-2020

**RECOMMENDATION**

Staff recommends that the Public Housing Authority receive and file the Beautification Program updated report for the month of February/ March 2020 as presented.



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-2

City Manager [Signature]

**DATE:** April 28, 2020

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS  
REPORT FOR THE MONTH OF FEBRUARY 2020**

**SUMMARY:**

The attached Voucher Management System (VMS) Report reflects the current status of the Section 8 assisted households as of February 1, 2020.

**DISCUSSION:**

The attached VMS Report reflects 107 (97 regular vouchers + 10 port outs) units leased to participating households along with reports on demographics on those households.

HUD has notified staff of a disbursement for the month of February 1, 2020 in Housing Assistance Payments (HAP) in the amount of \$94,494 and \$10,510 for Administrative Fees. The current available funding is to assist approximately 115-119 families monthly. Staff is routinely reviewing the waitlist to determine eligibility on additional families and increase leasing efforts.

**WAIT LIST AND PREFERENCES**

The Waiting List Report reflects 987 households on the Waiting List and gives demographics for those households.

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies. The order in which families receive assistance from the waiting list depends on the selection of preferences that the family qualifies for. The source of Housing Choice Voucher (HCV) funding also

may affect the order in which families are selected from the waiting list. The City of Hawaiian Gardens Housing Authority (HGHA) has established local preferences to give priority to serving families that meet those criteria.

The following are the HGHA's local preferences:

(1) The Public Housing Authority (PHA) will offer a preference to any Hawaiian Gardens' resident family that has been terminated from its HCV program due to insufficient program funding.

(2) Residents of Hawaiian Gardens (without regard to any minimum period of duration). Families with a member who works in or has been hired to work in Hawaiian Gardens shall also be treated as residents and given a preference in selection among applicants.

(3) Families of service-connected disabled veterans or servicemen who contribute to the household income.

(4) Families of all other veterans or servicemen with honorable discharge who contribute to the household income.

(5) The PHA will give preference to: A family whose single member is an involuntarily displaced person, or whose head of household or spouse or single member is an elderly person or disabled or handicapped person over a single person, who is not elderly, disabled, handicapped or involuntarily displaced.

**AGENCY ACTION:**

Receive and file the attached Program Status Report.

**Attachments (Demographic Reports):**

1. VMS Report of Households Leased
2. Head of Household Based on Gender and BR Size
3. Household Members by Ethnicity
4. All Household Members by Race
5. Statistics Report - Voucher Waiting List Report

# VMS Report

April 21, 2020

Date Range: All  
 VMS Date Range: 2/1/2020...2/28/2020  
 Program: All  
 Payment Type: All  
 Check Numbers: All  
 Direct Deposit: All  
 Check Cleared: All  
 Port Status: Include Port Ins  
 Zero HAPs: Include Zero HAPs  
 Voided Payments: Omit Voided Payments  
 Held Checks: Exclude Held Checks

Grouped by:  
 Sorted by:

	Unit Count	Expenses
Administrative Expenses for Port Admin Fees	0	\$678.01
Portable Vouchers Paid	10	\$14,738.00
All Other Vouchers	97	\$79,529.00
<b>Voucher Units and HAP Expenses - First of Month</b>	<b>107</b>	<b>\$94,267.00</b>
Number of Vouchers Under Lease on the Last Day of the Month	107	
Number of Hard to House Families Leased		
Number of PHA-Owned Units Leased	0	
Number of PBVs Under HAP And Leased	0	
Number of PBVs Under HAP And Not Leased with Vacancy Payment and Associated HAP Expense	0	\$0.00

# Statistics Report

Agency: 1 - City of Hawaiian Gardens  
 Status: Active

## TOTALS

Applicants on the Voucher Waiting List List	973	
Families with Children	540	55.50%
Elderly Families	199	20.45%
Families with Disabilities	198	20.35%

## TOTALS BY INCOME PERCENTAGE

Extremely Low Income	825	84.79%
Very Low Income	114	11.72%
Low Income	5	0.51%
Over Income Limit	17	1.75%
Incomplete Income Data	12	1.23%

## TOTALS BY ETHNICITY

Hispanic	213	21.89%
Non-Hispanic	640	65.78%

## TOTALS BY RACIAL GROUP

Amer. Indian/Alaska Native	29	2.98%	Native Hawaiian/Pac. Island	6	0.62%
Asian	81	8.32%	White	150	15.42%
Black/African American	548	56.32%			

## TOTALS BY PREFERENCE

Targeted Preference	257	Fourth Preference	49
First Preference	56	Fifth Preference	11
Second Preference	15	Sixth Preference	515
Third Preference	227	Seventh Preference	169

## TOTALS BY BEDROOM SIZE

### ALL APPLICANTS

1 BR	629
2 BR	254
3 BR	68
4 BR	9
5/+ BR	1
0 BR	0

### ELDERLY APPLICANTS

1 BR	171
2 BR	20
3 BR	5
4 BR	1
5/+ BR	0
0 BR	0

## AVERAGE WAIT FOR SELECTED APPLICATIONS

Average Days	Applicants
2910	973

# Head of Household Based on Gender and BR Size

Report Find Criteria (374 Family Member Records Found):

Family Members::Member Relation Code = H

E	M	
<b>Family Members:Member Sex = &lt;blank&gt;</b>		<b>3</b>
Tenants:Bedrooms = ?		3
<b>Family Members:Member Sex = F</b>		<b>311</b>
Tenants:Bedrooms = ?		311
<b>Family Members:Member Sex = M</b>		<b>60</b>
Tenants:Bedrooms = ?		60

# Household Members by Ethnicity

Report Find Criteria (232 Family Member Records Found):  
Family Members::Member Relation Code > 0  
AND Tenants::Tenant Status = Active

<u>Family Members:Member</u> <u>Ethnicity Code</u>	<u>Ethnicity Code</u> <u>(See Key)</u>
1	108
2	248

# All Household Members by Race

Report Find Criteria (234 Family Member Records Found):  
Tenants::Tenant Status = Active

<u>Family Members:Member Race</u>	<u>Member Race</u>	
<u>Code Display Text</u>	<u>Code Display</u>	
<blank>		9
Asian		9
Asian Native Hawaiian/Other		49
Black/African American		1
Native Hawaiian/Other Pacific		47
White		1
White Native Hawaiian/Other		126
		1



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-3City Manager [Signature]

**DATE:** April 28, 2020

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS  
REPORT FOR THE MONTH OF MARCH 2020**

**SUMMARY:**

The attached Voucher Management System (VMS) Report reflects the current status of the Section 8 assisted households as of March 1, 2020.

**DISCUSSION:**

The attached VMS Report reflects 106 (97 regular vouchers + 9 port outs) units leased to participating households along with reports on demographics on those households.

HUD has notified staff of a disbursement for the month of March 1, 2020 in Housing Assistance Payments (HAP) in the amount of \$94,494 and \$10,510 for Administrative Fees. The current available funding is to assist approximately 115-119 families monthly. Staff is routinely reviewing the waitlist to determine eligibility on additional families and increase leasing efforts.

**WAIT LIST AND PREFERENCES**

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#### **AGENCY ACTION:**

Receive and file the attached Program Status Report.

#### **Attachments (Demographic Reports):**

1. VMS Report of Households Leased
2. Head of Household Based on Gender and BR Size
3. Household Members by Ethnicity
4. All Household Members by Race
5. Statistics Report - Voucher Waiting List Report

# VMS Report

April 21, 2020

Date Range: All  
 VMS Date Range: 3/1/2020...3/31/2020  
 Program: All  
 Payment Type: All  
 Check Numbers: All  
 Direct Deposit: All  
 Check Cleared: All  
 Port Status: Include Port Ins  
 Zero HAPs: Include Zero HAPs  
 Voided Payments: Omit Voided Payments  
 Held Checks: Exclude Held Checks

Grouped by: VMS Month  
 Sorted by: VMS Month

2020/03 : 2020/03	Unit Count	Expenses
Administrative Expenses for Port Admin Fees	0	\$191.55
Portable Vouchers Paid	9	\$14,229.00
All Other Vouchers	97	\$79,614.00
<b>Voucher Units and HAP Expenses - First of Month</b>	<b>106</b>	<b>\$93,843.00</b>
Number of Vouchers Under Lease on the Last Day of the Month	106	
Number of Hard to House Families Leased		
Number of PHA-Owned Units Leased	0	
Number of PBVs Under HAP And Leased	0	
Number of PBVs Under HAP And Not Leased with Vacancy Payment and Associated HAP Expense	0	\$0.00

# Statistics Report

Agency: 1 - City of Hawaiian Gardens  
 Status: Active

## TOTALS

Applicants on the Voucher Waiting List List	973	
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Over Income Limit	17	1.75%
Incomplete Income Data	12	1.23%

## TOTALS BY ETHNICITY

Hispanic	218	21.89%
Non-Hispanic	640	65.78%

## TOTALS BY RACIAL GROUP

American Indian/Alaska Native	29	2.98%	Native Hawaiian/Pac. Island	6	0.62%
Asian	81	8.32%	White	150	15.42%
Black/African American	548	56.32%			

## TOTALS BY PREFERENCE

Targeted Preference	257	Fourth Preference	49
First Preference	56	Fifth Preference	11
Second Preference	15	Sixth Preference	515
Third Preference	227	Seventh Preference	169

## TOTALS BY BEDROOM SIZE

ALL APPLICANTS		ELDERLY APPLICANTS	
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2 BR	254	2 BR	20
3 BR	68	3 BR	5
4 BR	9	4 BR	1
5/+ BR	1	5/+ BR	0
0 BR	0	0 BR	0

## AVERAGE WAIT FOR SELECTED APPLICATIONS

Average Days	Applicants
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# Head of Household Based on Gender and BR Size

Report Find Criteria (374 Family Member Records Found):  
Family Members::Member Relation Code = H

E	M	
<b>Family Members:Member Sex = &lt;blank&gt;</b>		<b>3</b>
Tenants:Bedrooms = ?		3
<b>Family Members:Member Sex = F</b>		<b>311</b>
Tenants:Bedrooms = ?		311
<b>Family Members:Member Sex = M</b>		<b>60</b>
Tenants:Bedrooms = ?		60

# Household Members by Ethnicity

Report Find Criteria (232 Family Member Records Found):  
Family Members::Member Relation Code > 0  
AND Tenants::Tenant Status = Active

<u>Family Members:Member Ethnicity Code</u>	<u>Ethnicity Code (See Key)</u>
1	108
2	248

# All Household Members by Race

Report Find Criteria (234 Family Member Records Found):  
Tenants::Tenant Status = Active

<u>Family Members</u>	<u>Member Race</u>	<u>Member Race</u>	
<u>Code Display Text</u>		<u>Code Display</u>	
<blank>			9
Asian			9
Asian Native Hawaiian/Other			49
Black/African American			1
Black/African American			47
Native Hawaiian/Other Pacific			1
White			126
White Native Hawaiian/Other			1



**CITY OF GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

**DATE:** April 28, 2020  
**TO:** Honorable Chairmember and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor 

**SUBJECT:** PHA RESOLUTION NO. 2020-006  
A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$93,091.64 FOR THE MONTH OF MARCH 2020.

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**SUMMARY**

The attached warrant report submitted is for the Board's review and approval for the HAP for March 1, 2020 for a total of \$93,091.64.

**FISCAL IMPACT**

Fiscal impact is none. Sufficient funds have been allocated in fund 28.

**RECOMMENDATION**

Adopt PHA Resolution No. 2020-006

**ATTACHMENT(S)**

PHA Resolution No. 2020-006

**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$93,091.64 FOR THE MONTH OF MARCH 2020.**

**WHEREAS**, in the course of conducting municipal business, the City of Hawaiian Gardens has incurred expenses in need of payment; and

**WHEREAS**, a register of demands has been prepared for the Hawaiian Gardens Public Housing Authority for approval; and

**WHEREAS**, the Hawaiian Gardens Public Housing Authority has prepared warrants for the Housing Assistant Payments (HAP).

**NOW, THEREFORE, BE IT RESOLVED, BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The Hawaiian Gardens Public Housing Authority hereby approves the warrants as "Attachment 1," for Housing Assistance Payment (HAP) in the following amount: \$93,091.64

**SECTION 2.** The Finance Director, or his/her designee, is hereby directed to make the authorized disbursements with available funding.

**SECTION 3.** The Chairmember or his/her presiding officer is hereby authorized to affix his/her signature to this resolution signifying its passage and adoption by the Hawaiian Gardens Public Housing Authority.

**SECTION 4.** The Secretary or his/her designee shall attest and shall certify to the adoption of the Resolution and shall cause this Resolution and his/her certification to be entered into the Book of Resolutions.

**PASSED, APPROVED, AND ADOPTED BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS ON THIS 28<sup>th</sup> April 2020.**

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**JESSE ALVARADO  
CHAIRMEMBER**

**ATTEST:**

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**LUCIE COLOMBO, CMC, CPMC  
SECRETARY**

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 3/2/2020**

Date: 02/27/2020  
 Time: P . 3 4  
 Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 28 SECTION 8 HOUSING V/</b>							
<b>D 4808 SECTION 8 HOUSING</b>							
<b>28 008-4448.0000 HAP PORT-OL</b>							
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025688	03/01/2020	03/01/2020	735.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025688	03/01/2020	03/01/2020	1,343.00
	ORANGE CO. HOUSING AUT		5120 Lincoln Ave, #305	1025688	03/01/2020	03/01/2020	969.00
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025688	03/01/2020	03/01/2020	2,429.00
	ORANGE CO. HOUSING AUT		198 Roosevelt	1025688	03/01/2020	03/01/2020	2,730.00
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025688	03/01/2020	03/01/2020	1,265.00
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025688	03/01/2020	03/01/2020	2,282.00
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025688	03/01/2020	03/01/2020	1,426.00
							<b>13,179.00</b>
<b>28-4808-4449.0000 ADMIN FEES-I</b>							
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025688	03/01/2020	03/01/2020	67.58
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025688	03/01/2020	03/01/2020	67.58
	ORANGE CO. HOUSING AUT		5120 Lincoln Ave, #305	1025688	03/01/2020	03/01/2020	67.58
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025688	03/01/2020	03/01/2020	67.58
	ORANGE CO. HOUSING AUT		198 Roosevelt	1025688	03/01/2020	03/01/2020	67.58
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025688	03/01/2020	03/01/2020	67.58
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025688	03/01/2020	03/01/2020	67.58
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025688	03/01/2020	03/01/2020	67.58
							<b>540.64</b>
<b>28-4808-4450.0000 HOUSING AS</b>							
	AGUIRRE/HEATHER//		22310 Ibox Ave.	1025668	03/01/2020	03/01/2020	826.00
	ALFARO/MARCIA A.//		22306 Elaine Ave.	1025669	03/01/2020	03/01/2020	1,273.00
	AMARO/ANA M.//		22307 Arline Avenue	1025670	03/01/2020	03/01/2020	233.00
	AMARO/ANA M.//		11814 223rd St	1025670	03/01/2020	03/01/2020	1,203.00
	BARRERA/ANTONIA//		21824 Elaine Ave.	1025671	03/01/2020	03/01/2020	800.00
	CARLSON/NORMAN//		22015 Ibox Ave	1025672	03/01/2020	03/01/2020	506.00
	CELESTIAL FORTUNE LLC		21640 Belshire Ave., D	1025673	03/01/2020	03/01/2020	1,568.00
	CENTRALIA AFFORDABLE		11926 Centralia Rd. 202	22502	03/01/2020	03/01/2020	636.00
	CENTRALIA AFFORDABLE		11920 Centralia Rd. #201	22502	03/01/2020	03/01/2020	863.00
	CENTRALIA AFFORDABLE		11934 Centralia Rd. 103	22502	03/01/2020	03/01/2020	695.00
	CENTRALIA AFFORDABLE		11940 Centralia Rd., 103	22502	03/01/2020	03/01/2020	742.00
	CENTRALIA AFFORDABLE		11908 Centralia Rd. 101	22502	03/01/2020	03/01/2020	757.00
	CENTRALIA AFFORDABLE		11908 Centralia Rd. 202	22502	03/01/2020	03/01/2020	888.00
	CENTRALIA AFFORDABLE		11938 E. Centralia Rd. 102	22502	03/01/2020	03/01/2020	1,312.00
	CENTRALIA AFFORDABLE		11964 E. Centralia Rd. 204	22502	03/01/2020	03/01/2020	342.00
	CENTRALIA AFFORDABLE		11952 Centralia Rd. 104	22502	03/01/2020	03/01/2020	719.00
	CENTRALIA AFFORDABLE		11920 Centralia Rd. 102	22502	03/01/2020	03/01/2020	994.00
	CENTRALIA AFFORDABLE		11934 Centralia Rd. 201	22502	03/01/2020	03/01/2020	1,021.00
	CENTRALIA AFFORDABLE		11900 Centralia Rd., #103	22502	03/01/2020	03/01/2020	972.00
	CENTRALIA AFFORDABLE		11934 Centralia #102	22502	03/01/2020	03/01/2020	909.00
	CENTRALIA AFFORDABLE		11944 Centralia Rd #104	22502	03/01/2020	03/01/2020	853.00
	CENTRALIA AFFORDABLE		11924 Centralia Rd. 103	22502	03/01/2020	03/01/2020	824.00
	CENTRALIA AFFORDABLE		11944 Centralia Rd. 201	22502	03/01/2020	03/01/2020	739.00
	CENTRALIA AFFORDABLE		11914 E. Centralia Rd. 204	22502	03/01/2020	03/01/2020	804.00
	CENTRALIA AFFORDABLE		11962 Centralia Rd. 202	22502	03/01/2020	03/01/2020	1,327.00
	CENTRALIA AFFORDABLE		11930 Centralia Rd. Apt. 103	22502	03/01/2020	03/01/2020	1,609.00
	CHIANG/ALLEN YA-LU//		21913 Belshire Ave., #6	1025674	03/01/2020	03/01/2020	1,018.00
	CROSS-ROADS TO HOUSING		22424 Elaine Ave.	1025675	03/01/2020	03/01/2020	598.00
	CROSS-ROADS TO HOUSING		22101 Juan Ave.	1025675	03/01/2020	03/01/2020	760.00
	CROSS-ROADS TO HOUSING		22326 Violeta Ave	1025675	03/01/2020	03/01/2020	849.00
	CROSS-ROADS TO HOUSING		12225 212th Street	1025675	03/01/2020	03/01/2020	762.00
	CROSS-ROADS TO HOUSING		12336 212th St.	1025675	03/01/2020	03/01/2020	972.00
	DONEVANT/JERRY A.//		21345 Norwalk Blvd., #99	1025676	03/01/2020	03/01/2020	658.00
	FRIAS/PABLO//		22117 Clarkdale Ave.	1025677	03/01/2020	03/01/2020	1,263.00
	HERNANDEZ/ALBERT//		22227 Horst Ave 1/2	1025678	03/01/2020	03/01/2020	74.00
	HERNANDEZ/BYRON D.//		22320 Devlin Ave.	1025679	03/01/2020	03/01/2020	937.00
	HO/NICOLE FAN//		22325 Horst Avenue	1025680	03/01/2020	03/01/2020	1,092.00

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 3/2/2020**

Date: 02/27/2020  
 Time: P . 3 5  
 Page: 2

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	JIANG/OU//		21607 Juan Ave., #39	1025681	03/01/2020	03/01/2020	898.00
	JONG/RAYMOND T.//		12140 1/2 215th Street	1025682	03/01/2020	03/01/2020	663.00
	JONG/RAYMOND T.//		12140 E. 215th. St.	1025682	03/01/2020	03/01/2020	672.00
	KIM/JOON CHRIS//		22118 Seine Ave. B	1025683	03/01/2020	03/01/2020	1,089.00
	KIM/JOON CHRIS//		22407 1/2 Horst St.	1025683	03/01/2020	03/01/2020	1,101.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St., #144	1025684	03/01/2020	03/01/2020	266.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St., #101	1025684	03/01/2020	03/01/2020	263.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson Street #148	1025684	03/01/2020	03/01/2020	357.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St., 9	1025684	03/01/2020	03/01/2020	190.00
	LAKEWOOD MOBILE ESTATI		2550 E. Carson Street Sp. #117	1025684	03/01/2020	03/01/2020	175.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. Sp.#107	1025684	03/01/2020	03/01/2020	459.00
	LAKEWOOD MOBILE ESTATI		12550 E Carson St., #103	1025684	03/01/2020	03/01/2020	257.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St., #78	1025684	03/01/2020	03/01/2020	168.00
	LINGAD/BECKY//		22409 Horst St. B	1025685	03/01/2020	03/01/2020	1,491.00
	LINGAD/BECKY//		22409 Horst St. A	1025685	03/01/2020	03/01/2020	629.00
	MENEZES/PAULO//		22010 Verne Ave., #5	1025686	03/01/2020	03/01/2020	815.00
	NGUYEN/PHUONG NGOC//		22017 Verne Ave	1025687	03/01/2020	03/01/2020	965.00
	QUAN/LONG//		22307 Juan Ave.	1025689	03/01/2020	03/01/2020	1,284.00
	RODRIGUEZ/ROBERT//		21728 Hawaiian Ave.	1025690	03/01/2020	03/01/2020	1,061.00
	SY/EVELYN//		22012 Belshire Ave., #12	1025691	03/01/2020	03/01/2020	924.00
	TANG/THEM L.//		21906 Pioneer	1025692	03/01/2020	03/01/2020	908.00
	WANGSUWANA/MAGNIFICEI		21922 Devlin Ave.	1025693	03/01/2020	03/01/2020	1,161.00
	WHELAN INV., INC.		12100 E. 226th St., #333	1025695	03/01/2020	03/01/2020	708.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. 329	1025695	03/01/2020	03/01/2020	851.00
	WHELAN INV., INC.		12100 E. 226TH ST., #202	1025695	03/01/2020	03/01/2020	853.00
	WHELAN INV., INC.		12100 E. 226th St. Apt.#104	1025695	03/01/2020	03/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th Street, #227	1025695	03/01/2020	03/01/2020	764.00
	WHELAN INV., INC.		12100 226 Th St. Apt., #316	1025695	03/01/2020	03/01/2020	762.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #331	1025695	03/01/2020	03/01/2020	781.00
	WHELAN INV., INC.		12100 East 226th St. #322	1025695	03/01/2020	03/01/2020	1,147.00
	WHELAN INV., INC.		12100 E. 226th St., #326	1025695	03/01/2020	03/01/2020	611.00
	WHELAN INV., INC.		12100 E. 226th St. #319	1025695	03/01/2020	03/01/2020	938.00
	WHELAN INV., INC.		12100 E. 226th Apt., #222	1025695	03/01/2020	03/01/2020	987.00
	WHELAN INV., INC.		12100 E 226th St., #212	1025695	03/01/2020	03/01/2020	869.00
	WHELAN INV., INC.		12100 E. 226th St., #216	1025695	03/01/2020	03/01/2020	960.00
	WHELAN INV., INC.		12100 E. 226th St Apt., 208	1025695	03/01/2020	03/01/2020	847.00
	WHELAN INV., INC.		12100 E. 226th Str.Apt. #133	1025695	03/01/2020	03/01/2020	853.00
	WHELAN INV., INC.		12100 E. 226th St. 328	1025695	03/01/2020	03/01/2020	690.00
	WHELAN INV., INC.		12100 226th St. #205	1025695	03/01/2020	03/01/2020	903.00
	WHELAN INV., INC.		12100 E. 226th St. 318	1025695	03/01/2020	03/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th Street #304	1025695	03/01/2020	03/01/2020	853.00
	WHELAN INV., INC.		12100 226th St., #220	1025695	03/01/2020	03/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th St., 206	1025695	03/01/2020	03/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th St. 130	1025695	03/01/2020	03/01/2020	853.00
	WHELAN INV., INC.		12100 E. 226th St. 118	1025695	03/01/2020	03/01/2020	851.00
	WHELAN INV., INC.		12100 E. 226th St. # 324	1025695	03/01/2020	03/01/2020	954.00
	WHELAN INV., INC.		12100 226th Street #228	1025695	03/01/2020	03/01/2020	764.00
	WHELAN INV., INC.		12100 E. 226th St. 131	1025695	03/01/2020	03/01/2020	918.00
	WHELAN INV., INC.		12100 E. 226th St. 109	1025695	03/01/2020	03/01/2020	951.00
	WHELAN INV., INC.		12100 E. 226th St., #308	1025695	03/01/2020	03/01/2020	847.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #105	1025695	03/01/2020	03/01/2020	880.00
	WHELAN INV., INC.		12100 E. 226th St. #121	1025695	03/01/2020	03/01/2020	954.00
	WHELAN INV., INC.		12100 226th St. 303	1025695	03/01/2020	03/01/2020	819.00
	WHELAN INV., INC.		12100 E. 226th St. 230	1025695	03/01/2020	03/01/2020	602.00
	WHELAN INV., INC.		12100 E. 226th St. 332	1025695	03/01/2020	03/01/2020	904.00
	WHELAN INV., INC.		12100 E. 226th St. 129	1025695	03/01/2020	03/01/2020	726.00
	XUAN WU SAN BUDDIST		22001 Hawaiian Ave., #3	1025696	03/01/2020	03/01/2020	836.00
	XUAN WU SAN BUDDIST		22001 Hawaiian Ave Apt. 5	1025696	03/01/2020	03/01/2020	831.00
	YIN/KEAT//		21805 Arline Ave.	1025697	03/01/2020	03/01/2020	711.00

**79,372.00**

**Total Dept. SECTION 8 HOUSING: 93,091.64**





**CITY OF GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No.: B-5  
City Manager: 

P . 3 7

**DATE:** April 28, 2020

**TO:** Honorable Chairmember and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** PHA RESOLUTION NO. 2020-007  
A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$94,559.64 FOR THE MONTH OF APRIL 2020.

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**SUMMARY**

The attached warrant report submitted is for the Board's review and approval for the HAP for April 1, 2020 for a total of \$94,559.64.

**FISCAL IMPACT**

Fiscal impact is none. Sufficient funds have been allocated in fund 28.

**RECOMMENDATION**

Adopt PHA Resolution No. 2020-007

**ATTACHMENT(S)**

PHA Resolution No. 2020-007

CITY OF HAWAIIAN GARDENS PHA RESOLUTION NO. 2020-007

**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$94,559.64 FOR THE MONTH OF APRIL 2020.**

**WHEREAS**, in the course of conducting municipal business, the City of Hawaiian Gardens has incurred expenses in need of payment; and

**WHEREAS**, a register of demands has been prepared for the Hawaiian Gardens Public Housing Authority for approval; and

**WHEREAS**, the Hawaiian Gardens Public Housing Authority has prepared warrants for the Housing Assistant Payments (HAP).

**NOW, THEREFORE, BE IT RESOLVED**, BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS DOES HEREBY RESOLVE AS FOLLOWS:

**SECTION 1.** The Hawaiian Gardens Public Housing Authority hereby approves the warrants as "Attachment 1," for Housing Assistance Payment (HAP) in the following amount: \$94,559.64

**SECTION 2.** The Finance Director, or his/her designee, is hereby directed to make the authorized disbursements with available funding.

**SECTION 3.** The Chairmember or his/her presiding officer is hereby authorized to affix his/her signature to this resolution signifying its passage and adoption by the Hawaiian Gardens Public Housing Authority.

**SECTION 4.** The Secretary or his/her designee shall attest and shall certify to the adoption of the Resolution and shall cause this Resolution and his/her certification to be entered into the Book of Resolutions.

**PASSED, APPROVED, AND ADOPTED BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS ON THIS 28<sup>th</sup> April 2020.**

\_\_\_\_\_  
**JESSE ALVARADO**  
**CHAIRMEMBER**

**ATTEST:**

\_\_\_\_\_  
**LUCIE COLOMBO, CMC, CPMC**  
**SECRETARY**

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 4/1/2020**

Date: 03/26/2020  
 Time: P . 3 9 n  
 Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 28 SECTION 8 HOUSING VI</b>							
<b>Dept: 4808 SECTION 8 HOUSING</b>							
28-4808-4448.0000 HAP PORT-OL							
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025721	04/01/2020	04/01/2020	735.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025721	04/01/2020	04/01/2020	1,343.00
	ORANGE CO. HOUSING AUT		5120 Lincoln Ave, #305	1025721	04/01/2020	04/01/2020	969.00
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025721	04/01/2020	04/01/2020	2,429.00
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025721	04/01/2020	04/01/2020	1,265.00
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025721	04/01/2020	04/01/2020	1,471.00
	ORANGE CO. HOUSING AUT		198 Roosevelt	1025721	04/01/2020	04/01/2020	2,730.00
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025721	04/01/2020	04/01/2020	2,282.00
							<b>13,224.00</b>
28-4808-4449.0000 ADMIN FEES-I							
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025721	04/01/2020	04/01/2020	67.58
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025721	04/01/2020	04/01/2020	67.58
	ORANGE CO. HOUSING AUT		5120 Lincoln Ave, #305	1025721	04/01/2020	04/01/2020	67.58
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025721	04/01/2020	04/01/2020	67.58
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025721	04/01/2020	04/01/2020	67.58
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025721	04/01/2020	04/01/2020	67.58
	ORANGE CO. HOUSING AUT		198 Roosevelt	1025721	04/01/2020	04/01/2020	67.58
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025721	04/01/2020	04/01/2020	67.58
							<b>540.64</b>
28-4808-4450.0000 HOUSING AS							
	AGUIRRE/HEATHER//		22310 Ibox Ave.	1025700	04/01/2020	04/01/2020	826.00
	ALFARO/MARCIA A.//		22306 Elaine Ave.	1025701	04/01/2020	04/01/2020	1,286.00
	AMARO/ANA M.//		22307 Arline Avenue	1025702	04/01/2020	04/01/2020	233.00
	AMARO/ANA M.//		11814 223rd St	1025702	04/01/2020	04/01/2020	1,203.00
	BARRERA/ANTONIA//		21824 Elaine Ave.	1025703	04/01/2020	04/01/2020	800.00
	CARLSON/NORMAN//		22015 Ibox Ave	1025704	04/01/2020	04/01/2020	506.00
	CELESTIAL FORTUNE LLC		21640 Belshire Ave., D	1025705	04/01/2020	04/01/2020	1,618.00
	CENTRALIA AFFORDABLE		11926 Centralia Rd. 202	1025706	04/01/2020	04/01/2020	636.00
	CENTRALIA AFFORDABLE		11920 Centralia Rd. #201	1025706	04/01/2020	04/01/2020	863.00
	CENTRALIA AFFORDABLE		11934 Centralia Rd. 103	1025706	04/01/2020	04/01/2020	695.00
	CENTRALIA AFFORDABLE		11940 Centralia Rd., 103	1025706	04/01/2020	04/01/2020	742.00
	CENTRALIA AFFORDABLE		11908 Centralia Rd. 101	1025706	04/01/2020	04/01/2020	757.00
	CENTRALIA AFFORDABLE		11908 Centralia Rd. 202	1025706	04/01/2020	04/01/2020	888.00
	CENTRALIA AFFORDABLE		11938 E. Centralia Rd. 102	1025706	04/01/2020	04/01/2020	1,312.00
	CENTRALIA AFFORDABLE		11964 E. Centralia Rd. 204	1025706	04/01/2020	04/01/2020	342.00
	CENTRALIA AFFORDABLE		11920 Centralia Rd. 102	1025706	04/01/2020	04/01/2020	994.00
	CENTRALIA AFFORDABLE		11934 Centralia Rd. 201	1025706	04/01/2020	04/01/2020	1,021.00
	CENTRALIA AFFORDABLE		11900 Centralia Rd., #103	1025706	04/01/2020	04/01/2020	972.00
	CENTRALIA AFFORDABLE		11934 Centralia #102	1025706	04/01/2020	04/01/2020	909.00
	CENTRALIA AFFORDABLE		11944 Centralia Rd #104	1025706	04/01/2020	04/01/2020	853.00
	CENTRALIA AFFORDABLE		11924 Centralia Rd. 103	1025706	04/01/2020	04/01/2020	824.00
	CENTRALIA AFFORDABLE		11944 Centralia Rd. 201	1025706	04/01/2020	04/01/2020	739.00
	CENTRALIA AFFORDABLE		11914 E. Centralia Rd. 204	1025706	04/01/2020	04/01/2020	804.00
	CENTRALIA AFFORDABLE		11962 Centralia Rd. 202	1025706	04/01/2020	04/01/2020	1,327.00
	CENTRALIA AFFORDABLE		11930 Centralia Rd. Apt. 103	1025706	04/01/2020	04/01/2020	1,609.00
	CENTRALIA AFFORDABLE		11952 Centralia Rd. 104	1025706	04/01/2020	04/01/2020	1,245.00
	CHIANG/ALLEN YA-LU//		21913 Belshire Ave., #6	1025707	04/01/2020	04/01/2020	1,018.00
	CROSS-ROADS TO HOUSING		22424 Elaine Ave.	1025708	04/01/2020	04/01/2020	598.00
	CROSS-ROADS TO HOUSING		22101 Juan Ave.	1025708	04/01/2020	04/01/2020	760.00
	CROSS-ROADS TO HOUSING		22326 Violeta Ave	1025708	04/01/2020	04/01/2020	849.00
	CROSS-ROADS TO HOUSING		12225 212th Street	1025708	04/01/2020	04/01/2020	762.00
	CROSS-ROADS TO HOUSING		12336 212th St.	1025708	04/01/2020	04/01/2020	972.00
	DONEVANT/JERRY A.//		21345 Norwalk Blvd., #99	1025709	04/01/2020	04/01/2020	697.00
	FRIAS/PABLO//		22117 Clarkdale Ave.	1025710	04/01/2020	04/01/2020	1,263.00
	HERNANDEZ/ALBERT//		22227 Horst Ave 1/2	1025711	04/01/2020	04/01/2020	74.00
	HERNANDEZ/BYRON D.//		22320 Devlin Ave.	1025712	04/01/2020	04/01/2020	937.00
	HO/NICOLE FAN//		22325 Horst Avenue	1025713	04/01/2020	04/01/2020	1,092.00

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 4/1/2020**

Date: 03/26/2020  
 Time: P. 40  
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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	JIANG/OU//		21607 Juan Ave., #39	1025714	04/01/2020	04/01/2020	898.00
	JONG/RAYMOND T.//		12140 E. 215th. St.	1025715	04/01/2020	04/01/2020	872.00
	JONG/RAYMOND T.//		12140 1/2 215th Street	1025715	04/01/2020	04/01/2020	699.00
	KIM/JOON CHRIS//		22118 Seine Ave	1025716	04/01/2020	04/01/2020	293.00
	KIM/JOON CHRIS//		22118 Seine Ave. B	1025716	04/01/2020	04/01/2020	1,089.00
	KIM/JOON CHRIS//		22407 1/2 Horst St.	1025716	04/01/2020	04/01/2020	1,101.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. 127	1025717	04/01/2020	04/01/2020	526.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St., #144	1025717	04/01/2020	04/01/2020	266.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. , #101	1025717	04/01/2020	04/01/2020	263.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson Street #148	1025717	04/01/2020	04/01/2020	357.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St., 9	1025717	04/01/2020	04/01/2020	190.00
	LAKEWOOD MOBILE ESTATI		2550 E. Carson Street Sp. #117	1025717	04/01/2020	04/01/2020	175.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. Sp.#107	1025717	04/01/2020	04/01/2020	459.00
	LAKEWOOD MOBILE ESTATI		12550 E Carson St. , #103	1025717	04/01/2020	04/01/2020	257.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St., #78	1025717	04/01/2020	04/01/2020	168.00
	LINGAD/BECKY//		22409 Horst St. B	1025718	04/01/2020	04/01/2020	1,491.00
	LINGAD/BECKY//		22409 Horst St. A	1025718	04/01/2020	04/01/2020	629.00
	MENEZES/PAULO//		22010 Verne Ave., #5	1025719	04/01/2020	04/01/2020	815.00
	NGUYEN/PHUONG NGOC//		22017 Verne Ave	1025720	04/01/2020	04/01/2020	965.00
	QUAN/LONG//		22307 Juan Ave.	1025722	04/01/2020	04/01/2020	1,332.00
	RODRIGUEZ/ROBERT//		21728 Hawaiian Ave.	1025723	04/01/2020	04/01/2020	1,061.00
	SY/EVELYN//		22012 Belshire Ave., #12	1025724	04/01/2020	04/01/2020	924.00
	TANG/THOM L.//		21906 Pioneer	1025725	04/01/2020	04/01/2020	908.00
	WANGSUWANA/MAGNIFICEI		21922 Devlin Ave.	1025726	04/01/2020	04/01/2020	1,161.00
	WHELAN INV., INC.		12100 E. 226th St., #333	1025728	04/01/2020	04/01/2020	708.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. 329	1025728	04/01/2020	04/01/2020	851.00
	WHELAN INV., INC.		12100 E. 226TH ST., #202	1025728	04/01/2020	04/01/2020	853.00
	WHELAN INV., INC.		12100 E. 226th St. Apt.#104	1025728	04/01/2020	04/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th Street , #227	1025728	04/01/2020	04/01/2020	764.00
	WHELAN INV., INC.		12100 226 Th St. Apt., #316	1025728	04/01/2020	04/01/2020	762.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #331	1025728	04/01/2020	04/01/2020	781.00
	WHELAN INV., INC.		12100 E. 226th St., #326	1025728	04/01/2020	04/01/2020	611.00
	WHELAN INV., INC.		12100 E. 226th St. #319	1025728	04/01/2020	04/01/2020	938.00
	WHELAN INV., INC.		12100 E. 226th Apt., #222	1025728	04/01/2020	04/01/2020	987.00
	WHELAN INV., INC.		12100 E. 226th St., #216	1025728	04/01/2020	04/01/2020	960.00
	WHELAN INV., INC.		12100 E. 226th St Apt., 208	1025728	04/01/2020	04/01/2020	847.00
	WHELAN INV., INC.		12100 E. 226th Str. Apt. #133	1025728	04/01/2020	04/01/2020	853.00
	WHELAN INV., INC.		12100 E 226th St., #212	1025728	04/01/2020	04/01/2020	865.00
	WHELAN INV., INC.		12100 East 226th St., #322	1025728	04/01/2020	04/01/2020	1,098.00
	WHELAN INV., INC.		12100 226th St. 303	1025728	04/01/2020	04/01/2020	819.00
	WHELAN INV., INC.		12100 E. 226th St. 328	1025728	04/01/2020	04/01/2020	690.00
	WHELAN INV., INC.		12100 226th St. #205	1025728	04/01/2020	04/01/2020	903.00
	WHELAN INV., INC.		12100 E. 226th St. 318	1025728	04/01/2020	04/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th Street #304	1025728	04/01/2020	04/01/2020	853.00
	WHELAN INV., INC.		12100 226th St., #220	1025728	04/01/2020	04/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th St., 206	1025728	04/01/2020	04/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th St. 130	1025728	04/01/2020	04/01/2020	853.00
	WHELAN INV., INC.		12100 E. 226th St. # 324	1025728	04/01/2020	04/01/2020	954.00
	WHELAN INV., INC.		12100 226th Street #228	1025728	04/01/2020	04/01/2020	764.00
	WHELAN INV., INC.		12100 E. 226th St. 131	1025728	04/01/2020	04/01/2020	918.00
	WHELAN INV., INC.		12100 E. 226th St. 109	1025728	04/01/2020	04/01/2020	951.00
	WHELAN INV., INC.		12100 E. 226th St., #308	1025728	04/01/2020	04/01/2020	847.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #105	1025728	04/01/2020	04/01/2020	847.00
	WHELAN INV., INC.		12100 E. 226th St. #121	1025728	04/01/2020	04/01/2020	954.00
	WHELAN INV., INC.		12100 E. 226th St. 118	1025728	04/01/2020	04/01/2020	849.00
	WHELAN INV., INC.		12100 E. 226th St. 230	1025728	04/01/2020	04/01/2020	602.00
	WHELAN INV., INC.		12100 E. 226th St. 332	1025728	04/01/2020	04/01/2020	904.00
	WHELAN INV., INC.		12100 E. 226th St. 129	1025728	04/01/2020	04/01/2020	726.00
	XUAN WU SAN BUDDIST		22001 Hawaiian Ave., #3	1025729	04/01/2020	04/01/2020	836.00
	XUAN WU SAN BUDDIST		22001 Hawaiian Ave Apt. 5	1025729	04/01/2020	04/01/2020	831.00
	YIN/KEAT//		21805 Arline Ave.	1025730	04/01/2020	04/01/2020	711.00

**80,795.00**

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 4/1/2020**

Date: 03/26/2020  
 Time: P . 4 1  
 Page: 3

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Total Dept. SECTION 8 HOUSING:</b>							<b>94,559.64</b>
<b>SECTION 8 HOUSING VOUCHERS:</b>							<b>94,559.64</b>
<b>Grand Total:</b>							<b>94,559.64</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
28	SECTION 8 HOUSING VOUCHERS	94,559.64	0.00
	<b>Grand Total:</b>	<b>94,559.64</b>	<b>0.00</b>

CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY

REGULAR MEETING

TUESDAY, OCTOBER 22, 2019 AT 5:30 P.M.

**CALL TO ORDER**

The Regular meeting of the Public Housing Authority of the City of Hawaiian Gardens was called to order by Chairmember Myra Maravilla on Tuesday, October 22, 2019, at 5:40 PM, in the City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ROLL CALL**

<b>CHAIRMEMBER</b>	<b>MYRA MARAVILLA</b>
<b>VICE CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>DIRECTOR</b>	<b>VICTOR FARFAN</b>
<b>DIRECTOR</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>
<b>DIRECTOR</b>	<b>ALBA BAC</b>
<b>DIRECTOR</b>	<b>CARMELLA MAHAR</b>

Reanna Guzman, Staff Assistant I, announced a quorum.

**GENERAL PUBLIC COMMENT**

No one came forward during General Public Comment.

**AGENDA ORGANIZATION**

There were no changes to the Agenda Organization.

**AGENDA ITEM PUBLIC COMMENT**

No one came forward during Agenda Item Public Comment.

**A. PUBLIC HEARING(S) – NONE**

**B. CONSENT CALENDAR**

- 1. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR SEPTEMBER 2019.

**BOARD ACTION:** Receive and File.

- 2. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF SEPTEMBER 2019: FUNDING SOURCE – LOW-MODERATE INCOME HOUSING FUND.

**B. CONSENT CALENDAR - (CONTINUED)**

BOARD ACTION: Receive and file.

3. PHA RESOLUTION NO. 2019-025  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF OCTOBER 2019, IN THE AMOUNT OF \$93,501.08.

BOARD ACTION: Adopt PHA Resolution No. 2019-025.

4. PHA RESOLUTION NO. 2019-026  
AWARD A CONTRACT TO MANUFACTURED HOME INSPECTION, INC., TO PROVIDE SERVICES FOR MANUFACTURE / MOBILE HOMES SERVICES FOR THE CITY OF HAWAIIAN GARDENS' COMMUNITY DEVELOPMENT DEPARTMENT'S BEAUTIFICATION PROGRAM FOR A PERIOD OF ONE (1) YEAR.

BOARD ACTION: Adopt PHA Resolution No. 2019-026.

5. PHA PRESENTATION OF MINUTES:
- SEPTEMBER 24, 2019 - REGULAR MEETING; AND
  - AUGUST 27, 2019 - REGULAR MEETING; AND

BOARD ACTION: Approve the minutes as presented.

It was moved by Director Mahar, seconded by Vice Chairmember Alvarado, and approved by voice vote to adopt the Consent Calendar as presented, in its entirety.

Motion carried, 7-0.

**C. DISCUSSION ITEMS**

1. AMENDMENT TO THE CITY'S ADOPTED AGENDA ORGANIZATION GUIDELINES.

BOARD ACTION: Board to provide staff direction.

Director Maravilla presented the staff report.

It was moved by Chairmember Maravilla, seconded by Director Trimble, and approved by voice vote to adopt the agenda organization guidelines.

Motion carried, 7-0. Director Bac and Director Mahar opposed.

2. PHA RESOLUTION NO. 2019-027  
APPROVE NEW RESIDENTIAL BLOCK WALL PROGRAM GUIDELINES FOR THE CITY OF HAWAIIAN GARDENS.

BOARD ACTION: Adopt PHA Resolution No. 2019-027.

**C. DISCUSSION ITEMS - (CONTINUED)**

Reynaldo Rodriguez, Hawaiian Gardens resident, spoke during Public Comment.

Jan LaPointe, Hawaiian Gardens resident, spoke during Public Comment.

Lorraine Cabrera, Hawaiian Gardens resident, spoke during Public Comment.

No one else came forward to address this Agenda Item.

Joe Colombo, Community Development Director, presented the staff report.

The Board members continued to discuss this Agenda Item.

Chairmember Maravilla recommended to revisit this Agenda Item for any future changes.

**3. DISCUSSION RELATING TO THE BEAUTIFICATION PROGRAM GUIDELINES.**

BOARD ACTION: Provide staff direction.

Director Bac presented the staff report.

Francis Rodriguez, Hawaiian Gardens Resident, spoke during Public Comment.

Reynaldo Rodriguez, Hawaiian Gardens resident, spoke during Public Comment.

Joe Cabrera Zermeno, Hawaiian Gardens resident, spoke during Public Comment.

Jan LaPointe, Hawaiian Gardens resident, spoke during Public Comment.

Director Bac had concerns regarding participant eligibility.

Mr. Colombo and Mr. Hernandez, City Manager, addressed Director Bac's concerns.

The Board members continued to discuss this Agenda Item.

It was moved by Director Farfan, and seconded by Vice Chairmember Alvarado, and approved by voice vote to amend the guideline for non-owner occupant from three to two.

Motion carried, 5-2. Director Mahar and Director Bac opposed.

**D. NEW BUSINESS**

There were no New Business Items.

**E. CLOSED SESSION**

There were no Closed Session Items

**F. ORAL STAFF REPORTS**

There were no Oral Staff Reports

**G. ORAL AUTHORITY REPORTS**

There were no Oral Authority Reports.

**H. ADJOURNMENT**

Chairmember Maravilla adjourned the meeting at approximately 6:40 PM to the next Regular Public Housing Authority to be held on Tuesday, January 28, 2020 at 5:30 PM.

*(Please note that the Regular Meetings for November 26, 2019 and December 24, 2019 have been cancelled and declared dark.)*

Respectfully submitted:

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Lucie Colombo, CMC, CPMC  
City Clerk

APPROVED:

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JESSE ALVARADO  
CHAIRMEMBER

ATTEST:

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Lucie Colombo, CMC, CPMC  
City Clerk

**MINUTES  
AGENDA**

B-6

PHA  
4/20/2019  
P . 4 6

**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY**

**SPECIAL MEETING**

**TUESDAY, JANUARY 22, 2019 AT 5:30 P.M.**

**CALL TO ORDER**

The Special meeting of the Public Housing Authority of the City of Hawaiian Gardens was called to order by Chairmember Myra Maravilla on Tuesday, January 22 2019, at 5:36 PM, in the City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**INVOCATION**

The invocation was led by Lucie Colombo, City Clerk.

**FLAG SALUTE**

The flag salute was led by Vice Chairmember Alvarado.

**ROLL CALL**

<b>CHAIRMEMBER</b>	<b>MYRA MARAVILLA</b>
<b>VICE CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>DIRECTOR</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>MONICA RODRIGUEZ</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>
<b>DIRECTOR</b>	<b>CARMELLA MAHAR</b>
<b>DIRECTOR</b>	<b>ALBA BAC</b>

Lucie Colombo, Secretary, announced a quorum.

**AGENDA ORGANIZATION**

There were no changes to the Agenda Organization.

**AGENDA ITEM PUBLIC COMMENT**

There were no Agenda Item Public Comments.

**A. CONSENT CALENDAR**

1. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF OCTOBER 2018 – FUNDING SOURCE GENERAL FUND.

**BOARD ACTION:** Board policy.

A. **CONSENT CALENDAR - (CONTINUED)**

2. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF NOVEMBER 2018 – FUNDING SOURCE GENERAL FUND.

**BOARD ACTION:** Board policy.

3. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF DECEMBER 2018 – FUNDING SOURCE GENERAL FUND.

**BOARD ACTION:** Board policy.

4. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF OCTOBER 2018 – PHA LOW MODERATE INCOME HOUSING FUND.

**BOARD ACTION:** Board policy.

5. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF NOVEMBER 2018 – PHA LOW MODERATE INCOME HOUSING FUND.

**BOARD ACTION:** Board policy.

6. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF DECEMBER 2018 – PHA LOW MODERATE INCOME HOUSING FUND.

**BOARD ACTION:** Board policy.

7. *THIS AGENDA ITEM WAS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION. (See Agenda Section, Separate Discussion below.)*

8. *THIS AGENDA ITEM WAS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION. (See Agenda Section, Separate Discussion below.)*

9. *THIS AGENDA ITEM WAS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION. (See Agenda Section, Separate Discussion below.)*

10. *THIS AGENDA ITEM WAS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION. (See Agenda Section, Separate Discussion below.)*

11. *THIS AGENDA ITEM WAS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION. (See Agenda Section, Separate Discussion below.)*

12. *THIS AGENDA ITEM WAS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION. (See Agenda Section, Separate Discussion below.)*

**A. CONSENT CALENDAR (CONTINUED)**

13. *THIS AGENDA ITEM WAS REMOVED FROM THE CONSENT CALENDAR FOR SEPARATE DISCUSSION. (See Agenda Section, Separate Discussion below.)*

Director Trimble requested to pull Agenda Items A-10, A-11, A-12, and A-13 for separate discussion.

Chairmember Maravilla requested to pull Agenda Items A-7, A-8, and A-9 for separate discussion.

No one came forward during Public Comment.

It was moved by Vice Chairmember Alvarado, seconded by Director Mahar, and approved by voice vote to adopt the Consent Calendar as amended excluding Agenda Items A-7 to A-13 for separate discussion.

Motion carried, 7-0, as amended.

**A. CONSENT CALENDAR (AGENDA ITEMS REMOVED FOR SEPARATE DISCUSSION)**

7. *SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS REPORT FOR THE MONTH OF OCTOBER 2018.*

Joe Colombo, Community Development Director, presented the staff report.

Chairmember Maravilla had concerns regarding increasing the number of Section 8 housing availability with property owners in Hawaiian Gardens.

Director Bac had concerns regarding the list of participants.

Director Roa had concerns regarding funding.

Mr. Colombo and Gloria Thomas, Housing Rehabilitation Supervisor, addressed Chairmember Maravilla's, Director Bac's and Director Roa's concerns.

It was moved by Director Bac, seconded by Director Mahar, and approved by voice vote to receive and file Agenda Item A-7.

Motion carried, 7-0.

8. *SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS REPORT FOR THE MONTH OF NOVEMBER 2018.*

It was moved by Director Mahar, seconded by Vice Chairmember Alvarado and approved by voice vote to receive and file Agenda Item A-8.

Motion carried, 7-0.

**A. CONSENT CALENDAR (CONTINUED)**

**9. SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS REPORT FOR THE MONTH OF DECEMBER 2018.**

It was moved by Chairmember Maravilla, seconded by Director Mahar, and approved by voice vote to receive and file Agenda Item A-9.

Motion carried, 7-0.

**10. ADOPT RESOLUTION NO. 2019-002:  
APPROVE THE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) FOR NOVEMBER 2018 FOR A TOTAL OF \$88,561.80.**

Director Trimble and Director Bac had concerns regarding funding.

Ernie Hernandez, City Manager, and the Community Development Director addressed Director Trimble's and Director Bac's concerns.

No one came forward during Public Comment.

It was moved by Director Mahar, seconded by Vice Chairmember Alvarado, and approved by voice vote to adopt Resolution No. 2019-002, as presented.

Motion carried, 7-0.

**11. ADOPT RESOLUTION NO. 2019-003:  
APPROVE THE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) FOR DECEMBER FOR A TOTAL OF \$90,107.**

No one came forward during Public Comment.

It was moved by Director Roa, seconded by Director Bac, and approved by voice vote to adopt Resolution No. 2019-003 as presented.

Motion carried, 7-0.

**12. ADOPT RESOLUTION NO. 2019-004:  
AMEND THE PHA BY-LAWS, SECTION 501, RELATING TO THE TIME OF REGULAR MEETINGS TO BE CHANGED FROM 6:00 PM TO 5:30 PM.**

Jan LaPointe, Hawaiian Gardens resident, spoke during Public Comment.

Reynaldo Rodriguez, Hawaiian Gardens resident, spoke during Public Comment.

Anna Rodriguez, Hawaiian Gardens resident, spoke during Public Comment.

No one else came forward during Public Comment.

Director Bac had concerns regarding the meeting time being changed to 5:30 PM.

Chairmember Maravilla addressed Director Bac's concerns.

**A. CONSENT CALENDAR (CONTINUED)**

It was moved by Chairmember Maravilla, seconded by Director Alvarado, and approved by voice vote to adopt the amended Resolution No. 2019-004, to change the time from 6:00 PM to 5:30 PM.

Motion carried, 6-1. Director Bac opposed.

13. ADOPT RESOLUTION NO. 2019-005:  
*EXTEND THE PROFESSIONAL SERVICES AGREEMENT FOR HDR CONSTRUCTION TO PROVIDE SERVICES FOR THE PUBLIC HOUSING AUTHORITY'S RESIDENTIAL BEAUTIFICATION PROGRAM FOR A PERIOD OF ONE (1) YEAR.*

**BOARD ACTION:** *Adopt Resolution No. 2019-005.*

Director Trimble had concerns regarding funds.

The Community Development Director responded to Director Trimble's concerns.

It was moved by Director Trimble, seconded by Chairmember Maravilla, and approved by voice vote to adopt Resolution No. 2019-005 as presented.

Motion carried, 7-0.

**B. DISCUSSION ITEMS**

There were no Discussion Items.

**C. NEW BUSINESS**

Director Bac had concerns of the application timeline regarding the Beautification Program.

Chairmember Maravilla requested the Beautification Program to be on the next agenda.

**D. ORAL STAFF REPORTS**

There were no Oral Staff Reports.

**E. ORAL BOARD REPORTS**

There were no Oral Board Reports.

**F. ADJOURNMENT**

Chairmember Maravilla adjourned the meeting at approximately 6:08 PM, to the next Regular Public Housing Authority meeting to be held on Tuesday, February 26, 2019 at 5:30 PM.

Respectfully submitted:

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Lucie Colombo, CMC, CPMC  
Authority Secretary

APPROVED:

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JESSE ALVARADO  
CHAIRMEMBER

Attest:

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Lucie Colombo, CMC, CPMC  
Authority secretary

**MINUTES**

B-6 PHA P. 52  
4/28/2020

**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY**

**REGULAR MEETING  
TUESDAY, FEBRUARY 25, 2020 AT 5:30 P.M.**

**CALL TO ORDER**

The Regular meeting of the Public Housing Authority of the City of Hawaiian Gardens was called to order by Chairmember Jesse Alvarado on Tuesday, February 25, 2020, at 5:35 PM. in the City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ROLL CALL  
PRESENT**

<b>CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>VICE CHAIRMEMBER</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>VICTOR FARFAN</b>
<b>DIRECTOR</b>	<b>MYRA MARAVILLA</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>
<b>DIRECTOR</b>	<b>CARMELLA MAHAR</b>
<b>DIRECTOR</b>	<b>RICHARD PRIETO*</b>

Lucie Colombo, CMC, City Clerk / Secretary, announced a quorum.

**ADMINISTER OATH OF OFFICE**

LUCIE COLOMBO, CITY CLERK/PHA SECRETARY, TO ADMINISTER OATH OF OFFICE TO NEWLY APPOINTED PHA RESIDENT DIRECTOR RICHARD PRIETO\*.

**PUBLIC COMMENTS – GENERAL OR ITEMS ON THE AGENDA**

There was no one wishing to come forward to address the Public Housing Authority at this time.

**AGENDA ORGANIZATION**

There were no changes to the PHA agenda organization at this time.

**A. PUBLIC HEARING(S)**

There were no Public Hearings to be discussed at this time.

**B. CONSENT CALENDAR**

1. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR JANUARY 2020.

BOARD ACTION: Receive and File.

2. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF JANUARY 2020: FUNDING SOURCE – LOW-MODERATE INCOME HOUSING FUND.

BOARD ACTION: Receive and file.

3. PHA RESOLUTION NO. 2020-005  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF FEBRUARY 2020, IN THE AMOUNT OF \$100,496.76.

BOARD ACTION: Adopt PHA Resolution No. 2020-005.

4. APPROVAL OF PHA MEETING MINUTES AS FOLLOWS:

- JANUARY 28, 2020 – REGULAR MEETING.

BOARD ACTION: Approve the PHA minutes as presented.

It was moved by Vice Chairmember Roa, seconded by Director Farfan, and approved by voice vote to adopt the Consent Calendar, as presented in its entirety.

Motion carried, 7-0.

**C. DISCUSSION ITEMS**

There were no Discussion Items to be presented at this time.

Director Trimble requested that the City Manager place an item on the next agenda relating to the appointment of PHA Directors.

**D. NEW BUSINESS**

There was no New Business to be presented at this time.

**E. CLOSED SESSION**

There was no Closed Session at this time.

**F. ORAL STAFF REPORTS**

There was no Oral Staff Reports to be presented at this time.

**G. ORAL AUTHORITY REPORTS**

There was no Oral Authority Reports to be presented at this time.

**H. ADJOURNMENT**

Chairmember Alvarado adjourned the meeting at approximately 5:40 PM, to the next Regular Public Housing Authority meeting to be held on Tuesday, March 24, 2020 at 5:30 PM.

Respectfully submitted:

\_\_\_\_\_  
Lucie Colombo, CMC  
City Clerk/ Secretary

APPROVED:

\_\_\_\_\_  
JESSE ALVARADO  
CHAIRMEMBER

ATTEST:

\_\_\_\_\_  
LUCIE COLOMBO, CMC  
CITY CLERK/ SECRETARY



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No.: G-7 P. 55  
Executive Director: [Signature]

**DATE:** April 28, 2020  
**TO:** Honorable Chairmember and Members of the Public Housing Authority  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Lucie Colombo, CMC, City Clerk/Secretary  
**SUBJECT: REQUEST BY DIRECTOR HANK TRIMBLE TO DISCUSS  
APPOINTMENT OF RESIDENT PHA DIRECTOR(S)**

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**DISCUSSION**

Director Trimble, at the Regular Meeting of the Public Housing Authority (PHA) held on February request 25, 2020, requested that an item be placed on the agenda relating to the appointment of Resident PHA Directors to the PHA.

**RECOMMENDATION**

Direction to staff.

**CITY  
COUNCIL**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: A-1/A-2 P. 57

City Manager: [Signature]

**DATE:** April 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Kevin Nguyen, Associate Planner II

**SUBJECT: PUBLIC HEARING AND RESOLUTION NO. 027-2020:**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPEALING THE PLANNING COMMISSION'S DECISION OF CASE NO. PLNG2019-0096 (MINOR USE PERMIT), FOR THE OPERATION OF A 17,640 SQUARE FOOT FITNESS TRAINING FACILITY (METROFLEX GYM) ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CALIFORNIA**

**PUBLIC HEARING AND RESOLUTION NO. 028-2020:**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPEALING THE PLANNING COMMISSION'S DECISION OF CASE NO. PLNG2020-0019 (MINOR USE PERMIT), FOR A PARKING REDUCTION IN CONJUNCTION WITH THE FITNESS FACILITY (METROFLEX GYM) ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CALIFORNIA**

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**SUMMARY/DISCUSSION**

At a Special Planning Commission meeting on April 7, 2020, the Planning Commission of the City of Hawaiian Gardens adopted two Resolutions (No. 2020-008 and No. 2020-009) approving the operation of a 17,640 square foot fitness facility (Metro Flex Gym) and allowing the reduction of the required on-site parking (from 89 to 79 spaces) associated with the proposed use.

During the Planning Commission public hearing via Zoom Video Conferencing, only the applicant provided public testimony.

On April 13, 2020, a City Council member of the City of Hawaiian Gardens filed a timely appeal of the Planning Commission's decision. The request to appeal by a City Council member is in accordance with Section 18.100.020(J) of the Hawaiian Gardens Municipal Code – Council Review of Commission Actions. At the request of the City Council, this

appeal is presented before the City Council for consideration of the Minor Use Permi P . 5 8 applications.

On April 17, 2020, staff mailed a notice of the pending public hearing to all property owners within 300 feet of the subject site and the notice was published in the *Los Cerritos Community News*.

### **FISCAL IMPACT**

Staff anticipates no fiscal impacts as a result of the proposed project.

### **RECOMMENDATION**

Adopt Resolution No. 027-2020 and Resolution No. 028-2020

### **ATTACHMENTS**

1. Draft City Council Resolution No. 027-2020 (Appeal-Use)
2. Draft City Council Resolution No. 028-2020 (Appeal-Parking)
3. Planning Commission Staff Report dated April 7, 2020
4. Planning Commission Resolution No. 2020-008 and No. 2020-009
5. Attachment "A"-Conditions of Approval
6. Attachment "B" -Standard List of Conditions
7. Project Design Package: Site plan and floor plan

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 027-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPEALING THE PLANNING COMMISSION'S DECISION OF CASE NO. PLNG2019-0096 (MINOR USE PERMIT), FOR THE OPERATION OF A 17,640 SQUARE FOOT FITNESS TRAINING FACILITY (METRO FLEX GYM) ON PROPERTY LOCATED AT 12551 CARSON STREET, CITY OF HAWAIIAN GARDENS, CALIFORNIA**

**WHEREAS**, the applicant submitted Minor Use Permit application to establish and operate a fitness facility (Metroflex Gym) on property (Project) located at 12551 Carson Street (Property); and,

**WHEREAS**, the property is currently located within the C-4 (General Commercial) zoning district and the General Commercial Land Use Element Designation of the General Plan; and,

**WHEREAS**, A separate Minor Use Permit (PLNG2020-0019) application for the project is concurrently being processed to reduce the required parking for the shopping center from 492 to 380 spaces; and,

**WHEREAS**, the Planning Commission, at a Special Planning Commission meeting on April 7, 2020 adopted Resolutions approving the project; and,

**WHEREAS**, on April 17, 2020, an advertisement was published in the Los Cerritos Community News; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and,

**WHEREAS**, on April 13, 2020, the City Council of the City of Hawaiian Gardens appealed Planning Commission decision on the project; and,

**WHEREAS**, on April 28, 2020, the City Council of the City of Hawaiian Gardens held a public hearing relative to Case No. PLNG2019-0096-Minor Use Permit.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2019-0096 is categorically exempt per CEQA Guidelines as follows:

Per Section 15332 (Class 32 – In-Fill Development) from the requirements of the California Environmental Quality Act based on a determination that the request is exempt from the requirements of the California Environmental Quality Act (CEQA) per CEQA Guidelines 15301 (Class 1, Existing Facilities). Categorical Exemptions are projects, which have been determined not to have a significant effect on the

environment and have been exempted from the requirements of the CEQA. The proposed request is occurring within an existing parking facility; thereby qualifies for this exemption.

**SECTION 2.** The City Council of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2019-0096 will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the Fish and Game Code.

**SECTION 3.** The Mayor of the City of Hawaiian Gardens is hereby authorized to affix his/her signature to this Resolution signifying its adoption by the City Council of the City of Hawaiian Gardens.

**SECTION 4.** The City Clerk of the City of Hawaiian Gardens, or his/her duly appointed Deputy, is hereby directed to attest hereto; and shall cause this Resolution and its certification to be entered into the Book of Resolutions of the City Council of the City of Hawaiian Gardens.

PASSED AND ADOPTED at a regular meeting of the City Council on the 28<sup>th</sup> day of April 2020.

CITY OF HAWAIIAN GARDENS

\_\_\_\_\_  
JESSE ALVARADO  
MAYOR

ATTEST:

\_\_\_\_\_  
LUCIE COLOMBO, CMC, CPMC  
CITY CLERK

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 028-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPEALING THE PLANNING COMMISSION'S DECISION OF CASE NO. PLNG2020-0019 (MINOR USE PERMIT), FOR A PARKING REDUCTION IN CONJUNCTION WITH THE FITNESS FACILITY (METRO FLEX GYM) ON PROPERTY LOCATED AT 12551 CARSON STREET, CITY OF HAWAIIAN GARDENS, CALIFORNIA**

**WHEREAS**, the applicant submitted Minor Use Permit application to reduce the required parking in conjunction with a new fitness facility (Metroflex Gym) on property (Project) located at 12551 Carson Street (Property); and,

**WHEREAS**, the property is currently located within the C-4 (General Commercial) zoning district and the General Commercial Land Use Element Designation of the General Plan; and,

**WHEREAS**, A separate Minor Use Permit (PLNG2019-0096) application for the project is concurrently being processed to allow the operation of a fitness training facility at the subject site; and

**WHEREAS**, the Planning Commission, at a Special Planning Commission meeting on April 7, 2020 adopted Resolutions approving the project; and,

**WHEREAS**, on April 17, 2020, an advertisement was published in the Los Cerritos Community News; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and,

**WHEREAS**, on April 13, 2020, the City Council of the City of Hawaiian Gardens appealed Planning Commission decision on the project; and,

**WHEREAS**, on April 28, 2020, the City Council of the City of Hawaiian Gardens held a public hearing relative to Case No. PLNG2020-0019-Minor Use Permit.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS DOES ORDAIN AS FOLLOWS:**

**SECTION 1.** The City Council of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2019-0096 and Case No. PLNG2020-0019 are categorically exempt per CEQA Guidelines as follows:

Per Section 15332 (Class 32 – In-Fill Development) from the requirements of the California Environmental Quality Act based on a determination that the request is exempt from the requirements of the California Environmental Quality Act (CEQA) per CEQA Guidelines 15301 (Class 1, Existing Facilities). Categorical Exemptions are projects, which have been determined not to have a significant effect on the environment and have been exempted from the requirements of the CEQA. The

proposed request is occurring within an existing parking facility; thereby qualifies for this exemption.

**SECTION 2.** The City Council of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2020-0019 will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the Fish and Game Code.

**SECTION 3.** The Mayor of the City of Hawaiian Gardens is hereby authorized to affix his/her signature to this Resolution signifying its adoption by the City Council of the City of Hawaiian Gardens.

**SECTION 4.** The City Clerk of the City of Hawaiian Gardens, or his/her duly appointed Deputy, is hereby directed to attest hereto; and shall cause this Resolution and its certification to be entered into the Book of Resolutions of the City Council of the City of Hawaiian Gardens.

PASSED AND ADOPTED at a regular meeting of the City Council on the 28<sup>th</sup> day of April 2020.

CITY OF HAWAIIAN GARDENS

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JESSE ALVARADO  
MAYOR

ATTEST:

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LUCIE COLOMBO, CMC, CPMC  
CITY CLERK



# CITY OF HAWAIIAN GARDENS PLANNING COMMISSION STAFF REPORT

Agenda Item No.: \_\_\_\_\_  
Meeting Date: \_\_\_\_\_  
CD Director: \_\_\_\_\_

**TO:** Honorable Chairman and Members of the Planning Commission

**THRU:** Joseph Colombo, Director of Community Development



**FROM:** Kevin Nguyen, Associate Planner II  
Jamie Donaldson, Community Development Specialist

**SUBJECT:** RESOLUTION NO. 2020-008; CASE NO. PLNG2019-0096-MUP – A REQUEST TO CONSIDER A MINOR USE PERMIT (MUP) FOR THE OPERATION OF A 17,640 SQUARE FOOT FITNESS TRAINING FACILITY (METROFLEX GYM), ON PROPERTY AT 12551 CARSON STREET, HAWAIIAN GARDENS, CA 90716

RESOLUTION NO. 2020-009; CASE NO. PLNG2020-0019-MUP – A REQUEST TO CONSIDER A MINOR USE PERMIT (MUP) FOR A PARKING REDUCTION IN CONJUNCTION WITH THE PROPOSED FITNESS TRAINING FACILITY (METROFLEX GYM), ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CA 90716

**DATE:** April 7, 2020

## SUMMARY

In November 2019, the City of Hawaiian Gardens Community Development Department received an application for a Minor Use Permit (PLNG2019-0096) requesting approval of a new fitness training facility, known as Metroflex Gym. Upon further review of the proposed site, an additional Minor Use Permit application (PLNG2020-0019) was received requesting a reduction of the required on-site parking for the proposed Metroflex Gym located at 12551 Carson Street, in the City of Hawaiian Gardens.

The application was originally scheduled for the March 25<sup>th</sup> Planning Commission public hearing. However, due to the closure of City Hall related to COVID-19, the regular Planning Commission meeting was canceled.

On March 27, 2020, staff mailed a notice of the pending public hearing to all property owners within 300 feet of the subject site and the notice was published in the *Los Cerritos Community News*.

## **BACKGROUND**

The subject property is located in the shopping center at the northwest corner of Carson Street and Bloomfield Avenue, and more specifically, occupies the 17,640 square foot vacant sub-anchor tenant space. The property exhibits numerous commercial businesses commonly found in a retail shopping center, including restaurants, retail businesses, offices, and personal services related uses. The site is located within the C-4 (General Commercial) Zoning District, with a General Plan designation of "General Commercial." Surrounding land uses include residential developments to the north and east, and general retail/service to the west and south, with the exception of the residential mobile home park also to the south.

Prior to the vacant condition of the subject tenant space today, the site was home to a Thrifty/Rite Aid drugstore since its construction in 1981. In 2005, the business changed to a thrift store retail business, known as Sav-Mor Thrift, until its closure in 2015. The sub-anchor tenant has remained vacant ever since, and therefore, has had little impact on the overall parking for the shopping center. The applicant, Mr. Edward Avakoff stated that he is in the process of closing escrow on the proposed site and is planning to relocate his business from Long Beach to Hawaiian Gardens.

## **DISCUSSION/ANALYSIS**

On November 20, 2019 the City of Hawaiian Gardens Community Development Department received an application (PLNG2019-0096MUP) proposing a new fitness training facility for the existing 17,640 square foot vacant sub-anchor tenant space. As presented, there are little improvements proposed to the interior space, and no improvements proposed to the exterior façade.

To facilitate the project, the applicant is also requesting a reduction in the required number of parking spaces associated with the new fitness use (PLNG2020-0019-MUP). The proposed use requires 89 parking spaces. This brings the total required parking for the entire commercial center to 492 spaces. The request would allow the center to reduce up to 23 percent in the total number of parking spaces required. Thus, reducing it from 492 required spaces to 380 parking spaces, which are currently existing in the shopping center. Per HGMC Section 18.70.010(G), a parking reduction of up to 25 percent may be allowed through the approval of a Minor Use Permit, subject to approval by the Director of Community Development.

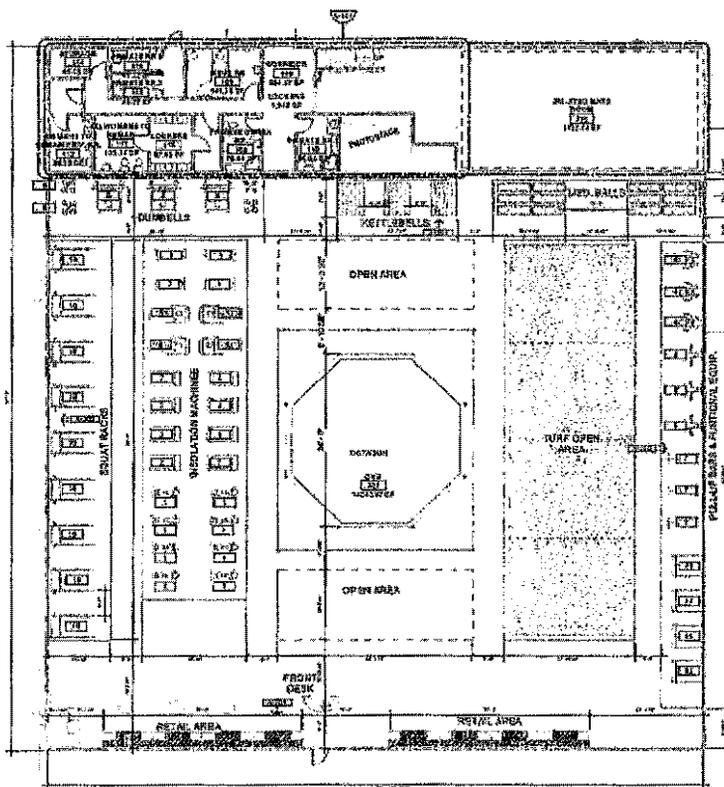
Per Section 18.60.050(A) of the Hawaiian Gardens Municipal Code (HGMC), Athletic Clubs, Health Clubs, and Fitness Centers require a Minor Use Permit, subject to approval by the Director of Community Development. However, in reviewing the applications, the Community development Director is referring the decision on both requests to the Planning Commission. Following is a continued analysis of the aspects of both applications:

**MINOR USE PERMIT FOR GYMNASIUM**

In reviewing the proposed use and its operation, the Community Development Director felt a project of this type is better left to the discretion of the Planning Commission in accordance with HGMC Section 18.100.010(C). Staff believes it would be appropriate for the Planning Commission to exercise its discretion over the proposed use and whether the findings required by the HGMC are satisfied.

Metroflex Gym, as proposed by business owner Edward Avakoff, is currently operating in an approximately 14,000 square foot warehouse in Long Beach as a gym/training facility. Specifically, this fitness facility is a classic bodybuilding type gym, incorporating training elements like powerlifting, Olympic weightlifting, martial arts, strongman, performance training, and obstacle course training. For this type of training, athletes require the attention of their trainer and space to execute specialized movements and exercises. Mr. Avakoff stated that the facility in Long Beach currently has an estimated between 350 and 400 memberships.

**Floor Plan** - As depicted on the floor plan below, the 17,640 square foot facility has an open floor plan design where training sessions that combine workouts and weight training. The existing interior of the tenant space will be renovated under a building permit to create the open floor plan as there are currently shelves and demising walls throughout the suite. The training area will be approximately 15,300 square feet. Fitness areas of the proposed



facility include an octagon enclosure (similar to a boxing ring), open turf area, jiu-jitsu mats, dumbbells, kettlebells and weights, squat racks, stationary jungle gyms and pull-up bars, and isolation machines including stationary bikes, treadmills, and other weight machines for arms and legs. The facility will include cubbies, storage closets, locker rooms, and showers for members. There will also be a front desk and retail area adjacent to the entry. In addition, the floor plan shows an existing 1,645 square foot mezzanine located inside the tenant space which will be utilized by the owner for storage of equipment and merchandise.

**General Operation and Use** – MetroFlex is a training program designed to enhance physical fitness and maximize workout efficiency. According to the applicant, an estimated of 10 to 12 members will be trained at the facility at any given time. During peak

times (weekdays after 6:00 pm), the gym would increase to about 24 members. However, during middle of the day on weekdays, the gym experiences not more than seven (7) members in the facility. This varied flow of traffic is very typical for most gyms and fitness facilities. Once enrolled, the gym's certified trainers will schedule training sessions with members. To staff's knowledge, each training session lasts about one hour. Group classes may be offered, but with no more than three (3) members per one (1) trainer, and typically done on the weekends.

In addition to fitness training activities, the applicant will utilize a portion of the tenant space for retail use. This includes the sale of fitness accessories and vitamin supplements.

The proposed business's hours of operation are as follows:

- Monday-Friday: 5:00 am to 10:00 pm
- Saturday: 7:00 am to 5:00 pm
- Sunday: 8:00 am to 3:00 pm

In reviewing the application, staff wanted to note the concentration of fitness training facilities within the City's 0.9 square mile area. Specifically, there are two other fitness training facilities located within 3,000 feet from the proposed facility.

Staff believes that filling the vacant tenant space at the subject site would help revitalize the commercial center; however, staff also has concerns about over-saturating the City with fitness facilities. As such, staff is concerned about being able to make all of the required findings, which could result in a denial of the project.

## **FINDINGS**

Section 18.100.050 of the HGMC establishes the basis for approval or denial of a Minor Use Permit. A review of the proposed application in light of this section is as follows:

### **1. *That the proposed use is consistent with the General Plan.***

The subject property is designated as General Commercial which is intended to accommodate a broad range of commercial uses including the proposed use. The fitness facility, including the retail component of the business will be compatible with the development patterns in the area. The Hawaiian Gardens General Plan contains numerous goals and policies which reflect the expectations and wishes of the City, with respect to land uses. While a proposed use does not have to satisfy every single policy and goal of the General Plan and the proposed use should be view holistically in light of the General Plan as a whole staff has concerns about another fitness facility in the City. Pertinent General Plan Goals include, but are not limited to:

Land Use Goal-1, Provide opportunity for continued revitalization of a balanced community.

Land Use Goal-4 Provide commercial retail opportunities that serve residents and visitors; and

Land Use Goal-7, Ensure the compatibility of land uses in close proximity to residential areas and public facilities.

Economic Development Goal-1, Encourage a balanced mix of commercial and industrial land uses to support the community.

Economic Development Goal-5, Sustain and expand the local employment base of the community.

Land Use Policy 4.2: Encourage development of vacant and underutilized commercial parcels.

Land Use Policy 4.7: Provide neighborhood commercial uses throughout the community to make goods and services available within walking distances of residents.

While the proposed fitness facility will fill a currently vacant space located at the City intersection of Carson Street and Bloomfield Avenue, that has remained vacant since 2015, staff has concerns with the limited commercial retail in the proposed use and that adding another fitness facility in addition to the existing 24-Hour Fitness and Planet Fitness may over-saturate the City's 0.9 square miles with 3 fitness facilities. Further, whether this additional fitness facility will create an unbalanced mix of commercial uses and make the City and the local employment base too dependent on the fitness industry, The Planning Commission will need to determine whether this use will be consistent with the policies of the General Plan and the provisions of the Zoning Code.

- 2. ***That the proposed use in not contrary to the objective of this Zoning Code or to the objectives of the applicable regulations.***

The proposed use is consistent with the Hawaiian Gardens Zoning Code which allows for the use with approval of a Minor Use Permit. The proposed use will comply with all applicable regulations.

- 3. ***That the proposed use will be located, operated, and maintained in a manner consistent with the policies of the General Plan and the provisions of the Zoning Code.***

The proposed fitness facility is proposed to be located, operated and maintained in professional manner consistent with fitness facilities and in-line with the applicable policies of the General Plan and the provisions of the Zoning Code.

- 4. ***That the proposed use will not be detrimental to the property or improvements in the surrounding area or the public health, safety, or general welfare.***

Activities at the proposed facility will be completely indoor and the project requires no expansion to the building. The surrounding area is commercial in nature, as is the

proposed use. Noise and impacts to sensitive receptors are not anticipated with the proposed use. There will no amplified music; as such, the facility will not create any noise impacts to adjacent uses. However, to address any potential noise and security issues, conditions of approval have been included to mitigate any future problems at the facility.

### MINOR USE PERMIT FOR PARKING REDUCTION

The commercial center where the current business is located has 380 existing parking stalls. Section 18.70.010 (Parking) of the Hawaiian Gardens Municipal Code does not specifically offer a parking ratio for Athletic Clubs or Fitness Centers. In previous cases of a similar gym use (i.e. 24-Hour Fitness), a ratio of 5.5 spaces per 1,000 square feet of gross floor area was established, which translates to roughly 1 space per 182 square feet of gross floor area. It has been determined that the required parking ratio for the proposed MetroFlex Gym is based on the Parking Demand Analysis conducted by Linscott, Law & Greenspan, Engineers (LLG) for the previously approved 24-Hour Fitness. Please note that the use of a more realistic parking rate of 5.5 spaces per 1,000 square feet is considered conservative given by the 4<sup>th</sup> Edition of Parking Generation, published by the Institute of Transportation Engineers (ITE). It shows that the average peak parking demand for ITE Land Use such as Health/Fitness Club amounts to 5.27 spaces per 1,000 square feet.

Due to the unique nature of this fitness facility over the previous use, staff agreed to use a comparable ratio of 1 space per 200 square feet of gross floor area for the proposed fitness facility. Using the parking ratio of five (5) spaces per 1,000 square feet of gross floor area, a 17,640 sq. ft. fitness center requires 89 parking spaces. In total, the entire commercial center with the new gym would require 492 spaces, whereas the site only has 380 spaces. As such, the applicant is not able to provide sufficient parking to comply with today's code.

Parking Calculations			
Tenant Uses	Sq. Ft.	Ratio	Required
Total Retail	49,070	Tiered	154
Total Restaurants	15,326	100	154
Total Medical	5,380	200	27
Total Offices	2,100	250	9
Total Miscellaneous	4,475	Varies	59
PROPOSED GYM	17,640	200	89
Total	93,991		492

To meet the parking requirements of the HGMC, the applicant is requesting the Commission's approval of a Minor Use Permit to allow a 23 percent reduction from 492 required parking stalls, to 380 parking stalls, thereby allowing operation of the fitness facility within the shopping center. It is important to note that the Hawaiian Gardens

Municipal Code allows a reduction of parking up to 25 percent of total required parking spaces for multi-tenant commercial center, subject to the approval of a Minor Use Permit application. Any proposed businesses that exceed 25 percent would require an approval of a Variance application.

In reviewing MetroFlex's operation at the other location in City of Long Beach, staff does not expect the proposed use in Hawaiian Gardens to impact the center's parking supply significantly because the fitness training facility will be required to have the same parking ratio as medical and take-out restaurant. As mentioned earlier, the gyms experiences about 24 members during peak hours. Even with 24 members, plus 24 trainers and 5 employees and everyone is driving separately to the gym, only 53 parking spaces are needed at the site.

### **FINDINGS**

Pursuant to the requirements of the Municipal Code Section 18.100.050 (Minor Use Permit), staff recommends that the Planning Commission consider the following findings for the parking request:

1. ***That the proposed use is consistent with the General Plan.***

The subject property is designated as General Commercial which is intended to accommodate a broad range of commercial uses including the proposed use and associated parking reduction. The parking reduction is consistent with the Zoning Ordinance which is consistent with the General Plan. Specifically, the parking reduction by extension is facilitating the proposed use which is consistent with the following Goals and Policies:

*Land Use Goal 1: Provide opportunity for continued revitalization of a balanced community.*

The project includes a complete revitalization of the entire 17,640 sq. ft. vacant space. The proposed parking reduction is required to facilitate the project. Thus, approving the reduction in parking will allow the fitness facility to occupy a vacant space and continued revitalization of the community.

*Land Use Policy 1.1: Accommodate new development in accordance with the Land Use Map.*

The General Plan of the City of Hawaiian Gardens designates this property for commercial uses. The proposed use is commercial in nature and permitted with approval of a Minor Use Permit.

*Land Use Policy 4.2: Encourage development of vacant and underutilized commercial parcels.*

Located at the intersections of Carson Street and Bloomfield Avenue, the subject tenant space has remained vacant since 2015. The new use will occupy the vacant tenant space, thus reinvigorating an underutilized parcel, and providing additional commercial synergy to the site as a whole.

Land Use Policy 4.7: Provide neighborhood commercial uses throughout the community to make goods and services available within walking distances of residents.

The proposed facility is in close proximity and walking distances to neighboring residential neighborhoods to the north and east.

2. ***That the proposed use in not contrary to the objective of this Zoning Code or to the objectives of the applicable regulations.***

The shared parking reduction is consistent with the Hawaiian Gardens Zoning Code which allows for a reduction in the required amount of off-site parking spaces with approval of a Minor Use Permit. The parking reduction is consistent with HGMC 18.70.010 (G)(1)(c) as follows:

1. The uses of the site generate parking demands separately such that each use would require parking during hours when the remaining uses are not in operation. The minimum numbers of parking spaces are provided and meet the requirements of the use with the single greatest parking demand, based on a shared parking study prepared by the landlords and based upon established standards such as the ITE Parking Manual and the ULI Shared Parking methodologies.
2. The uses sharing the parking facilities are located on the same or contiguous lots, and the reduction is less than 25 percent of the code parking requirements.
3. All parties sharing parking facilities shall sign a shared parking agreement, per conditions of approval subject to approval by the City Attorney and the Community Development Director, which shall be recorded with the County of Los Angeles Recorder's Office. The agreement shall continue to be valid upon change of ownership of the property subject to the agreement or any lawfully existing building or structure on said properties.
4. The parcel to be used for shared parking is not separated or divided from any building or use it is intended to serve by Carson Street, Norwalk Boulevard, other major highway, Coyote Creek or the Artesia-Norwalk Storm Drain Channel.
5. The proposed use is not included in the category of hospitals, large group homes, institutions, rooming and lodging houses, adult retirement homes, congregate care facilities, and community clubs.
6. The parking facility is contiguous with and is no farther than 500 feet of the proposed use.
7. It is not anticipated that the parking reduction will have any impact on public safety as conditions of approval have been added to the project to mitigate any impacts.

3. ***That the proposed use will be located, operated, and maintained in a manner consistent with the policies of the General Plan and the provisions of the Zoning Code.***

The proposed parking reduction facilitating the proposed use will be located, operated, and maintained in a manner consistent with the policies of the General Plan and the provisions of the Zoning Code since the General Land Use Element Land Use Map designates the property for such use; the parking reduction is consistent with the Zoning Code; and conditions of approval are required to ensure the parking reduction will be implemented in a consistent manner with the Zoning Code and General Plan.

4. ***That the proposed use will not be detrimental to the property or improvements in the surrounding area or the public health, safety, or general welfare.***

Reducing the required parking spaces would not be detrimental to the property or improvements in the surrounding area or the public health, safety, or general welfare. In addition, Staff has conditioned the project appropriately to ensure no impacts are to neighboring properties. A shared parking agreement will be executed to ensure the parking lot will continue to be operated, enforced, and maintained in a manner that will not impact the surrounding uses.

### **ENVIRONMENTAL ANALYSIS**

Staff has reviewed the proposed applications for compliance with the California Environmental Quality Act (CEQA). Upon completion of this review, staff determined that both requests are categorically exempt from CEQA, pursuant to Guideline Section No. 15301 (Class 1, Existing Facilities). Categorical Exemptions are projects, which have been determined not to have a significant effect on the environment and have been exempted from the requirements of the CEQA. Class 1 include projects that involve no or negligible expansion of the existing use. It is staff's opinion that the proposed project is occurring within an existing tenant space; thereby the project qualifies for this exemption.

### **PUBLIC INPUT**

As of the date that this report was printed, staff has not received any correspondence regarding this matter.

## **RECOMMENDATION**

Staff recommends that the Planning Commission open the Public Hearing, receive public testimony, deliberate and decide whether the required findings are related to the proposed use. It is important to note that a denial of either application will result in denial of the entire project. Provided below are the alternatives to the draft Resolutions for your consideration:

### **1. Resolution No. 2020-008**

Option 1-A (Approval): Adopt a resolution, thereby approving Case PLNG2019-0096MUP for the operation of a fitness training facility (MetroFlex Gym).

Option 1-B (Denial): Adopt a resolution; thereby denying Case PLNG2019-0096MUP for the operation of a fitness training facility (MetroFlex Gym).

### **2. Resolution No. 2020-009**

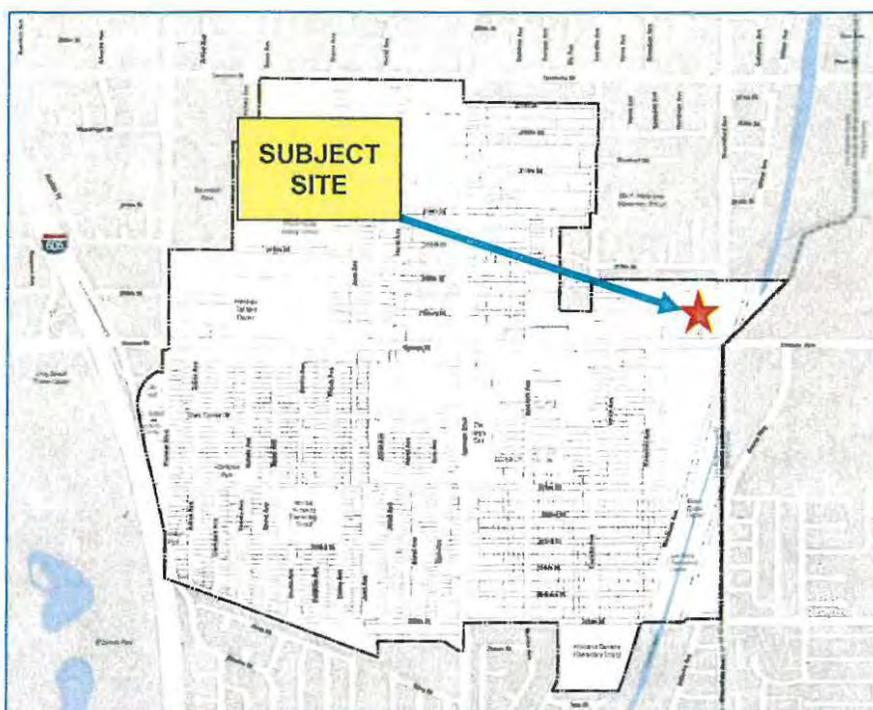
Option 2-A (Approval): Adopt a resolution; thereby approving Case PLNG2020-0019MUP for the reduction of the required on-site parking associated with a new fitness training facility.

Option 2-B (Denial): Adopt a resolution; thereby denying Case PLNG2020-0019MUP for the reduction of the required on-site parking associated with a new fitness training facility.

## **ATTACHMENTS**

1. Exhibit 1 – Vicinity Map and Aerial Photograph
2. Resolution No. 2020-008 (Options 1-A and 1-B)
3. Resolution No. 2020-009 (Options 2-A and 2-B)
4. Attachment "A" – Conditions of Approval
5. Standard Conditions of Approval
6. Project Plans

### EXHIBIT - 1



Vicinity Map



Aerial Photograph

## RESOLUTION NO. 2020-008

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A MINOR USE PERMIT (CASE NO. PLNG2019-0096) TO ALLOW A 17,640 SQUARE FOOT FITNESS TRAINING FACILITY (METROFLEX GYM), ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CA 90716**

**WHEREAS**, Edward Avakoff submitted an application for a Minor Use Permit, Case Number PLNG2019-0096MUP to allow for a new fitness training facility known as Metroflex Gym to occupy the 17,640 square foot vacant tenant space at 12551 Carson Street; and

**WHEREAS**, the property is currently located within the C-4 (General Commercial) zoning district and the General Commercial Land Use Element Designation of the General Plan; and

**WHEREAS**, A separate Minor Use Permit (PLNG2020-0019) application for the project is concurrently being processed to reduce the required parking for the shopping center from 492 to 380 spaces; and

**WHEREAS**, on March 13, 2020, an advertisement was published in the *Los Cerritos Community News*; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, due to the recent events related to COVID-19 and with the recent requirements set forth by Centers for Disease Control and Prevention, and the Governor's Executive Order No. N-33-20, the regular Planning Commission on March 25, 2020 was canceled; and

**WHEREAS**, on March 27, 2020, an advertisement was published in the *Los Cerritos Community News*; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, on April 7, 2020, the Planning Commission of the City of Hawaiian Gardens held a duly noticed and advertised Special Virtual/Teleconference Public Hearing to receive oral and written testimony relative to Case Number PLNG2019-0096MUP.

**NOW, THEREFORE, BE IT RESOLVED** by the Planning Commission of the City of Hawaiian Gardens as follows:

**SECTION 1.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2019-0096 is exempt from the requirements of the Environmental Quality Act (CEQA) per CEQA Guideline 15301 (Class 1, Existing Facilities). Categorical Exemptions are projects, which have been determined not to have a significant effect on the environment and have been exempted from the requirements of the CEQA. The proposed project is occurring within an existing tenant space; thereby qualifies for this exemption.

**SECTION 2.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2019-0096 will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the Fish and Game Code.

**SECTION 3.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case Number PLNG2019-0096 DOES satisfy the criteria of Section 18.100.050 of the City of Hawaiian Gardens Municipal Code in that:

**1. That the proposed use is consistent with the General Plan.**

The subject property is designated as General Commercial which is intended to accommodate a broad range of commercial uses including the proposed use upon the issuance of a Minor Use Permit. The Hawaiian Gardens General Plan contains numerous goals and policies which reflect the expectations and wishes of the City, with respect to land uses. Specifically, the project is consistent with the following Goals and Policies:

*Land Use Goal-1 Provide opportunity for continued revitalization of a balanced community;*

*Land Use Policy 4.2: Encourage development of vacant and underutilized commercial parcels.*

*Land Use Policy 4.7: Provide neighborhood commercial uses throughout the community to make goods and services available within walking distances of residents.*

Located at the City intersection of Carson Street and Bloomfield Avenue, the subject tenant space has remained vacant since 2015. The new use will occupy the vacant tenant space, thus reinvigorating an underutilized shopping center, and providing additional commercial synergy to the site as a whole. The proposed facility is in close proximity and walking distances to neighboring residential neighborhoods to the north, east and west. Finally, the proposed use will revitalize the community by filling a vacant tenant space with a fitness facility.

**2. That the proposed use is not contrary to the objectives of this Zoning Code or to the objectives of the applicable regulations.**

The proposed use is consistent with the Hawaiian Gardens Zoning Code which allows the use with approval of a Minor Use Permit. The proposed use will comply with all applicable regulations.

**3. That the proposed use will be located, operated, and maintained in a manner consistent with the policies of the General Plan and this Zoning Code.**

The proposed use will be located, operated, and maintained in a manner consistent with the policies of the General Plan and the provisions of the Zoning Code since the General Land Use Element Land Use Map designates the property for such use with approval of a Minor Use Permit; conditions of approval have been added to the project approval to ensure the project will operate in a consistent manner with the Zoning Code and General Plan.

- 4. That the proposed use will not be detrimental to the property or improvements in the surrounding area or the public health, safety, or general welfare.

The nature of the proposed use will not affect nor be detrimental to adjacent uses, buildings, structures or improvements in the vicinity of the development site. The surrounding area is commercial in nature, as is the proposed use. Noise and impacts to sensitive receptors are not anticipated with the proposed use. There will no amplified music at the facility; as such, the facility will not create any noise impacts to adjacent uses. However, to address any potential noise and security issues, conditions of approval have been included to mitigate any future problems at the facility.

**SECTION 4.** The Planning Commission of the City of Hawaiian Gardens HEREBY APPROVES Case Number PLNG2019-0096, to allow the operation of the Metroflex Gym Fitness Facility located at 12551 Carson Street, subject to the conditions found in the Standard List of Conditions and Attachment "A".

**SECTION 5.** The Planning Commission Chairman of the City of Hawaiian Gardens is hereby authorized to affix his signature to this resolution signifying its adoption by the Planning Commission. The Planning Secretary is directed to attest thereto.

**PASSED, APPROVED, AND ADOPTED** by the Hawaiian Gardens Planning Commission on this the 7th day of April 2020.

ATTEST:

\_\_\_\_\_  
GRANT WINFORD  
CHAIRPERSON

\_\_\_\_\_  
BRENDA BECERRA  
PLANNING SECRETARY

I, Brenda Becerra, Planning Secretary to the City of Hawaiian Gardens Planning Commission, do hereby certify that Resolution No. 2020-008 was duly and regularly passed and adopted by the Planning Commission of the City of Hawaiian Gardens on the 7th day of April 2020, by the following roll call vote as the same appears on file and of record in Office of the Community Development Department.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

\_\_\_\_\_  
BRENDA BECERRA  
PLANNING SECRETARY  
CITY OF HAWAIIAN GARDENS

## RESOLUTION NO. 2020-008

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DENYING A MINOR USE PERMIT (CASE NO. PLNG2019-0096) FOR THE OPERATION OF A 17,640 SQUARE FOOT FITNESS TRAINING FACILITY (METROFLEX GYM), ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CA 90716**

**WHEREAS**, Edward Avakoff submitted an application for a Minor Use Permit, Case Number PLNG2019-0096MUP to allow for a new fitness training facility known as Metroflex Gym to occupy the 17,640 square foot vacant tenant space at 12551 Carson Street; and

**WHEREAS**, the property is currently located within the C-4 (General Commercial) zoning district and the General Commercial Land Use Element Designation of the General Plan; and

**WHEREAS**, A separate Minor Use Permit (PLNG2020-0019) application for the project is concurrently being processed to reduce the required parking for the shopping center from 492 to 380 spaces; and

**WHEREAS**, on March 13, 2020, an advertisement was published in the *Los Cerritos Community News*; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, due to the recent events related to COVID-19 and with the recent requirements set forth by Centers for Disease Control and Prevention, and the Governor's Executive Order No. N-33-20, the regular Planning Commission on March 25, 2020 was canceled; and

**WHEREAS**, on March 27, 2020, an advertisement was published in the *Los Cerritos Community News*; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, on April 7, 2020, the Planning Commission of the City of Hawaiian Gardens held a duly noticed and advertised Special Virtual/Teleconference Public Hearing to receive oral and written testimony relative to Case Number PLNG2019-0096MUP.

**NOW, THEREFORE, BE IT RESOLVED** by the Planning Commission of the City of Hawaiian Gardens as follows:

**SECTION 1.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2019-0096 is exempt from the requirements of the Environmental Quality Act (CEQA) per CEQA Guidelines 15301 (Class 1, Existing Facilities). Categorical Exemptions are projects, which have been determined not to have a significant effect on the environment and have been exempted from the requirements of the CEQA. The proposed project is occurring within an existing tenant space; thereby qualifies for this exemption.

**SECTION 2.** The City Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2019-0096 will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the Fish and Game Code.

**SECTION 3.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case Number PLNG2019-0096 DOES NOT satisfy the criteria of Section 18.100.050 of the City of Hawaiian Gardens Municipal Code in that:

**1. That the proposed use is not consistent with the General Plan.**

The Hawaiian Gardens General Plan contains numerous goals and policies which reflect the expectations and wishes of the City, with respect to land uses. The proposed use is not consistent with the following General Plan goals and policies:

Land Use Goal-4, Provide commercial retail opportunities that serve residents and visitors; and

Economic Development Goal-1, Encourage a balanced mix of commercial and industrial land uses to support the community, and

Economic Development Goal-5, Sustain and expand the local employment base of the community.

The proposed use will be the third fitness facility in the City's 0.9 square miles. The limited commercial retail component of the fitness facility will not serve residents and visitors. Moreover, an overconcentration of any type of use in the City (here, the third fitness facility in the City), does not encourage a balanced mix of commercial uses to support the community. Moreover, too many fitness facilities do not sustain and expand the local employment base of the community as too many local jobs will be dependent on a hyper-competitive industry (fitness) in the City. Moreover, an overconcentration may result in none of the fitness facilities in the City being able to sustain a viable customer base that could result in all of these businesses failing and resulting in even more vacant parcels. Because of these various factors, the proposed use is not consistent with the General Plan.

**SECTION 4.** The Planning Commission of the City of Hawaiian Gardens HEREBY DENIES Case Number PLNG2019-0096, for the operation of the Metroflex Gym Fitness Facility located at 12551 Carson Street.

**SECTION 5.** The Planning Commission Chairman of the City of Hawaiian Gardens is hereby authorized to affix his signature to this resolution signifying its adoption by the Planning Commission. The Planning Secretary is directed to attest thereto.

**PASSED, APPROVED, AND ADOPTED** by the Hawaiian Gardens Planning Commission on this the 7th day of April 2020.

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GRANT WINFORD  
CHAIRPERSON

ATTEST:

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BRENDA BECERRA  
PLANNING SECRETARY

I, Brenda Becerra, Planning Secretary to the City of Hawaiian Gardens Planning Commission, do hereby certify that Resolution No. 2020-008 was duly and regularly passed and adopted by the Planning Commission of the City of Hawaiian Gardens on the 7th day of April 2020, by the following roll call vote as the same appears on file and of record in Office of the Community Development Department.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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BRENDA BECERRA  
PLANNING SECRETARY  
CITY OF HAWAIIAN GARDENS

## RESOLUTION NO. 2020-009

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A MINOR USE PERMIT (CASE NO. PLNG2020-0019) FOR A PARKING REDUCTION IN CONJUNCTION WITH THE PROPOSED FITNESS TRAINING FACILITY (METROFLEX GYM), ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CA 90716**

**WHEREAS**, Edward Avakoff submitted an application for a Minor Use Permit, Case Number PLNG2020-0019MUP to request for a parking reduction for a proposed fitness training facility (Metroflex Gym) located at 12551 Carson Street; and

**WHEREAS**, the property is currently located within the C-4 (General Commercial) zoning district and the General Commercial Land Use Element Designation of the General Plan; and

**WHEREAS**, A separate Minor Use Permit (PLNG2019-0096) application for the project is concurrently being processed to allow the operation of a fitness training facility at the subject site; and

**WHEREAS**, on March 13, 2020, an advertisement was published in the *Los Cerritos Community News*; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, due to the recent events related to COVID-19 and with the recent requirements set forth by Centers for Disease Control and Prevention, and the Governor's Executive Order No. N-33-20, the regular Planning Commission on March 25, 2020 was canceled; and

**WHEREAS**, on March 27, 2020, an advertisement was published in the *Los Cerritos Community News*; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, on April 7, 2020, the Planning Commission of the City of Hawaiian Gardens held a duly noticed and advertised Special Virtual/Teleconference Public Hearing to receive oral and written testimony relative to Case Number PLNG2020-0019-MUP.

**NOW, THEREFORE, BE IT RESOLVED** by the Planning Commission of the City of Hawaiian Gardens as follows:

**SECTION 1.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2020-0019 is exempt from the requirements of the Environmental Quality Act (CEQA) per CEQA Guidelines 15301 (Class 1, Existing Facilities). Categorical Exemptions are projects, which have been determined not to have a significant effect on the environment and have been exempted from the requirements of the CEQA. The proposed request is occurring within an existing parking facility; thereby qualifies for this exemption.

**SECTION 2.** The City Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2020-0019 will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the Fish and Game Code.

**SECTION 3.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case Number PLNG2020-0019 DOES satisfy the criteria of Sections 18.70.010 (G)(1) and 18.100.050 of the City of Hawaiian Gardens Municipal Code in that:

**1. That the proposed use is consistent with the General Plan.**

The subject property is designated as General Commercial which is intended to accommodate a broad range of commercial uses including the proposed use and associated parking reduction. The parking reduction is consistent with the Zoning Ordinance which is consistent with the General Plan. Specifically, the parking reduction by extension is facilitating the proposed use which is consistent with the following Goals and Policies:

*Land Use Goal 1: Provide opportunity for continued revitalization of a balanced community.*

The project includes a complete revitalization of the entire 17,640 sq. ft. vacant space. The proposed parking reduction is required to facilitate the project. Thus, approving the reduction in parking will allow the fitness facility to occupy a vacant space and continued revitalization of the community.

*Land Use Policy 1.1: Accommodate new development in accordance with the Land Use Map.*

The General Plan of the City of Hawaiian Gardens designates this property for commercial uses. The proposed use is commercial in nature and permitted with approval of a Minor Use Permit.

*Land Use Policy 4.2: Encourage development of vacant and underutilized commercial parcels.*

Located at the intersections of Carson Street and Bloomfield Avenue, the subject tenant space has remained vacant since 2015. The new use will occupy the vacant tenant space, thus reinvigorating an underutilized shopping center, and providing additional commercial synergy to the site as a whole.

*Land Use Policy 4.7: Provide neighborhood commercial uses throughout the community to make goods and services available within walking distances of residents.*

The proposed facility is in close proximity and walking distances to neighboring residential neighborhoods to the north and east.

**2. That the proposed use is not contrary to the objectives of this Zoning Code or to the objectives of the applicable regulations.**

The shared parking reduction is consistent with the Hawaiian Gardens Zoning Code Section 18.70.010 (G)(1) which allows for a reduction in the required amount of off-site parking spaces with approval of a Minor Use Permit. The parking reduction is consistent with the Hawaiian Gardens Municipal Code as follows:

1. The uses of the site generate parking demands separately such that each use would require parking during hours when the remaining uses are not in operation. The minimum numbers of parking spaces are provided and meet the requirements of the use with the single greatest parking demand, based on a shared parking study prepared by the landlords and based upon established standards such as the ITE Parking Manual and the ULI Shared Parking methodologies.
2. The uses sharing the parking facilities are located on the same or contiguous lots, and the reduction is less than 25 percent of the code parking requirements.
3. All parties sharing parking facilities shall sign a shared parking agreement, per conditions of approval subject to approval by the City Attorney and the Community Development Director, which shall be recorded with the County of Los Angeles Recorder's Office. The agreement shall continue to be valid upon change of ownership of the property subject to the agreement or any lawfully existing building or structure on said properties.
4. The parcel to be used for shared parking is not separated or divided from any building or use it is intended to serve by Carson Street, Norwalk Boulevard, other major highway, Coyote Creek or the Artesia-Norwalk Storm Drain Channel.
5. The proposed use is not included in the category of hospitals, large group homes, institutions, rooming and lodging houses, adult retirement homes, congregate care facilities, and community clubs.
6. The parking facility is contiguous with and is no farther than 500 feet of the proposed use.
7. It is not anticipated that the parking reduction will have any impact on public safety as conditions of approval have been added to the project to mitigate any impacts.

**3. That the proposed use will be located, operated, and maintained in a manner consistent with the policies of the General Plan and this Zoning Code.**

The proposed parking reduction facilitating the proposed use will be located, operated, and maintained in a manner consistent with the policies of the General Plan and the provisions of the Zoning Code since the General Land Use Element Land Use Map designates the property for such use; the parking reduction is consistent with the Zoning Code; and conditions of approval are required to ensure the parking reduction will be implemented in a consistent manner with the Zoning Code and General Plan.

- 4. **That the proposed use will not be detrimental to the property or improvements in the surrounding area or the public health, safety, or general welfare.**

Reducing the required parking spaces would not be detrimental to the property or improvements in the surrounding area or the public health, safety, or general welfare. In addition, Staff has conditioned the project appropriately to ensure no impacts are to neighboring properties. A shared parking agreement will be executed to ensure the parking lot will continue to be operated, enforced, and maintained in a manner that will not impacts to the surrounding uses.

**SECTION 4.** The Planning Commission of the City of Hawaiian Gardens HEREBY APPROVES Case Number PLNG2020-0019, to reduce the required parking associated with Metroflex Gym fitness facility located at 12551 Carson Street, subject to the conditions found in the Standard List of Conditions and Attachment "A".

**SECTION 5.** The Planning Commission Chairman of the City of Hawaiian Gardens is hereby authorized to affix his signature to this resolution signifying its adoption by the Planning Commission. The Planning Secretary is directed to attest thereto.

**PASSED, APPROVED, AND ADOPTED** by the Hawaiian Gardens Planning Commission on this the 7th day of April 2020.

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GRANT WINFORD  
CHAIRPERSON

ATTEST:

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BRENDA BECERRA  
PLANNING SECRETARY

I, Brenda Becerra, Planning Secretary to the City of Hawaiian Gardens Planning Commission, do hereby certify that Resolution No. 2020-009 was duly and regularly passed and adopted by the Planning Commission of the City of Hawaiian Gardens on the 7th day of April 2020, by the following roll call vote as the same appears on file and of record in Office of the Community Development Department.

AYES:  
NOES:  
ABSENT:  
ABSTAIN:

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BRENDA BECERRA  
PLANNING SECRETARY  
CITY OF HAWAIIAN GARDENS

## RESOLUTION NO. 2020-009

**A RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, DENYING A MINOR USE PERMIT (CASE NO. PLNG2020-0019) FOR A PARKING REDUCTION IN CONJUNCTION WITH THE PROPOSED FITNESS TRAINING FACILITY (METROFLEX GYM), ON PROPERTY LOCATED AT 12551 CARSON STREET, HAWAIIAN GARDENS, CA 90716**

**WHEREAS**, Edward Avakoff submitted an application for a Minor Use Permit, Case Number PLNG2020-0019MUP to request for a parking reduction for a proposed fitness training facility (Metroflex Gym) located at 12551 Carson Street; and

**WHEREAS**, the property is currently located within the C-4 (General Commercial) zoning district and the General Commercial Land Use Element Designation of the General Plan; and

**WHEREAS**, A separate Minor Use Permit (PLNG2019-0096) application for the project is concurrently being processed to allow the operation of a fitness training facility at the subject site; and

**WHEREAS**, on March 13, 2020, an advertisement was published in the *Los Cerritos Community News*; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, due to the recent events related to COVID-19 and with the recent requirements set forth by Centers for Disease Control and Prevention, and the Governor's Executive Order No. N-33-20, the regular Planning Commission on March 25, 2020 was canceled; and

**WHEREAS**, on March 27, 2020, an advertisement was published in the *Los Cerritos Community News*; and notices were placed at the City Hall, Lee Ware Park, and Lakewood Mobile Home Park; and notices were mailed to property owners within 300 feet of the subject property specifying the date, time and location of the public hearing; and

**WHEREAS**, on April 7, 2020, the Planning Commission of the City of Hawaiian Gardens held a duly noticed and advertised Special Virtual/Teleconference Public Hearing to receive oral and written testimony relative to Case Number PLNG2020-0019-MUP.

**NOW, THEREFORE, BE IT RESOLVED** by the Planning Commission of the City of Hawaiian Gardens as follows:

**SECTION 1.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2020-0019 is exempt from the requirements of the Environmental Quality Act (CEQA) per CEQA Guidelines 15301 (Class 1, Existing Facilities). Categorical Exemptions are projects, which have been determined not to have a significant effect on the environment and have been exempted from the requirements of the CEQA. The proposed request is occurring within an existing parking facility; thereby qualifies for this exemption.

**SECTION 2.** The City Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case No. PLNG2020-0019 will not individually or cumulatively have an adverse effect on wildlife resources, as defined in Section 711.2 of the Fish and Game Code.

**SECTION 3.** The Planning Commission of the City of Hawaiian Gardens HEREBY FINDS AND DETERMINES that Case Number PLNG2020-0019 DOES NOT satisfy the criteria of Section 18.100.050 of the City of Hawaiian Gardens Municipal Code in that:

- 1. **That the proposed use will be located, operated, and maintained in a manner that is not consistent with the policies of the General Plan and this Zoning Code.**

The proposed parking reduction to facilitate the operation of a fitness facility is not consistent with the policies of the General Plan. Specifically, the Economic Development Goal-1 of the General Plan that states: Encourage a balanced mix of commercial and industrial land uses to support the community. Allowing the parking reduction to establish the fitness facility does not encourage a balanced mix of commercial uses to support the community.

In addition, allowing the parking reduction will grant a special privilege for the applicant to establish a third fitness facility in the City's 0.9 square miles, which will create an overconcentration in the City.

**SECTION 4.** The Planning Commission of the City of Hawaiian Gardens HEREBY DENIES Case Number PLNG2020-0019, for a reduction of the required parking associated with Metroflex Gym fitness facility located at 12551 Carson Street.

**SECTION 5.** The Planning Commission Chairman of the City of Hawaiian Gardens is hereby authorized to affix his signature to this resolution signifying its adoption by the Planning Commission. The Planning Secretary is directed to attest thereto.

**PASSED, APPROVED, AND ADOPTED** by the Hawaiian Gardens Planning Commission on this the 7th day of April 2020.

\_\_\_\_\_  
GRANT WINFORD  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
BRENDA BECERRA  
PLANNING SECRETARY

I, Brenda Becerra, Planning Secretary to the City of Hawaiian Gardens Planning Commission, do hereby certify that Resolution No. 2020-009 was duly and regularly passed and adopted by the Planning Commission of the City of Hawaiian Gardens on the 7th day of April 2020, by the following roll call vote as the same appears on file and of record in Office of the Community Development Department.

AYES:

NOES:

ABSENT:

ABSTAIN:

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BRENDA BECERRA  
PLANNING SECRETARY  
CITY OF HAWAIIAN GARDENS

**ATTACHMENT "A"****Conditions of Approval****Case Number PLNG2019-0096 – Resolution No. 2020-008****Case Number PLNG2020-0019 – Resolution No. 2020-009**

The Planning Commission hereby approves Case Numbers PLNG2019-0096-MUP and PLNG2020-0019-MUP, for a fitness facility located at 12551 Carson Street, subject to the following conditions necessary to protect the public's health, safety, and general welfare:

**Planning Department:**

1. All of the conditions listed in the Standard List of Conditions and below shall be complied with by the operator and property owners of the subject property prior to the issuance of any occupancy permit and/or business license as applicable.
2. Approval of PLNG2019-0096-MUP will allow for the operation of Metroflex Gym fitness training facility within a 17,640 square foot tenant space; no other uses are permitted without the approval from the Planning Commission or the Director of Community Development.
3. Approval of PLNG2020-0019-MUP will allow the shopping center to reduce up to 23 percent in the total number of required parking spaces (from 492 to 380 spaces) in associated with the fitness facility.
4. The permitted hours of operation for the fitness facility are as follows:
  - Monday-Friday: 5:00 am to 10:00 pm
  - Saturday & Sunday: 7:00 am to 7:00 pm
5. The applicant/business owner shall contact the City's Building & Safety Division and apply for an occupancy permit for the existing mezzanine inside the subject tenant space. The mezzanine should be inspected and made to comply with current Los Angeles County Building Codes. All necessary building permits shall be obtained by the applicant/business owner prior to occupancy of the tenant space.
6. No more than 30 gym members shall be allowed at the fitness facility at any given time, except for special events approved through Temporary Use Permits.
7. No more than three (3) special events shall be allowed per calendar year. All special events shall require approval of a Temporary Use Permit application from the Community Development Department.
8. The business owner/applicant and licensee shall not conduct valet parking on the subject site without the approval from the City.

9. All windows and entry doors of the tenant space shall not be obstructed by signage or any other material unless explicitly approved by the Community Development Director or his designee.
10. All deliveries associated with operations of the fitness facility shall be executed during off-peak hours, and through use of the north parking lot located behind the subject tenant space.
11. Prior to occupancy of the tenant space, the applicant and or property owner shall provide a security camera system to monitor the outside and inside of the facility, and surrounding parking areas.
12. Customers shall not be gathering outside of the business or within the subject parking lot after the specified closing time.
13. The owner/applicant shall not permit any loitering on the subject business and the shared parking lot.
14. No outdoor storage of any kind is permitted at the subject tenant space. Storage of all materials shall be located entirely within the enclosed building.
15. Should valid and significant parking complaints be generated by surrounding property owners and tenants, the owner and or operator shall be required to work with the City to mitigate valid parking issues including but not limited to the modification of facility, modification of business operations, and/or reducing in occupancy limits.
16. Employees of the fitness facility shall be required to park at the parking areas located on the west and north sides of the subject tenant space to facilitate the availability of all onsite parking spaces.
17. The applicant shall provide bicycle racks to facilitate a reduction in vehicle trips. The final number and placement shall be determined by the Community Development Director.
18. There shall be no loading or unloading of patrons or employees in front of the subject tenant space or within the drive aisle of the facility. Passenger loading and unloading shall only occur within designated parking stalls.
19. No sales, advertising or promoting the business shall be permitted from public right-of-way, pedestrian walkway, and parking lot.
20. The applicant/owner shall provide a new Shared Parking Agreement suitable to the Director of Community Development and City Attorney, which shall be recorded with the Los Angeles County Recorder's Office. The agreement shall continue to be valid upon change of ownerships of the property subject to agreement or any lawfully existing building or structure on said properties. An

applicable fee for the Shared Parking Agreement is required and shall be paid to the Planning Division prior for the agreement to be approved and recorded with the County of Los Angeles County Recorder's Office.

21. Appropriate signage shall be installed to direct employees to designated parking areas, subject to the approval of the Community Development Director. A separate signage plan shall be approved prior to permit issuance.
22. Hardscape areas of the subject site shall be cleaned and maintained to remove items such as, but no limited to, trash and grease deposits on concrete.
23. Approval shall not alleviate the applicant from all applicable conditions from past approvals. Should any applicable condition present a conflict, the more stringent conditions shall apply.
24. Any and all fees due shall be paid by the applicant regarding the processing of these applications prior to further review of any plans.
25. Prior to occupancy of the tenant space, the applicant and or property owner shall provide a list of names and contact numbers for all pertinent maintenance and security personnel.
26. All painting and refurbishing of the tenant space within the subject property shall be conducted in a manner so that paint and final finishing matches the existing structures so as to present a consistent color scheme. When this not feasible by refinishing partial portions of the building, the entire wall, and or side of the building shall be painted.
27. The applicant shall immediately address the maintenance issues as related to the dilapidated condition of the building paint on the exterior of the tenant space.
28. Within one (1) year of approval and then after every five (5) years, the Metro Flex Gym's owner/operator, together with owners of various parcels of the shopping center, shall slurry seal and restripe the entire shopping center's parking lot of the subject site to the satisfaction of the Director of Community Development.
29. Within six (6) months of approval, the Metro Flex Gym's owner/operator, together with owners of various parcels of the shopping center shall submit plans and obtain approval from the Community Development Director to restripe and remove the unpermitted parking stalls located at the northeast corner (rear) of the shopping center.
30. The owner/applicant agrees, as a condition of approval of this resolution, to indemnify, defend and hold harmless, at Applicant's expense, City and City's agents, officers and employees from and against any claim, action or proceeding commenced within the time period provided in Government Code Section

66499.37 to attack, review, set aside, void or annul the approval of this resolution, to challenge the determination made by City under the California Environmental Quality Act or to challenge the reasonableness, legality or validity of any condition attached hereto. City shall promptly notify Applicant of any such claim, action or proceeding to which City receives notice, and City will cooperate fully with Applicant in the defense thereof. Applicant shall reimburse the City for any court costs and attorney's fees that the City may be required to pay as a result of any such claim, action or proceeding. City may, in its sole discretion, participate in the defense of any such claim, action or proceeding, but such participation shall not relieve Applicant of the obligations of this condition.

**Los Angeles County Fire Department:**

1. If applicable, a uniform access system (i.e., Knox box) shall be provided to permit access to the subject tenant space by safety personnel (i.e., Los Angeles County Fire Department, Los Angeles County Sheriff's Department, etc.). Location and type of system shall be coordinated through these agencies.

**ATTACHMENT "B"**

**STANDARD LIST OF CONDITIONS**

DATE:	April 7, 2020
OWNER(S):	Stanley and Joyce Black Trust
PERMITTEE:	
APPLICANT:	Edward Avakoff
PROJECT ADDRESS:	12551 Carson Street Hawaiian Gardens, CA 90716

All projects approved by the City of Hawaiian Gardens shall meet the standard conditions that have been checked unless specifically exempted by the Hawaiian Gardens Municipal Code (HGMC). The standard conditions checked below must be complied with prior to the issuance of an occupancy permit or business license unless noted otherwise. Call the CDD if you have any questions concerning specific conditions on this list at (562) 420-2641.

Todos los proyectores aprobados por la Ciudad de Hawaiian Gardens deben cumplir las condiciones marcadas a menos de que sean específicamente exento por las reglas municipales de la Ciudad de Hawaiian Gardens. Las condiciones regulares mencionadas en los párrafos siguientes deben cumplirse antes de obtener un permiso para ocupar el negocio/residencia menos de que sea notado de otra manera. Llame al Departamento de Desarrollo de la Comunidad si tiene preguntas acerca de específico condiciones en esta lista llame al (562) 420-2641.

The Property Owner, Permittee and Applicant shall comply with all conditions of approval for the following entitlement (s):

		Case Number	Resolution Number	Approval Date
	Tract Number			
	Parcel Map Number			
	Variance Number (s)			
X	Minor Use Permit (Use)	PLNG2019-0096-MUP	2020-008	April 7, 2020
X	Minor Use Permit (Parking)	PLNG2020-0019-MUP	2020-009	April 7, 2020
	Reference Zone Change			
	Plot Plan Number (s)			
	Special Use Permit			

REQUIRED	DONE	
<b>I. GENERAL PROJECT CONDITIONS</b>		
X		A. This approval is for the operation of a fitness training facility (MetroFlex Gym) and a reduction of the required on-site parking per the approved plans. All uses and structures shall be in strict compliance with the plans submitted to the Planning Commission.
X		B. Approval is based on Permittee's/Applicant's PRELIMINARY Site plan, Floor plan, as presented to the Planning Commission and or City Council. The plans are part of the standard list of conditions and are approved only as a preliminary drawing. Final construction plans will require approval from the Community Development Director. If during plan check substantial corrections are made to the approved preliminary plans from the Building and Safety Division and Fire Department, the Community Development Director may cause the project to be null/voided or resubmitted for review at the discretion of the Lead Agency.
X		C. The project shall comply with the requirements of Hawaiian Gardens Municipal Code (HGMC), and the conditions as outlined in the Standard List of Conditions, and Attachment "A". The Standard List of Conditions and Attachment "A" shall prevail over any discrepancies regarding any approved plans.
X		D. Any revisions to the approved plans must be resubmitted for review and approval by the Community Development Department, prior to the issuance of an occupancy permit, business license, or sign off of a building permit.
X		E. Within sixty (60) days of approval of this entitlement, the Permittee shall submit to the Community Development Department for review and approval three (3) copies of revised plans, similar to those identified in Condition I.B., with any amendments required by these conditions of approval included.
X		F. In the event that the herein specified entitlement and improvement is not completed within one (1) year from the date of approval of this application, such approval shall automatically become null and void.
X		G. Approval shall not take effect for any purpose until the Applicant, Permittee, business owner(s), and/or property owner(s) have filed with the City of Hawaiian Gardens an affidavit stating that he/she/they are aware of and accept all of the conditions set forth in the letter of approval, this standard list of conditions, any additional conditions of approval, and any environmental mitigation measures. The notarized affidavit (s) shall be submitted within <b>THIRTY (30)</b> calendar days of the date of approval of this application. If the notarized affidavit is not submitted within the identified days, such entitlement shall automatically become null and void,
X		H. Approval does not relieve the Permittee, business owner(s), property owner(s), and/or unit tenants from compliance with other Federal, State, Regional, County, and/or City requirements.
X		I. Permittee is required to hire applicable state licensed contractors to perform the job as per the approved plans using standard conventional construction methods as accepted by the industry. All contractors and subcontractors are to obtain a business license from the business license clerk. A list of contractors with contact information is to be submitted to the business license clerk for reference and file prior to the issuance of a building permit.
X		J. Permittee shall comply with the City of Hawaiian Gardens Business License Ordinance and cooperate with the City to obtain compliance by contractors and tenants.
X		K. The permitted days and hours of the business shall be: <ul style="list-style-type: none"> <li>• Monday-Friday: 5:00 am to 10:00 pm</li> <li>• Saturday-Sunday: 7:00 am to 7:00 pm</li> </ul>

REQUIRED	DONE	
X		L. NO ISSUANCE OF A TEMPORARY PERMIT, AN OCCUPANCY PERMIT, A BUSINESS LICENSE, SIGN OFF OF A BUILDING PERMIT, OPERATION OF THE BUSINESS, OR LETTER OF PUBLIC CONVENIENCE OR NECESSITY, will be granted or allowed until ALL IMPROVEMENTS required by this approval have been completed, inspected, and approved by the appropriate departments.
X		M. Violation of any of the conditions of this permit shall be cause for the issuance of a stop work order, citation, prosecution, and/or revocation of all rights there under by the City of Hawaiian Gardens.
X		O. The City may inspect the subject site at least one time each year to review conformance with the project's conditions of approval and/or environmental mitigation measures. Findings of said investigation may be reported to the City Council for receipt and/or action.
X		P. The Community Development Department shall have full access to inspect subject establishment during all operating hours to ensure compliance with conditions of approval.
X		Q. Prior to the issuance of a building permit, the Permittee shall provide documentation that they own all the property or have control of the property, that is part of these applications or have approval from the property owner(s) of the property for the proposed use.
		R. Prior to the submittal of an application for a grading permit, building permit, or encroachment permit, the Permittee shall provide to the Director of Community Development three complete and final sets of construction related drawings. These drawings shall include structure design, foundation, and utility plans (to include location of any trenching and sources of utilities) and any changes made as part of these conditions of approval.
X		S. The Community Development Director is authorized to make minor modifications to the approved plans or any of the conditions of approval if such changes shall achieve substantially the same results as would strict compliance with said plans and conditions. Any conflicts between the plans and conditions of approval shall be resolved by the Community Development Director.
X		T. The property shall be developed and maintained and operated in a neat, quiet, and orderly condition and operated in a manner so as not to be detrimental to adjacent properties and occupants.
X		U. Failure to conform to the any of these conditions of approval may result in code enforcement proceedings with fines upon conviction as provided by law. For more information contact the Community Development Department at (562) 420-2641 ext. 208.
X		V. Due to the nature of the proposed use, unforeseen impacts may be created which may necessitate additional conditions of approval that could limit the activity or business. Additional conditions of approval may be imposed by the Community Development Director. Any conditions of approval imposed by the Community Development Director shall be agreed to by the project applicant/ or Owner and/or tenant(s). If no agreement is reached, the matter can be appealed to the City Council. Until such appeal, the new condition shall remain in effect until a decision is rendered by the City Council. If no agreement is reached after presentation to the City Council, the land use entitlement(s) shall be subject to a revocation hearing, where it may be determined to be null and void.
X		W. No business shall locate on the premises or attempt to conduct business without first securing a business license, approved by the Community Development Director. A violation of this section will invalidate the entire entitlement and citations may be issued to the Permittee, property owner(s) and/or business owner(s).

REQUIRED	DONE	
X		X. If in the opinion of the Community Development Director a new use is located at the site which could create impacts that can not be mitigated or could operate in a manner as to interfere with other activities or uses in the vicinity, that use or activity shall not be permitted.
X		Y. The fitness facility operation conducted on the property shall not be objectionable by reason of noise, odor, smells, dust, mud, smoke, vibration, light, glare, or other similar causes. Should the business operation become objectionable by reason of noise, odor, smells, dust, mud, smoke, vibration, light, glare, or other similar causes, it shall be cause for the issuance of a citation or prosecution of the responsible person or business, and/or revocation of this conditional use permit by the City of Hawaiian Gardens.
X		Z. The fitness activities conducted on the property shall not cause excessive noise, in violation of the City Noise Ordinance (Chapter 9.29). Violation of the City Noise Ordinance shall be cause for the issuance of a citation or prosecution of the responsible person or business, and/or revocation of this conditional use permit by the City of Hawaiian Gardens.
X		AA. If during the term of this entitlement, there is a change in operation, fact, policy or method that would substantially alter the information given in the application, such entitlement shall be deemed terminated and a new entitlement application must be submitted to continue operation.
X		BB. The Permittee shall defend, indemnify, and hold harmless the City of Hawaiian Gardens, its agents, its officers, and employees from any claim, action, or proceeding against the City of Hawaiian Gardens or its agents, its officers, and employees to attack, set aside, void, or annul this approval.
X		CC. In the event that any claim, action, or proceeding described above is filed against the City of Hawaiian Gardens, the Permittee shall within ten (10) days of the filing, pay to the City of Hawaiian Gardens an initial deposit of five thousand dollars (\$5,000) from which actual costs shall be billed and deducted for the purpose of defraying the expense involved with the City's cooperation in the defense, including but not limited to depositions, testimony, and other assistance to the Permittee or Permittee's counsel. The Permittee shall also pay the following supplemental deposits, from which actual costs shall be billed and deducted:
X		1. If during litigation, the actual costs incurred reach eighty percent (80%) of the amount on deposit, the Permittee shall deposit additional funds to bring the balance up to the amount of the initial deposit (\$5,000). There is no limit on the supplemental deposits that may be required prior to completion of litigation.
X		2. The cost for collection and duplication of records and other related documents will be paid by the Permittee.
X		3. At the sole discretion of the Permittee, the amount of the initial and supplemental deposits may exceed the minimum amounts defined herein.
X		DD. If any provision of this entitlement is held or declared to be invalid, the entitlement permit shall be void and the privileges granted there under shall lapse.
X		EE. In the event that there are conflicts between required approved final plans and the provisions of this Standard List of Conditions, then the Standard List of Conditions will be the guiding document for the entitlement of this application.
<b>II. PLANNING DIVISION STANDARDS</b>		
X		A. Community Development Department staff shall have access to the subject property at anytime during construction or operation to monitor progress.

REQUIRED	DONE	
		B. Prior to the issuance of an occupancy permit, the Permittee shall provide adequate trash receptacles/dumpsters. The exact type of trash receptacle and enclosure shall be subject to the approval of the Community Development Department.
		C. A new six-foot high masonry wall shall be constructed along the: ____ North; ____ South; East ____ West property line (s) subject to review and approval of the Community Development Department. Separate plans shall be designed, reviewed and approved by the Community Development Department.
		D. No fences or walls may be built without first securing approval from the Community Development Department. Any new fence or wall will be subject to Design Review by the Community Development Department.
		E. An enclosed refuse area shall be provided.
		F. Architectural details such as doors, window mullions, and other architectural details shall be reviewed and approved by the Community Development Department.
X		G. Permittee shall provide address numbers for the building(s), to the specifications of the Community Development Department. Address numbers shall be installed prior to the issuance of an occupancy permit.
X		H. There shall be no subdivision of the rental units or building (s).
X		I. There shall be no permanent storage of vehicles, trailers, equipment, or personal goods within the drive aisles of this facility.
X		J. The repair and maintenance of vehicles shall be prohibited at the subject property.
X		K. No barbered wire fencing shall be allowed at the subject property.
X		L. All exterior lighting shall be shielded and directed away from adjoining uses to prevent direct illumination and/or glare.
		M. Color palette to be submitted for approval by the Community Development Department prior to permit issuance.
		N. A six-foot chain link fence will be allowed on the property until the conclusion of the construction.
X		O. Final floor plans to be approved by the Community Development Department.
X		P. There shall be no outside vending machines located outside of the subject buildings, not directly associated with the business. Vending machines and associated waiting lines shall not interfere with the function of the site.
<b>III. PARKING/ACCESS STANDARDS</b>		
X		A. All parking spaces shall meet the requirements of the Hawaiian Gardens Municipal Code as it relates to size (width, length) aisle width, etc. Regular parking spaces shall be a minimum of 9'0" wide by 20' deep. Compact spaces are permitted within the limitations of the Hawaiian gardens Municipal Code.
X		B. The project shall provide parking spaces per the approved plans. Parking shall be required to meet ADA requirements.
X		C. There shall be no outside storage of vehicle parts, equipment, trailers, trash or debris, supplies, equipment, or materials. There shall be no outside storage of abandoned, inoperable, or wrecked vehicles.
		D. Prior to the issuance of an occupancy permit or sign off of the final permit, all unused driveway aprons shall be closed to the satisfaction of the City Engineer. The driveway and sidewalk shall be constructed in accordance with LA County Public Works Standards, and thereafter maintained in good serviceable condition. As necessary, the applicant shall obtain encroachment permits from the City Engineering Division.

REQUIRED	DONE	
X		E. All designated parking spaces shall be separated by 4-inch wide striping to show the layout of the intended parking stalls. Such striping shall be maintained in a clear, visible and orderly manner at all times.
X		F. Handicapped parking spaces shall be provided and improved pursuant to the standards of the California Accessibility Standards Interpretive Manual.
		G. A minimum of 10% of the gross lot area shall be landscaped.
		H. All non-residential development >25,000 sq. Ft. shall be subject to Chapter 18.52 of the HGMC regarding Travel Demand Measures (TDM).
		I. All Permittees subject to TDMs shall submit a monitoring agreement to the specifications of the City Attorney and Community Development Department, which shall be binding upon the Permittee with respect to the implementation of the required Trip Reduction Measures specified therein.
		J. Prior to release of occupancy, the Community Development Director shall issue a certificate of compliance with the Trip Reduction Measures as required.
X		K. A letter from the property owner(s) authorizing parking enforcement shall be submitted prior to the issuance of a Certificate of Occupancy and/or business license.
		L. Signs shall be posted indicating no employee parking directly within the adjacent public streets.
		M. The site shall comply with all requirements of AB 1881 (Model Water Efficient Landscape Ordinance) as applicable.
<b>IV. SIGN STANDARDS</b>		
X		A. No signs of any kind or advertising shall be placed on the subject property without first obtaining approval of the City. All signs shall be developed in accordance with the Hawaiian Gardens Municipal Code (HGMC) and Title 18 of the HGMC.
X		B. The property owner(s) shall be responsible for removal of the sign (s) within five (5) days after vacation of the site by the tenant. Removal of the wall sign shall include the repair of the wall surface back to the original condition.
X		C. The Permittee shall install and maintain the following signage. Signage shall be installed at the front entrance to the building. Signage shall be of a minimum dimension of 2'0" by 2'0", with letters a minimum of one inch (1") in height. Prior to installation of the signs, the signs and text, and proposed location shall be approved by the Community Development Department. The Community Development Department shall be contacted to inspect the property to ensure installation of the signage, prior to the issuance of a business license. a. "No Loitering Permitted" b. "Maximum Occupancy of this business is (number to be determined by LACFD/HGB&S)" c. "This business is under camera/video surveillance."
X		D. All structures, walls, and fences on the subject property shall remain free of all unapproved signs and extraneous markings or drawings. The Permittee shall remove all unapproved signs and extraneous markings or drawings within twenty-four (24) hours of notification by the City of Hawaiian Gardens, weather permitting. Paint utilized in the covering of such markings shall be of a color that matches the color on adjacent surfaces.
X		E. There shall be no advertisement of business activities on the exterior walls or windows of the fitness facility. No 'temporary' signs shall be displayed advertising business operation. The placement of portable or temporary signs or banners on the property is prohibited.
X		F. No raceway signs will be allowed. Painted wall signs, human held signs and strobe lights will not be permitted with this development.

REQUIRED	DONE	
X		G. CUP will be required for a Master Sign Program should any proposed signs exceed code requirements.
<b>V. LANDSCAPING &amp; IRRIGATION STANDARDS</b>		
		H. Final landscape and irrigation plans shall be reviewed and approved by the Community Development Department prior to the issuance of a building permit. The size, species, and quantity of landscaping materials and trees shall be determined by the Community Development Director's discretionary review. A plan with soil preparation notes, tree staking, etc. shall be included in the plan.
		B. Plant varieties shall be as shown on approved landscaping drawings, unless changed by conditions of approval. All quantities shall be verified by actual count. Plants, including trees, shrubs, and ground cover shall have been grown in nurseries inspected by the California Department of Agriculture. Inspection and approval of plants is required. The City may reject plants, if defective or not in compliance with these standards.
		C. A permanent maintenance program of all landscaping shall be provided insuring regular irrigation, fertilization and weed abatement.
		D. The applicant will provide street trees subject to review & approval of the Community Development Department. Street trees shall be shall be installed along Carson Street consisting Date Palms at a minimum height of thirty (30) feet BTH (minimum three). The specific type (species/genus), number and location of these street trees shall be coordinated with the Community Development Department. The tree (s) must be planted prior to issuance of an occupancy permit or final of the building permit. Root control barriers shall be required of all trees planted within the public right-of-way, or within five feet (5'0") of the public right-of-way, if planted on private property. Root barrier shall be a minimum of twenty-four inches (24") wide and 0.080 inches thick, and made of high impact polyethylene or polypropylene, with double top edge, and manufactured for root barrier purposes. Sheeting shall have integrally molded root deflector ribbing and integrally molded joiner strips.  The applicant shall install street trees and all improvements along Hawaiian Avenue to the Satisfaction of the City Engineer. A minimum of four street trees shall be installed.
		E. All required yard areas and unpaved open areas shall be landscaped with turf, trees and shrubs and shall be maintained as necessary, with an automatic irrigation system, controlled with a timer.
		F. Landscape materials and irrigation systems are to be inspected by a city representative prior to final issuance of a certificate of occupancy.
		G. The project will comply with the requirements of Chapter 13.18, related to water conservation of landscaping.
		H. All trees shall be a minimum twenty-four (24") or thirty-six inch (36") box, as shown on the approved landscaping plans. Twenty-four inch trees shall be a minimum of 10'-0" in height. Such trees shall have a minimum average trunk diameter, measured twelve inches (12") above grade, of one and one-half inches (1 ½ "). Such trees shall have a minimum branch canopy of 5'- 0" in diameter. Thirty-six inch trees shall be a minimum of 15'-0" in height. Such trees shall have a minimum average trunk diameter, measured twelve inches (12") above grade, of two inches (2). Such trees shall have a minimum branch canopy of 7'- 6" in diameter. Documentation as to the size of these trees shall be provided during final inspection of the landscaping and irrigation system. A
		I. If non-canopy type trees are proposed (i.e., palms, etc.) on a case by case basis sizes of these trees will be determined.

REQUIRED	DONE	
		J. All shrubs shall be a minimum one (1) or five (5) gallons, as shown on the approved landscaping plans. Documentation as to the size of these shrubs shall be provided during final inspection of the landscaping and irrigation system
		K. All ground covers shall, after one year, provide one hundred percent (100%) coverage.
		L. Prior to issuance of an occupancy permit, the entire property shall be landscaped and irrigation system installed in accordance to the approved plans and approved by a representative of the Community Development Department.
		M. The Permittee's Landscaping Contractor shall maintain all landscaping for a minimum of ninety (90) days. This period shall start at the sign off of the landscaping by the Community Development Department.
		N. All trees of 24-inch size or larger, to include palms, shall be guaranteed for one (1) year. Guarantee period shall start on date the Permittee's Landscaping Contractor is relieved of maintenance responsibility.
X		O. All plants that show signs of failure to grow due to improper maintenance, injury or damage from any cause, including vandalism, so as to render them unsuitable for the purposes shall be immediately replaced.
		P. Prior to the final of all Building and Safety permits, the applicant/property owner will submit a landscape plan that fully identifies the current landscape conditions of the subject property. The Community Development Director may then require additional landscaping materials, at his discretion. The entire property shall then be landscaped with an irrigation system installed in accordance to the approved plans and permanently maintained.
<b>VI. PROPERTY MAINTENANCE STANDARDS</b>		
X		A. The Permittee shall maintain, and upgrade as necessary, the property as required by the City Zoning, Health, Building and Fire Codes.
		B. The Permittee, and/or subsequent owners of the subject property shall paint the building on an as-needed basis, and not less than every five years. Colors shall be subject to the approval of the Community Development Department.
		C. The Permittee shall provide one (1) licensed uniformed security guard (s) after 9:00 P.M. on Fridays and Saturdays. The guards shall be required to patrol all public areas in the immediate vicinity and all off-street parking facilities used by patrons of the business. In addition the applicant shall provide for 24 hour video surveillance.
X		D. There shall be no outside display of goods being sold without obtaining the necessary approvals from the City of Hawaiian Gardens.
X		E. There shall be no outside display of goods or materials, this to include on-site sidewalks and parking areas and public right-of-way.
X		F. There shall be no loitering at the property.
X		G. The permittee shall maintain the property in a neat and orderly fashion. The permittee shall maintain the property free of litter, trash, debris, and junk. All graffiti, etching, or other acts of vandalism shall be removed from the property within 24hrs.
X		H. All trash areas shall be screened, secured and maintained in a sanitary condition and all business owners shall take appropriate measures to prevent prohibited or undesirable activities including but not limited to, scavenging, excessive accumulation of refuse, and allowing any portion of the property to become a breeding ground for flies, wild rodents or pests. Trash storage areas shall be designated and bins shall be maintained within the designated areas.
X		I. No outside cleaning of floor mats from inside the building or other items will be permitted on the site.

REQUIRED	DONE		
			<b>VII. ALCOHOLIC BEVERAGE STANDARDS</b>
X		A.	No alcoholic beverages shall be sold for off-site consumption without approval of a Conditional Use Permit.
X		B.	There shall be no live entertainment, dancing, coin-operated amusement devices (i.e., video games, etc.), pool tables, or similar devices or activities on the premises at any time.
X		C.	The subject business shall not contain a bar, or the establishment of any area for the consumption of alcoholic beverages.
X		D.	There shall be no advertisement of alcoholic beverages on the exterior walls or windows of the church building. No 'temporary' signs shall be displayed advertising alcoholic beverages. The placement of portable or temporary signs or banners on the property is prohibited.
			<b>VIII. BUILDING &amp; SAFETY DIVISION STANDARDS</b>
X		A.	Any construction related permits (i.e., Demolition, Grading, Building, Electrical, Plumbing, Mechanical, etc.), if needed, will not be issued in connection with any project until such time as all plan check fees, school fees, and all other applicable fees are paid in full.
X		B.	The hours of construction shall be limited from 7:00 a.m. to 7:00 p.m. Monday - Friday and 9:00 a.m. to 5:00 p.m. Saturday. No construction shall be permitted on Sunday and City Observed Holidays. All stationary construction noise sources shall be sheltered or enclosed to minimize adverse effects on nearby residential uses. Generators and pneumatic compressors shall be noise protected in a manner that will minimize noise on adjacent residences.
X		C.	All roof top appurtenances and equipment shall be adequately screened from view to the satisfaction of the Community Development Department.
X		D.	Prior to issuance of an occupancy permit, all restrooms, and other water consuming uses shall be provided with water conservation fixtures such as low-flush toilets and low-flow faucets. The water heater and lines shall be insulated.
X		E.	No new utility meters, service points, or mechanical equipment, trash cans, or other exterior mechanical equipment shall be placed in view of the public right-of-way.
		F.	Design, engineering, and construction of any building shall be in conformance with the Uniform Building Code and the Building Codes of the City of Hawaiian Gardens.
X		G.	The Permittee shall pay all fees and charges in place related to report review and implementation, plan checking, and any field inspections.
		H.	If applicable, during the construction of this project, ANY driveway, driveway apron, sidewalk, or the half-street in front of the subject property is damaged, then the applicant shall replace/repair to the satisfaction of the City Engineer.
			<b>IX. ENGINEERING DIVISION STANDARDS</b>
		A.	The property shall be graded to drain to the street or approved easement, but in no case shall such drainage be allowed to sheet flow across the public sidewalk. A grading and/or drainage plan shall be submitted to and approved by the Building Official/City Engineer, and such grading and drainage shall take place in accordance with such approved plan.

REQUIRED	DONE	
		C. The Permittee shall dedicate street easements, storm drain easements, public utility easements, sewer easements, bikeway easement or other identified easement to the satisfaction of the City Engineer. The Permittee shall hire a Civil Engineer or Land Surveyor to prepare the legal description for the easement to be dedicated and shall the use the forms provided by the City.
X		D. Water service facilities, including appropriate backflow prevention devices, shall be installed to the satisfaction of the City Engineer.
X		E. Sanitary sewer facilities shall be installed to the satisfaction of the City Engineer.
		F. The Permittee shall provide the City with a Backflow Device Test Form, filled out by the licensed tester before any final permits are released.
		G. Prior to permit issuance the permittee shall submit for City approval a lot tie agreement to be rescored with the County of Los Angeles, to hold the properties as one.
		H. Grading and drainage plans must be approved to provide for contributory drainage from adjoining properties as approved by the City Engineer, including dedication of the necessary easements. A grading and drainage plan must be provided for this property to have an independent drainage system to the public street, to a public drainage facility, or by means of an approved drainage easement. Historical or existing storm water flow from adjacent lots must be received and directed by gravity to the street, a public drainage facility, or an approved drainage easement.
		I. A new drive approach shall be constructed. Drive approaches shall be at least 24' wide. Existing, but unused drive approaches on from adjacent public streets shall be closed with full curb, gutter and sidewalk. All curb, gutter and sidewalk along Hawaiian Avenue shall be demolished and reconstructed to the satisfaction of the City Engineer. Stamped decorative concrete shall be used. Color to be selected by Community Development Director.
		J. The Permittee shall resurface the half street or more in front of the project after all utility cuts have been made and the back fill compaction reports have been submitted and approved by the City of Hawaiian Gardens. If one or more utility trenches extend past the centerline of the street, the resurfacing shall be extended to cover this excavation beyond centerline.
		K. The Permittee shall comply with the National Pollutant Discharge Elimination System (NPDES), the requirements of the Regional Water Quality Control Board, and the City of Hawaiian Gardens.
X		L. The Permittee shall pay all fees and charges in place related to report review and implementation, plan checking, and any field inspections.
		M. The applicant shall provide a drainage plan for review and approval by the City Engineer. The plan must provide for the elimination of any sheet flows or ponding, provide for contributory drainage from adjacent properties, and provide for proper distribution of drainage. Any changes that occur between the time of the approval of the final map and issuance of a building permit must be incorporated into the drainage plan.
X		N. Drainage across public right-of-way is prohibited. Drainage devices in public right-of-way shall be approved by City Engineer.
		O. The plans shall be checked and stamped for approval by the city engineering Division before building permits area issued. Project must comply with all Public Works requirements. All Public Works notes and corrections must be printed on the plan, and all requirements must be completed per the approved plans prior to the issuance of a building final.
		P. Specific decorative concrete and other improvements within the public right-of-way shall be required and subject to approval of the City engineer.

REQUIRED	DONE		
			<b>X. UTILITIES, GRADING AND CONSTRUCTION STANDARDS</b>
X		A.	Exterior lighting fixtures shall be installed to provide ample security and safety lighting. Lighting shall be installed prior to the issuance of an occupancy permit. All lighting fixtures shall be controlled by a timer or clock and adjusted as needed as the seasons change.
		B.	Easements for the following underground utilities shall be provided: Water <u>X</u> : Sewer <u>X</u> : Storm Drain <u>X</u> : Others, as specified Cable <u>X</u> : Electric <u>X</u> .
X		B.	All utilities shall be placed underground including facilities and wires for the supply and distribution of electrical energy, telephone, cable, etc. Antennas and satellite dishes shall be screened to the satisfaction of the Community Development Director.
		D.	Permittee shall provide for installation of cable television conduits and facilities to the satisfaction of the City Administrator or designee.
		E.	No finals will be given until all as-built site improvement plans have been submitted to the Public Works Division.
		F.	All un-necessary utility poles shall be removed from the property, to the satisfaction of the Community Development Director.
		G.	Prior to the issuance of a building permit, the applicant shall submit a utility plan outlining the existing public utilities in the project area and identifying areas that are substandard to support the development of the project. Areas of concern include, but are not limited to street lighting, fire service (hydrants, mains), and sewage disposal. The utility plan shall be submitted for review and approval by the City Engineer. The plan must provide for the elimination of any substandard utilities that may serve the site. All utilities shall be placed underground. The cost of any required utility upgrades shall be the responsibility of the applicant.
X		H.	During interior improvement, the applicant/property owner shall identify and repair the existing asphalt and slurry seal the entire parking to the satisfaction of the Community Development Department. Thereafter the property will be slurry sealed and re-stripped every four (4) years, or as needed.
X		I.	The cost of off-site improvements required as a result of the subject proposal shall be the responsibility of the applicant and/or permittee.
		J.	A Traffic Management and Construction Plan shall be submitted in conjunction with any construction and other building plans, to be approved by the Sheriff's and Public Works Departments prior to issuance of building permits. The plans shall provide for the management of all construction related traffic during all phases of construction, including but not limited to delivery of materials and parking of construction related equipment.
X		K.	During the demolition and construction phases of development, a daily clean-up program for all areas affected by the project shall occur, including the pickup of all debris (utilizing an approved trash dumpster or other trash control method) at day's end and the sweeping and continued watering down of the site to assist in mitigating the movement of dirt and dust upon adjoining properties.
			<b>XI. FIRE DEPARTMENT STANDARDS</b>
X		A.	Permittee and property owner(s) shall obtain Fire Department inspection and approval prior to the issuance of an occupancy permit or business license. Any conditions imposed by the Fire Department shall become a requirement of this entitlement.
X		B.	Occupancy shall not exceed those limits established by the Building and Safety Division and/or Fire Department.

REQUIRED	DONE	
X		C. A set of construction drawings approved by the Building and Safety Division must be on file with the Fire Department prior to issuance of any building permits.
X		D. The required on-site minimum fire flow shall be installed and made available to the satisfaction of the Fire Chief and City Engineer prior to storage or construction involving combustible materials.
X		E. Fire sprinkler system hook-ups and post indicator/OS & Y valves must be approved by the Fire Department.
		F. Fire lanes shall be provided and serviceable. Fire lanes shall be constructed to support the imposed loads of fire apparatus, with all-weather driving surfaces. No motor vehicles shall be parked in the property's driveways or drive aisles or otherwise block access by emergency vehicles.
		G. A uniform access system (i.e., Knox box) shall be provided to permit access to the subject property by safety personnel (i.e., Los Angeles County Fire Department, Los Angeles County Sheriff's Department, etc.). Location and type of system shall be coordinated through these agencies.
		H. The fire flows should be performed and upgrades identified on the map prior to map recordation.
		<b>XII. PUBLIC SAFETY STANDARDS</b>
X		A. The Permittee shall maintain an unobstructed view through the front windows of the tenant space. No window tinting shall not be allowed to the windows.
X		B. The Permittee/Property Owner shall maintain adequate lighting in the business suite and the adjacent parking lot. All parking lot lighting shall be directed toward the parking lot pavement and not at adjacent properties or uses.
		C. The front door shall remain open, unlocked and unobstructed during business hours.
X		D. For the safety of the customers and others at the proposed development, the Permittee shall establish a camera/video surveillance system acceptable and accessible by the Community Development Department and the Los Angeles County Sheriff's Department. The surveillance system shall be installed prior to the issuance of a business license.
X		E. The Permittee shall provide sufficient security measures to effectively regulate interior and exterior loitering or lingering, parking lot congestion, disturbing noise and light, loud conversations and criminal activities.
X		F. A security system may be installed as long as it does not create any impact to the surrounding properties. Any alarm system that is audible shall be prohibited.
		<b>XIII. ENVIRONMENTAL STANDARDS</b>
		A. All environmental mitigation measures adopted in connection with the following applications shall be incorporated into the design and operation of the property:
		B. The project shall comply with SCAQMD regulations relating to fugitive dust control, building construction, and mechanical equipment.
		C. Prior to issuance of an occupancy permit, the Community Development Director shall issue a certification of compliance with the approved monitoring program.
X		D. All new businesses must contact the Southern California Air Quality Management District (SCAQMD) and/or Los Angeles County Fire Department (Hazardous Materials) for information relative to their business. Verification of permits or a letter of exemption must be submitted to the Community Development Department prior to occupancy or issuance of a business license.

REQUIRED	DONE	
		E. This project could generate a sufficient amount of demolition and construction waste. In order to comply with the California Integrated Waste management Act (AB 939), the Permittee and/or property owner (s) shall develop and implement a Job Site Recycling and Waste Reduction Plan, to ensure that solid waste generated are reduced, recycled and reused. Prior to the issuance of a construction related permit (i.e., Demolition, Grading, Building, Electrical, Plumbing, Mechanical, etc.), the Permittee and/or property owner(s) shall comply with the requirements of Chapter 6.14 (Construction and Demolition Recycling) of HGMC, as it relates to construction materials reduction, recycling and recycled.
		F. Should unknown cultural resources be found during excavation activities at the site, all ground disturbance activities shall be halted and a mitigation plan shall be developed in accordance with Section 21083.2 of CEQA and Section 15064.5 of the CEQA Guidelines. Mitigation shall include photographing, recordation, collection, archival of collected materials, capping of the site, or other appropriate measures.
		G. If human remains are encountered during excavation activities at the site, all work shall halt and the County Coroner shall be notified (Section 5097.98 of the Public Resources Code). The Coroner will determine whether the remains are of forensic interest. If the Coroner determines that the remains are prehistoric, he/she will contact the Native American Heritage Commission (NAHC). The NAHC will be responsible for designating the most likely descendent (MLD), who will be responsible for the ultimate disposition of the remains, as required by Section 7050.5 of the California Health and Safety Code. The MLD will make his/her recommendation within 24 hours of their notification by the NAHC. This recommendation may include scientific removal or non-destructive analysis of the human remains and any items associated with Native American burials (Section 70580.5 of the Health and Safety Code).
X		H. The project shall comply with the California Building Code, the City's building standards, and other pertinent building regulations.
X		I. Hazardous materials use, storage, and disposal during demolition and construction activities for the project shall comply with applicable federal, state, and local regulations.
X		J. Any work within the public right-of-way shall be conducted in accordance with Standard Specifications for Public Works Construction (Greenbook) and City regulations.
		K. In accordance with the National Pollutant Discharge Elimination System (NPDES) program, best management practices (BMPs) shall be implemented during demolition and construction activities to reduce pollutants in the storm water and prevent violation of water quality standards or waste discharge requirements. A Storm water Pollution Plan (SWPP) shall be prepared for the project and the project shall implement construction BMPs, such as erosion and sediment control measures, wind erosion control and tracking control measures, waste management and non-storm water management measures.
X		L. All exterior lighting assemblies shall be angled and shielded appropriately in a manner so as not to allow light to impact nearby residential properties. The applicant shall provide a photometric analysis demonstrating that the light spillage on adjacent properties does not exceed .5 foot candles.

Failure to conform to approved conditions or an adopted monitoring program may result in any of the following actions as otherwise provided by law: stop order; code enforcement proceedings, with fines upon conviction as provided by law; revocation of conditional use permit or variance approval as provided by law; and other actions as provided in the Hawaiian Gardens Municipal Code, applicable state and federal statutes. For more information, contact the Community Development Department at (562) 420-2641.







**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

P. 106

Agenda Item No.: B-3

City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Community Development Director  
**BY:** Dennis Tarango, Building Official  
**SUBJECT:** COMMUNITY DEVELOPMENT DEPARTMENT – BUILDING AND SAFETY DIVISION – MONTHLY REPORT – FEBRUARY 2020

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**SUMMARY**

The City of Hawaiian Gardens Community Development Department, Building and Safety Division, has prepared its February 2020, monthly status reports on activities carried out within the City of Hawaiian Gardens. This report includes all of the permits issued in the City with the associated fees and evaluations for the reporting period.

**DISCUSSION**

None

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and file the report

**ATTACHMENTS**

Community Development Department, Building and Safety Division, February 2020 Monthly Reports

# CITY OF HAWAIIAN GARDENS

## COMMUNITY DEVELOPMENT DEPARTMENT

### BUILDING AND SAFETY DIVISION

#### MONTHLY REPORT

#### FEBRUARY 2020

2019	Permits Issued	Construction Valuation	Total Fees	Plans Reviewed	Inspections Provided
January	9	\$154,700	\$5,133	8	49
February	19	\$195,764	\$8,131	3	57
March	25	\$80,434	\$5,357	10	47
April	14	\$55,406	\$2,985	11	51
May	24	\$292,490	\$11,519	9	42
June	11	\$2,188,700	\$47,664	6	32
July	13	\$83,500	\$3,004	6	82
August	17	\$158,150	\$5,228	13	53
September	22	\$602,241	\$38,672	15	38
October	15	\$66,850	\$2,459	10	49
November	8	\$42,445	\$1,834	6	27
December	14	\$557,152	\$27,650	19	15
<b>2019 YEAR TO DATE</b>	191	\$4,477,832	\$159,636	116	542
<b>2018 YEAR TO DATE</b>	245	\$2,710,067	\$152,690	133	933
<b>% CHANGE</b>	-28%	39%	4%	-15%	-72%
2020	Permits Issued	Construction Valuation	Total Fees	Plans Reviewed	Inspections Provided
January	26	\$9,984,760	\$519,545	8	35
February	14	\$3,027,500	\$87,072	3	44
March					
April					
May					
June					
July					
August					
September					
October					
November					
December					
<b>2020 YEAR TO DATE</b>	40	\$13,012,260	\$606,617	11	79
<b>2019 YEAR TO DATE</b>	154	\$4,477,832	\$159,636	116	542
<b>% CHANGE</b>	-285.00%	66%	74%	-955%	-586%

Approved by: \_\_\_\_\_

Building Official

**City of Hawaiian Gardens  
PERMITS ISSUED  
For the Period 2/1/2020 thru 2/29/2020**

Permit No./Issued	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Total Fees	Paid
ELEC2020-0002 2/3/2020	ELECTRICAL SERVICE PANEL ISSUED	12134 214TH ST 7065018021 Permit Name: UPGRADE ELEC PANEL TO 200 AMPS	VASQUEZ,SILVESTRE P AND OWNER BUILDER	2,000.00	87.23	87.23
BLDG2020-0013 2/4/2020	BUILDING NEW ISSUED	12463 223RD ST 7076011026 Permit Name: NEW ELECTRIC FIRE PLACE	MICHAEL TOVAR OWNER BUILDER	500.00	237.12	237.12
BLDG2020-0021 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #8	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0030 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #17	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION	93,750.00	2,636.51	2,636.51
BLDG2020-0029 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #16	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0028 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #15	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0027 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #14	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0026 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #13	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0025 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #12	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0024 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #11	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0022 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #9	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0033 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #20	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION	93,750.00	2,636.51	2,636.51
BLDG2020-0020 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #7	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0019 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #6	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0018 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #5	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0017 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #4	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51

**City of Hawaiian Gardens**  
**PERMITS ISSUED**  
**For the Period 2/1/2020 thru 2/29/2020**

Permit No./Issued	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Total Fees	Paid
BLDG2020-0016 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #3	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0015 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #2	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0014 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #1	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0023 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #10	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0041 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #28	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
MECH2020-0002 2/6/2020	MECHANICAL HEATING ISSUED	21730 PIONEER BLVD 7068001007 Permit Name: WALL HEATER CHANGE OUT	DURAN,FERMIN AND ROCIO INTERCITY ENERGY SYSTEM	1,500.00	71.76	71.76
BLDG2020-0045 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #32	H.G. AFFORDABLE COMMUN JEREMY TURNER	93,750.00	2,636.51	2,636.51
BLDG2020-0044 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #31	H.G. AFFORDABLE COMMUN JEREMY TURNER	93,750.00	2,636.51	2,636.51
BLDG2020-0031 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #18	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0042 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #29	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0032 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #19	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0040 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #27	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0039 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #26	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0038 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #25	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION	93,750.00	2,636.51	2,636.51
BLDG2020-0037 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #24	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0036 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #23	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION	93,750.00	2,636.51	2,636.51

**City of Hawaiian Gardens**  
**PERMITS ISSUED**  
For the Period 2/1/2020 thru 2/29/2020

Permit No./Issued	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Total Fees	Paid
BLDG2020-0035 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #22	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION	93,750.00	2,636.51	2,636.51
BLDG2020-0034 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #21	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0043 2/6/2020	BUILDING TENANT IMPROVEMENT ISSUED	11950 CENTRALIA RD 7065003036 Permit Name: TENANT IMPROVEMENT - BLDG #30	H.G. AFFORDABLE COMMUN PHASE 3 CONSTRUCTION, LI	93,750.00	2,636.51	2,636.51
BLDG2020-0046 2/10/2020	BUILDING NEW ISSUED	12424 224TH ST 7076009005 Permit Name: TEAR OFF AND REROOF	HUIZAR,EFRAIN AND CLAU OWNER BUILDER	1,000.00	164.97	164.97
BLDG2020-0047 2/10/2020	BUILDING NEW ISSUED	12422 224TH ST 7076009005 Permit Name: TEAR OFF AND REROOF	HUIZAR,EFRAIN AND CLAU OWNER BUILDER	1,000.00	164.97	164.97
BLDG2020-0048 2/20/2020	BUILDING DEMOLITION ISSUED	12300 CARSON ST 7076001004 Permit Name: DEMO EXISTING COMMERCIAL BUILDING	JOSH GOLCHEH MCGUAN CONSTRUCTION	10,000.00	1,538.88	1,538.88
BLDG2020-0049 2/21/2020	BUILDING NEW FINALED	22020 VERNE AVE 7076004010 Permit Name: INSTALL 8 NEW RETROPIT WINDOWS	GARSILAZO,SIGIFREDO AND HDR CONSTRUCTION	2,500.00	166.14	166.14
MECH2020-0004 2/24/2020	MECHANICAL GENERAL ISSUED	12332 213TH ST 7066023005 Permit Name: NEW AC / HEATING UNIT	FAFEAN,FRANK D AND MAR OWNER BUILDER	7,000.00	107.25	107.25
BLDG2020-0050 2/25/2020	BUILDING NEW ISSUED	21924 CLARKDALE AVE 7068023031 Permit Name: REPLACEMENT OF 10 WINDOWS	CARLOS,MARCELINO AND P	2,000.00	164.97	164.97

41 Permits Issued from 2/1/2020 Thru 2/29/2020

Total Valuation: \$3,027,500.00  
Total Fees: \$87,071.61  
Total Fees Paid: \$87,071.61

**City of Hawaiian Gardens**  
**Permit Routing Report By Date Sent (then by permit)**  
**For the Period 2/1/2020 thru 2/29/2020**

Permit #	Appl. Date	Aging	Address	Owner Name	Plan Review Detail					
					Contact	Review Type	Status	Date Sent	Date Due	Completed
PLCK2020-01	02/19/20	64	12006 CARSON ST		TRANS TECH	BUILDING	CORRECTIONS REQ	02/19/20	02/29/20	03/13/20
	PLAN CHECK		DAMAGE REPAIR FOR RESTAURANT							
MECH2020-0	02/21/20	62	11804 CARSON ST	JAY BAJARIA	TRANS TECH	BUILDING	CORRECTIONS REQ	02/21/20	03/02/20	03/11/20
	PLAN CHECK		CONVERT SERVICE BAYS TO SALES AREA STORE AND MODIFICATION TO							
PLMB2020-01	02/21/20	62	11804 CARSON ST	JAY BAJARIA	TRANS TECH	BUILDING	CORRECTIONS REQ	02/21/20	03/02/20	03/11/20
	PLAN CHECK		CONVERT SERVICE BAYS TO SALES AREA STORE AND MODIFICATION TO							

City of Hawaiian Gardens  
Inspection Totals Completed by Insp Type  
For the Period 2/1/2020 thru 2/29/2020

CEILING INSULATION	2
DRYWAIL NAILING	2
EXTERIOR LATH	1
FINAL	8
FLOOR INSULATION	1
FOOTING	1
OTHER	1
ROOF SHEATHING	2
ROUGH ELECTRICAL	3
ROUGH FRAMING	3
ROUGH MECHANICAL	2
ROUGH PLUMBING	3
SEWER CONNECTION	3
SEWER LINE	2
SHEARWALL EXTERIOR	1
SOLAR FINAL	1
UNDERGROUND CONDUIT	1
UNDERGROUND GAS LINE	1
UNDERGROUND WATER	1
WALL INSULATION	3
WATER HEATER FINAL	2
<b>TOTAL INSPECTIONS COMPLETED:</b>	<b>44</b>



# CITY OF HAWAIIAN GARDENS

## COMMUNITY DEVELOPMENT DEPARTMENT

### BUILDING AND SAFETY DIVISION

#### MONTHLY REPORT

#### MARCH 2020

2019	Permits issued	Construction Valuation	Total Fees	Plans Reviewed	Inspections Provided
January	9	\$154,700	\$5,133	8	49
February	19	\$195,764	\$8,131	3	57
March	25	\$80,434	\$5,357	10	47
April	14	\$55,406	\$2,985	11	51
May	24	\$292,490	\$11,519	9	42
June	11	\$2,188,700	\$47,664	6	32
July	13	\$83,500	\$3,004	6	82
August	17	\$158,150	\$5,228	13	53
September	22	\$602,241	\$38,672	15	38
October	15	\$66,850	\$2,459	10	49
November	8	\$42,445	\$1,834	6	27
December	14	\$557,152	\$27,650	19	15
<b>2019 YEAR TO DATE</b>	191	\$4,477,832	\$159,636	116	542
<b>2018 YEAR TO DATE</b>	245	\$2,710,067	\$152,690	133	933
<b>% CHANGE</b>	-28%	39%	4%	-15%	-72%
2020	Permits Issued	Construction Valuation	Total Fees	Plans Reviewed	Inspections Provided
January	26	\$9,984,760	\$519,545	8	35
February	14	\$3,027,500	\$87,072	3	44
March	8	\$84,500	\$6,246	7	33
April					
May					
June					
July					
August					
September					
October					
November					
December					
<b>2020 YEAR TO DATE</b>	48	\$13,096,760	\$612,863	18	112
<b>2019 YEAR TO DATE</b>	154	\$4,477,832	\$159,636	116	542
<b>% CHANGE</b>	-220.83%	66%	74%	-544%	-384%

Approved by: \_\_\_\_\_

Building Official

**City of Hawaiian Gardens  
PERMITS ISSUED  
For the Period 3/1/2020 thru 3/31/2020**

Permit No./Issued	Type/Sub-Type/Status	Site Address and Parcel No.	Owner and Contractor	Valuation	Total Fees	Paid
PLMB2020-0005 3/3/2020	PLUMBING SEWER LINE FINALED	12141 216TH ST 7065017011 Permit Name: SEWER LINE SPOT REPAIR	TYLER, JAMES R ROOTER HERO	0.00	57.46	57.46
PLMB2019-0017 3/11/2020	PLUMBING ISSUED	12130 CARSON ST E 7068008045 Permit Name: TENANT IMPROVEMENT FOR RESTAURANT	PATRICK REARDON GADEG INC	0.00	988.88	988.88
MECH2019-0039 3/11/2020	MECHANICAL ISSUED	12130 CARSON ST E 7068008045 Permit Name: TENANT IMPROVEMENT FOR RESTAURANT	PATRICK REARDON GADEG INC	0.00	677.36	677.36
ELEC2019-0020 3/11/2020	ELECTRICAL TENANT IMPROVEMENT ISSUED	12130 CARSON ST E 7068008045 Permit Name: TENANT IMPROVEMENT FOR RESTAURANT	PATRICK REARDON GADEG INC	0.00	2,523.50	2,523.50
BLDG2020-0052 3/11/2020	BUILDING TENANT IMPROVEMENT ISSUED	12130 CARSON ST E 7068008045 Permit Name: TENANT IMPROVEMENT FOR RESTAURANT	PATRICK REARDON GADEG INC	75,000.00	1,403.87	1,403.87
BLDG2020-0051 3/11/2020	BUILDING NEW ISSUED	12573 CARSON ST 7066013061 Permit Name: (1) NEW ILLUMINATED WALL SIGN	HAWAIIAN GARDENS SQUARE KBJ SIGN	3,000.00	253.37	253.37
ELEC2020-0004 3/13/2020	ELECTRICAL SERVICE PANEL ISSUED	11914 CENTRALIA RD 7065003036 Permit Name: NEW 125 AMP PANEL UPGRADE	LOGAN PROPERTY MANAGE ELLES ELECTRIC	0.00	87.23	87.23
BLDG2020-0053 3/17/2020	BUILDING NEW FINALED	22128 HORST AVE 7069012057 Permit Name: TEAR OFF AND REROOF	TANG, TRUNG T AND HDR CONSTRUCTION	6,500.00	254.54	254.54
<b>8 Permits Issued from 3/1/2020 Thru 3/31/2020</b>				<b>Total Valuation:</b>	<b>\$84,500.00</b>	
				<b>Total Fees:</b>	<b>\$6,246.21</b>	
				<b>Total Fees Paid:</b>	<b>\$6,246.21</b>	

**City of Hawaiian Gardens**  
**Permit Routing Report By Date Sent (then by permit)**  
**For the Period 3/1/2020 thru 3/31/2020**

Permit #	Appl. Date	Aging	Address	Owner Name	Plan Review Detail					
					Contact	Review Type	Status	Date Sent	Date Due	Completed
ELEC2019-00	10/22/19	184	12130 CARSON ST E	PATRICK REARDON	TRANS TECH	BUILDING		03/02/20	03/12/20	
	ELECTRICAL		TENANT IMPROVEMENT FOR RESTAURANT							
MECH2019-0	10/22/19	184	12130 CARSON ST E	PATRICK REARDON	TRANS TECH	BUILDING		03/02/20	03/12/20	
	MECHANICAL		TENANT IMPROVEMENT FOR RESTAURANT							
PLCK2019-00	10/22/19	184	12130 CARSON ST E	PATRICK REARDON	TRANS TECH	BUILDING	APPROVED	03/02/20	03/12/20	03/09/20
	PLAN CHECK		TENANT IMPROVEMENT FOR RESTAURANT							
PLCK2019-00	12/26/19	119	12238 224TH ST	MAXIMUM PROPERTIES	TRANS TECH	BUILDING		03/02/20	03/12/20	
	PLAN CHECK		CONVERT 551 SF GARAGE INTO NEW ADU							
PLMB2019-00	10/22/19	184	12130 CARSON ST E	PATRICK REARDON	TRANS TECH	BUILDING		03/02/20	03/12/20	
	PLUMBING		TENANT IMPROVEMENT FOR RESTAURANT							
PLCK2020-00	03/05/20	49	12573 CARSON ST	HAWAIIAN GARDENS SQUARE	TRANS TECH	BUILDING		03/05/20	03/15/20	
	PLAN CHECK		(1) NEW ILLUMINATED WALL SIGN							
PLCK2020-00	01/13/20	101	12463 222ND ST	DELFIN,NICOLAS	TRANS TECH	BUILDING		03/12/20	03/22/20	
	PLAN CHECK		551 SQ' 2-CAR GARAGE ADDITION TO SFR							

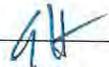
City of Hawaiian Gardens  
Inspection Totals Completed by Insp Type  
For the Period 3/1/2020 thru 3/31/2020

DRYWAIL NAILING	1
ELECTRICAL CONDUIT	2
ELECTRICAL FINAL	2
EXTERIOR LATH	3
FINAL	4
FOOTING	1
MECHANICAL FINAL	2
OTHER	2
PLUMBING FINAL	3
ROOF SHEATHING	1
ROUGH ELECTRICAL	3
ROUGH FRAMING	2
ROUGH MECHANICAL	1
ROUGH PLUMBING	3
ROUGH WIRE	1
UNDERGROUND WATER	1
WALL INSULATION	1
<b>TOTAL INSPECTIONS COMPLETED:</b>	<b>33</b>



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-5 P. 118

City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Jamie Donaldson, Community Development Specialist  
**SUBJECT: CODE ENFORCEMENT REPORT FOR THE MONTH OF FEBRUARY 2020**

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**DISCUSSION**

The Code Enforcement Division, as part of the Community Development Department, is responsible for enhancing the quality of life for the citizens of the City by providing effective public service in the enforcement of Building, Business License, Public Nuisance, and Zoning Ordinances. Code Compliance Officers are responsible for enforcing codes which address public health and safety issues, including regulations related to rubbish, garbage, attractive nuisance, removal of overgrown vegetation, dangerous buildings, and housing and inoperative vehicles on private property. Enforcement actions are taken both proactively and in response to requests for action received from citizens.

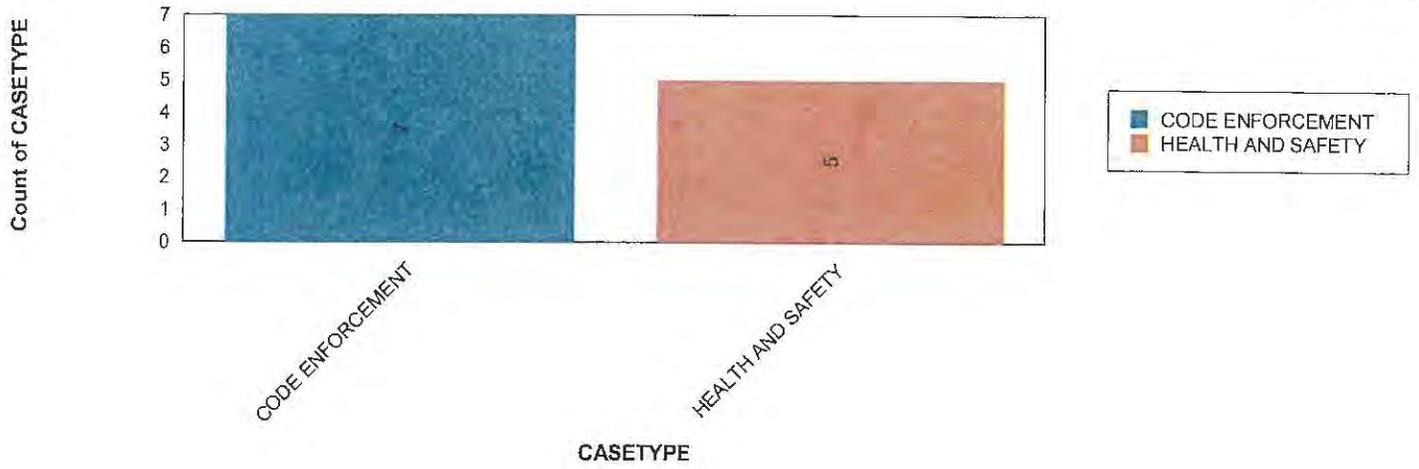
The attached chart is a summary of code cases opened during the month of March 2020, with the attached list containing further details of the same cases.

**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Code Enforcement monthly status report for the month of February 2020 as presented.

**ATTACHMENT(S)**

Chart of Code Cases by Type, February 2020  
List of Code Cases with Details, February 2020



4/22/2020

**CASES Opened by Type & Subtype  
For the Period 2/1/2020 thru 2/29/2020**

Page 1

TYPE	SUBTYPE	
<b>CODE ENFORCEMENT</b>		
	BUS. LIC. REQUIRED	1
	COMMERCIAL MAINT	1
	GARAGE CONVERSION	1
	GRAFFITI	1
	PARKING REGULATION	1
	SIGNS	1
	SUBSTANDARD BUILDING	1
<b>HEALTH AND SAFETY</b>		
	PRE-SALE REQUIRED	5
<b>Grand Total:</b>		<b>12</b>

**City of Hawaiian Gardens**  
**CODE ENFORCEMENT CASES OPENED (BY OFFICER)**

For the Period 2/1/2020 thru 2/29/2020

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2020-038	2/4/2020	CODE ENFORCEMENT BUS. LIC. REQUIRED	21800 BELSHIRE AVE 7076001031	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> OPERATING WITH NO BUSINESS LICENSE			
CE2020-039	2/4/2020 2/18/2020	CODE ENFORCEMENT SIGNS	12573 CARSON ST 7066013061	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> BANNER INSTALLED NO PERMIT			
CE2020-040	2/10/2020 2/12/2020	CODE ENFORCEMENT SUBSTANDARD BUILDING	12110 221ST ST 7069012059	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> NO ELECTRICITY IN RENTAL UNIT - 10 DAYS			
CE2020-041	2/21/2020 2/27/2020	CODE ENFORCEMENT GRAFFITI	12215 216TH ST 7066020033	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> GAFFITI ON APARTMENT CARPORT			
CE2020-042	2/24/2020	CODE ENFORCEMENT COMMERCIAL MAINT	12006 CARSON ST 7068007047	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> BUILDING DEBRIS FROM ACCIDENT			
CE2020-043	2/24/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	21931 CLARKDALE AVE 7068024044	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2020-044	2/24/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	21731 ELAINE AVE 7068006047	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2020-045	2/24/2020	HEALTH AND SAFETY PRE-SALE REQUIRED		CLOSED CASE
	<i>Case Name:</i>			
CE2020-046	2/26/2020 2/27/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	21337 NORWALK BLVD 12 7065002019	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2020-047	2/26/2020	CODE ENFORCEMENT GARAGE CONVERSION	12319 215TH ST 7066016032	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> GARAGE CONVERSION			
CE2020-048	2/27/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	12313 222ND ST 7076013015	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			

City of Hawaiian Gardens  
CODE ENFORCEMENT CASES OPENED (BY OFFICER)  
For the Period 2/1/2020 thru 2/29/2020

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2020-049	2/26/2020 2/28/2020	CODE ENFORCEMENT PARKING REGULATION	00000 CARSON ST 7076006007	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> BLOCKING OF BUSINESS DRIVEWAY				

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12 Cases Opened from 2/1/2020 Thru 2/29/2020



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-6 P. 122

City Manager: [Signature]

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Jamie Donaldson, Community Development Specialist  
**SUBJECT: CODE ENFORCEMENT REPORT FOR THE MONTH OF MARCH 2020**

**DISCUSSION**

The Code Enforcement Division, as part of the Community Development Department, is responsible for enhancing the quality of life for the citizens of the City by providing effective public service in the enforcement of Building, Business License, Public Nuisance, and Zoning Ordinances. Code Compliance Officers are responsible for enforcing codes which address public health and safety issues, including regulations related to rubbish, garbage, attractive nuisance, removal of overgrown vegetation, dangerous buildings, and housing and inoperative vehicles on private property. Enforcement actions are taken both proactively and in response to requests for action received from citizens.

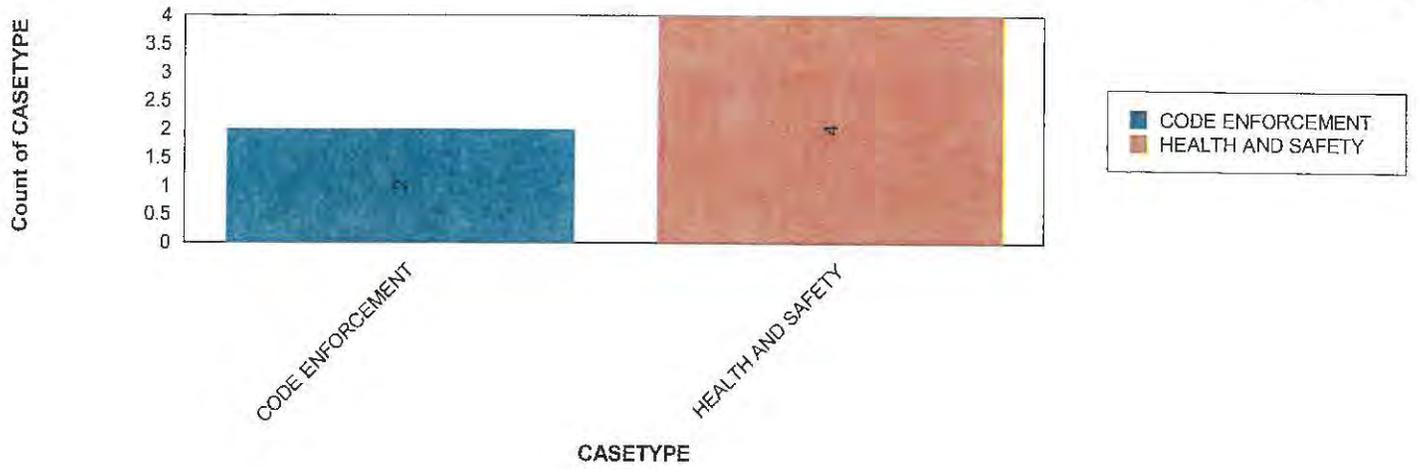
The attached chart is a summary of code cases opened during the month of March 2020, with the attached list containing further details of the same cases.

**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Code Enforcement monthly status report for the month of March 2020 as presented.

**ATTACHMENT(S)**

Chart of Code Cases by Type, March 2020  
List of Code Cases with Details, March 2020



4/22/2020

**CASES Opened by Type & Subtype  
For the Period 3/1/2020 thru 3/31/2020**

Page 1

TYPE	SUBTYPE	Count
<b><u>CODE ENFORCEMENT</u></b>		
	COMMERCIAL MAINT	2
<b><u>HEALTH AND SAFETY</u></b>		
	PRE-SALE REQUIRED	4
<b><u>Grand Total:</u></b>		<b><u>6</u></b>

**City of Hawaiian Gardens**  
**CODE ENFORCEMENT CASES OPENED (BY OFFICER)**  
**For the Period 3/1/2020 thru 3/31/2020**

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2020-050	3/2/2020	CODE ENFORCEMENT COMMERCIAL MAINT	22300 NORWALK BLVD 7076035001	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> LANDSCAPE PLANTER MAINTENANCE			
CE2020-051	3/2/2020	CODE ENFORCEMENT COMMERCIAL MAINT	21815 NORWALK BLVD 7068008048	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> DEBRIS DUMPING / GRAFFTI			
CE2020-052	3/4/2020 3/9/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	12100 215TH ST 7065017033	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2020-053	3/4/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	21812 BELSHIRE AVE 1 7076001053	OPEN CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2020-054	3/10/2020 3/16/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	21825 BELSHIRE AVE 13 7076039032	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2020-055	3/10/2020 3/13/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	21918 JUAN AVE 7068018026	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
<b>6 Cases Opened from 3/1/2020 Thru 3/31/2020</b>				



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-7 P. 125

City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Joseph Colombo, Community Development Director  
Neema Ghanbari, Assistant Engineer   
**SUBJECT: ENGINEERING DIVISION PUBLIC WORKS PERMITS REPORT FOR  
THE MONTHS OF FEBRUARY AND MARCH 2020**

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**DISCUSSION**

The Engineering Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan, Municipal Code, and oversees the project management of the construction of the City's capital improvements, infrastructure, and public facilities.

The Engineering Division reviews applications and issues construction and encroachment permits for any work that is done in the public right-of-way, such as the streets and alleys, and if the public right-of-ways are used for equipment parking/staging and to conduct any construction, repair, or maintenance of any property or utilities within or adjacent. Work on or use of the public right-of-ways may include for example: underground and above-ground utilities repair/replacement by utility companies and their contractors, driveway construction, temporary use for staging of equipment and vehicles, contractors working on behalf of the city for public improvements, etc. The permits and final inspections will ensure that any work is conducted in accordance with city engineering specifications and appropriate standards and that any traffic control and safety measures are properly in place and followed.

The attached charts are the summary of all permits issued during the months of February and March 2020.

**RECOMMENDATION**

Receive and file the report

**ATTACHMENT(S)**

Charts of Permits for February and March 2020

City of Hawaiian Gardens - Community Development Department

**Monthly Report - Public Works Permits Issued**

February 2020

No.	Permit	Date	Contractor	For	Location	Type	Amount
1	1206	02/03/20	SCE		11835 E. Carson Street	Access Vault #V5208080 for power switching	\$ 547.00
2	1207	02/03/20	SCE		Intersection of Carson Street and Bloomfield Avenue	R/R street light pole #2324313E	\$ 1,018.00
3	1208	02/07/20	HW Power, Inc.	SCE	22203 Claretta Avenue	R/R power pole #2147782E	\$ 1,018.00
4	1209	02/24/20	Hampton Tedder Electric	SCE	Rear of 22213 Ibex Avenue	R/R power pole #687190E	\$ 1,018.00
5	1210	02/28/20	W.A. Rasic Construction, Inc.	LA County PW	W.B. Carson Street from Elaine Avenue to Devlin Avenue	Excavation and shoring for emergency sewer repair	\$ 1,062.00
6	1211	02/28/20	Hampton Tedder Electric	SCE	Rear of 21920 Seine Avenue	R/R power pole #1568718E	\$ 1,018.00

Total permits for month:	6	Total for month: \$	5,681.00
Total permits for calendar year:	8	Total for the year: \$	6,699.00

City of Hawaiian Gardens - Community Development Department

**Monthly Report - Public Works Permits Issued**

March 2020

No.	Permit	Date	Contractor	For	Location	Type	Amount
1	1212	03/03/20	H.D.R Construction	City of Hawaiian Gardens- PW	21815 Pioneer Boulevard	R/R raised/cracked sidewalks	\$ -
2	1213	03/10/20	Frontier Communications		11858 223rd Street	Traffic control and access pole for repairing phone lines	\$ 286.00
3	1214	03/26/20	Blaine Tech Services, Inc.		11807 Carson Street	Monitoring and sampling ground water well #GW-8	\$ 418.00
4	1215	03/26/20	SoCalGas		22417 Elaine Avenue	Installing new gas service	\$ 801.00
5	1216	03/26/20	SoCalGas		22408 Elaine Avenue	Installing new gas service	\$ 801.00
6	1217	03/31/20	N/A	Johnson Development Associations, Inc.	12508 Carson Street	Flood control connection permit	\$ 8,802.00

Total permits for month: 6

Total for month: \$ 11,108.00

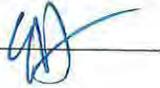
Total permits for calendar year: 14

Total for the year: \$ 17,807.00



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-8 P. 128

City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Joseph Colombo, Community Development Director  
Neema Ghanbari, Assistant Engineer  


**SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT – ENGINEERING  
DIVISION – MONTHLY REPORT – MARCH 2020**

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**SUMMARY**

The City of Hawaiian Gardens Community Development Department, Engineering Division, has prepared its March 2020, monthly status report on Capital Improvements currently being carried out within the City of Hawaiian Gardens. This report deals with different types of projects that have been currently budgeted and monitored by Community Development Department.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and file the report

**ATTACHMENT(S)**

March 2020 monthly report



"Our Youth, Our Future"

City of Hawaiian Gardens – Community Development Department

## Project Status Report

MARCH 2020

1. **Identifying the street improvement projects for FY 2020-2021 and adopting list of projects pursuant to SB1**  
Last Action: Pavement Management System (PMS) was reviewed for preparing the streets list for FY 2020-2021 Street Improvements Project. Staff will check and update the list based on the budget and existing condition of the streets.  
Next Action: Staff will prepare a Report and Resolution according to the latest SB1 guidelines for May 5<sup>th</sup> City Council meeting.
  
2. **Highway Safety Improvement Program (HSIP) Cycle 8– Various Signalized Intersections Improvements along Norwalk Boulevard and Carson Street**  
Last Action: On July 6, 2019 revised RFS and project schedule were submitted for City's review. On June 25, 2019 Kick-off meeting with IE design team was held and following items were discussed: project schedule, PS&E Submittals, As built plans, Federal ID. On August 19, 2019, 65% plans were submitted to the City for review. On September 16, 2019 Comments were submitted to IE to develop and submit 90% plans. Prior to July 2018, Willdan Engineering was responsible for meeting the project milestones. Willdan prepared an RFP for the design services with limited communication with Caltrans to move the project along. Willdan did not receive approval from Caltrans to issue the RFP. The project utilized grant funds to complete the design/construction documents under Preliminary Engineering (PE). None of the project milestones were met. Caltrans allows a one-time extension thereby not losing the construction funds for both HSIP projects. The extension request was presented to Caltrans on September 24, 2019. In order to keep moving the projects moving forward, a new project funding plan utilizing City funds to pay for the environmental and construction document preparation is required. \$40,474.00 from 25% Prop C Funds are available for synchronization of the intersection with Carson Street. In December 2019, Preliminary Environmental Study (PES) form was submitted to Caltrans.  
Next Action: Staff contacted Caltrans Local Assistance office for following the status. On March 31, 2020 field review forms were submitted to Caltrans for review and approval. Per City's request and due to Covid-19 issues design phase of the project is on hold until further notice.
  
3. **FY 2018-19 Asphalt Overlay Project – Design/Construction Management**  
Last Action: On March 29, 2019, 80% plans and specifications (PS&E) were submitted to the City. Staff visited project site, reviewed the plans and specifications and prepared comments. On June 21, 2019 Plans, Specifications

and Estimate (PS&E) were submitted to IE for revision. On July 2019, 100% PS&E were submitted to the City for review and approval. Section 3 requirements added to the project and complete package was submitted to the City office for review and approval. On August 30, 2019 LCDA informed the City that PS&E is acceptable by LACDA office. On September 16, 2019 pre-bid meeting and on September 25, 2019 bid opening were held at the City Hall. Staff has reviewed the bids and prepared a bid analysis spreadsheet for the project. On October 3, 2019 section 3 bid evaluation memo was submitted to LACDA office for review and approval. On October 22, 2019 City Council meeting, construction contract was awarded to the lowest responsible bidder which was Sequel contractors. Three sets of signed contract, Performance and Material Bond, Certificate of Liability Insurance were submitted to the City. On November 12, 2019 Notice to Proceed was submitted to the Sequel Contractors. On November 18, 2019 construction phase started and was anticipated to be completed by February 2020. On February 2, 2020 staff had a meeting with LACDA for reviewing the project files and approving the project. Construction was completed in February 2020.

**Next Steps:** In order to file the Notice of Completion and release the retention, staff has prepared a report for March 24<sup>th</sup> City Council meeting, but meeting was cancelled due to Covid-19 issues. Notice of Completion staff report will be presented for April 14<sup>th</sup> City Council meeting.

4. **Installing Tri-zone split Air Conditioner system at the Teen Center**

**Last Action:** On March 6, 2020 Staff has been requested by CDD Director to request a quote from eligible contractors for installing a Tri-zone new split Air conditioner system at the Teen Center.

**Next Steps:** Staff had prepared bid analysis report and a memo for CDD Director to select the lowest responsible bidder for the project. Project is on hold due to Covid-19 issues.

5. **Design of Norwalk Boulevard Utility Undergrounding**

**Last Action:** On January 25, 2019 staff had a meeting with SCE and Mayor Maravilla to discuss about the projects. On September 30, 2019 memo was prepared for CDD Director to address project costs and change the scope of work to complete the undergrounding on Civic Center from Pioneer to Norwalk. On May 17, 2019 memo for construction of Norwalk Blvd undergrounding was prepared and submitted to the City. On July 24, 2019 staff had a meeting with SCE to discuss about the costs and process of the work. On September 10, 2019 the City Council was approved and authorized staff to set the public hearing for utility undergrounding district. Public hearing was prepared for establishing boundaries and forming the underground utility district. On October 1, 2019 Public hearing was installed on two poles on Norwalk Boulevard.

**Next Steps:** On February 10, 2020 Resolution No.097-2019 and Rule 20A Letter for Norwalk Boulevard Undergrounding Project were submitted to SCE. Edison will begin the engineering design by coordinating for easements, permits, joint-trench utility participation and the communication utilities who's wires are also overhead on the poles and will report back with design and construction schedule to the City.

6. **Traffic Calming Study Along Claretta Avenue and 213<sup>th</sup> Street near Melbourne Elementary School**

**Last Action:** The estimated cost to conduct a traffic study on Claretta Avenue from 211<sup>th</sup> Street to 214<sup>th</sup> Street and 213<sup>th</sup> Street from 800 feet west of Claretta Avenue to intersection of Claretta Avenue was estimated to be \$6500. On November 19, 2019, a budget amendment was approved by the City Council for various calming measures for the "Various Residential Street Improvement Project FY 2019-20" by allocating an additional \$60,000 budget as part of the overall Street Improvement Project. On February 11, 2020 Traffic Study was submitted to the City and staff report was represented for March 10<sup>th</sup> City Council meeting. On March 10, 2020 Measure 2 and 3, which were recommended by staff to Install a Rectangular Rapid Flashing Beacon (RRFB) assembly with the appropriate pedestrian crossing sign at the uncontrolled crosswalk at Claretta Avenue and 213<sup>th</sup> Street and Install a 6" white

longitudinal line along the pavement for the on-street parking and restripe all existing striping were approved by the City Council. P . 1 3 1

Next Action: As was reported to the City Council, staff will add the scope for FY 2019-20 Street Improvements Project.

7. **Renew annual Landscaping and Lighting Assessment District (FY 2020-2021)**

Last Action: Willdan's proposal for renewing Landscaping and Lighting Assessment District for FY 2020-2021 and Certificate of Liability Insurance were received. Kick-off meeting was held on Tuesday, March 24, 2020.

Next Steps: City will provide the information regarding the FY 2020-21 CIP projects list and budget allocation for Willdan. Based on the schedule Willdan will submit the draft report to the City by the end of April 2020.

8. **Street Light Conversion (LED) Program**

Last Action: The City of Hawaiian Gardens has replaced the intersection safety lights over all its traffic signals to the energy efficient Light Emitting Diode (LED) lights from HPSV (High Pressure Sodium Vapor) lights. These lights are owned and maintained by the City of Hawaiian Gardens. The city's streetlights are owned and maintained by SCE as LS-1 streetlights. The City pays a fixed energy charge per light from dusk to dawn based on the wattage of the light. There are 705 Edison owned streetlights of different wattage in the city. Copy of agreement between City of Hawaiian Gardens and SCE was reviewed and attached to the staff report that was prepared for the City Council meeting.

On January 14, 2020 the City Council reviewed and approved SCE Company agreement for replacing the existing HPSV (High Pressure Sodium Vapor) streetlights with the energy efficient Light Emitting Diode (LED) lights.

Next Action: Staff will coordinate with Edison to get the schedule. It is anticipated to start the project in mid-August.

9. **215<sup>th</sup> Street Conversion from Private Street to Public Right-of-Way**

Last Action: On September 25, 2019 letter and instruction for speaking with each property owner at 215<sup>th</sup> street was prepared for Jamie Donaldson from CDD Department. On October 17, 2019 CDD staff went to meet with Four (4) residents on 215<sup>th</sup> Street to explain and discuss about dedication of 215<sup>th</sup> Street with following options:

- i. Option 1: Street repairs paid by property owners
- ii. Option 2: Conversion from private to public right-of-way
- iii. Option 3: Remove roadblock for Lakewood access

On November 4, 2019 certified letters were mailed to Four (4) residents on 215<sup>th</sup> Street. Three (3) letters out of Four (4) were returned to the city undelivered and only one certificate of receipt was returned. On January 4, 2020 staff left another letter with self-addressed stamped envelope on their doors and was requested to submit the response by January 9, 2020. One (1) letter out of Four (4) were returned to the city and the owner would like to keep the street as a dead end/private and split the cost of repairs between property owners.

Next Action: On March 9, 2020, an email from City Engineer was sent to the City attorney for following up on the easement proposal for maintenance purposes.

10. **FY 2019-2020 Street Improvements Project – Design**

Last Action: On December 2, 2019 design RFS was submitted to the City for review and approval. On January 14, 2020 staff report was approved by the City Council to confirm the selected locations for the Various Street Improvements Project for FY 2019-2020 and authorized the Community Development Director to solicit a professional engineering services for design. On January 27, 2020 RFS for design was signed and submitted to IE

design team. On February 12, 2020 staff had a kick-off meeting with IE design team to review the schedule and start the design phase of the project.

P . 1 3 2

Next Action: According to the schedule, 65% plans and specifications for the project will be submitted to the City by the end of April 2020.

#### 11. Prop C 25% Discretionary Funds

Last Action: Metro was accepted proposed signal synchronizing project eligible for prop C 25%. The City submitted scope of work, project schedule and budget to Metro for approval. On July 23, 2019 staff report was prepared for City Council meeting for requesting City Council authorizing preparation of the funding application by IE and designating the funding to be used for traffic signal synchronization on Carson Street. Adopted Resolution was submitted to Metro.

Next Steps: \$40,474.00 from 25% Prop C Funds are available for synchronization of the intersection along Carson Street. Staff to add the Funds for HSIP project scope for synchronization of the intersection with Carson Street.

#### 12. Installation of Surveillance (Camera) at City Intersections

Last Action : In November 2018, the City Council authorized the Community Development Director to solicit competitive bids for the surveillance camera system. On June 27, 2019 staff received two bid proposals for the project. On August 13, 2019 the construction contract was awarded to the lowest responsive bidder, Convergent Technologies in the amount of \$213,476.60. In October 2019, the first phase of installation of surveillance cameras was started at the City's Public Safety Facility. Fedde Sports Complex was followed up as the second phase of the City Wide Surveillance system. Project was completed in February 2020.

Next Steps: Staff will coordinate with Convergent to remove and replace existing cameras at the intersection of Norwalk Boulevard and Carson Street and close-out the project.

#### 13. Civic Center Drive Parking

Last Action: Determine curb to curb widths of Civic Center. Confirm if the use of Bike "Sharrows" is considered a class 2 bike lane as Civic Center is currently designated and striped.

On March 11, 2019 a memo was prepared to address the issues with removing the Class II Bike Lane prior to establishing parking on Civic Center. Discussed the matter with the assistant City Attorney and he concurred that converting Class II bike lane to Sharrows to provide on street parking on Civic Center Drive will require General Plan amendment. Direction was provided by CIP Committee to prepare a cost estimate for restriping the Street to create a parking lane and Sharrows.

Next Steps: IE to prepare a cost estimate and striping plan proposal for the Civic Center Drive. Memo prepared by Doug and submitted to Joe at the Staff meeting for City's review and direction on 6/24/19.

Due Date: TBD

#### 14. Prop 68- Urban Flood Protection Grant Program

Last Action: Staff were in contact with Natural Resources Agency to get more information regarding the Urban Flood Protection Grant Program. The funding program awards projects that address flooding in urbanized areas, such as:

- Storm water capture and reuse,
- Planning and implementation of low-impact development
- Restoration of urban streams and watersheds
- Increasing permeable surfaces to help reduce flooding

- ❖ Minimum award: \$200,000
- ❖ Maximum award: \$6 million

Next Action: IE's scope of work was submitted to CDD director for review and approval.

Deadline: In light of recent developments related to COVID-19, the California Natural Resources Agency, Bonds and Grants Unit has postponed the Urban Flood Protection Program deadline under further notice.

#### 15. **Prop 68- Urban Greening Grant Program**

Last Action: Urban Greening Grant Program application was released in March 2020. Approximately \$28.5 million is available for urban greening projects and there are no maximum or minimum grant amounts.

In order to quantify greenhouse gas (GHG) emission reductions, projects must include at least one of the following projects activities:

- Sequester and store carbon by planting trees
- Reduce building energy use by strategically planting trees to shade buildings
- Reduce commute vehicle miles traveled by constructing bicycle paths, bicycle lanes or pedestrian facilities that provide safe routes for travel between residences, workplaces, commercial centers, and schools

Next Action: IE will prepare a scope of work for CDD director review and approval.

Deadline: In light of the recent developments related to COVID-19, The California Natural Resources Agency, Bonds and Grants Unit has postponed the solicitation due date and upcoming workshops for the Urban Greening Grant Program.

#### 16. **Active Transportation Program (ATP) Grant- Cycle 5**

Last Action: The California Transportation Commission (CTC) announced the ATP Cycle 5 Call for Projects on March 25, 2020. The purpose of the program is to encourage increased use of active modes of transportation, such as biking and walking. The funding program awards projects that address following items:

- Increase the proportion of trips accomplished by biking and walking.
- Increase the safety and mobility for nonmotorized users.
- Advance the active transportation efforts of regional agencies to achieve greenhouse gas reduction goals.
- Enhance public health, including reduction of childhood obesity through the use of programs including, but not limited to, projects eligible for Safe Routes to School Program funding.
- Ensure that disadvantaged communities fully share in the benefits of the program.
- Provide a broad spectrum of projects to benefit many types of active transportation users.

Next Action: IE will prepare a scope of work for CDD director review and approval.

Deadline: June 15, 2020

#### 17. **Complete Street Grant Application**

Last Action: Work with City of Bell Gardens to obtain grant funding source to prepare a Citywide Complete street program.

18. **COG Grant Funding Opportunities**

Last Action: Follow up with COG staff to obtain other grant funding opportunities for HG.

Next Steps: Follow up with COG staff for other grant funding opportunities. Prepare memo with grant opportunities.

19. **Carson Beautification Project – Phase 2**

Last Action: City Council budgeted \$300,000 for design development. After design concept is approved by CIP Committee, then send out RFP for design. Add project to Five Year CIP. Contact Kekoa Anderson with GCCOG.

Next Steps: Add project to Five Year CIP and determine funding.

Due Date: TBD

20. **Five Year CIP Update (FY 2019/2020 to FY 2024/25)**

Next Steps: Begin to develop project wish list and develop funding forecasts. Make sure to include Urban Trail/Linear Park Grant. No direction is given by the CD Director to proceed with this item.

Due Date: TBD

## **LIST OF ONGOING ASSIGNMENTS**

21. **Public Works Permit Review and Inspection**

Next Steps: Finalize Outstanding Permits that have not been finalized, need to go out for inspection, and Organize Permit Log Book

Due Date: On going

- **Applicant:** Verizon/MCI

**Project scope:** Place 1627 LF of new conduits, 1 new hand hole and 3 new pull boxes

**Location:** 226<sup>th</sup> Street and Claretta Avenue

**Last Action:** Project introduction meeting was held in January 2020. Plans were reviewed and comments were submitted to MCI.

**Next Steps:** MCI to revise and re-submit the plans per comments.

**Permit Fee:** N/A

- **Applicant:** Verizon/MCI

**Project scope:** Access 12 poles and place 2 new anchors in order to place 1741 LF of strands

**Location:** Hawaiian Avenue and 221<sup>st</sup> Street

**Last Action:** Project introduction meeting was held in January 2020. Plans were reviewed and comments were submitted to MCI. Second submittal was reviewed and approved.

**Next Steps:** City to provide the permit fee and conditions of approval to MCI

**Permit Fee:** N/A

- **Applicant:** Johnson Development Association, Inc.

**Project scope:** Construct 8 inch PVC storm drain lateral, with connection to City's 21 inch RCP pipe in Carson Street per SPPWC Standard Plans

**Location:** 12508 Carson Street

**Last Action:** Plans were reviewed and comments were submitted to the applicant to revise the plans. F P . 1 3 5 reviewed and approved by the City Engineer.

**Next Steps:** On March 31, 2020 Permit fee and conditions of approval were submitted to the applicant.

**Permit Fee:** \$8,802.00

- **Applicant:** Johnson Development Association, Inc.

**Project scope:** Improve public right of way- Remove and replace sidewalks and curb and gutters- Slurry seal the affected lane.

**Location:** 12508 Carson Street

**Last Action:** Plans were reviewed and approved.

**Next Steps:** On March 31, 2020 permit fee and conditions of approval were submitted to the applicant.

**Permit fee:** \$3,068.00

- **Applicant:** SoCalGas

**Project scope:** Install new gas service

**Location:** 22408 Elaine Avenue

**Last Action:** On March 11, 2020 Traffic control and work scope plans were reviewed and permit fee was submitted.

**Next Steps:** On March 26, 2020 permit was issued.

**Permit fee:** \$801.00

- **Applicant:** SoCalGas

**Project scope:** Install new gas service

**Location:** 22417 Elaine Avenue

**Last Action:** On March 11, 2020 Traffic control and work scope plans were reviewed and permit fee was submitted.

**Next Steps:** On March 26, 2020 permit was issued.

**Permit fee:** \$801.00



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-9 P . 1 3 6

City Manager: [Signature]

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Jamie Donaldson, Community Development Specialist  
**SUBJECT: PLANNING DIVISION REPORT FOR THE MONTH OF FEBRUARY 2020**

**DISCUSSION**

The Planning Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan and Zoning Ordinance. The City's Planning Division guides the City's orderly development, thus achieving a livable city that balances the needs of residents and businesses. Current planning projects range from residential remodels to new commercial developments. Staff serves the City Council and Planning Commission by providing reports and detailed analysis for projects subject to discretionary review.

The attached chart is a summary of all opened projects during the month of February 2020, and the attached list contains additional details of the same projects.

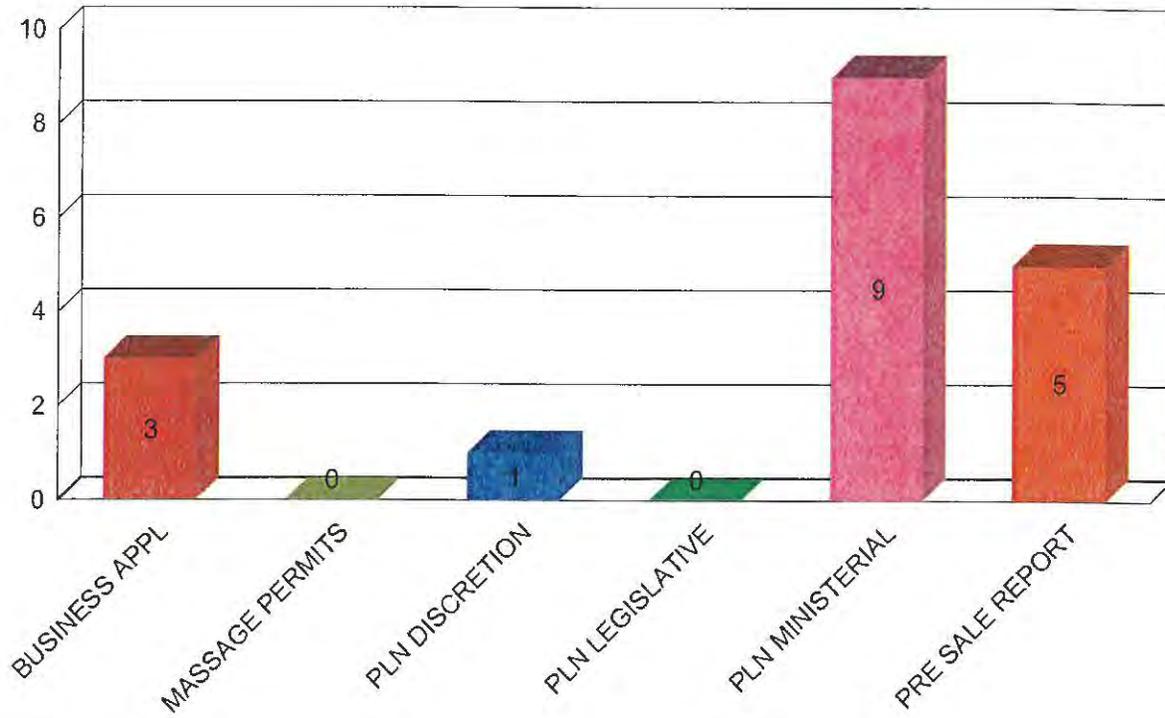
**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Planning Division monthly status report for the month of February 2020 as presented.

**ATTACHMENT(S)**

Chart of Projects by Type, February 2020  
List of Projects with details, February 2020

City of Hawaiian Gardens  
Projects Applied For by Type  
For the Period 2/1/2020 thru 2/29/2020



Total Projects Applied for: 18

CHART90

**City of Hawaiian Gardens**  
**Projects by Type, Status and Date**  
**For the Period 2/1/2020 thru 2/29/2020**

Project Number Project Name Planner	Date Applied Date Approved Status of Project	Date Closed Date Expired	Project Type Project Subtype	Address
BLC2020-0004 SUSHI FOREST SHARING OFFICE SPACE JAMIE DONALDSON	2/6/2020 2/6/2020 COMPLETE	2/7/2020	BUSINESS APPL LETTER OF INTENT	12130 CARSON ST A
BLC2020-0005 STREET AERO - BUS. LIC. REQ'D JAMIE DONALDSON	2/11/2020 DENIED		BUSINESS APPL LETTER OF INTENT	21800 BELSHIRE AVE
BLC2020-0006 MEDREACH INC AMBULANCE SERVICE JAMIE DONALDSON	2/25/2020 CORR REQUIRED		BUSINESS APPL LETTER OF INTENT	
PLNG2020-0007 V & S BEAUTY SALON TEMPORARY FLAG JAMIE DONALDSON	2/3/2020 2/3/2020 APPROVED	2/4/2020 6/13/2020	PLN MINISTERIAL TEMPORARY USE PERMIT	12321 CARSON ST 3
PLNG2020-0008 PIZZA MAN TEMPORARY BANNER FLAG JAMIE DONALDSON	2/3/2020 2/3/2020 APPROVED	2/4/2020 8/3/2020	PLN MINISTERIAL TEMPORARY USE PERMIT	22410 NORWALK BLVD
PLNG2020-0009 FILM PERMIT: THIS IS US JAMIE DONALDSON	2/7/2020 2/13/2020 REQUISITION		PLN MINISTERIAL FILM PERMIT	21530 PIONEER BLVD
PLNG2020-0010 CONVERT GARAGE W/ 202 SF ADDITION JAMIE DONALDSON	2/11/2020 CORRECTION SENT		PLN MINISTERIAL ADU	21717 SEINE AVE
PLNG2020-0011 EXTRA SPACE STORAGE TEMP FLAG BAN JAMIE DONALDSON	2/13/2020 2/13/2020 APPROVED	2/13/2020 8/13/2020	PLN MINISTERIAL TEMPORARY USE PERMIT	21123 NORWALK BLVD
PLNG2020-0012 HOP: SEGURA INSPECTIONS JAMIE DONALDSON	2/18/2020 3/5/2020 COMPLETE	3/9/2020	PLN MINISTERIAL HOME OCC PERMIT	12242 223RD ST
PLNG2020-0013 WALK TO THE CROSS PARADE EVENT JAMIE DONALDSON	2/10/2020 2/28/2020 APPROVED	2/28/2020	PLN MINISTERIAL TEMPORARY USE PERMIT	22427 NORWALK BLVD
PLNG2020-0014 VOTING CENTER RADIO PROMO EVENT JAMIE DONALDSON	2/20/2020 2/27/2020 COMPLETE	3/3/2020	PLN MINISTERIAL TEMPORARY USE PERMIT	21815 PIONEER BLVD
PLNG2020-0015 CONVERT (E) 408 SF ROOM TO ADU JAMIE DONALDSON	2/26/2020 APPLIED		PLN MINISTERIAL ADU	21809 ELAINE AVE
PLNG2020-0016 KICKIN CRAB TYPE 41 ABC LICENSE KEVIN NGUYEN	2/28/2020 APPLIED		PLN DISCRETION CUP	12130 CARSON ST E
RPR2020-0003 PRE-SALE: 22124 SEINE - SFR ANTHONY ESTRADA	2/5/2020 2/21/2020 COMPLETE	2/21/2020	PRE SALE REPORT SINGLE FAMILY RES	22124 SEINE AVE
RPR2020-0004 PRE-SALE: 22325 & 22325 1/2 ELAINE MFR ANTHONY ESTRADA	2/7/2020 AFFIDAVIT PENDING		PRE SALE REPORT MULTI-FAMILY RES	22325 ELAINE AVE

City of Hawaiian Gardens  
Projects by Type, Status and Date  
For the Period 2/1/2020 thru 2/29/2020

Project Number	Date Applied	Date Closed		
Project Name	Date Approved	Date Expired	Project Type	
Planner	Status of Project	Project Subtype	Address	
RPR2020-0005	2/13/2020		PRE SALE REPORT	12120 CENTRALIA RD
PRE-SALE: 12120 CENTRALIA - INDUSTRIAL	AFFIDAVIT PENDING		COMMERCIAL/INDUSTRIAL	
ANTHONY ESTRADA				
RPR2020-0006	2/20/2020		PRE SALE REPORT	22020 PIONEER BLVD
PRE-SALE: 22020 PIONEER SFR	AFFIDAVIT PENDING		SINGLE FAMILY RES	
ANTHONY ESTRADA				
RPR2020-0007	2/27/2020		PRE SALE REPORT	21337 NORWALK BLVD 12
PRE-SALE: 21337 NORWALK #12 CONDO	AFFIDAVIT PENDING		CONDO/TOWNHOME	
ANTHONY ESTRADA				

**18 Project(s) Found**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-1C P. 140

City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Jamie Donaldson, Community Development Specialist  
**SUBJECT:** **PLANNING DIVISION REPORT FOR THE MONTH OF MARCH 2020**



**DISCUSSION**

The Planning Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan and Zoning Ordinance. The City's Planning Division guides the City's orderly development, thus achieving a livable city that balances the needs of residents and businesses. Current planning projects range from residential remodels to new commercial developments. Staff serves the City Council and Planning Commission by providing reports and detailed analysis for projects subject to discretionary review.

The attached chart is a summary of all opened projects during the month of March 2020, and the attached list contains additional details of the same projects.

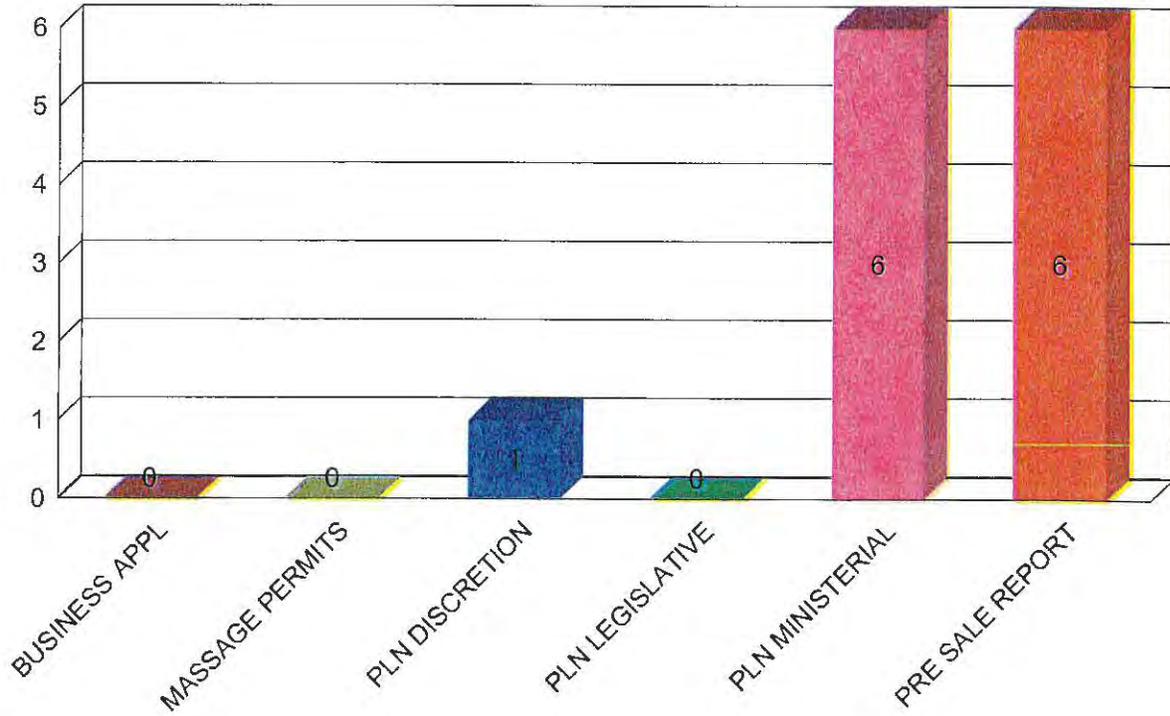
**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Planning Division monthly status report for the month of March 2020 as presented.

**ATTACHMENT(S)**

Chart of Projects by Type, March 2020  
List of Projects with details, March 2020

City of Hawaiian Gardens  
Projects Applied For by Type  
For the Period 3/1/2020 thru 3/31/2020



Total Projects Applied for: 13

CHART90

**City of Hawaiian Gardens**  
**Projects by Type, Status and Date**  
**For the Period 3/1/2020 thru 3/31/2020**

Project Number Project Name Planner	Date Applied Date Approved Status of Project	Date Closed Date Expired	Project Type Project Subtype	Address
PLNG2020-0017 NEW 2 BEDROOM ADU JAMIE DONALDSON	3/2/2020 CORRECTION SENT		PLN MINISTERIAL ADU	22322 SEINE AVE
PLNG2020-0018 SFR ADDITION (Luis Roa) KEVIN NGUYEN	3/3/2020 AFFIDAVIT PENDING		PLN MINISTERIAL PLOT PLAN REV <2000	21802 DEVLIN AVE
PLNG2020-0019 METROFLEX GYM PARKING REDUCTION KEVIN NGUYEN	3/4/2020 10 DAY NOTICE PEND		PLN MINISTERIAL MINOR USE PERMIT	12551 CARSON ST
PLNG2020-0020 NEW SIGN GAON KOREAN RESTAURANT JAMIE DONALDSON	3/5/2020 3/5/2020 APPROVED	3/5/2020	PLN MINISTERIAL SPR COUNTER APPRVL	12573 CARSON ST
PLNG2020-0021 TC OUTLET TEMPORARY BANNER JAMIE DONALDSON	3/10/2020 3/10/2020 APPROVED	3/10/2020 9/10/2020	PLN MINISTERIAL TEMPORARY USE PERMIT	22231 NORWALK BLVD
PLNG2020-0022 NEW TOP DRAGON MASSAGE OWNER DE JAMIE DONALDSON	3/17/2020 EXTENSION		PLN DISCRETION APPEAL (ADMIN)	12141 CARSON ST
PLNG2020-0023 H & R BMW TEMP BANNER FLAG JAMIE DONALDSON	3/23/2020 CORR REQUIRED		PLN MINISTERIAL TEMPORARY USE PERMIT	12036 CENTRALIA RD
RPR2020-0008 PRE-SALE: 21522 BELSHIRE #8 CONDO ANTHONY ESTRADA	3/3/2020 AFFIDAVIT PENDING		PRE SALE REPORT CONDO/TOWNHOME	21522 BELSHIRE AVE 8
RPR2020-0009 PRE-SALE: 21726 ELAINE - SFR ANTHONY ESTRADA	3/5/2020 INSPECTION PENDING		PRE SALE REPORT SINGLE FAMILY RES	21726 ELAINE AVE
RPR2020-0010 PRE-SALE: 22119 HORST - SFR ANTHONY ESTRADA	3/12/2020 UNDER REVIEW		PRE SALE REPORT SINGLE FAMILY RES	22119 HORST AVE
RPR2020-0011 PRE-SALE: 21918 JUAN - SFR ANTHONY ESTRADA	3/12/2020 AFFIDAVIT PENDING		PRE SALE REPORT SINGLE FAMILY RES	21918 JUAN AVE
RPR2020-0012 PRE-SALE: 21825 BELSHIRE #8 CONDO ANTHONY ESTRADA	3/13/2020 UNDER REVIEW		PRE SALE REPORT CONDO/TOWNHOME	21825 BELSHIRE AVE 08
RPR2020-0013 PRE-SALE: 21825 BELSHIRE #13 CONDO ANTHONY ESTRADA	3/16/2020 INSPECTION PENDING		PRE SALE REPORT CONDO/TOWNHOME	21825 BELSHIRE AVE 13

**13 Project(s) Found**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

**DATE:** April 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR THE MONTH OF FEBRUARY/ MARCH 2020.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Commercial Sign Program that will be used to improve the visual quality of commercial buildings, present an appealing image and remove blighted conditions within the community. This program is currently being funded through the City's General Fund. The City offers business owners a 75% rebate to cover the cost of replacing or removing a business sign. The business owner is responsible to cover difference of 25%. A maximum of \$5,000.00 of financial assistance will be made available to the applicant; one sign per business. Below is a program update and status on applications received.

No	ADDRESS	TYPE OF ASSISTANCE	APPLICANT TYPE	STATUS	EXPENSE
1	Total Clothing of HG 22231 Norwalk Blvd	Rebate	Tenant	Project Complete	\$4,986.02
2	Sandra's Shop	Rebate	Tenant	Project Complete	\$2,650.89
3	Aloha Medical 11803 Carson St.	Rebate	Tenant	Project Complete	\$2,735.06
4	Western Liquor 22300 Norwalk Blvd	Rebate	Tenant	Project Complete	\$4,791.28
5	Raul's Ducts 12149 216 <sup>th</sup> St.	Rebate	Tenant	Project Complete	\$3,767.39
6	Lakewood Mobile Estates 12550 Carson St.	Rebate	Tenant	Under Construction	\$3,277.95
7	Gardens Jewelry and Gold 11858 Carson St	Rebate	Tenant	Code violations	--

8	Silver Auto 12322 Carson St	Rebate	Tenant	Code violations	--
9	Assured Pools 12444 Carson St	Rebate	Owner	Business is for sale	--
10	John & Associates 12026 Centralia St #C	Rebate	Owner	Not responding	--
11	Tropic Lounge 12414 Carson Ave	Rebate	Owner	Not responding	--
12	Los Coyotes 21612 Norwalk Blvd	Rebate	Tenant	Not responding	--
13	Le Petit Bakery 22100 Norwalk Blvd	Rebate	Tenant	Not responding	--
14	Speedy Auto Care 12518 Carson St	Rebate	Tenant	Not enough funding. Wait until next fiscal	--
15	Ray's Auto Collision and Tire Center 12520 Carson St.	Rebate	Tenant	Not enough funding. Wait till next fiscal	--
16	California Smog 11804 Carson St.	Rebate	Tenant	Not enough funding. Wait till next fiscal	--

**Total**

**\$ 22,208.60**

### **FISCAL IMPACT**

A total of \$25,000 has been budgeted for Fiscal Year 2019-2020.

### **RECOMMENDATION**

Staff recommends that the City Council receive and file the City Commercial Sign Program updated report for the month of February/ March 2020 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-12City Manager [Signature]

**DATE:** April 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF FEBRUARY/ MARCH 2020.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Security Window Bar Removal Program that will be used to improve the aesthetics of homes, provide a curb appeal, and help improve the overall appearance of City's neighborhoods while boosting community pride. The Program will offer up to \$4,000 for the removal of security bars on windows and other services such as installation of security cameras, new windows, security door, landscaping or any other Program Services that aesthetically improves the property. Below is a program update and status on applications received.

No	ADDRESS	TYPE OF ASSISTANCE	APPLICANT TYPE	STATUS	EXPENSE
1	12253 215 <sup>th</sup> St	Grant	Absentee Landlord	Withdrew due to restrictive covenant	--
2	12240 222 <sup>nd</sup> St.	Grant	Absentee Landlord	Withdrew due to restrictive covenant	--
3	12429 223 <sup>rd</sup> St	Grant	Owner	Withdrawn- bars not visible from street	--
4	22424 Funston Ave	Grant	Owner	Withdrawn- bars not visible from street	--
5	22017 Violeta Ave	Grant	Owner	Withdrawn- no response	--
6	22221 Seine Ave	Grant	Owner	Withdrawn- no response	--
7	22113 Arline Ave	Grant	Owner	Project Complete	\$4,000.00

8	22224 Clarkdale Ave	Grant	Owner	Project Complete	\$3,497.62
9	21900 Horst Ave	Grant	Owner	Project Complete	\$4,000.00
10	22110 Violeta Ave	Grant	Owner	Project Complete	\$4,000.00
11	22412 Funston Ave	Grant	Owner	Project Complete	\$2,858.51
12	12457 Brittain St	Grant	Owner	Project Complete	\$3,978.59
13	12463 222 <sup>nd</sup> St	Grant	Owner	Project Complete	\$3,645.00
14	22028 Arline Ave	Grant	Owner	Project Complete	\$4,000.00
15	12342 221 <sup>st</sup> St.	Grant	Owner	Project Complete	\$4,000.00

**Total**

**\$33,979.72**

**FISCAL IMPACT**

A total of \$50,000 has been budgeted for Fiscal Year 2019-2020.

**RECOMMENDATION**

Staff recommends that the City Council receive and file the Window Security Bar Removal Program updated report for the month of February/ March 2020 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-13 P. 147

City Manager: *[Signature]*

**TO:** Honorable Mayor and Members of the City Council  
**THRU:** Ernie Hernandez, City Manager  
**FROM:** Steven J. Gomez, Director of Recreation & Community Services *[Signature]*  
**DATE:** September 28, 2019  
**SUBJECT:** RECREATION & COMMUNITY SERVICES DEPARTMENT MONTHLY  
REPORT FOR FEBRUARY 2020

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**SUMMARY**

Attached is the department monthly report for February 2020

**RECOMMENDATION**

Receive and file.

**ATTACHMENTS**

Transportation Division Report  
Senior Services Report  
Recreation Programs Report

**RECREATION DIVISION  
February 2020 Monthly Report**

<b>ACTIVITY</b>	<b>WEEKLY ATTENDANCE</b>	<b>RESIDENT</b>	<b>NON RESIDENT</b>	<b>TOTAL</b>
<b>C. Robert Lee Activity Center</b>				
Basketball	158	212	423	635
Racquetball	69	124	154	278
Weightroom	93	342	31	373
Boxing	58	235	0	235
<b>Parks and Game Rooms</b>				<b>0</b>
Lee Ware Pool	42	168	0	168
Lee Ware Activity Center	89	358	0	358
C.R.L Game Room	24	98	0	98
Community Outreach/ Tattoo	384	940	597	1,537
Clarkdale Park	47	191	0	191
Teen Center	169	677	0	677
<b>Specialty Classes</b>				
Karate	7	28	0	28
Ballet	8	33	0	33
Computer Lab	17	71	0	71
Zumba (Morning)	45	180	2	182
Zumba (Evening)	23	94	0	94
<b>Youth and Adult Sports</b>				
ATGM - Rugby	78	148	164	312
Youth Basketball	174	607	91	698
Mini Basketball	28	90	25	115
HG Eagles Soccer	-	1,980	0	1,980
HG Warriors Football	-	510	0	510
Co-ed Futsal	75	225	75	300
Women's Soccer 7v7	-	200	80	280
Mens Soccer 30+	-	856	200	1,056
Men's Soccer Open	-	662	292	954
*Track	-	1,550	0	1,550
<b>TOTAL PARTICIPANTS</b>				<b>12,713</b>

\*Open to the public, registration is not required.

<b>SPECIAL EVENT</b>	<b>DATE</b>	<b>TOTAL</b>
Student Government Day	2/25/20	50

<b>FACILITY RENTALS</b>	<b>DATE</b>	<b>TOTAL</b>
50th Birthday Party	2/8/20	150
UCLA ICARE Alzheimer's Event	2/22/20	35

**TRANSPORTATION DIVISION  
FEBRUARY 2020 MONTHLY REPORT**

<b>SENIOR PARATRANSIT ROUTE</b>	<b>FIXED</b>	<b>NUMBER OF PASSENGERS</b>	<b>MILEAGE</b>
Senior Paratransit Fixed Route		518	329
Doctor Appointments		183	1,267
Recreation		785	3,411
	<b>Total</b>	<b>1,486</b>	<b>5,007</b>

<b>WEEKLY CLASSES &amp; ACTIVITIES</b>	<b>NUMBER ATTENDED</b>
Red Route	73
Arts & Crafts	75
Bingo Club	42
Sunshine Club	69
Golden Age Club	82
	<b>Total</b>
	<b>341</b>

<b>TRIP</b>	<b>DATE</b>	<b>NUMBER ATTENDED</b>
<b>SENIOR EXCURSIONS</b>		
Olvera Street	2/13/20	25
Richard Nixon Library Museum	2/27/20	25
Anthony Redon Senior Breakfast	2/21/20	18
<b>YOUTH EXCURSIONS</b>		
Boxing to Santa Ana Boxing Club	2/3/20	5
Lee Ware Pool to Thousand Oaks	2/6/20	2
Boxing to LA Boxing Club	2/7/20	2
ATGM to Fullerton	2/8/20	6
Boxing to Garden Grove Boxing Club	2/11/20	5
Teen Center to Lee Ware Game Room	2/13/20	15
ATGM to Orange County Great Park	2/15/20	6
LW Pool to Bellflower Swim Meet	2/22/20	24
Teen Center to LA African Museum	2/23/20	20
LW Pool to Bellflower Swim Meet	2/23/20	24
Fedde School Student Gov Day	2/25/20	25
Youth Sports to LB State Basketball	2/26/20	44
Boxing to Garden Grove Boxing Club	2/27/20	4
ATGM to The Great Park in Irvine	2/28/20	15
ATGM to The Great Park in Irvine	2/29/20	15
	<b>TOTAL</b>	<b>280</b>

**TOTAL PASSENGERS                    2,107**  
**TOTAL MILES                            5,007**

**GASOLINE**

UNIT NUMBER	GALLONS	AMOUNT
38	42.50	\$ 149.00
49	66.40	\$ 251.00
53	61.00	\$ 214.00
54	120.00	\$ 443.00
55	38.20	\$ 137.00
58	57.70	\$ 213.00
<b>Total</b>	<b>385.80</b>	<b>\$ 1,407.00</b>

**MAINTENANCE**

UNIT NUMBER	DATE	AMOUNT	DESCRIPTION
49	0.18	\$ 98.00	Oil change, fill all fluids, reset TPMS
	<b>TOTAL</b>	<b>\$ 98.00</b>	

## SENIOR CITIZENS PROGRAM FEBRUARY 2020 MONTHLY REPORT

SPECIAL INTEREST CLASSES AND ACTIVITIES	RESIDENT	NON RESIDENT	TOTAL
Arts & Crafts	37	8	45
Billiards	223	45	268
Bingo	18	13	31
Sunshine Club (board games)	51	5	56
Cupcake decoration class	31	0	31
Senior Computers (free time)	84	10	94
Conference Room "Free Time"	154	33	187
Food Boxes	69	0	69
Home Delivered Meals	1,580	0	1,580
Senior Advisory Board	5	1	6
Golden Age Senior Club Meeting	116	15	131
Senior Nutrition	803	503	1,306
T.V. Senior Lounge	68	25	93
<b>TOTAL</b>	<b>3,239</b>	<b>658</b>	<b>3,897</b>

SENIOR EXCURSIONS	RESIDENT	NON RESIDENT	TOTAL
Olvera Street	21	0	21
Richard Nixon Library	19	0	19
Anthony Rendon Legislative Breakfast	14	4	18
<b>TOTAL</b>	<b>54</b>	<b>4</b>	<b>58</b>

SENIOR SPECIAL EVENTS	RESIDENT	46	TOTAL
Valentines Day Party	61	45	106
February Birthday Celebrations	48	24	72
<b>TOTAL</b>	<b>109</b>	<b>69</b>	<b>178</b>



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.:                      P. 152  
L 17

City Manager:                      *AP*

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer *LH*  
**SUBJECT: BUSINESS LICENSE QUARTERLY REPORT FOR THE PERIOD OF  
JANUARY TO MARCH 2020**

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**SUMMARY**

The attached report presents a list of new business licenses issued by the City of Hawaiian Gardens during the period of January to March 2020 grouped by type of business.

**RECOMMENDATION**

Receive and file

**ATTACHMENTS**

A. Business License Report – January to March 2020

# HAWAIIAN GARDENS NEW BUSINESS LICENSES ISSUED

P. 153

JANUARY TO MARCH 2020

4/21/2020

Business Name	Business Address	Start Date
<b>003200 - APPLIANCE STORES</b>		
Currently Appliances LLC		2/14/2020
<b>008200 - CONTRACTOR/GENERAL OR SUB</b>		
ALTA SERVICES	389 E BLAINE ST CORONA CA 92879	2/11/2020
Bell Bros Steel, Inc.	1510 PALMYRITA AVE RIVERSIDE CA 92507	2/17/2020
Calafia Electric, Inc.	1401 N EL CAMINO REAL SUITE #203 SAN CLEMENTE CA 92872	2/24/2020
HBI Construction, Inc.	4921 BIRCH ST STE 1 NEWPORT BEACH CA 92660	1/27/2020
Herman Wiessker Power Inc.	1700 E VIA BURTON ANAHEIM CA 92806	1/9/2020
HP COMMUNICATIONS, INC.	18341 TEMESCAL CANYON RD CORONA CA 92883	12/27/2019
Jimmy Elless	80109 CHESAPEAKE DR JOSHUA TREE CA 92252	2/1/2020
Kirra Construction	228 AVENIDA FABRICANTE STE 200 SAN CLEMENTE CA 92672	3/1/2020
MANHOLE ADJUSTING INC.	9500 BEVERLY RD PICO RIVERA CA 90680	1/21/2020
McGuan Construction Inc	27834 SYCAMORE CREEK DR VALENCIA CA 91354	2/18/2020
Phase 3 Construction, LLC	1827 ADAMS AVE STE 100 SAN DIEGO CA 92116	2/8/2020
Pro Structural, Inc.	28105 SHERMAN RD 2ND FLOOR MENIFEE CA 92585	3/16/2020
<b>008900 - BUSINESS SERVICES</b>		
E Money Express, Inc.	12203 CARSON ST HAWAIIAN GARDENS CA 90716	3/1/2020
<b>010400 - PROFESSIONAL</b>		
DC PET CARE, INC	22017 NORWALK BLVD HAWAIIAN GARDENS CA 90716	2/1/2020
F2 TPS, LLC	11871 E CARSON ST HAWAIIAN GARDENS CA 90716	3/16/2020
MTGL INC	2992 E LA PALMA AVE STE A ANAHEIM CA 92806	3/4/2020
<b>011100 - HOME OCCUPATION</b>		
Segura Inspections Inc.	12242 223RD ST HAWAIIAN GARDENS CA 90716	2/24/2020
<b>012100 - SINGLE RESIDENTIAL RENTAL</b>		
Rental Property	21526 BELSHIRE AVE #2 HAWAIIAN GARDENS CA 90716	1/6/2020
<b>012101 - RESIDENTIAL RENTAL</b>		
Alice Weir	21526 BELSHIRE AVE #6 HAWAIIAN GARDENS CA 90716	1/1/2020
Pepper Enterprises, Inc.	11841 CIVIC CENTER DR HAWAIIAN GARDENS CA 90716	3/11/2020
<b>012200 - RETAIL/SERVICE BUSINESS</b>		
20th Century Fox Television	21530 S PIONEER BLVD HAWAIIAN GARDENS CA 90716	2/21/2020
Magtree Inc	12130 E CARSON ST HAWAIIAN GARDENS CA 90716	1/22/2020
<b>092100 - GENERAL MAINTENANCE SERVICE</b>		
ORANGE COUNTY VINTAGE TRAILERS	21808 BELSHIRE AVE HAWAIIAN GARDENS CA 90716	11/1/2019



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-15 P. 154

City Manager: \_\_\_\_\_

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer *AA*  
**SUBJECT: TREASURER'S REPORT FOR MARCH 2020**

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**SUMMARY**

The attached Treasurer's Report provides balances for the month of March 2020. During this period the City investments were in compliance with the Investment Policy and the City had sufficient cash reserves to meet the expenditure requirement for operations for the next six (6) months.

The City maintains checking accounts for general operations, payroll, the housing account and the Civic League. In addition, we maintain an investment account with LAIF. Funds are also retained by the Bank of New York Mellon for the Successor Agency Bond payments. The general operating account and LAIF represent cash transactions for multiple funds (Pooled Cash) with the amount available for each fund tracked in the general ledger. Interest earned through LAIF is allocated to each fund based on the balance shown in the general ledger.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and File

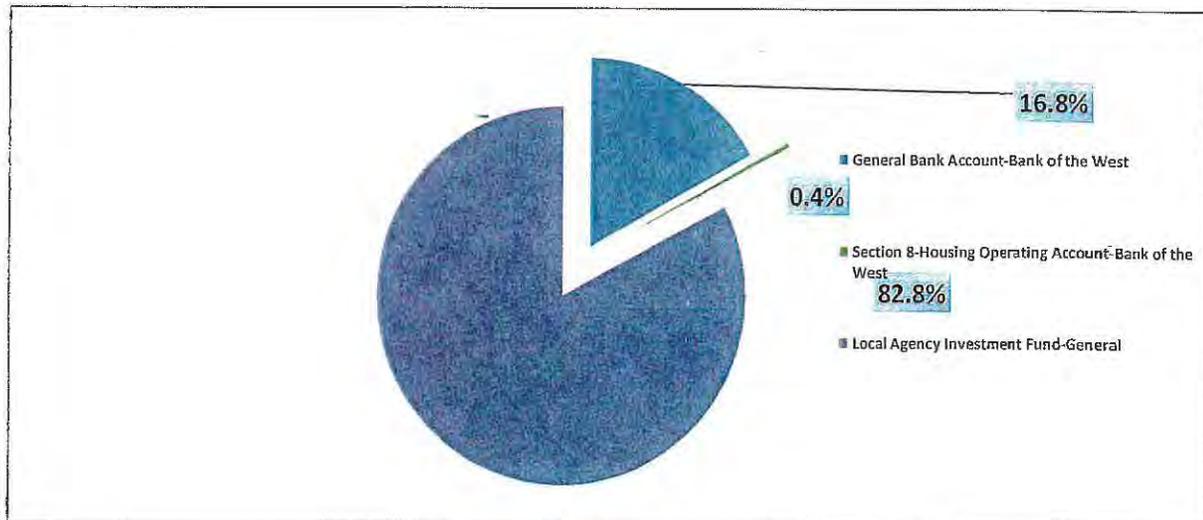
**ATTACHMENTS**

- A. Treasurer's Report for the period of March 2020
- B. PMIA Average Monthly Effective Yields

**CITY OF HAWAIIAN GARDENS**

Treasurer's Report  
As of March 2020

	Percent of Total	Amount
<b>Operating Accounts</b>		
General Bank Account-Bank of the West - Pooled Cash	16.8%	5,364,280
Payroll Bank Account-Bank of the West- ZBA	0.0%	-
Section 8-Housing Operating Account-Bank of the West	0.4%	115,160
<b>Investment Accounts</b>		
Local Agency Investment Fund-Pooled Cash	82.8%	26,379,307
<b>Total Cash &amp; Cash Equivalents Invested by City Treasurer</b>		<u><u>31,858,747</u></u>



Not Included in above:

Petty Cash	4,150
Successor Agency Cash - BNY	183

**Total Cash Per City's Books** 31,863,080

*I certify that the City of Hawaiian Gardens investments have at all times, during the period of March 2020, been in compliance with its Investment Policy and the City has had sufficient cash reserves for six months of operations.*

  
Linda Hollinsworth, Finance Director/Treasurer

  
Date



## PMIA/LAIF Performance Report as of 04/15/20



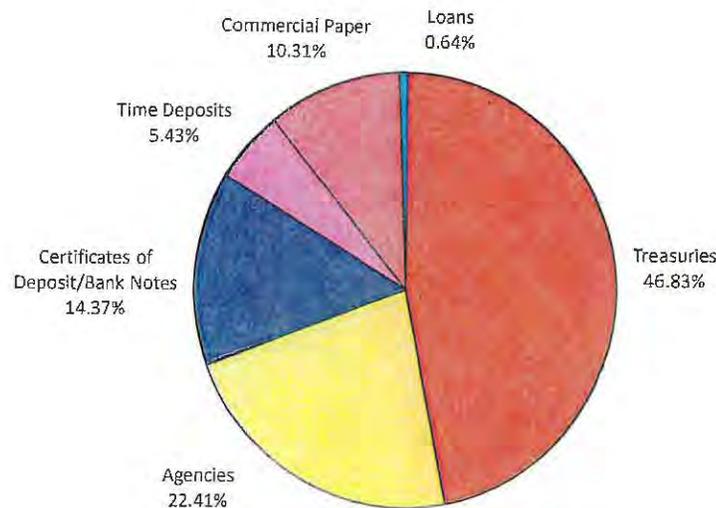
### PMIA Average Monthly Effective Yields<sup>(1)</sup>

Mar	1.787
Feb	1.912
Jan	1.967

### LAIF Quarterly Performance Quarter Ended 03/31/20

Apportionment Rate <sup>(2)</sup> :	2.03
Earnings Ratio <sup>(2)</sup> :	0.00005535460693046
Fair Value Factor <sup>(1)</sup> :	1.007481015
Daily <sup>(1)</sup> :	1.73%
Quarter to Date <sup>(1)</sup> :	1.89%
Average Life <sup>(1)</sup> :	208

### Pooled Money Investment Account Portfolio Composition <sup>(1)</sup> 03/31/20 \$98.1billion



Percentages may not total 100% due to rounding

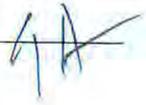
Daily rates are now available [here](#). [View PMIA Daily Rates](#)

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).

Source:

<sup>(1)</sup> State of California, Office of the Treasurer

<sup>(2)</sup> State of California, Office of the Controller




**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer   
 Abraham Yi, Accounting Specialist   
**SUBJECT: WARRANTS PROCESSED DURING THE PERIOD OF APRIL 4 TO APRIL 17 2020**

**SUMMARY**

Information for warrants processed from April 4 to April 17, 2020 is provided, in the table below and in attachments, for review by the City Council. Detail reports for Accounts Payable (AP) are included with this report. Payroll (PR) represents payments to employees and for taxes, health insurance and CalPers retirement contributions.

**FISCAL IMPACT**

<u>Description</u>	<u>Warrant Information</u>	<u>Amount</u>
AP Check Payments to Vendors	Ck 61156 - 61179	\$ 128,862.84
AP ACH Payments to Vendors	Ck 1054479 - 1054513	65,342.81
AP Online Payments to Vendors	Ck 815 - 841	14,160.47
PR Employee Salaries & Benefits	Ck 56212 - 56339	332,316.09
PR CalPers- Online Retirement Benefits	4/6/20	46,833.26
<b>Total for April 4-April 17, 2020</b>		<b>\$587,515.47</b>

**RECOMMENDATION**

Receive and file.

**ATTACHMENTS**

- A. AP Invoice Approval Lists by Vendor
- B. AP Invoice Approval Lists by Fund

## INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

CHK PMTS 04/04/20 TO 04/17/20

Date: 04/20/2020

Time: 3:35 pm

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City of Hawaiian Gardens

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
ABC SWIMMING POOL PRODUCTS	0031	APR 2020 WATER FOUNTAIN FINAL SVC - SR PATIO	61169	04/14/2020	20.00
				Vendor Total:	20.00
PETER ARZOLA JR	0605M	PURCHASE/INSTALLATION - POOL HEATER	61158	04/07/2020	3,725.00
				Vendor Total:	3,725.00
AT & T GLOBAL SERVICES, INC.	0097G	04.11 - 07.10.20 MAINT BILLING CONTRACT - EB16171748	61157	04/07/2020	624.78
				Vendor Total:	624.78
DEPARTMENT OF TRANSPORTATI	2349	PIONEER PARK LEASE 2020 PARCEL # 024290-0001-01	61170	04/14/2020	100.00
				Vendor Total:	100.00
DG INVESTMENT INTERMEDIATE	2355C	CITY-WIDE VIDEO SURVEILLANCE CAMERAS-VARIOUS LOCATION (50%)	61158	04/07/2020	52,708.00
				Vendor Total:	52,708.00
GLOBAL PAYMENTS INC	3313K	RECREATION SOFTWARE FEES - BAL DUE	61159	04/07/2020	10,300.00
				Vendor Total:	10,300.00
GOVERNMENTAL FINANCIAL SER\	3433G	MAR 2020 SVCS BANK RECON/ SUCCESSOR AGENCY ROPS	61171	04/14/2020	3,315.00
				Vendor Total:	3,315.00
RUDY HERNANDEZ	3548L	22128 HORST AVE BEAUT PGM - TRUNG AND MAI TRAN TANG	61172	04/14/2020	25,275.00
				Vendor Total:	25,275.00
IRON MOUNTAIN RECORDS MGT II	3936T	APR 2020 STORAGE	61173	04/14/2020	309.45
				Vendor Total:	309.45
JOHN L. HUNTER & ASSOCIATES	4012MM	01.01 - 01.31.20 PROF SVCS NPDES/REIMB	61160	04/07/2020	3,084.20
				Vendor Total:	3,084.20
L.A. COUNTY, DEPT OF P.W.	4155	FEB 2020 REGULATORY INSPECT INDUSTRIAL WASTE	61161	04/07/2020	3,379.16
				Vendor Total:	3,379.16
LOS CERRITOS COMMUNITY NEW	4587	03.27.20 REPUB NTC OF PUB HEAR PLNG2019-0019MUP,0096MUP, GYM	61174	04/14/2020	1,118.79
				Vendor Total:	1,118.79
MCI COMM SERVICE	4846R	MAR 2020 LONG DISTANCE PLAN	61162	04/07/2020	52.31
				Vendor Total:	52.31
MUNIENVIRONMENTAL, LLC	5180B	01.21 - 03.20.20 PROF ENVIRON SVCS FORMAL PLAN/EAR	61163	04/07/2020	6,383.75
				Vendor Total:	6,383.75
PETTY CASHIE.VIGIL	5755	PETTY CASH REIMB SEQUENCE #4774 - 4797	61164	04/07/2020	795.33
				Vendor Total:	795.33
SOUTHERN CALIF EDISON COMPA	6801	03.01 - 04.01.20 SER PER	61175	04/14/2020	1,899.09
SOUTHERN CALIF EDISON COMPA	6801	03.01 - 04.01.20 SER PER 03.18.19 - 03.01.20 CHARGES	61176	04/14/2020	2,946.20
				Vendor Total:	4,845.29
STATE CONTROLLER'S OFFICE	6980	07.01.19 - 06.30.20 ANNUAL STREET REPORT FY 18/19	61177	04/14/2020	3,000.00
				Vendor Total:	3,000.00
STERICYCLE, INC.	7016M	MAR-MAY 2020 STERI-SAFE SHARPS CONTAINERS REMOVAL	61165	04/07/2020	197.16
				Vendor Total:	197.16
TENNANT SALES AND SERVICE CC	7160U	SMALL SWEEPER 6650 - PM SVC	61178	04/14/2020	1,084.94

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

CHK PMTS 04/04/20 TO 04/17/20

Date: 04/20/2020

Time: 3:35 pm

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City of Hawaiian Gardens

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>1,084.94</u>
UNDERGROUND SERVICE ALERT	7310	APR 2020 CA STATE FEE FOR REGULATORY COSTS	61166	04/07/2020	42.28
				Vendor Total:	<u>42.28</u>
PETE C. VILLASENOR	7624	HVAC SVC #10-BLOWER BELT #3-OEM FILTERS (3)	61167	04/07/2020	531.00
				Vendor Total:	<u>531.00</u>
WATERLINE TECHNOLOGIES INC.	7727Q	LEE WARE POOL ADA CHAIR	61168	04/07/2020	7,875.75
				Vendor Total:	<u>7,875.75</u>
ZUMAR INDUSTRIES, INC.	8140	SIGN MAINT - 1 3/4" POST CAPS	61179	04/14/2020	95.65
				Vendor Total:	<u>95.65</u>
				Grand Total:	<u>128,862.84</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>128,862.84</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>128,862.84</u>
	Total Invoices:	28			

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

ACH PMTS 04/04/20 TO 04/17/20

Date: 04/20/2020  
Time: 3:45 pm  
Page: 1

City of Hawaiian Gardens

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
241-PRAXAIR DISTRIBUTION INC.	0006H	02.20 - 03.20.20 COMPRESSED AIR CYLINDER RENTAL	1054497	04/14/2020	<b>73.21</b>
				Vendor Total:	<b>73.21</b>
ADVANCED APPLIED ENGINEERIN	3892F	03.01 - 03.31.20 PROF SVCS DESIGN PHASE-RES ST IMP 19-20	1054479	04/07/2020	<b>14,110.00</b>
				Vendor Total:	<b>14,110.00</b>
ALL CITY ANIMAL TRAPPING	0310W	04.02.20 21722 PIONEER BLVD REMOVED 1 DEAD CAT	1054498	04/14/2020	<b>150.00</b>
				Vendor Total:	<b>150.00</b>
AMERICAN CITY PEST-TERMITE IN	0440	03.20 VECTOR TRAPS - MULTI LOCATIONS	1054480	04/07/2020	<b>2,951.00</b>
				Vendor Total:	<b>2,951.00</b>
AMERINAT	0501	03.31.20 MONTHLY SVCS DFU SERVICE FEE	1054499	04/14/2020	<b>112.55</b>
				Vendor Total:	<b>112.55</b>
CARD INTEGRATORS INC.	1504	ID MACHINE SUPPLIES	1054481	04/07/2020	<b>378.47</b>
				Vendor Total:	<b>378.47</b>
DATA TICKET INC.	2307N	FEB 2020 COLLECTION AGENCY SVC CODE ENFORCEMENT	1054482	04/07/2020	<b>200.00</b>
				Vendor Total:	<b>200.00</b>
JAMIE DONALDSON	2940C	01.24.20 REIMB MIL/PKNG REIMB LAND USE LAW & PLNG CONF	1054483	04/07/2020	<b>50.48</b>
				Vendor Total:	<b>50.48</b>
DUDEK	2501	02.01 - 02.28.20 PROF SVCS CEQA STUDY - HOTEL PROJ	1054484	04/07/2020	<b>1,180.00</b>
				Vendor Total:	<b>1,180.00</b>
FRONTIER COMMUNICATIONS	3062	04.01 - 04.30.20 LOCAL SERVICE	1054500	04/14/2020	<b>1,211.61</b>
				Vendor Total:	<b>1,211.61</b>
W.W. GRAINGER INC.	3443	SAFETY SIGNS - ITEM 485P12	1054501	04/14/2020	<b>39.42</b>
				Vendor Total:	<b>39.42</b>
HAWAIIAN GARDENS HAND CAR W	3615EF	FEB 2020 PUBLIC SAFETY AND COMMUNITY RELATIONS CAR WASH	1054485	04/07/2020	<b>286.50</b>
				Vendor Total:	<b>286.50</b>
HENRY RADIO INC.	3648M	APR 2020 RADIO SERVICE 111 RADIOS	1054502	04/14/2020	<b>1,998.00</b>
				Vendor Total:	<b>1,998.00</b>
LINDA HOLLINSWORTH	3739B	REIMB EMP/CELL PHN/MAR 2020	1054503	04/14/2020	<b>180.00</b>
				Vendor Total:	<b>180.00</b>
JOSEPH TEE JEFFERSON	3788	EMERGENCY LIGHTS/CIRCUIT INSTALL - PSC	1054504	04/14/2020	<b>2,315.26</b>
				Vendor Total:	<b>2,315.26</b>
JHM SUPPLY LANDSCAPING &	3999E	IRRIGATION/LANSCAPING SUPPLIES - PARKS/REC TURF	1054486	04/07/2020	<b>445.61</b>
				Vendor Total:	<b>445.61</b>
JWA URBAN CONSULTANTS INC.	3950R	MAR 2020 PROF MNTHLY SVCS HOUSING BEAUT STAFF -S. SUAREZ	1054505	04/14/2020	<b>7,140.00</b>
				Vendor Total:	<b>7,140.00</b>
L.A. COUNTY SHERIFF'S DEPT.	4205	FEB 2020 SPECIAL EVENT OT/ CRIME SUPPRESSION	1054487	04/07/2020	<b>1,419.02</b>
				Vendor Total:	<b>1,419.02</b>
MICHAEL BAKER INTERNATIONAL	4953	MAR 2020 STREET IMPROV/TILBURY	1054488	04/07/2020	<b>1,695.00</b>
				Vendor Total:	<b>1,695.00</b>
MOLI-MEX INC.	5061	HAND SANITIZERS	1054489	04/07/2020	<b>2,968.34</b>

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

ACH PMTS 04/04/20 TO 04/17/20

Date: 04/20/2020

Time: 3:45 pm

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City of Hawaiian Gardens

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>2,968.34</u>
CLAUDIA RAYA	0681	REIMB EMP/CELL PHN/MAR 2020	1054506	04/14/2020	80.00
				Vendor Total:	<u>80.00</u>
NADIM SALLMAN	6391	04.20 PRODUCTION OF MONTHLY TV SHOW	1054507	04/14/2020	1,950.00
				Vendor Total:	<u>1,950.00</u>
SC CONSULTING GROUP LLC	6328	MAR 2020 MONTHLY SERVICES	1054508	04/14/2020	4,900.00
				Vendor Total:	<u>4,900.00</u>
SHERWIN-WILLIAMS COMPANY	6615	GRAFFITI REMOVAL SUPPLIES	1054490	04/07/2020	728.01
				Vendor Total:	<u>728.01</u>
SIR SPEEDY PRINTING &	6691V	BUSINESS CARD MASTERS FOIL BUSINESS CARDS	1054509	04/14/2020	1,405.98
				Vendor Total:	<u>1,405.98</u>
STAPLES BUSINESS ADVANTAGE	6930-PLNN	OFFICE SUPPLIES: HP BOND PAPER & INK-HP PLOTTER	1054510	04/14/2020	129.74
				Vendor Total:	<u>129.74</u>
STAPLES BUSINESS ADVANTAGE	6932-CLKK	COVID-19 SUPPLIES	1054491	04/07/2020	509.35
				Vendor Total:	<u>509.35</u>
STAPLES BUSINESS ADVANTAGE	6932-PSS	HUMAN RESOURCE OFFICE SUPPLIES	1054511	04/14/2020	337.79
				Vendor Total:	<u>337.79</u>
STAPLES BUSINESS ADVANTAGE	6932-RECC	ADMIN SUPPLIES	1054492	04/07/2020	751.53
				Vendor Total:	<u>751.53</u>
LINDA R. SUNIGA	7058M	03.10.20 HOMELESS INDIVIDUAL AFTER HOUR UBER-WINTER SHELTER	1054493	04/07/2020	383.93
				Vendor Total:	<u>383.93</u>
SUPERCO SPECIALTY PRODUCTS	7068	JANITORIAL SUPPLIES	1054494	04/07/2020	621.50
SUPERCO SPECIALTY PRODUCTS	7068	JANITORIAL SUPPLIES	1054512	04/14/2020	1,173.08
				Vendor Total:	<u>1,794.58</u>
TRANSTECH ENGINEERS INC.	7250V	FEB 2020 PROF MONTHLY SVCS BUILDING & SAFETY	1054495	04/07/2020	11,650.93
				Vendor Total:	<u>11,650.93</u>
HENRY FRANK TRIMBLE	7258H	REIMB EMP/CELL PHN/MAR 2020	1054496	04/07/2020	300.00
				Vendor Total:	<u>300.00</u>
X-ACT TECHNOLOGY SOLUTIONS	7966	APR 2020 OFFICE 365 - BUS PREM	1054513	04/14/2020	1,516.50
				Vendor Total:	<u>1,516.50</u>
				Grand Total:	<u>65,790.65</u>
				Less Credit Memos:	<u>-447.84</u>
				Net Total:	<u>65,342.81</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>65,342.81</u>
	Total Invoices:	96			

**INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR**

ONL PMTS 04/04/20 TO 04/17/20

Date: 04/20/2020

Time: 3:50 pm

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City of Hawaiian Gardens

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
BANK OF THE WEST-BANK CHARG	0821BC	MAR 2020 - BANK FEE CHARGES	815	04/01/2020	158.61
BANK OF THE WEST-BANK CHARG	0821BC	MAR 2020 - ELECTRONIC MERCHANT SERVICE FEE	816	04/01/2020	129.93
				Vendor Total:	<u>288.54</u>
CHEVRON AND TEXACO UNIVERS.	1716	01.16 - 02.15.20 FUEL PURCHASE	817	02/18/2020	2,332.24
				Vendor Total:	<u>2,332.24</u>
EXXON MOBIL FLEET SERVICES	2849	MAR 2020 - P.W. FLEET FUEL	818	04/13/2020	1,263.33
				Vendor Total:	<u>1,263.33</u>
GOLDEN STATE WATER COMPAN'	3342G	03.04 - 04.03.20 SER PER 21631 1/2 BLOOMFIELD	822	04/08/2020	105.80
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.02.20 SER PER 22327 IRR ARLINE AVE	823	04/08/2020	212.16
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.02.20 SER PER WARDHAM & 226TH ST	824	04/08/2020	73.99
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.02.20 SER PER 11940 CARSON	825	04/08/2020	318.35
GOLDEN STATE WATER COMPAN'	3342G	03.04 - 04.03.20 SER PER 223RD ST & PIONEER BLVD IRR	826	04/08/2020	241.40
GOLDEN STATE WATER COMPAN'	3342G	03.04-03.18.20, 03.18-04.03.20 SER PER 22200 WARDHAM	827	04/08/2020	249.41
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.02.20 SER PER 22325 NORWALK BLVD	828	04/08/2020	186.37
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.02.20 SER PER 11940 IRR CARSON	829	04/08/2020	151.28
GOLDEN STATE WATER COMPAN'	3342G	03.04-03.18.20, 03.18-04.03.20 SER PER 12341 CARSON	830	04/08/2020	479.43
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.02.20 SER PER 22102 WARDHAM	831	04/08/2020	267.33
GOLDEN STATE WATER COMPAN'	3342G	03.04 - 04.03.20 SER PER 12522 221ST ST IRR	832	04/08/2020	84.58
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.02.20 SER PER 22412 A-IRR VIOLETA	833	04/08/2020	211.84
GOLDEN STATE WATER COMPAN'	3342G	03.04 - 04.03.20 SER PER 22008 CLARKDALE	834	04/08/2020	198.97
GOLDEN STATE WATER COMPAN'	3342G	03.04 - 04.03.20 SER PER ON NORWALK IN MEDIAN	835	04/08/2020	201.26
GOLDEN STATE WATER COMPAN'	3342G	03.04-03.17.20, 03.17-04.03.20 SER PER 11973 CARSON	836	04/08/2020	368.07
GOLDEN STATE WATER COMPAN'	3342G	03.04-03.18.20, 03.18-04.03.20 SER PER ON NORWALK IN MEDIAN	837	04/08/2020	333.81
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.02.20 SER PER 22028 IRR PIONEER BLVD	838	04/08/2020	79.58
GOLDEN STATE WATER COMPAN'	3342G	03.04 - 04.03.20 SER PER 22306 WARDHAM	839	04/08/2020	293.83
GOLDEN STATE WATER COMPAN'	3342G	03.04 - 04.03.20 SER PER CARSON & NORWALK	840	04/08/2020	116.40
GOLDEN STATE WATER COMPAN'	3342G	03.03 - 04.03.20 SER PER 11904 223RD ST	841	04/08/2020	37.16
				Vendor Total:	<u>4,211.02</u>
MISSION LINEN & UNIFORM INC.	5025	03.23.20 MATS & BLDG SUPPLIES	819	04/02/2020	3,003.27
				Vendor Total:	<u>3,003.27</u>
SO CAL GAS	7163B	03.11 - 04.09.20 SER PER	821	04/14/2020	1,274.63
				Vendor Total:	<u>1,274.63</u>
TIME WARNER CABLE	7174TC	MAR 2020 SVCS CABLE TV, INTERNET PHONE & STREAMING SVC	820	04/09/2020	1,787.44
				Vendor Total:	<u>1,787.44</u>

INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

ONL PMTS 04/04/20 TO 04/17/20

Date: 04/20/2020

Time: 3:50 pm

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City of Hawaiian Gardens

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Grand Total:	<b>14,348.34</b>
				Less Credit Memos:	<b>-187.87</b>
				Net Total:	<b>14,160.47</b>
				Less Hand Check Total:	<b>0.00</b>
				Outstanding Invoice Total :	<b>14,160.47</b>
Total Invoices:	36				

# ATTACHMENT B

## INVOICE APPROVAL LIST BY FUND REPORT CHK PMTS 04/04/20 TO 04/17/20

P. 164  
Date: 03/17/2020  
Time: 3:41 pm  
Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 0000 ASSETS</b>							
01-0000-1100.0003	AB939 RECYC MUNIENVIRONMENTAL, LLC	20-013	01.21 - 03.20.20 PROF ENVIRO	61163	03/30/2020	03/30/2020	6,383.75
							<b>6,383.75</b>
01-0000-2180.0000	DEPOSITS PA JOHN L. HUNTER & ASSOCI/	HGNP0120	01.01 - 01.31.20 PROF SVCS	61160	03/12/2020	03/12/2020	580.00
	JOHN L. HUNTER & ASSOCI/	HGNP0120	01.01 - 01.31.20 PROF SVCS	61160	03/12/2020	03/12/2020	1,536.25
							<b>2,116.25</b>
01-0000-3599.0000	BASKETBALL/ PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	60.00
							<b>60.00</b>
01-0000-5000.0000	BLDG MAINT I ARZOLA JR/PETER//	1024	PURCHASE/INSTALLATION - P	61156	02/12/2020	03/01/2020	3,725.00
							<b>3,725.00</b>
<b>Total Dept. ASSETS:</b>							<b>12,285.00</b>
<b>Dept: 4120 CITY MANAGER</b>							
01-4120-4500.4180	COVID19 CDC LOS CERRITOS COMMUNIT	33898	03.27.20 REPUB NTC OF PUB I	61174	03/27/2020	03/27/2020	1,118.79
							<b>1,118.79</b>
<b>Total Dept. CITY MANAGER:</b>							<b>1,118.79</b>
<b>Dept: 4140 CITY CLERK</b>							
01-4140-4200.0000	CONTRACT S IRON MOUNTAIN RECORDS	CNKZ437	APR 2020 STORAGE	61173	03/31/2020	03/31/2020	309.45
							<b>309.45</b>
<b>Total Dept. CITY CLERK:</b>							<b>309.45</b>
<b>Dept: 4150 FINANCE DEPARTMENT</b>							
01-4150-4150.0000	EQUIPMENT M AT & T GLOBAL SERVICES, I	SB168496	03.25.20 SET UP NEW AA & CC	61157	03/25/2020	03/25/2020	210.00
							<b>210.00</b>
01-4150-4200.0000	CONTRACT S GOVERNMENTAL FINANCIAL	GFS200401	MAR 2020 SVCS BANK RECON	61171	04/01/2020	04/01/2020	1,950.00
							<b>1,950.00</b>
01-4150-4202.0000	AUDIT SERVICE STATE CONTROLLER'S OFF	FAUD-00002172	07.01.19 - 06.30.20 ANNUAL	61177	03/30/2020	03/30/2020	3,000.00
							<b>3,000.00</b>
<b>Total Dept. FINANCE DEPARTMENT:</b>							<b>5,160.00</b>
<b>Dept: 4191 COMMUNITY INFORMATION</b>							
01-4191-4221.0000	UTILITIES/PHONE AT & T GLOBAL SERVICES, I	SB169070	04.11 - 07.10.20 MAINT BILLING	61157	03/30/2020	03/30/2020	414.78
	MCI COMM SERVICE	9503MAR20	MAR 2020 LONG DISTANCE PL	61162	03/25/2020	03/25/2020	52.31
							<b>467.09</b>
<b>Total Dept. COMMUNITY INFORMATION:</b>							<b>467.09</b>
<b>Dept: 4200 HUMAN RESOURCES</b>							
01-4200-4103.0000	RECRUITMENT PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	57.00
	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	25.00
	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	25.00

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							<b>107.00</b>
							<b>Total Dept. HUMAN RESOURCES: 107.00</b>
<b>Dept: 4311 PUBLIC WORKS</b>							
01-4311-4151.0100	BLDG & GROU VILLASENOR/PETE C.//	1360	HVAC SVC #10-BLOWER BELT	61167	04/03/2020	04/03/2020	531.00
							<b>531.00</b>
01-4311-4151.0200	BLDG & GROU ABC SWIMMING POOL PROJ	APR 2020	APR 2020 WATER FOUNTAIN	61169	04/01/2020	04/01/2020	20.00
							<b>20.00</b>
01-4311-4200.0000	CONTRACT S STERICYCLE, INC.	3005038316	MAR-MAY 2020 STERI-SAFE SI	61165	03/09/2020	03/09/2020	197.16
							<b>197.16</b>
01-4311-4228.0000	SEWER MAIN L.A. COUNTY, DEPT OF P.W	RE-PW-20030904277	FEB 2020 REGULATORY INSP	61161	03/09/2020	03/09/2020	3,369.23
							<b>3,369.23</b>
							<b>Total Dept. PUBLIC WORKS: 4,117.39</b>
<b>Dept: 4312 ENGINEERING</b>							
01-4312-4200.0000	CONTRACT S UNDERGROUND SERVICE A	320200306	APR 2020 DIG ALERT NOTICE	61166	04/01/2020	04/01/2020	31.45
	UNDERGROUND SERVICE A	DSB20191497	APR 2020 CA STATE FEE FOR	61166	04/01/2020	04/01/2020	10.83
							<b>42.28</b>
01-4312-4255.0000	NAT'L POLLU JOHN L. HUNTER & ASSOCI	HGPN0120	01.01 - 01.31.20 PROF SVCS	61160	03/12/2020	03/12/2020	967.95
							<b>967.95</b>
							<b>Total Dept. ENGINEERING: 1,010.23</b>
<b>Dept: 4410 PARK AND RECREAT</b>							
01-4410-4120.0000	MILEAGE PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	36.80
	PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	73.60
							<b>110.40</b>
01-4410-4300.0000	OFFICE SUPP PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	35.88
	PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	13.03
	PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	37.69
	PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	21.92
	PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	9.68
							<b>118.20</b>
							<b>Total Dept. PARK AND RECREATION: 228.60</b>
<b>Dept: 4415 C. ROBERT LEE CENI</b>							
01-4415-4210.0000	TRAVEL & ME PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	45.00
	PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	15.00
	PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	15.00
	PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	62.62
							<b>137.62</b>
01-4415-4238.0038	BOXING PROJ PETTY CASHIE.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	5.50
							<b>5.50</b>
01-4415-4300.0000	OFFICE SUPP						

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	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	8.00
							<b>8.00</b>
01-4415-4330.0000	SPECIAL SUP						
	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	40.00
	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	40.00
	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	43.61
							<b>123.61</b>
							<b>Total Dept. C. ROBERT LEE CENTER: 274.73</b>
Dept: 4417	LEE WARE POOL						
01-4417-4285.0000	STAFF DEVEL						
	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	20.00
							<b>20.00</b>
							<b>Total Dept. LEE WARE POOL: 20.00</b>
Dept: 4418	NEIGHBORHOOD PAF						
01-4418-4430.0000	PIONEER PAF						
	DEPARTMENT OF TRANSPC	HG-2020	PIONEER PARK LEASE 2020	61170	04/08/2020	04/08/2020	100.00
							<b>100.00</b>
							<b>Dept. NEIGHBORHOOD PARK/FIELDS: 100.00</b>
Dept: 4423	TEEN CENTER						
01-4423-4208.0000	EXCURSIONS						
	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	30.00
							<b>30.00</b>
							<b>Total Dept. TEEN CENTER: 30.00</b>
							<b>tal Fund GENERAL FUND: 25,228.28</b>
Fund: 02	STATE GAS FUND						
Dept: 4340	PW/STREET MAINTEN						
02-4340-4150.0000	EQUIPMENT M						
	TENNANT SALES AND SERV	917013372	SMALL SWEEPER 6650 - BRUS	61178	03/31/2020	03/31/2020	532.94
	TENNANT SALES AND SERV	917013373	SMALL SWEEPER 6650 - PM S	61178	03/31/2020	03/31/2020	552.00
							<b>1,084.94</b>
02-4340-4227.0000	SIGN MAINTEN						
	ZUMAR INDUSTRIES, INC.	87839	SIGN MAINT - 1 3/4" POST CAF	61179	03/31/2020	03/31/2020	95.65
							<b>95.65</b>
02-4340-4229.0000	TRAFFIC SIGN						
	L.A. COUNTY, DEPT OF P.W	RE-PW-20030904614	FEB 2020 HGHWY TRAFFIC	61161	03/09/2020	03/09/2020	9.93
							<b>9.93</b>
							<b>al Dept. PW/STREET MAINTENANCE: 1,190.52</b>
							<b>I Fund STATE GAS FUND: 1,190.52</b>
Fund: 06	PROPOSITION C						
Dept: 4510	PARATRANSIT PROG						
06-4510-4150.0000	EQUIPMENT M						
	PETTY CASH/E.VIGIL	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	10.00
							<b>10.00</b>
							<b>otal Dept. PARATRANSIT PROGRAM: 10.00</b>

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<b>tal Fund PROPOSITION C:</b>							<b>10.00</b>
<b>Fund: 07 PROPOSITION A</b>							
<b>Dept: 4511 RECREATIONAL TRANSPORTATION</b>							
07-4511-4150.0000	EQUIPMENT MAINTENANCE						
	PETTY CASH REIMB	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	10.00
							<b>10.00</b>
07-4511-4200.0000	CONTRACT SERVICES						
	PETTY CASH REIMB	254	PETTY CASH REIMB	61164	03/17/2020	03/17/2020	55.00
							<b>55.00</b>
<b>RECREATIONAL TRANSIT PROGRAM:</b>							<b>65.00</b>
<b>tal Fund PROPOSITION A:</b>							<b>65.00</b>
<b>Fund: 11 ADMIN COSTS - SARDA</b>							
<b>Dept: 4901 ADMINISTRATIVE SUPPORT</b>							
11-4901-4200.0000	CONTRACT SERVICES						
	GOVERNMENTAL FINANCIAL	GFS200401	MAR 2020 SVCS BANK RECON	61171	04/01/2020	04/01/2020	1,365.00
							<b>1,365.00</b>
<b>tal Dept. ADMINISTRATIVE SUPPORT:</b>							<b>1,365.00</b>
<b>ADMIN COSTS - SARDA:</b>							<b>1,365.00</b>
<b>Fund: 21 LIGHTING/LANDSCAPING</b>							
<b>Dept: 4340 PW/STREET MAINTENANCE</b>							
21-4340-4220.0000	UTILITIES/ELECTRICITY						
	SOUTHERN CALIF EDISON CO	8488-MAR20	03.01 - 04.01.20 SER PER	61176	04/04/2020	04/04/2020	14.94
	SOUTHERN CALIF EDISON CO	8488-MAR20	03.01 - 04.01.20 SER PER	61176	04/04/2020	04/04/2020	654.00
	SOUTHERN CALIF EDISON CO	8488-MAR20	03.01 - 04.01.20 SER PER	61176	04/04/2020	04/04/2020	113.41
	SOUTHERN CALIF EDISON CO	8488-MAR20	03.01 - 04.01.20 SER PER	61176	04/04/2020	04/04/2020	18.07
	SOUTHERN CALIF EDISON CO	8488-MAR20	03.01 - 04.01.20 SER PER	61176	04/04/2020	04/04/2020	2,145.78
	SOUTHERN CALIF EDISON CO	3194-MAR20	03.01 - 04.01.20 SER PER	61175	04/07/2020	04/07/2020	1,899.09
							<b>4,845.29</b>
<b>tal Dept. PW/STREET MAINTENANCE:</b>							<b>4,845.29</b>
<b>LANDSCAPING ASSESMENT:</b>							<b>4,845.29</b>
<b>Fund: 29 PHA - LOW MOD HOUSING</b>							
<b>Dept: 4910 HOUSING</b>							
29-4910-4463.0000	REHABILITATION						
	HERNANDEZ/RUDY//	135604	22128 HORST AVE BEAUT PG	61172	02/25/2020	04/01/2020	25,275.00
							<b>25,275.00</b>
<b>Total Dept. HOUSING:</b>							<b>25,275.00</b>
<b>PHA - LOW MOD HOUSING:</b>							<b>25,275.00</b>
<b>Fund: 30 CAPITAL PROJECTS</b>							
<b>Dept: 4909 CAPITAL PROJECTS</b>							
30-4909-5213.0000	CAMERAS						
	DIG INVESTMENT INTERMED	601SJ7706-1	CITY-WIDE VIDEO SURVEILLANCE	61158	11/26/2019	03/01/2020	52,708.00
							<b>52,708.00</b>
<b>Total Dept. CAPITAL PROJECTS:</b>							<b>52,708.00</b>

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<b>und CAPITAL PROJECTS:</b>							<b>52,708.00</b>
<b>Fund: 31 CAPITAL PROJECTS - N</b>							
<b>Dept: 4410 PARK AND RECREAT</b>							
31-4410-5212.0019	ADA CHAIR F WATERLINE TECHNOLOGIE	5488949	LEE WARE POOL ADA CHAIR	61168	04/06/2020	04/06/2020	7,875.75
							<u>7,875.75</u>
31-4410-5214.0002	RECREATION GLOBAL PAYMENTS INC	1014125	RECREATION SOFTWARE FEE	61159	09/30/2019	03/01/2020	10,300.00
							<u>10,300.00</u>
<b>Total Dept. PARK AND RECREATION:</b>							<b>18,175.75</b>
<b>AL PROJECTS - NON CIP:</b>							<b>18,175.75</b>
<b>Grand Total:</b>							<b>128,862.84</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
01	GENERAL FUND	25,228.28	0.00
02	STATE GAS FUND	1,190.52	0.00
06	PROPOSITION C	10.00	0.00
07	PROPOSITION A	65.00	0.00
11	ADMIN COSTS - SARDA	1,365.00	0.00
21	LIGHTING/LANDSCAPING ASSESSMENT	4,845.29	0.00
29	PHA - LOW MOD HOUSING	25,275.00	0.00
30	CAPITAL PROJECTS	52,708.00	0.00
31	CAPITAL PROJECTS - NON CIP	18,175.75	0.00
<b>Grand Total:</b>		<b>128,862.84</b>	<b>0.00</b>

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<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 0000 ASSETS</b>							
01-0000-2145.0000	DEVELOPME DUDEK	202001539	02.01 - 02.28.20 PROF SVCS	1054484	03/17/2020	03/17/2020	1,180.00
							<u>1,180.00</u>
<b>Total Dept. ASSETS:</b>							<b>1,180.00</b>
<b>Dept: 4110 CITY COUNCIL</b>							
01-4110-4221.0000	UTILITIES/PH TRIMBLE/HENRY FRANK//	CELL-DEC-19	REIMB EMP/CELL PHN/DEC 20	1054496	12/21/2019	03/01/2020	75.00
	TRIMBLE/HENRY FRANK//	CELL-JAN-20	REIMB EMP/CELL PHN/JAN 20;	1054496	01/21/2020	03/01/2020	75.00
	TRIMBLE/HENRY FRANK//	CELL-FEB-20	REIMB EMP/CELL PHN/FEB 20	1054496	02/21/2020	03/01/2020	75.00
	TRIMBLE/HENRY FRANK//	CELL-MAR-20	REIMB EMP/CELL PHN/MAR 20	1054496	03/21/2020	03/21/2020	75.00
							<u>300.00</u>
<b>Total Dept. CITY COUNCIL:</b>							<b>300.00</b>
<b>Dept: 4120 CITY MANAGER</b>							
01-4120-4500.4140	COVID19 CITY STAPLES BUSINESS ADVAN	3442363217	CITY CLERK SUPPLIES	1054491	03/14/2020	03/14/2020	388.45
	STAPLES BUSINESS ADVAN	3443081541	COVID-19 SUPPLIES	1054491	03/21/2020	03/21/2020	31.24
	STAPLES BUSINESS ADVAN	3443081546	COVID-19 SUPPLIES	1054491	03/21/2020	03/21/2020	80.47
							<u>500.16</u>
01-4120-4500.4180	COVID19 CDC STAPLES BUSINESS ADVAN	3443081544	OFFICE SUPPLIES: HP BOND I	1054510	03/21/2020	03/21/2020	129.74
							<u>129.74</u>
01-4120-4500.4210	COVID PUBLI SUNIGA/LINDA R.//	SUNIGA200310	03.10.20 HOMELESS INDIVIDU.	1054493	03/10/2020	03/10/2020	25.89
							<u>25.89</u>
01-4120-4500.4311	COVID19 SUP SUPERCO SPECIALTY PROI	PSI1332811	JANITORIAL SUPPLIES	1054512	03/20/2020	03/20/2020	1,173.08
							<u>1,173.08</u>
01-4120-4500.4410	COVID19 - RE MOLI-MEX INC.	25029	HAND SANITIZERS	1054489	03/18/2020	03/18/2020	2,968.34
							<u>2,968.34</u>
<b>Total Dept. CITY MANAGER:</b>							<b>4,797.21</b>
<b>Dept: 4140 CITY CLERK</b>							
01-4140-4300.0000	OFFICE SUPP STAPLES BUSINESS ADVAN	3442363217	CITY CLERK SUPPLIES	1054491	03/14/2020	03/14/2020	9.19
							<u>9.19</u>
<b>Total Dept. CITY CLERK:</b>							<b>9.19</b>
<b>Dept: 4150 FINANCE DEPARTMEI</b>							
01-4150-4221.0000	UTILITIES/PH HOLLINSWORTH/LINDA//	CELL-MAR-20	REIMB EMP/CELL PHN/MAR 20	1054503	03/17/2020	03/17/2020	60.00
	HOLLINSWORTH/LINDA//	CELL-JUL-2019-ADJ	REIMB EMP/CELL PHN/JULY 2	1054503	07/17/2019	04/01/2020	60.00
	HOLLINSWORTH/LINDA//	CELL-FEB-20	REIMB EMP/CELL PHN/FEB 20	1054503	02/17/2020	04/01/2020	60.00
							<u>180.00</u>
01-4150-4330.0000	SPECIAL SUP SIR SPEEDY PRINTING &	100753	BUSINESS CARD MASTERS	1054509	04/02/2020	04/02/2020	1,405.98
							<u>1,405.98</u>
<b>Total Dept. FINANCE DEPARTMENT:</b>							<b>1,585.98</b>

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<b>Dept: 4180 PLANNING</b>							
01-4180-4200.0000	CONTRACT S						
	DATA TICKET INC.	111191	FEB 2020 COLLECTION	1054482	03/09/2020	03/09/2020	200.00
	HENRY RADIO INC.	80071	APR 2020 RADIO SERVICE	1054502	04/01/2020	04/01/2020	116.14
							<b>316.14</b>
01-4180-4210.0000	TRAVEL & ME						
	DONALDSON/JAMIE//	DONALDSON200124R	01.24.20 REIMB MIL/PKNG REII	1054483	03/24/2020	03/24/2020	20.00
	DONALDSON/JAMIE//	DONALDSON200124R	01.24.20 REIMB MIL/PKNG REII	1054483	03/24/2020	03/24/2020	30.48
							<b>50.48</b>
<b>Total Dept. PLANNING:</b>							<b>366.62</b>
<b>Dept: 4191 COMMUNITY INFORM</b>							
01-4191-4221.0000	UTILITIES/PHI						
	FRONTIER COMMUNICATIO	FC200401	04.01 - 04.30.20 LOCAL SERVIC	1054500	04/01/2020	04/01/2020	1,211.61
							<b>1,211.61</b>
01-4191-4412.0000	CABLE TV PR						
	SALLMAN/NADIM//	040620	04.20 PRODUCTION OF MONTI	1054507	04/06/2020	04/06/2020	1,950.00
							<b>1,950.00</b>
<b>Total Dept. COMMUNITY INFORMATION:</b>							<b>3,161.61</b>
<b>Dept: 4192 INFORMATION TECHI</b>							
01-4192-4200.0000	CONTRACT S						
	SC CONSULTING GROUP LL	HGC-12817	MAR 2020 MONTHLY SERVICE	1054508	04/03/2020	04/03/2020	4,900.00
	X-ACT TECHNOLOGY SOLU	22418	APR 2020 EMAIL SECURITY	1054513	04/01/2020	04/01/2020	329.00
							<b>5,229.00</b>
<b>Dept. INFORMATION TECHNOLOGY:</b>							<b>5,229.00</b>
<b>Dept: 4193 COMMUNITY RELATI</b>							
01-4193-4110.0000	AUTOMOTIVE						
	HAWAIIAN GARDENS HAND	FEB-20PSCR	FEB 2020 PUBLIC SAFETY ANI	1054485	02/01/2020	03/01/2020	71.50
							<b>71.50</b>
<b>Total Dept. COMMUNITY RELATIONS:</b>							<b>71.50</b>
<b>Dept: 4200 HUMAN RESOURCES</b>							
01-4200-4300.0000	OFFICE SUPP						
	STAPLES BUSINESS ADVAN	344381545	HUMAN RESOURCE OFFICE S	1054511	03/21/2020	03/21/2020	433.59
	STAPLES BUSINESS ADVAN	3433781655	HUMAN RESOURCE OFFICE S	1054511	12/14/2019	04/01/2020	-447.84
	STAPLES BUSINESS ADVAN	3437225356	HUMAN RESOURCE OFFICE S	1054511	01/25/2020	04/01/2020	158.53
	STAPLES BUSINESS ADVAN	3437225357	HUMAN RESOURCE OFFICE S	1054511	01/25/2020	04/01/2020	56.93
	STAPLES BUSINESS ADVAN	3437225358	HUMAN RESOURCE OFFICE S	1054511	01/25/2020	04/01/2020	59.50
							<b>260.71</b>
<b>Total Dept. HUMAN RESOURCES:</b>							<b>260.71</b>
<b>Dept: 4210 PUBLIC SAFETY</b>							
01-4210-4070.0000	SPECIAL POL						
	L.A. COUNTY SHERIFF'S DEI	203009AL	FEB 2020 SPECIAL EVENT OT/	1054487	03/20/2020	03/20/2020	1,419.02
							<b>1,419.02</b>
01-4210-4110.0000	AUTOMOTIVE						
	HAWAIIAN GARDENS HAND	FEB-20PSCR	FEB 2020 PUBLIC SAFETY ANI	1054485	02/01/2020	03/01/2020	215.00
							<b>215.00</b>
01-4210-4124.0000	ANIMAL CONT						
	ALL CITY ANIMAL TRAPPING	77223	04.01.20 12321 CARSON,04.01.	1054498	04/08/2020	04/08/2020	50.00
	ALL CITY ANIMAL TRAPPING	77223	04.01.20 12321 CARSON,04.01.	1054498	04/08/2020	04/08/2020	50.00
	ALL CITY ANIMAL TRAPPING	77546	04.02.20 21722 PIONEER BLVC	1054498	04/08/2020	04/08/2020	50.00

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							<b>150.00</b>
01-4210-4200.0000	CONTRACT S HENRY RADIO INC.	80071	APR 2020 RADIO SERVICE	1054502	04/01/2020	04/01/2020	384.29
							<b>384.29</b>
01-4210-4221.0000	UTILITIES/PHI						
	RAYA/CLAUDIA//	CELL-MAR-2020	REIMB EMP/CELL PHN/MAR 20	1054506	03/13/2020	03/13/2020	40.00
	RAYA/CLAUDIA//	CELL-FEB-2020	REIMB EMP/CELL PHN/FEB 20	1054506	02/13/2020	04/01/2020	40.00
	SUNIGA/LINDA R.//	CELL-DEC-19	REIMB EMP/CELL PHN/DEC 20	1054493	12/26/2019	03/01/2020	40.00
	SUNIGA/LINDA R.//	CELL-NOV-19	REIMB EMP/CELL PHN/NOV 20	1054493	11/26/2019	03/01/2020	40.00
	SUNIGA/LINDA R.//	CELL-OCT-19	REIMB EMP/CELL PHN/OCT 20	1054493	10/26/2019	03/01/2020	40.00
	SUNIGA/LINDA R.//	CELL-SEP-19	REIMB EMP/CELL PHN/SEPT 2	1054493	09/26/2019	03/01/2020	40.00
	SUNIGA/LINDA R.//	CELL-AUG-19	REIMB EMP/CELL PHN/AUG 20	1054493	08/26/2019	03/01/2020	40.00
	SUNIGA/LINDA R.//	CELL-JUL-19	REIMB EMP/CELL PHN/JULY 2	1054493	07/26/2019	03/01/2020	40.00
							<b>320.00</b>
01-4210-4285.0000	STAFF DEVEL						
	SUNIGA/LINDA R.//	SUNIGA200227R	02.27.20 MILEAGE/PARKING R	1054493	02/27/2020	03/01/2020	18.00
	SUNIGA/LINDA R.//	SUNIGA200227R	02.27.20 MILEAGE/PARKING R	1054493	02/27/2020	03/01/2020	41.29
	SUNIGA/LINDA R.//	SUNIGA200305R	03.05.20 MILEAGE/PARKING R	1054493	03/05/2020	03/05/2020	30.00
	SUNIGA/LINDA R.//	SUNIGA200305R	03.05.20 MILEAGE/PARKING R	1054493	03/05/2020	03/05/2020	28.75
							<b>118.04</b>
01-4210-4330.0000	SPECIAL SUP						
	STAPLES BUSINESS ADVAN	3439988101	PUBLIC SAFETY OFFICE SUPP	1054511	02/22/2020	04/01/2020	77.08
							<b>77.08</b>
							<b>Total Dept. PUBLIC SAFETY: 2,683.43</b>
<b>Dept: 4311 PUBLIC WORKS</b>							
01-4311-4151.0000	BUILDING & G						
	241-PRAXAIR DISTRIBUTION	95630259	02.20 - 03.20.20 COMPRESSEC	1054497	03/22/2020	03/22/2020	30.01
	SUPERCO SPECIALTY PROJ	PSI330218	JANITORIAL SUPPLIES	1054494	03/03/2020	03/03/2020	211.24
	SUPERCO SPECIALTY PROJ	PSI331074	JANITORIAL SUPPLIES	1054494	03/11/2020	03/11/2020	205.13
							<b>446.38</b>
01-4311-4151.0100	BLDG & GROU						
	AMERICAN CITY PEST-TERM	463134	02.20 PEST CONTROL - CITY F	1054480	02/14/2020	03/01/2020	232.50
	AMERICAN CITY PEST-TERM	468104	03.20 PEST CONTROL - CITY F	1054480	03/13/2020	03/13/2020	232.50
	SHERWIN-WILLIAMS COMP/	1947-1	FACILITY REPAIRS - CITY HAL	1054490	03/23/2020	03/23/2020	131.35
							<b>596.35</b>
01-4311-4151.0200	BLDG & GROU						
	AMERICAN CITY PEST-TERM	463139	02.20 PEST CONTROL - CRL	1054480	02/14/2020	03/01/2020	125.00
	AMERICAN CITY PEST-TERM	465289	02.20 PEST CONTROL - CRL	1054480	02/04/2020	03/01/2020	132.50
	AMERICAN CITY PEST-TERM	470315	03.20 PEST CONTROL - CRL	1054480	03/10/2020	03/10/2020	132.50
	AMERICAN CITY PEST-TERM	468109	03.20 PEST CONTROL - CRL	1054480	03/13/2020	03/13/2020	125.00
	SHERWIN-WILLIAMS COMP/	1972-9	FACILITY REPAIRS - RAQUETE	1054490	03/24/2020	03/24/2020	513.23
							<b>1,028.23</b>
01-4311-4151.0300	BLDG & GROU						
	AMERICAN CITY PEST-TERM	463140	02.20 PEST CONTROL - 22310	1054480	02/14/2020	03/01/2020	158.00
	AMERICAN CITY PEST-TERM	468110	03.20 PEST CONTROL - 22310	1054480	03/13/2020	03/13/2020	158.00
							<b>316.00</b>
01-4311-4151.0350	BLDG & GROU						
	AMERICAN CITY PEST-TERM	463138	02.20 PEST CONTROL - 22150	1054480	02/14/2020	03/01/2020	120.50
	AMERICAN CITY PEST-TERM	468108	03.20 PEST CONTROL - 22150	1054480	03/13/2020	03/13/2020	120.50
							<b>241.00</b>
01-4311-4151.0400	BLDG & GROU						



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<b>Total Dept. LEE WARE POOL:</b>							<b>418.27</b>
<b>Dept: 4418 NEIGHBORHOOD PAF</b>							
01-4418-4151.0000	BUILDING & G						
	AMERICAN CITY PEST-TERM	463137	02.20 PEST CONTROL - ELKS	1054480	02/14/2020	03/01/2020	47.50
	AMERICAN CITY PEST-TERM	468107	03.20 PEST CONTROL - ELKS	1054480	03/13/2020	03/13/2020	47.50
	JHM SUPPLY LANDSCAPING	53807/3	IRRIGATION/LANSCAPING SUI	1054486	03/16/2020	03/16/2020	445.61
	SUPERCO SPECIALTY PROJ	PSI331074	JANITORIAL SUPPLIES	1054494	03/11/2020	03/11/2020	205.13
							<b>745.74</b>
01-4418-4151.0600	CLARKDALE F						
	AMERICAN CITY PEST-TERM	465880	02.20 PEST CONTROL - 22008	1054480	02/14/2020	03/01/2020	50.00
	AMERICAN CITY PEST-TERM	470899	03.20 PEST CONTROL - 22008	1054480	03/13/2020	03/13/2020	50.00
							<b>100.00</b>
01-4418-4151.0800	FURGESON						
	AMERICAN CITY PEST-TERM	463135	02.20 PEST CONTROL - 22215	1054480	02/14/2020	03/01/2020	47.50
	AMERICAN CITY PEST-TERM	468105	03.20 PEST CONTROL - 22215	1054480	03/13/2020	03/13/2020	47.50
							<b>95.00</b>
<b>Dept. NEIGHBORHOOD PARK/FIELDS:</b>							<b>940.74</b>
<b>Dept: 4421 RECREATION SPECIA</b>							
01-4421-4331.0000	SPECIAL EVE						
	STAPLES BUSINESS ADVAN	3442363221	SPECIAL EVENTS SUPPLIES	1054492	03/14/2020	03/14/2020	92.19
	STAPLES BUSINESS ADVAN	3443081539	SPECIAL EVENTS SUPPLIES	1054492	03/21/2020	03/21/2020	14.21
							<b>106.40</b>
<b>Dept. RECREATION SPECIAL EVENTS:</b>							<b>106.40</b>
<b>Dept: 4423 TEEN CENTER</b>							
01-4423-4300.0000	OFFICE SUPP						
	STAPLES BUSINESS ADVAN	3442363216	TEEN CENTER SUPPLIES	1054492	03/14/2020	03/14/2020	74.33
							<b>74.33</b>
<b>Total Dept. TEEN CENTER:</b>							<b>74.33</b>
<b>Dept: 4427 FEDDE SPORTS COM</b>							
01-4427-4151.0000	BUILDING & G						
	AMERICAN CITY PEST-TERM	465087	02.20 PEST CONTROL - 21409	1054480	02/14/2020	03/01/2020	87.00
	AMERICAN CITY PEST-TERM	465388	02.20 PEST CONTROL - 21409	1054480	02/14/2020	03/01/2020	68.00
	AMERICAN CITY PEST-TERM	470113	03.20 PEST CONTROL - 21409	1054480	03/13/2020	03/13/2020	87.00
	AMERICAN CITY PEST-TERM	470413	03.20 PEST CONTROL - 21409	1054480	03/13/2020	03/13/2020	68.00
							<b>310.00</b>
<b>Total Dept. FEDDE SPORTS COMPLEX:</b>							<b>310.00</b>
<b>Total Fund GENERAL FUND:</b>							<b>40,701.86</b>
<b>Fund: 02 STATE GAS FUND</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
02-4340-4227.0000	SIGN MAINTEN						
	241-PRAXAIR DISTRIBUTION	95534979	SIGN MAINT - WELDING SUPP	1054497	03/18/2020	03/18/2020	43.20
	GRAINGER INC..W.W.//	9476387759	SAFETY SIGNS - ITEM 485P12	1054501	03/17/2020	03/17/2020	39.42
							<b>82.62</b>
<b>Dept. PW/STREET MAINTENANCE:</b>							<b>82.62</b>
<b>Total Fund STATE GAS FUND:</b>							<b>82.62</b>
<b>Fund: 06 PROPOSITION C</b>							
<b>Dept: 4510 PARATRANSIT PROG</b>							

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06-4510-4200.0000	CONTRACT S HENRY RADIO INC.	80071	APR 2020 RADIO SERVICE	1054502	04/01/2020	04/01/2020	156.64
							<u>156.64</u>
						<b>otal Dept. PARATRANSIT PROGRAM:</b>	<u>156.64</u>
						<b>tal Fund PROPOSITION C:</b>	<u>156.64</u>
<b>Fund: 07 PROPOSITION A</b>							
<b>Dept: 4511 RECREATIONAL TRAI</b>							
07-4511-4200.0000	CONTRACT S HENRY RADIO INC.	80071	APR 2020 RADIO SERVICE	1054502	04/01/2020	04/01/2020	156.64
							<u>156.64</u>
						<b>RECREATIONAL TRANSIT PROGRAM:</b>	<u>156.64</u>
						<b>tal Fund PROPOSITION A:</b>	<u>156.64</u>
<b>Fund: 10 COMMUNITY DEVELOPI</b>							
<b>Dept: 4809 HOUSING REHABILIT.</b>							
10-4809-4200.0000	CONTRACT S AMERINAT	20-00250	03.31.20 MONTHLY SVCS DFU	1054499	04/01/2020	04/01/2020	109.85
							<u>109.85</u>
						<b>al Dept. HOUSING REHABILITATION:</b>	<u>109.85</u>
<b>Dept: 4815 STREET IMPROVEME</b>							
10-4815-4200.0000	CONTRACT S MICHAEL BAKER INTERNATI	1079828	MAR 2020 STREET IMPROV/TII	1054488	04/06/2020	04/06/2020	1,252.50
							<u>1,252.50</u>
						<b>. STREET IMPROVEMENT PROJECT:</b>	<u>1,252.50</u>
<b>Dept: 4829 NEIGHBORHOOD BEA</b>							
10-4829-4200.0000	CONTRACT S MICHAEL BAKER INTERNATI	1079828	MAR 2020 STREET IMPROV/TII	1054488	04/06/2020	04/06/2020	442.50
							<u>442.50</u>
						<b>NEIGHBORHOOD BEAUTIFICATION:</b>	<u>442.50</u>
						<b>VELOPMENT BLOCK GT:</b>	<u>1,804.85</u>
<b>Fund: 11 ADMIN COSTS - SARDA</b>							
<b>Dept: 4901 ADMINISTRATIVE SUI</b>							
11-4901-4200.0000	CONTRACT S AMERINAT	20-00250	03.31.20 MONTHLY SVCS DFU	1054499	04/01/2020	04/01/2020	2.70
							<u>2.70</u>
						<b>al Dept. ADMINISTRATIVE SUPPORT:</b>	<u>2.70</u>
						<b>d ADMIN COSTS - SARDA:</b>	<u>2.70</u>
<b>Fund: 29 PHA - LOW MOD HOUSI</b>							
<b>Dept: 4910 HOUSING</b>							
29-4910-4253.2720	ADMINISTRAT JWA URBAN CONSULTANTS	HG #22	MAR 2020 PROF MNTHLY SVC	1054505	03/25/2020	03/25/2020	7,140.00
							<u>7,140.00</u>
						<b>Total Dept. HOUSING:</b>	<u>7,140.00</u>

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<b>HA - LOW MOD HOUSING:</b>							<b>7,140.00</b>
<b>Fund: 30 CAPITAL PROJECTS</b>							
<b>Dept: 4909 CAPITAL PROJECTS</b>							
30-4909-5209.2001	19-20 PAVEMENT						
	ADVANCED APPLIED ENGINEERING	24948	03.01 - 03.31.20 PROF SVCS	1054479	03/31/2020	03/31/2020	14,110.00
							<b>14,110.00</b>
<b>Total Dept. CAPITAL PROJECTS:</b>							<b>14,110.00</b>
<b>Fund CAPITAL PROJECTS:</b>							<b>14,110.00</b>
<b>Fund: 31 CAPITAL PROJECTS - NON CIP</b>							
<b>Dept: 4192 INFORMATION TECHNOLOGY</b>							
31-4192-5214.0006	WINDOWS 10						
	X-ACT TECHNOLOGY SOLUTIONS	22413	APR 2020 OFFICE 365 - BUS	1054513	04/01/2020	04/01/2020	1,187.50
							<b>1,187.50</b>
<b>Dept. INFORMATION TECHNOLOGY:</b>							<b>1,187.50</b>
<b>Capital Projects - Non CIP:</b>							<b>1,187.50</b>
<b>Grand Total:</b>							<b>65,342.81</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
01	GENERAL FUND	40,701.86	0.00
02	STATE GAS FUND	82.62	0.00
06	PROPOSITION C	156.64	0.00
07	PROPOSITION A	156.64	0.00
10	COMMUNITY DEVELOPMENT BLOCK GRANT	1,804.85	0.00
11	ADMIN COSTS - SARDA	2.70	0.00
29	PHA - LOW MOD HOUSING	7,140.00	0.00
30	CAPITAL PROJECTS	14,110.00	0.00
31	CAPITAL PROJECTS - NON CIP	1,187.50	0.00
<b>Grand Total:</b>		<b>65,342.81</b>	<b>0.00</b>

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 4120 CITY MANAGER</b>							
01-4120-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	63879099	01.16 - 02.15.20 FUEL PURCHA	817	02/15/2020	02/15/2020	28.02
							<u>28.02</u>
<b>Total Dept. CITY MANAGER:</b>							<b>28.02</b>
<b>Dept: 4150 FINANCE DEPARTMENT</b>							
01-4150-4130.0000	BANK SERVIC						
	BANK OF THE WEST-BANK (	CCFEE-200401	MAR 2020 - BANK FEE CHARG	815	04/01/2020	04/01/2020	158.61
	BANK OF THE WEST-BANK (	MERCHANT-200401	MAR 2020 - ELECTRONIC MER	816	04/01/2020	04/01/2020	129.93
							<u>288.54</u>
<b>Total Dept. FINANCE DEPARTMENT:</b>							<b>288.54</b>
<b>Dept: 4191 COMMUNITY INFORMATION</b>							
01-4191-4221.0000	UTILITIES/PHC						
	TIME WARNER CABLE	0032031040220	MAR 2020 SVCS CABLE TV,	820	04/02/2020	04/02/2020	1,787.44
							<u>1,787.44</u>
<b>Total Dept. COMMUNITY INFORMATION:</b>							<b>1,787.44</b>
<b>Dept: 4193 COMMUNITY RELATIONS</b>							
01-4193-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	63879099	01.16 - 02.15.20 FUEL PURCHA	817	02/15/2020	02/15/2020	159.71
							<u>159.71</u>
<b>Total Dept. COMMUNITY RELATIONS:</b>							<b>159.71</b>
<b>Dept: 4210 PUBLIC SAFETY</b>							
01-4210-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	63879099	01.16 - 02.15.20 FUEL PURCHA	817	02/15/2020	02/15/2020	661.61
							<u>661.61</u>
<b>Total Dept. PUBLIC SAFETY:</b>							<b>661.61</b>
<b>Dept: 4311 PUBLIC WORKS</b>							
01-4311-4151.0000	BUILDING & G						
	MISSION LINEN & UNIFORM	511954572	03.02.20 UNIFORMS, TOWELS,	819	03/02/2020	03/02/2020	398.78
	MISSION LINEN & UNIFORM	512003520	03.09.20 UNIFORMS, TOWELS,	819	03/09/2020	03/09/2020	344.02
	MISSION LINEN & UNIFORM	512012818	03.09.20 UNIFORMS, TOWELS,	819	03/09/2020	03/09/2020	-165.04
	MISSION LINEN & UNIFORM	512054724	03.16.20 UNIFORMS, TOWELS,	819	03/16/2020	03/16/2020	355.94
	MISSION LINEN & UNIFORM	512104928	03.23.20 UNIFORMS, TOWELS,	819	03/23/2020	03/23/2020	344.02
							<u>1,277.72</u>
01-4311-4151.0400	BLDG & GROU						
	MISSION LINEN & UNIFORM	511954573	03.02.20 MATS & BLDG SUPPL	819	03/02/2020	03/02/2020	78.14
	MISSION LINEN & UNIFORM	512003521	03.09.20 MATS & BLDG SUPPL	819	03/09/2020	03/09/2020	75.82
	MISSION LINEN & UNIFORM	512012817	03.09.20 MATS & BLDG SUPPL	819	03/09/2020	03/09/2020	-22.83
	MISSION LINEN & UNIFORM	512054725	03.16.20 MATS & BLDG SUPPL	819	03/16/2020	03/16/2020	75.82
	MISSION LINEN & UNIFORM	512104929	03.23.20 MATS & BLDG SUPPL	819	03/23/2020	03/23/2020	75.82
							<u>282.77</u>
01-4311-4218.1940	UTILITIES/GAS						
	SO CAL GAS	SCGAS200311-200409	03.11 - 04.09.20 SER PER	821	04/13/2020	04/13/2020	48.05
							<u>48.05</u>
01-4311-4218.1951	UTIL/GAS/218						
	SO CAL GAS	SCGAS200311-200409	03.11 - 04.09.20 SER PER	821	04/13/2020	04/13/2020	301.56
							<u>301.56</u>
01-4311-4218.4671	UTIL/GAS/223						

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	SO CAL GAS	SCGAS200311-200409	03.11 - 04.09.20 SER PER	821	04/13/2020	04/13/2020	860.09
							<b>860.09</b>
01-4311-4218.4771	UTIL/GAS/221						
	SO CAL GAS	SCGAS200311-200409	03.11 - 04.09.20 SER PER	821	04/13/2020	04/13/2020	64.93
							<b>64.93</b>
01-4311-4219.1940	UTILITIES/WA						
	GOLDEN STATE WATER CO	220163-MAR20	03.03 - 04.02.20 SER PER 1194	825	04/03/2020	04/03/2020	318.35
							<b>318.35</b>
<b>Total Dept. PUBLIC WORKS:</b>							<b>3,153.47</b>
<b>Dept: 4410 PARK AND RECREAT</b>							
01-4410-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	63879099	01.16 - 02.15.20 FUEL PURCHA	817	02/15/2020	02/15/2020	83.90
							<b>83.90</b>
<b>Total Dept. PARK AND RECREATION:</b>							<b>83.90</b>
<b>Dept: 4418 NEIGHBORHOOD PAF</b>							
01-4418-4219.0000	UTILITIES/WA						
	GOLDEN STATE WATER CO	303895-MAR20	03.03 - 04.02.20 SER PER 2232	828	04/03/2020	04/03/2020	186.37
	GOLDEN STATE WATER CO	400920-MAR20	03.03 - 04.02.20 SER PER 2210	831	04/03/2020	04/03/2020	267.33
	GOLDEN STATE WATER CO	810092-MAR20	03.03 - 04.02.20 SER PER 2202	838	04/03/2020	04/03/2020	79.58
	GOLDEN STATE WATER CO	948953-MAR20	03.03 - 04.03.20 SER PER 1190	841	04/03/2020	04/03/2020	37.16
	GOLDEN STATE WATER CO	257430-MAR20	03.04-03.18.20, 03.18-04.03.20	827	04/06/2020	04/06/2020	249.41
	GOLDEN STATE WATER CO	847430-MAR20	03.04 - 04.03.20 SER PER 2230	839	04/06/2020	04/06/2020	293.83
	GOLDEN STATE WATER CO	547430-MAR20	03.04 - 04.03.20 SER PER 2200	834	04/06/2020	04/06/2020	198.97
	GOLDEN STATE WATER CO	247430-MAR20	03.04 - 04.03.20 SER PER	826	04/06/2020	04/06/2020	241.40
							<b>1,554.05</b>
<b>Dept. NEIGHBORHOOD PARK/FIELDS:</b>							<b>1,554.05</b>
<b>Dept: 4419 SENIOR CITIZENS CE</b>							
01-4419-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	63879099	01.16 - 02.15.20 FUEL PURCHA	817	02/15/2020	02/15/2020	24.00
							<b>24.00</b>
<b>Total Dept. SENIOR CITIZENS CENTER:</b>							<b>24.00</b>
<b>Total Fund GENERAL FUND:</b>							<b>7,740.74</b>
<b>Fund: 02 STATE GAS FUND</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
02-4340-4110.0000	AUTOMOTIVE						
	EXXON MOBIL FLEET SERVI	64899271	MAR 2020 - P.W. FLEET FUEL	818	04/11/2020	04/11/2020	-72.83
	EXXON MOBIL FLEET SERVI	64899271	MAR 2020 - P.W. FLEET FUEL	818	04/11/2020	04/11/2020	-3.98
	EXXON MOBIL FLEET SERVI	64899271	MAR 2020 - P.W. FLEET FUEL	818	04/11/2020	04/11/2020	1,340.14
							<b>1,263.33</b>
02-4340-4200.0000	CONTRACT S						
	MISSION LINEN & UNIFORM	511954572	03.02.20 UNIFORMS, TOWELS,	819	03/02/2020	03/02/2020	398.78
	MISSION LINEN & UNIFORM	512003520	03.09.20 UNIFORMS, TOWELS,	819	03/09/2020	03/09/2020	344.03
	MISSION LINEN & UNIFORM	512054724	03.16.20 UNIFORMS, TOWELS,	819	03/16/2020	03/16/2020	355.94
	MISSION LINEN & UNIFORM	512104928	03.23.20 UNIFORMS, TOWELS,	819	03/23/2020	03/23/2020	344.03
							<b>1,442.78</b>
<b>Dept. PW/STREET MAINTENANCE:</b>							<b>2,706.11</b>
<b>Total Fund STATE GAS FUND:</b>							<b>2,706.11</b>

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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Dept: 4510 PARATRANSIT PROG</b>							
06-4510-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	63879099	01.16 - 02.15.20 FUEL PURCHA	817	02/15/2020	02/15/2020	687.50
							<u>687.50</u>
							<b>total Dept. PARATRANSIT PROGRAM: 687.50</b>
							<b>total Fund PROPOSITION C: 687.50</b>
<b>Fund: 07 PROPOSITION A</b>							
<b>Dept: 4511 RECREATIONAL TRAI</b>							
07-4511-4110.0000	AUTOMOTIVE						
	CHEVRON AND TEXACO UN	63879099	01.16 - 02.15.20 FUEL PURCHA	817	02/15/2020	02/15/2020	687.50
							<u>687.50</u>
							<b>RECREATIONAL TRANSIT PROGRAM: 687.50</b>
							<b>total Fund PROPOSITION A: 687.50</b>
<b>Fund: 21 LIGHTING/LANDSCAPIN</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
21-4340-4219.0000	UTILITIES/WA						
	GOLDEN STATE WATER CO	538563-MAR20	03.03 - 04.02.20 SER PER 2241	833	04/03/2020	04/03/2020	211.84
	GOLDEN STATE WATER CO	112194-MAR20	03.03 - 04.02.20 SER PER 2232	823	04/03/2020	04/03/2020	212.16
	GOLDEN STATE WATER CO	323893-MAR20	03.03 - 04.02.20 SER PER 1104	829	04/03/2020	04/03/2020	151.28
	GOLDEN STATE WATER CO	134920-MAR20	03.03 - 04.02.20 SER PER	824	04/03/2020	04/03/2020	73.99
	GOLDEN STATE WATER CO	857430-MAR20	03.04 - 04.03.20 SER PER	840	04/06/2020	04/06/2020	116.40
	GOLDEN STATE WATER CO	737430-MAR20	03.04-03.17.20, 03.17-04.03.20	836	04/06/2020	04/06/2020	368.07
	GOLDEN STATE WATER CO	757430-MAR20	03.04-03.18.20, 03.18-04.03.20	837	04/06/2020	04/06/2020	333.81
	GOLDEN STATE WATER CO	657430-MAR20	03.04 - 04.03.20 SER PER ON	835	04/06/2020	04/06/2020	201.26
	GOLDEN STATE WATER CO	357430-MAR20	03.04-03.18.20, 03.18-04.03.20	830	04/06/2020	04/06/2020	479.43
	GOLDEN STATE WATER CO	463254-MAR20	03.04 - 04.03.20 SER PER 1252	832	04/06/2020	04/06/2020	84.58
	GOLDEN STATE WATER CO	001134-MAR20	03.04 - 04.03.20 SER PER 2163	822	04/06/2020	04/06/2020	105.80
							<u>2,338.62</u>
							<b>al Dept. PW/STREET MAINTENANCE: 2,338.62</b>
							<b>LANDSCAPING ASSESMENT: 2,338.62</b>
							<b>Grand Total: 14,160.47</b>

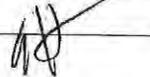
**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
01	GENERAL FUND	7,740.74	0.00
02	STATE GAS FUND	2,706.11	0.00
06	PROPOSITION C	687.50	0.00
07	PROPOSITION A	687.50	0.00
21	LIGHTING/LANDSCAPING ASSESMENT	2,338.62	0.00
	<b>Grand Total:</b>	<u>14,160.47</u>	<u>0.00</u>



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-17 P. 179

City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Lucie Colombo, CMC, City Clerk   
**SUBJECT: MAYOR'S APPOINTMENT TO THE PLANNING, PUBLIC SAFETY, AND RECREATION AND PARKS COMMISSIONS**

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**DISCUSSION**

The Mayor with the consensus of the City Council may appoint to the various City Commissions and the commissioners serve at the will and pleasure of the City Council, per the Hawaiian Gardens Municipal Code ("HGMC"). At this time, there are various commissioners whose appointments expired in March 2020, but matters were delayed as a result of the COVID-19 pandemic situation.

The commissioners were notified that their terms expired, and each submitted emails and letters interesting, requesting to be re-appointed to their respective commissions.

At this time, Mayor Alvarado, wishes to make the following re-appointments to various commissions.

<u>PLANNING COMMISSION</u>	<u>Term Expires</u>
Sammy So	March 2024
Anna Rodriguez	March 2024
<u>PUBLIC SAFETY COMMISSION</u>	<u>Term Expires</u>
Pedro Amaro	March 2024
Lizet Mendoza	March 2024
Bertha Meraz	March 2024
<u>RECREATION &amp; PARKS COMMISSION</u>	<u>Term Expires</u>
Emmanuel Rodriguez	March 2024
Carmella Mahar	March 2024

**RECOMMENDATION**

Mayor Jesse Alvarado, with the approval of the City Council, hereby re-appoints the commissioners to the Commissions with specific terms of expirations, as listed above.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-18/B P. 180  
City Manager: [Signature]

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer [Signature]  
**SUBJECT:** MEASURE HG IMPLEMENTATION

**RESOLUTION NO. 029-2020**

**AUTHORIZING CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A LOCAL TRANSACTIONS AND USE TAX**

**RESOLUTION NO. 030-2020**

**EXAMINATION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS AUTHORIZING EXAMINATION OF SALES, USE AND TRANSACTIONS TAX RECORDS**

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**SUMMARY**

On April 14, 2020 the City Council approved Resolution No. 022-2020 to certify the results of the general election held on March 3, 2020 at which the voters approved Measure HG for a local sales, transaction and use tax of ¾%. In order to implement the new tax, the California Department of Tax and Fee Administration (CDTFA) requires the following actions be taken by the City Council:

1. Adopt Resolution No. 029-2020 authorizing the City Manager to execute agreements with the California Department of Tax and Fee Administration, including the Preparatory Agreement attached as Exhibit A and the Administrative Agreement attached as Exhibit B
2. Adopt Resolution No. 030-2020 authorizing designated staff and contractor to examine sales, use and transaction tax records.

**FISCAL IMPACT**

The CDTFA charges a onetime fee to implement the new tax. The cost to implement is based on multiple factors and our final cost is not available at this time. There is also an ongoing administrative cost that is charged quarterly and is deducted from the tax collected. This is based on the amount of tax collected in accordance with Revenue and Tax Code 7204.3 and 7273.

**RECOMMENDATION**

Approve Resolution No. 029-2020 and Resolution No. 030-2020

**ATTACHMENTS**

- A. Resolution No. 029-2020
- B. Resolution No. 030-2020

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 029-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS  
AUTHORIZING CITY MANAGER TO EXECUTE AGREEMENTS WITH THE CALIFORNIA  
DEPARTMENT OF TAX AND FEE ADMINISTRATION FOR IMPLEMENTATION OF A  
LOCAL TRANSACTIONS AND USE TAX**

**WHEREAS**, on April 14, 2020, the City Council approved Ordinance No. 592 amending the City Municipal Code and providing for a local transactions and use tax; and

**WHEREAS**, the California Department of Tax and Fee Administration (Department) administers and collects the transactions and use taxes for all applicable jurisdictions within the state; and

**WHEREAS**, the Department will be responsible to administer and collect the transactions and use tax for the City; and

**WHEREAS**, the Department requires that the City enter into a "Preparatory Agreement" and an "Administration Agreement" prior to implementation of said taxes, and

**WHEREAS**, the Department requires that the City Council authorize the agreements;

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Hawaiian Gardens that the "Preparatory Agreement" attached as Exhibit A and the "Administrative Agreement" attached as Exhibit B are hereby approved and the City Manager is hereby authorized to execute each agreement.

**PASSED, AND ADOPTED** on this 28th day of April 2020, by the City Council of the City of Hawaiian Gardens.

**CITY OF HAWAIIAN GARDENS**

\_\_\_\_\_  
JESSE ALVARADO  
MAYOR

Attest:

\_\_\_\_\_  
LUCIE COLOMBO, CMC, CPMC  
CITY CLERK

**AGREEMENT FOR PREPARATION TO ADMINISTER AND OPERATE  
CITY'S TRANSACTIONS AND USE TAX ORDINANCE**

In order to prepare to administer a transactions and use tax ordinance adopted in accordance with the provision of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code, the City of Hawaiian Gardens, hereinafter called *City*, and the CALIFORNIA DEPARTMENT OF TAX AND FEE ADMINISTRATION, hereinafter called *Department*, do agree as follows:

1. The Department agrees to enter into work to prepare to administer and operate a transactions and use tax in conformity with Part 1.6 of Division 2 of the Revenue and Taxation Code which has been approved by a majority of the electors of the City and whose ordinance has been adopted by the City.

2. City agrees to pay to the Department at the times and in the amounts hereinafter specified all of the Department's costs for preparatory work necessary to administer the City's transactions and use tax ordinance. The Department's costs for preparatory work include costs of developing procedures, programming for data processing, developing and adopting appropriate regulations, designing and printing forms, developing instructions for the Department's staff and for taxpayers, and other appropriate and necessary preparatory costs to administer a transactions and use tax ordinance. These costs shall include both direct and indirect costs as specified in Section 11256 of the Government Code.

3. Preparatory costs may be accounted for in a manner which conforms to the internal accounting and personnel records currently maintained by the Department. The billings for costs may be presented in summary form. Detailed records of preparatory costs will be retained for audit and verification by the City.

4. Any dispute as to the amount of preparatory costs incurred by the Department shall be referred to the State Director of Finance for resolution, and the Director's decision shall be final.

5. Preparatory costs incurred by the Department shall be billed by the Department periodically, with the final billing within a reasonable time after the operative date of the ordinance. City shall pay to the Department the amount of such costs on or before the last day of the next succeeding month following the month when the billing is received.

6. The amount to be paid by City for the Department's preparatory costs shall <sup>not</sup> exceed one hundred seventy-five thousand dollars (\$175,000) (Revenue and Taxation Code Section 7272.) P. 184

7. Communications and notices may be sent by first class United States mail. Communications and notices to be sent to the Department shall be addressed to:

California Department of Tax and Fee Administration  
P.O. Box 942879 MIC: 27  
Sacramento, California 94279-0027

Attention: Supervisor  
Local Revenue Branch

Communications and notices to be sent to City shall be addressed to:

City of Hawaiian Gardens  
21815 Pioneer Blvd.  
Hawaiian Gardens, CA 90716

Attention: Finance Director

8. The date of this agreement is the date on which it is approved by the Department of General Services. This agreement shall continue in effect until the preparatory work necessary to administer City's transactions and use tax ordinance has been completed and the Department has received all payments due from City under the terms of this agreement.

CITY OF HAWAIIAN GARDENS

CALIFORNIA DEPARTMENT OF TAX  
AND FEE ADMINISTRATION

By \_\_\_\_\_  
Ernie Hernandez  
City Manager

By \_\_\_\_\_  
Administrator  
Local Revenue Branch

**AGREEMENT FOR STATE ADMINISTRATION  
OF CITY TRANSACTIONS AND USE TAXES**

The City Council of the City of Hawaiian Gardens has adopted, and the voters of the City of Hawaiian Gardens (hereafter called "City" or "District") have approved by the required majority vote, the City of Hawaiian Gardens Transactions and Use Tax Ordinance (hereafter called "Ordinance"), a copy of which is attached hereto. To carry out the provisions of Part 1.6 of Division 2 of the Revenue and Taxation Code and the Ordinance, the California State Department of Tax and Fee Administration, (hereinafter called the "Department") and the City do agree as follows:

**ARTICLE I  
DEFINITIONS**

Unless the context requires otherwise, wherever the following terms appear in the Agreement, they shall be interpreted to mean the following:

1. "District taxes" shall mean the transactions and use taxes, penalties, and interest imposed under an ordinance specifically authorized by Revenue and Taxation code Section 7265, and in compliance with Part 1.6, Division 2 of the Revenue and Taxation Code.

2. "City Ordinance" shall mean the City's Transactions and Use Tax Ordinance referred to above and attached hereto, Ordinance No.592, as amended from time to time, or as deemed to be amended from time to time pursuant to Revenue and Taxation Code Section 7262.2.

**ARTICLE II  
ADMINISTRATION AND COLLECTION  
OF CITY TAXES**

**A. Administration.** The Department and City agree that the Department shall perform exclusively all functions incident to the administration and operation of the City Ordinance.

**B. Other Applicable Laws.** City agrees that all provisions of law applicable to the administration and operation of the Department Sales and Use Tax Law which are not inconsistent with Part 1.6 of Division 2 of the Revenue and Taxation Code shall be applicable to the administration and operation of the City Ordinance. City agrees that money collected pursuant to the City Ordinance may be deposited into the State Treasury to the credit of the Retail Sales Tax Fund and may be drawn from that Fund for any authorized purpose, including making refunds, compensating and reimbursing the Department pursuant to Article IV of this Agreement, and transmitting to City the amount to which City is entitled.

**C. Transmittal of money.**

1. For the period during which the tax is in effect, and except as otherwise provided herein, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City periodically as promptly as feasible, but not less often than twice in each calendar quarter.

2. For periods subsequent to the expiration date of the tax whether by City's self-imposed limits or by final judgment of any court of the State of California holding that City's ordinance is invalid or void, all district taxes collected under the provisions of the City Ordinance shall be transmitted to City not less than once in each calendar quarter.

3. Transmittals may be made by mail or electronic funds transfer to an account of the City designated and authorized by the City. A statement shall be furnished at least quarterly indicating the amounts withheld pursuant to Article IV of this Agreement.

**D. Rules.** The Department shall prescribe and adopt such rules and regulations as in its judgment are necessary or desirable for the administration and operation of the City Ordinance and the distribution of the district taxes collected thereunder.

**E. Preference.** Unless the payor instructs otherwise, and except as otherwise provided in this Agreement, the Department shall give no preference in applying money received for state sales and use taxes, state-administered local sales and use taxes, and district transactions and use taxes owed by a taxpayer, but shall apply moneys collected to the satisfaction of the claims of the State, cities, counties, cities and counties, redevelopment agencies, other districts, and City as their interests appear.

**F. Security.** The Department agrees that any security which it hereafter requires to be furnished by taxpayers under the State Sales and Use Tax Law will be upon such terms that it also will be available for the payment of the claims of City for district taxes owing to it as its interest appears. The Department shall not be required to change the terms of any security now held by it, and City shall not participate in any security now held by the Department.

**G. Records of the Department.** When requested by resolution of the legislative body of the City under section 7056 of the Revenue and Taxation Code, the Department agrees to permit authorized personnel of the City to examine the records of the Department, including the name, address, and account number of each seller holding a seller's permit with a registered business location in the City, pertaining to the ascertainment of transactions and use taxes collected for the City. Information obtained by the City from examination of the Department's records shall be used by the City only for purposes related to the collection of transactions and use taxes by the Department pursuant to this Agreement.

**H. Annexation.** City agrees that the Department shall not be required to give effect to an annexation, for the purpose of collecting, allocating, and distributing District transactions and use taxes, earlier than the first day of the calendar quarter which commences not less than two months after notice to the Department. The notice shall include the name of the county or counties annexed to the extended City boundary. In the event the City shall annex an area, the boundaries of which are not coterminous with a county or counties, the notice shall include a description of the area annexed and two maps of the City showing the area annexed and the location address of the property nearest to the extended City boundary on each side of every street or road crossing the boundary.

**ARTICLE III**  
**ALLOCATION OF TAX**

**A. Allocation.** In the administration of the Department's contracts with all districts that impose transactions and use taxes imposed under ordinances, which comply with Part 1.6 of Division 2 of the Revenue and Taxation Code:

1. Any payment not identified as being in payment of liability owing to a designated district or districts may be apportioned among the districts as their interest appear, or, in the discretion of the Department, to all districts with which the Department has contracted using ratios reflected by the distribution of district taxes collected from all taxpayers.

2. All district taxes collected as a result of determinations or billings made by the Department, and all amounts refunded or credited may be distributed or charged to the respective districts in the same ratio as the taxpayer's self-declared district taxes for the period for which the determination, billing, refund or credit applies.

**B. Vehicles, Vessels, and Aircraft.** For the purpose of allocating use tax with respect to vehicles, vessels, or aircraft, the address of the registered owner appearing on the application for registration or on the certificate of ownership may be used by the Department in determining the place of use.

**ARTICLE IV**  
**COMPENSATION**

The City agrees to pay to the Department as the State's cost of administering the City Ordinance such amount as is provided for by law. Such amounts shall be deducted from the taxes collected by the Department for the City.

**ARTICLE V**  
**MISCELLANEOUS PROVISIONS**

**A. Communications.** Communications and notices may be sent by first class United States mail to the addresses listed below, or to such other addresses as the parties may from time to time designate. A notification is complete when deposited in the mail.

Communications and notices to be sent to the Department shall be addressed to:

California State Department of Tax and Fee Administration  
P.O. Box 942879  
Sacramento, California 94279-0027

Attention: Administrator  
Local Revenue Branch

Communications and notices to be sent to the City shall be addressed to:

City of Hawaiian Gardens  
21815 Pioneer Blvd.  
Hawaiian Gardens, CA 90716

Attention: Finance Director

**Unless otherwise directed, transmittals of payment of District transactions and use taxes will be sent to the address above.**

**B. Term.** The date of this Agreement is the date on which it is approved by the Department of General Services. The Agreement shall take effect on July 1, 2020. This Agreement shall continue until December 31 next following the expiration date of the City Ordinance, and shall thereafter be renewed automatically from year to year until the Department completes all work necessary to the administration of the City Ordinance and has received and disbursed all payments due under that Ordinance.

**C. Notice of Repeal of Ordinance.** City shall give the Department written notice of the repeal of the City Ordinance not less than 110 days prior to the operative date of the repeal.

**ARTICLE VI**  
**ADMINISTRATION OF TAXES IF THE**  
**ORDINANCE IS CHALLENGED AS BEING INVALID**

**A. Impoundment of funds.**

1. When a legal action is begun challenging the validity of the imposition of the tax, the City shall deposit in an interest-bearing escrow account, any proceeds transmitted to it under

Article II. C., until a court of competent jurisdiction renders a final and non-appealable judgment that the tax is valid.

2. If the tax is determined to be unconstitutional or otherwise invalid, the City shall transmit to the Department the moneys retained in escrow, including any accumulated interest, within ten days of the judgment of the trial court in the litigation awarding costs and fees becoming final and non-appealable.

**B. Costs of administration.** Should a final judgment be entered in any court of the State of California, holding that City's Ordinance is invalid or void, and requiring a rebate or refund to taxpayers of any taxes collected under the terms of this Agreement, the parties mutually agree that:

1. Department may retain all payments made by City to Department to prepare to administer the City Ordinance.

2. City will pay to Department and allow Department to retain Department's cost of administering the City Ordinance in the amounts set forth in Article IV of this Agreement.

3. City will pay to Department or to the State of California the amount of any taxes plus interest and penalties, if any, that Department or the State of California may be required to rebate or refund to taxpayers.

4. City will pay to Department its costs for rebating or refunding such taxes, interest, or penalties. Department's costs shall include its additional cost for developing procedures for processing the rebates or refunds, its costs of actually making these refunds, designing and printing forms, and developing instructions for Department's staff for use in making these rebates or refunds and any other costs incurred by Department which are reasonably appropriate or necessary to make those rebates or refunds. These costs shall include Department's direct and indirect costs as specified by Section 11256 of the Government Code.

5. Costs may be accounted for in a manner, which conforms to the internal accounting, and personnel records currently maintained by the Department. The billings for such costs may be presented in summary form. Detailed records will be retained for audit and verification by City.

6. Any dispute as to the amount of costs incurred by Department in refunding taxes shall be referred to the State Director of Finance for resolution and the Director's decision shall be final.

7. Costs incurred by Department in connection with such refunds shall be billed by Department on or before the 25th day of the second month following the month in which the judgment of a court of the State of California holding City's Ordinance invalid or void becomes final. Thereafter Department shall bill City on or before the 25th of each month for all costs incurred by Department for the preceding calendar month. City shall pay to Department the amount of such costs on or before the last day of the succeeding month and shall pay to Department the total amount of taxes, interest, and penalties refunded or paid to taxpayers, together with Department costs incurred in making those refunds.

CITY OF HAWAIIAN GARDENS

CALIFORNIA STATE DEPARTMENT OF  
TAX AND FEE ADMINISTRATION

By \_\_\_\_\_  
(Signature)

By \_\_\_\_\_  
Administrator  
Local Revenue Branch

Ernie Hernandez  
City Manager

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 030-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS  
AUTHORIZING EXAMINATION OF SALES, USE AND TRANSACTIONS TAX  
RECORDS**

**WHEREAS**, pursuant to Ordinance 592, the City of Hawaiian Gardens entered into a contract with the Department of Tax and Fee Administration to perform all functions incident to the administration and collection of local sales, use and transactions taxes; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens deems it desirable and necessary for authorized representatives of the City to examine confidential sales, use and transactions tax records of the Department of Tax and Fee Administration pertaining to sales, use and transactions taxes collected by the Department for the City pursuant to that contract; and

**WHEREAS**, Section 7056 of the California Revenue and Taxation Code sets forth certain requirements and conditions for the disclosure of Department of Tax and Fee Administration records, and establishes criminal penalties for the unlawful disclosure of information contained in, or derived from, the sales, use and transactions tax records of the Department.

**NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS  
HEREBY RESOLVES AS FOLLOWS:**

**Section 1.** That the City Manager and Finance Director or other officer or employee of the City designated in writing by the City Manager to the Department of Tax and Fee Administration (hereafter referred to as Department), is hereby appointed to represent the City of Hawaiian Gardens with authority to examine sales, use and transactions tax records of the Department pertaining to sales, use and transactions taxes collected for the City by the Department pursuant to the contract between the City and the Department. The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Department pursuant to that contract.

**Section 2.** That the City Manager and Finance Director or other officer or employee of the City designated in writing by the City Manager to the Department, is hereby appointed to represent the City with authority to examine those sales, use and transactions tax records of the Department, for purposes related to the following governmental functions of the City:

- (a) City administration
- (b) Revenue management and budgeting
- (c) Community and economic development
- (d) Business license tax administration

The information obtained by examination of Department records shall be used only for those governmental functions of the City listed above.

**Section 3.** That Hinderliter, de Llamas & Associates is hereby designated to examine the sales, use and transactions tax records of the Department pertaining to sales, use and transactions taxes collected for the City by the Department. The person or entity designated by this section meets all of the following conditions:

- (a) has an existing contract with the City to examine those sales, use and transactions tax records.
- (b) is required by that contract to disclose information contained in, or derived from, those sales, use and transactions tax records only to the officer or employee authorized under Sections 1 or 2 of this resolution to examine the information.
- (c) is prohibited by that contract from performing consulting services for a retailer during the term of that contract; and
- (d) is prohibited by that contract from retaining the information contained in, or derived from those sales, use and transactions tax records, after that contract has expired.

The information obtained by examination of Department records shall be used only for purposes related to the collection of City sales, use and transactions taxes by the Department pursuant to the contract between the City and the Department and for purposes relating to the governmental functions of the City listed in section 2 of this resolution.

**PASSED, APPROVED, AND ADOPTED** by the City of Hawaiian Gardens City Council on this 28th day of April 2020.

**CITY OF HAWAIIAN GARDENS**

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**JESSE ALVARADO**  
**MAYOR**

**ATTEST:**

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**LUCIE COLOMBO, CMC, CPMC**  
**CITY CLERK**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-20

City Manager: GH

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer *LH*

**SUBJECT: RESOLUTION NO. 031-2020**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS APPROVING THE SECOND AMENDMENT TO THE AGREEMENT WITH HINTERLITER, DE LLAMAS AND ASSOCIATES FOR SALES, USE AND TRANSACTION TAX SERVICES**

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**SUMMARY**

The firm of Hinderliter, de Llamas and Associates (HDL) prepares sales tax and economic analysis for multiple cities and they have been providing these services for the City of Hawaiian Gardens since 1985. They issue quarterly updates on sales tax revenues, audit sales tax collections to identify reporting and allocation errors and they prepare revenue forecasts. The second amendment to their agreement adds these same services for the ¾% local sales tax revenues that will be collected under approved Measure HG.

**FISCAL IMPACT**

The cost for the basic service for the Measure HG sales tax is \$100 per month.

**RECOMMENDATION**

Adopt Resolution No. 031-2020

**ATTACHMENTS**

- A. Resolution No. 031-2020
- B. Second Amendment to Agreement with HDL

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 031-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN  
GARDENS APPROVING THE SECOND AMENDMENT TO THE  
AGREEMENT WITH HINTERLITER, DE LLAMAS AND ASSOCIATES  
FOR SALES, USE AND TRANSACTION TAX SERVICES**

**WHEREAS**, the City of Hawaiian Gardens has contracted with Hinderliter de Llamas and Associates (HDL) to provide sales, use and transaction tax services, and

**WHEREAS**, at a general election on March 3, 2020 a ¾% local sales tax was approved, and

**WHEREAS**, the City would like to have HDL provide their services for this local tax,

**NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The City Manager is authorized to execute the second amendment to the agreement with Hinderliter de Llamas and Associates.

**SECTION 2.** The Mayor or his/her presiding officer is hereby authorized to affix his/her signature to this resolution signifying its passage and adoption by the City Council of the City of Hawaiian Gardens.

**SECTION 3.** The City Clerk or his/her designee shall attest and shall certify to the adoption of the Resolution and shall cause this Resolution and his/her certification to be entered into the Book of Resolutions of the City of Hawaiian Gardens.

**This resolution is hereby passed, approved, and adopted by the City Council of the City of Hawaiian Gardens on this 28<sup>th</sup> day of April 2020.**

**CITY OF HAWAIIAN GARDENS**

\_\_\_\_\_  
**JESSE ALVARADO, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**LUCIE COLOMBO, CMC, CPMC  
CITY CLERK**

**CITY OF HAWAIIAN GARDENS  
SECOND AMENDMENT TO  
AGREEMENT FOR SALES, USE AND TRANSACTIONS TAX SERVICES**

**1. PARTIES AND DATE.**

This Second Amendment to the Agreement for Sales, Use and Transactions Tax Services ("First Amendment") is entered into on the 28<sup>th</sup> day of April 2020, by and between the CITY of HAWAIIAN GARDENS, organized under the laws of the State of California, with its principal place of business at 21815 Pioneer Blvd., Hawaiian Gardens, CA 90716 ("CITY") and Hinderliter de Llamas and Associates, a California corporation, with its principal place of business at 120 S. State College Blvd., Suite 200, Brea, CA 92821 ("Consultant"). CITY and Consultant are sometimes individually referred to herein as "Party" and collectively as "Parties."

**2. RECITALS.**

2.1 Agreement. The Parties entered into that certain Agreement for Sales, Use and Transaction Tax Services dated June 24, 1985 ("Agreement") and;

Parties entered into Amendment #1 for Sales, Use, and Transactions Tax Services dated May 10, 2019 and;

2.2 Second Amendment. The Parties now desire to amend the Agreement for ongoing consultation for District Tax – Measure HG.

**A. DEFICIENCY/ALLOCATION REVIEWS AND RECOVERY**

1. CONTRACTOR shall conduct on-going reviews to identify and correct unreported transactions and use tax payments and distribution errors thereby generating previously unrealized revenue for the CITY. Said reviews shall include:
  - (i) Comparison of county-wide local tax allocations to transactions tax for brick and mortar stores and other cash register-based businesses, where clearly all transactions are conducted on-site within the Measure "HG" CITY boundaries, and therefore subject to transactions tax.
  - (ii) Review of any significant one-time use tax allocations to ensure that there is corresponding transaction tax payments for taxpayers with nexus within the CITY boundaries.
  - (iii) Review of state-wide transactions tax allocations and patterns to identify any obvious errors and omissions.
  - (iv) Identification and follow-up with any potentially large purchasers of supplies and equipment (e.g. hospitals, universities, manufacturing plants, agricultural operations, refineries) to ensure that their major vendors are properly reporting corresponding transactions tax payments to the Measure "HG" Transactions Tax District.
  
2. CONTRACTOR will initiate, where the probability of an error exists, contacts with the appropriate taxpayer management and accounting officials to verify whether current tax receipts accurately reflect the local sales activity. Such contacts will be conducted in a professional and courteous manner so as to enhance CITY's relations with the business community.

3. CONTRACTOR shall prepare and submit to the Department of Tax and Fee Administration all information necessary to correct any allocation errors and deficiencies that are identified, and shall follow-up with the individual businesses and the California Department of Tax and Fee Administration to ensure that all back quarter payments due the CITY are recovered.

B. DATA BASE MANAGEMENT, REPORTS AND STAFF SUPPORT

1. CONTRACTOR shall establish a database containing all applicable Department of Tax and Fee Administration (CDTFA) registration data for each business within the Measure "HG" District boundaries holding a seller's permit account. Said database shall also identify the quarterly transactions and use tax allocations under each account for the most current and previous quarters where available.
2. CONTRACTOR shall provide updated reports each quarter identifying changes in allocation totals by individual businesses, business groups and by categories. Quarterly aberrations due to State audits, fund transfers, and receivables, along with late or double payments, will also be identified. Quarterly reconciliation worksheets to assist finance officer with budget forecasting will be included.
3. CONTRACTOR shall advise and work with CITY Staff on planning and economic questions related to maximizing revenues, preparation of revenue projections and general information on sales, transactions and use tax questions.
4. CONTRACTOR shall make available to CITY the HdL proprietary software program and Measure "HG" database containing all applicable registration and quarterly allocation information for CITY business outlets registered with the Department of Tax and Fee Administration. The database will be updated quarterly.

2.3 Compensation. Section IV Consideration of the Agreement is hereby amended as follows:

- A. CONTRACTOR shall be paid **\$100** monthly billed quarterly for the transaction district tax reports that we include with the quarterly sales tax analyses. CONTRACTOR shall be paid **25%** of the initial amount of new transactions or use tax revenue received by the CITY as a result of audit and recovery work performed by CONTRACTOR (hereafter referred to as "audit fees"). New revenue shall not include any amounts determined and verified by CITY or CONTRACTOR to be increment attributable to causes other than CONTRACTOR'S work pursuant to this agreement. In the event that CONTRACTOR is responsible for an increase in the tax reported by businesses already properly making tax payments to the CITY, it shall be CONTRACTOR'S responsibility to separate and support the incremental amount attributable to its efforts prior to the application of the audit fee. Said audit fees will apply to state fund transfers received for those specific quarters identified as being missing and/or deficient following completion of the audit by CONTRACTOR and confirmation of corrections by the California Department of Tax and Fee Administration but shall not apply prospectively to any future quarter. CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for audit fees.

CONTRACTOR shall obtain prior approval from CITY for each specific business for which payment of audit fees will be expected. Said approval shall be deemed given when the City Manager or his/her designated representative, signs a Work Authorization form, a copy of which is attached as "Exhibit A." CITY shall pay audit fees upon CONTRACTOR'S submittal of evidence of State fund transfers and payments to CITY from businesses identified in the audit and approved by the CITY.

- B. Above sum shall constitute full reimbursement to CONTRACTOR for all direct and indirect expenses incurred by CONTRACTOR in performing audits including the salaries of CONTRACTOR'S employees, and travel expenses connected with contacting local and out-of-state businesses and the Department of Tax and Fee Administration Staff.
- C. Extra work beyond the Scope of Services set forth in this agreement shall not be performed by CONTRACTOR or reimbursed or paid for by CITY unless such extra work is specifically authorized in writing by City Manager or his/her designated representative. CONTRACTOR shall be compensated for any additional services in the amounts and in the manner as agreed to by the CITY and CONTRACTOR at the time the CITY's written authorization is given to CONTRACTOR for the performance of said services.
- D. Any invoices not paid in accordance with the Thirty (30) day payment terms, shall accrue monthly interest at a rate equivalent to ten percent (10%) per annum until paid.
- E. CONTRACTOR unilaterally retains the right to divide any recovery bills in excess of \$25,000 over a one (1) year period (Four (4) quarterly billings).
- F. CONTRACTOR shall provide CITY with an itemized quarterly invoice showing all formula calculations and amounts due for the audit fee (including, without limitation, a detailed listing of any corrected misallocations), which shall be paid by CITY no later than 30 days following the invoice date.

2.4 Remaining Provisions of Agreement. Except as otherwise specifically set forth in this Second Amendment, the remaining provisions of the Agreement shall remain in full force and effect.

**CITY OF HAWAIIAN GARDENS**

**HINDERLITER DE LLAMAS & ASSOC.**

By: \_\_\_\_\_  
City Manager

By: \_\_\_\_\_  
Andrew Nickerson, President

**APPROVED AS TO FORM:**

By: \_\_\_\_\_  
City Clerk



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-21 P. 199  
City Manager: [Signature]

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer [Signature]  
**SUBJECT:** RESOLUTION NO. 032-2020  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS AMENDING THE ADOPTED 2019-2021 CITYWIDE BUDGET**

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**SUMMARY**

On June 25, 2019 the City Council adopted the 2019-2021 Citywide Budget. The budget may be amended at any time by the Council. As part of the preliminary 1<sup>st</sup> Quarter Review of the Adopted 2019-2021 budget staff received input and recommendations for proposed amendments to some identified expenditure items shown in Attachment A.

**FISCAL IMPACT**

These proposed amendments to the general fund budgets show a reduction to departmental expenditures of \$163,655 and \$160,000 for FY 19-20 and FY 20-21 respectively. Due to the recent COVID-19 epidemic future budget discussions and recommendations will be brought forth for Council consideration once impacts can be fully assessed.

**RECOMMENDATION**

Approve Resolution No. 032-2020

**ATTACHMENTS**

- A. Proposed budget amendments
- B. Resolution No. 032-2020

## ATTACHMENT A

**CITY OF HAWAIIAN GARDENS  
PROPOSED BUDGET AMENDMENTS  
FY 2019-2021 CITYWIDE BUDGET**

DEPARTMENT	DESCRIPTION	ACCOUNT	FY 2019-2020 AMENDED BUDGET	FY 2019-2020 PROPOSED AMENDMENTS	FY 2019-2020 PROPOSED BUDGET	FY 2020-2021 AMENDED BUDGET	FY 2020-2021 PROPOSED AMENDMENTS	FY 2020-2021 PROPOSED BUDGET
HR	CONTRACT SERVICES	01-4200-4200	\$ 63,000	\$ (43,000)	\$ 10,000	\$ 54,000	\$ (44,000)	\$ 10,000
FINANCE	CONTRACT SERVICES	01-4150-4200	\$ 71,400	\$ (10,000)	\$ 61,400	\$ 58,200	\$ (10,000)	\$ 48,200
FINANCE	OFFICE SUPPLIES	01-4150-4300	\$ 12,000	\$ -	\$ 12,000	\$ 13,000	\$ (1,000)	\$ 12,000
PUBLIC SAFETY	PROGRAMS & ACTIVITIES	01-4210-4238	\$ 11,100	\$ (3,600)	\$ 7,500	\$ 7,500	\$ -	\$ 7,500
PUBLIC SAFETY	UNIFORMS & ACCESSORIES	01-4210-4337	\$ 10,000	\$ (3,000)	\$ 7,000	\$ 7,000	\$ -	\$ 7,000
PLANNING	CONTRACT SERVICES	01-4180-4200	\$ 205,000	\$ (100,000)	\$ 105,000	\$ 205,000	\$ (100,000)	\$ 105,000
PLANNING	EQUIPMENT	01-4180-4410	\$ 3,000	\$ (2,055)	\$ 945	\$ 3,000	\$ (3,000)	\$ -
ENGINEERING	EQUIPMENT	01-4312-4310	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	\$ (1,000)	\$ -
PARKS & FIELDS	PUBLICATION DUES	01-4418-4160	\$ 1,000	\$ (1,000)	\$ -	\$ 1,000	\$ (1,000)	\$ -
<b>TOTAL</b>			\$ 367,500	\$ (163,655)	\$ 203,845	\$ 349,700	\$ (180,000)	\$ 189,700

**CITY OF HAWAIIAN GARDENS  
RESOLUTION 032-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN  
GARDENS AMENDING THE ADOPTED 2019-2021 CITYWIDE BUDGET**

**WHEREAS**, the City Council is responsible for properly managing and maintaining the City's finances; and;

**WHEREAS**, the City Council adopted the Citywide Budget for 2019-2021 on June 25, 2019 by Resolution No.065-2019

**WHEREAS**, the City Council may amend the budget at any time

**NOW, THEREFORE BE IT RESOLVED** by the City Council of the City of Hawaiian Gardens as follows:

**Section 1.** The City Council hereby approves Resolution No. 032-2020 authorizing amendments to the 2019-2021 Citywide Budget to the accounts listed below:

<b>ACCOUNT</b>	<b>FY 2019-2020</b>	<b>FY 2020-2021</b>
01-4200-4200	\$ (43,000)	\$ (44,000)
01-4150-4200	\$ (10,000)	\$ (10,000)
01-4150-4300	\$ -	\$ (1,000)
01-4210-4238	\$ (3,600)	\$ -
01-4210-4337	\$ (3,000)	\$ -
01-4180-4200	\$ (100,000)	\$ (100,000)
01-4180-4410	\$ (2,055)	\$ (3,000)
01-4312-4310	\$ (1,000)	\$ (1,000)
01-4418-4160	\$ (1,000)	\$ (1,000)
<b>Total</b>	<b>\$ (163,655)</b>	<b>\$ (160,000)</b>

**Section 2.** The Mayor or presiding officer of the Hawaiian Gardens City Council is hereby authorized to executive this resolution indicating its adoption by the City Council.

**Section 3.** The City Clerk, or her duly appointed Deputy, is directed to attest thereto.

**PASSED, APPROVED AND ADOPTED** on this 28<sup>th</sup> day of April 2020

**CITY OF HAWAIIAN GARDENS**

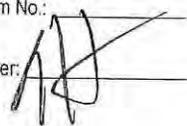
\_\_\_\_\_  
**JESSE ALVARADO, MAYOR**

ATTEST:

\_\_\_\_\_  
**LUCIE COLOMBO, CMC, CPMC  
CITY CLERK**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-22 P. 202  
City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer   
Micheal Neal, CDBG Consultant

**SUBJECT: RESOLUTION NO. 033-2020**  
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BY AUTHORIZING THE MAYOR, OR HIS/HER DESIGNEE, TO SIGN A COOPERATION AGREEMENT WITH THE COUNTY OF LOS ANGELES**

**SUMMARY**

The Participating City Cooperation Agreement between the City of Hawaiian Gardens and the County of Los Angeles outlines legal provisions and requirements for the City to participate in the Urban County CDBG Program and provides for automatic renewal of participation in successive three-year periods, unless the County or the City provide written notice electing not to participate in a new qualification period. The current Urban County three-year qualification period will end on June 30, 2021.

The City of Hawaiian Gardens was informed on April 8, 2020 that, due to a recent agency name change, it is necessary to sign a new Cooperation Agreement naming Los Angeles County Development Authority (LACDA) as the County Agency signing of behalf of the County.

The City currently utilizes CDBG funding for its street projects, neighbor clean-up activities, and the upcoming Senior Activities and Youth Activities projects funded under the CDBG-CV act. Renewing our current agreement will extend our funding through June 30, 2024.

**FISCAL IMPACT**

The City will continue to receive CDBG grant funds to implement their programs.

**RECOMMENDATION**

Approve Resolution No. 033-2020

**ATTACHMENTS**

- A. Resolution No 033-2020
- B. Cooperation Agreement
- C. GMU Bulletin 20-0005

**CITY OF HAWAIIAN GARDENS  
RESOLUTION NO. 033-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS APPROVING PARTICIPATION IN THE LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM BY AUTHORIZING THE MAYOR, OR HIS/HER DESIGNEE, TO SIGN A COOPERATION AGREEMENT WITH THE COUNTY OF LOS ANGELES**

**WHEREAS**, the City of Hawaiian Gardens desires to participate in the Los Angeles Urban County Community Development Block Grant (CDBG) Program for the qualification period beginning July 1, 2021; and

**WHEREAS**, the City must authorize the execution of a Cooperation Agreement with the County of Los Angeles in order to receive said CDBG funds.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS AS FOLLOWS:**

**Section 1.** The City Council adopts and approves the County of Los Angeles Participating City Cooperation Agreement between the City of Hawaiian Gardens and the County of Los Angeles for the time period of July 1, 2021 through June 30, 2024 and self-renewing thereafter.

**Section 2.** The City Council authorizes the Mayor, or his/her designee, to execute any and all documents necessary for participation in the Los Angeles Urban County CDBG Program on behalf of the City of Hawaiian Gardens.

**PASSED, AND ADOPTED** on this 28th day of April 2020, by the City Council of the City of Hawaiian Gardens.

**CITY OF HAWAIIAN GARDENS**

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**JESSE ALVARADO  
MAYOR**

Attest:

---

**LUCIE COLOMBO, CMC, CPMC  
CITY CLERK**

COUNTY OF LOS ANGELES  
COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM  
HOME INVESTMENT PARTNERSHIPS PROGRAMS

PARTICIPATING CITY  
COOPERATION AGREEMENT

This Agreement is being entered into on this \_\_\_\_ day of \_\_\_\_\_, to be effective on the 1<sup>st</sup> day of July 2021, by and between the City of Hawaiian Gardens, hereinafter referred to as "City," and the County of Los Angeles, by and through the Executive Director of the Los Angeles County Development Authority, hereinafter referred to as "County" and shall remain in effect for the three-year qualification period through the 30<sup>th</sup> day of June 2024. After this date, this Agreement provides for automatic renewal of participation in successive three-year qualification periods, unless the County, or the City provides written notice it elects not to participate in a new qualification period.

WITNESSETH THAT:

WHEREAS, in 1974, the U.S. Congress enacted and the President signed a law entitled, the Housing and Community Development Act of 1974, as amended, herein called the "Act;" and

WHEREAS, County and City desire to cooperate to undertake, or assist in undertaking, community development, community renewal of lower income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act, the Cranston-Gonzalez National Affordable Housing Act (NAHA), and the U.S. Housing Act of 1937, as amended;

WHEREAS, the Community Development Block Grant (CDBG) Program, the HOME Investment Partnerships (HOME) Program, and the Emergency Solutions Grant (ESG) Program are required to have an approved comprehensive housing strategy as authorized under NAHA;

WHEREAS, the County has requested of the U.S. Department of Housing and Urban Development, hereinafter referred to as "HUD," that the County be designated as an "Urban County;"

WHEREAS, the City desires to participate with the County in said program;

WHEREAS, as the Urban County designee, the County will take responsibility and assume all obligations of an applicant under federal statutes, including: the analysis of needs, the setting of objectives, the development of community development and housing assistance plans, the consolidated plan, and the assurances of certifications;

WHEREAS, the terms and provisions of this Agreement are fully authorized under State and local law, and this Agreement provides full legal authority for the County, by and through its agents and instrumentalities including the Los Angeles County Development Authority, herein referred as "County," to undertake, or assist in undertaking, essential community development and housing assistance activities, specifically urban renewal and publicly assisted housing; and

WHEREAS, by executing this Agreement, the parties hereby give notice of the intention to participate in the Urban County CDBG Program. P . 2 0 5

NOW, THEREFORE, the parties agree as follows:

1. The City hereby authorizes the County to perform, or cause to be performed, those acts necessary or appropriate to implement the community development and housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, improvement or development of housing for persons of low- to moderate-income, and other community or urban renewal activities authorized under the Act specified for the City in the County's Consolidated Plan which will be funded from annual CDBG and applicable HOME Programs from Federal annual appropriations and from any program income generated from the expenditure of such funds. County shall have final authority and responsibility for selecting projects and annually filing its Final Housing and Community Development Plan with HUD.

In the event this Agreement extends into succeeding fiscal years and funds have not been appropriated, this Agreement will automatically terminate as of June 30 of the then current fiscal year. The County will endeavor to notify the City in writing within ten (10) days of receipt of non-appropriation notice.

2. This Agreement covers the following formula funding programs administered by HUD where the County is awarded and accepts funding directly from HUD: The CDBG Entitlement Program, the HOME Program and the ESG Program.
3. In executing this Agreement, the City understands that it shall not be eligible to apply for grants under the Small Cities or State CDBG Programs for appropriations for fiscal years during the period in which the City is participating in the Urban County CDBG entitlement program; and further, the City shall not be eligible to participate in the HOME and ESG programs except through the Urban County.
4. The City may participate in a HOME Program only through the County. Thus, even if the County does not receive a HOME formula allocation, the City cannot form a HOME consortium with other local governments.
5. The term of this Agreement shall commence on **July 1, 2021**, the beginning date of the first year of the new Urban County Qualification Period, which will end on **June 30, 2024**. After this three (3) year Qualification Period ends, this Agreement will automatically renew for another period of three (3) years, unless the City provides written notice at least 60 days prior to the end of the term that it elects not to participate in a new qualification period. A copy of that notice must be sent to the HUD Field Office. Towards the end of the three-year term, the County will notify the City in writing of its right not to participate in the Urban County for a successive three-year term.

The parties agree to adopt amendments to this Agreement incorporating changes necessary to meet the requirements for cooperation agreements set forth in the Urban County Qualification Notice by HUD, prior to the subsequent three-year extension of the term. Any amendment to this Agreement shall be submitted to

HUD as required by the regulations and any failure to adopt required amendments will void the automatic renewal of the Agreement for the subsequent three-year term.

6. This Agreement shall be effective for the period of time required for the expenditure of all CDBG and/or applicable HOME funds allocated to the City under this Agreement and appropriations from any program income therefrom and for the completion of the funded activities. The County and City agree that they cannot terminate or withdraw from this Agreement while it remains in effect.

The City and the County agree to cooperate to undertake, or assist in undertaking, community renewal and lower income housing assistance activities, specifically urban renewal and publicly assisted housing, including, but not limited to, the improvement or development of housing for persons of low- to moderate-incomes, and other community or urban renewal activities authorized by the Act.

The City and the County in the performance of this Agreement shall take all actions necessary or appropriate to assure compliance with the Urban County's certification under Section 104 (b) of Title I of the Act, as amended, regarding Title VI of the Civil Rights Act of 1964; the Fair Housing Act and affirmatively furthering fair housing as cited in 24 CFR 91.225(a); Section 109 of Title I of the Act, which incorporates Section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975, and all other applicable laws and regulations.

Urban County funding is prohibited for activities in, or in support of, any City that does not affirmatively further fair housing within its local jurisdiction or that impedes the County's action to comply with the Fair Housing Certification.

7. The City and County agree that CDBG and HOME funding is prohibited for any activities in or in support of any cooperating City that do not affirmatively further fair housing within its own jurisdiction or that impede the County's action to comply with its fair housing certification.
8. Pursuant to 24 CFR 570.501 (b), the City is subject to all requirements applicable to subrecipients, including the requirement of a written agreement as set forth in 24 CFR 570.503.
9. The City shall report to the County of any income generated by the use of CDBG or HOME funds received by the City. Any such program income must be remitted to the County within 30 days of receipt if applicable. Such program income may be used for eligible activities in accordance with all CDBG and HOME requirements as may then apply.
10. The County shall be responsible for monitoring and reporting to HUD on the use of any program income; therefore, the City shall be required to maintain appropriate record keeping and reporting for this purpose.
11. The City may not sell, trade or otherwise transfer all or any portion of CDBG funds at another metropolitan city, urban county, unit of general local government, or Indian tribe; or insular area that directly or indirectly receives CDBG funds in

exchange for any other funds, credits or non-Federal consideration, but must use such funds for activities eligible under title I of the Housing and Community Act of 1974.

- 12. In the event of grant close-out or termination of this Agreement, any program income that is on hand or received subsequent to the close-out or change in status, shall be paid to the County within 60 days after grant closeout.
- 13. All program income generated from the disposition or transfer of real property acquired or improved by the City, using CDBG and/or HOME funds or program income, during the term of this Agreement, shall be subject to all the terms and conditions of this Agreement, particularly Sections 6 through 11.
- 14. Any real property which is acquired or improved by the City during the term of this Agreement, in whole or in part, using CDBG and/or HOME funds or program income in excess of \$25,000, shall be subject to the following standards:
  - a. The County shall be notified by the City in writing of any modification or change in the use or disposition of such real property from that planned at the time of the acquisition or improvement. Such notification shall be made prior to the modification, change in use or disposition.
  - b. If such real property is sold within five (5) years or transferred for a use which does not qualify as an eligible activity under CDBG and/or HOME regulations, the City shall reimburse to the County an amount equal to the pro-rata share of the current fair market value of the property or proceeds from the sales. The pro-rata share shall be calculated by multiplying the current market value by the percentage of the purchase price paid with CDBG funds or program income.
- 15. The City shall make available for inspection and audit to County's and HUD's representatives, upon request, at any time during the duration of this Agreement and for a period of five (5) years, thereafter, all of its books and records relating to CDBG and HOME program activities and income.
- 16. Following the end of the three-year reimbursable contract period and after resolving any financial or programmatic findings, if a City elects to leave the Los Angeles County Grant Program, and is not eligible to become an entitlement City, the City will be unable to request that its allocation or any remaining balance be transferred to the City. Any remaining balance will be transferred to the funding pool of the Supervisorial District in which the City is located.
- 17. The City has adopted and is enforcing:
  - a. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
  - b. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of

Rehabilitation Act of 1973, as amended; or

- ii Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purpose by a federal, State, local health, law enforcement, or other appropriate agency.
- g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a, b, c, d, e, and f, of this Section 18.

IN WITNESS WHEREOF, the Board of Supervisors of the County of Los Angeles has caused this Agreement to be subscribed by the Executive Director of the Los Angeles County Development Authority, and the City has subscribed the same through its duly authorized officers, on the day, month, and year first above written.

**County Counsel Certification**

The office of the County Counsel hereby certifies that the terms and provisions of this Agreement are fully authorized under State and local laws, and that the Agreement provides full legal authority for the County to undertake or assist in undertaking essential community development and housing assistance activities, specifically urban renewal and public assisted housing.

By: \_\_\_\_\_  
Deputy County Counsel

\_\_\_\_\_  
Date

COUNTY OF LOS ANGELES

CITY OF HAWAIIAN GARDENS

By \_\_\_\_\_  
EMILIO SALAS  
Acting Executive Director  
Los Angeles County Development Authority

By \_\_\_\_\_  
MAYOR OR DESIGNEE

ATTEST:

City Clerk

By \_\_\_\_\_

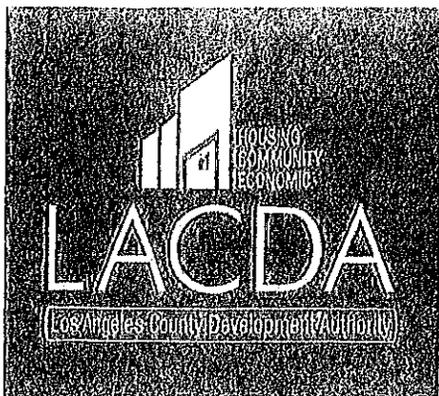
APPROVED AS TO FORM:

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By \_\_\_\_\_  
Deputy

By \_\_\_\_\_  
City Attorney



# GMU BULLETIN

700 West Main Street, Alhambra, CA 91801

NUMBER: 20-0005	SUBJECT: COOPERATION AGREEMENT FOR THE 2021-2023 LOS ANGELES URBAN COUNTY COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM QUALIFICATION PERIOD
DATE: April 9, 2020	EFFECTIVE DATE: IMMEDIATELY
	PAGE 1 OF 2

## TO: PARTICIPATING CITIES

Thank you for your continued participation in the Los Angeles Urban County Community Development Block Grant (CDBG) Program. As you may be aware, the Participating City Cooperation Agreement between your City and the County of Los Angeles outlines legal provisions and requirements for the City to participate in the Urban County CDBG Program and provides for automatic renewal of participation in successive three-year periods, unless the County or the City provide written notice electing not to participate in a new qualification period. However, due to the recent name change of our agency, we are asking all Participating Cities to sign new Cooperation Agreements naming Los Angeles County Development Authority (LACDA) as the County Agency signing of behalf of the County.

Attached is a sample copy of the new Cooperation Agreement we will be asking cities to sign and a sample copy of a City Council Resolution authorizing the Mayor or his/her designee to sign the Cooperation Agreement with the County on behalf of the City. Under separate cover, your city will receive a set of Cooperation Agreements addressed to the City Manager with your City's name requesting that they are signed and returned between late-April 2020 through early-May 2020.

The signatory policy of the Cooperation Agreements is specific, as your City Clerks and Attorneys will be required to sign the Cooperation Agreement. Unlike other contracts the City signs with the LACDC, the Cooperation Agreements will require manual signatures. In addition, we are asking all City Councils of the Participating Cities to submit a Resolution authorizing the Mayor or his/her designee to sign the Cooperation Agreement with the County on behalf of the City. The attached resolution is simply a sample meant to provide some guidance in this area. We recognize that many cities have their format. Once the agreements are fully executed, they will be posted in the CDBG Online System along with your other executed contracts.

The current Urban County three-year qualification period will end on June 30, 2021. If your City does not wish to continue participating in the Los Angeles Urban County after this date, it must take the following steps:

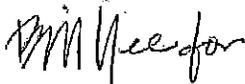
Participating Cities  
 April 9, 2020  
 Page 2

- The City must notify the Director of LACDA's Community & Economic Development Division in writing, of its' intention to no longer participate in the Los Angeles Urban County CDBG Program, by no later than **May 31, 2020**;
- A copy of this letter should be sent to Rufus Washington, Director, U.S. Department of Housing and Urban Development, Office of Community Planning and Development, Los Angeles Field Office, Region IX, 300 N. Los Angeles St., Suite 4054, Los Angeles, CA 90012; and
- The Cooperation Agreement requires the resolution of any outstanding financial or programmatic findings following the end of the three-year reimbursable contract period if a city elects to leave the Los Angeles Urban County and is not eligible to become an entitlement jurisdiction. If a City is not eligible to become an entitlement jurisdiction, it will not be able to retain any CDBG funds remaining in its funding pool. The remaining balance will be transferred to the funding pool of the Supervisorial District in which the City is located.

Please do not confuse the Cooperation Agreement for the new Urban County Qualification Period Fiscal Year (FY) 2021, 2022, 2023, which is from July 1, 2021 – June 30, 2024, with the City's 2020 Reimbursable Contract Amendment, which will provide the City with their 2020 CDBG allocation and any updates, changes that may have occurred during the year to the Reimbursable Contract. The other agreement you will be signing during this period will be the 2020 Agreement to Implement, which will list the CDBG activities funded along with the budgets for the 2020-2021 FY. The Agreement to Implement authorizes the City to begin incurring costs for the 2020 projects listed in the agreement.

You may contact Hermelinda Rendon, Supervisor, at (626) 586-1750, [hermelinda.rendon@lacda.org](mailto:hermelinda.rendon@lacda.org), or Treasure Sheppard, Analyst, at (626) 586-1737, [treasure.sheppard@lacda.org](mailto:treasure.sheppard@lacda.org) should you need assistance in this matter or have any questions related to the Cooperation Agreement for the Urban County CDBG Program.

Sincerely,



DAVON BARBOUR, Director  
 Community and Economic Development Division

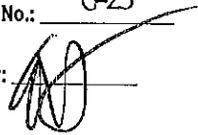
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ATTACHMENTS



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: G-23

City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer  
**SUBJECT: DISCUSSION ON THE USE OF CDBG FUNDS**

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**SUMMARY**

At the Council meeting on April 14, 2020 Council approved the use of CDBG-CV funds and also modified the FY 20/21 CDBG funds to allocate 50% of the available funds for public service programs. Further discussion on the programs to be implemented is needed to provide staff direction.

Some suggestions for programs that might be eligible for this funding are listed below; additionally, the City Council should provide staff with any recommendations so that recommended programs can be discussed and examined for qualification:

**Senior Activities Program:** The Senior Activities Program provides activities to prevent, prepare for, and respond to the COVID-19 pandemic by funding a variety of services to senior citizens who are 55 years of age or older. The following activities listed will be administered following COVID-19 safety protocols. Many activities will be available using electronic devices and may be conducted virtually. Meal programs may include additional deliveries and "grab & go", group online activities via Zoom or other social platforms, virtual home visits, book clubs, games, and links to adventure, hobby and educational websites. Senior citizens may receive services which include case management (including emergency call button services), social/recreational activities, food vouchers and taxi coupons. Other services may include: providing assistance with government benefits and referrals to appropriate agencies for peer counseling, housing assistance (counseling and senior homeshare), in-home care, medical and dental needs and similar programs.

**Youth Enrichment Program:** This program offers teleservices, including online tutoring and virtual classes. "Grab & Go" activity packets may be provided. Funds may be used to purchase equipment and supplies. The program may also provide onsite activities such as homework assistance, youth development, and recreation programs.

**Assistance to Businesses:** Provide short-term working capital assistance to small businesses to enable retention of jobs held by low- and moderate-income persons.

**Food Voucher Program:** Create a food voucher program for low-income families in partnership with Food4Less Food vouchers to have a different dollar amount for families for 1-4, and for families of more than 4. Program available to families on a first-come and first-serve basis. Qualifying families limited to one food voucher.

### **FISCAL IMPACT**

Programs meeting the Housing and Community Development guidelines will be funded using available CDBG funds.

### **RECOMMENDATION**

Provide staff direction and/or approve propose programs for inclusion in CDBG expenditures.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: G-24

City Manager: [Signature]

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**SUBJECT: COVID-19 MITIGATION PLAN AND RELATED SERVICE CHANGES**

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**SUMMARY**

Councilmembers requested discussion and consideration related to COVID-19 mitigation measures when reinstating certain City programs and services.

The City currently has a hotspots program that is not being utilized. Councilmember Maravilla would like to redirect related funding and efforts to virtual senior chair aerobics, virtual Zumba, virtual yoga, virtual arts and crafts with household items, virtual read along, and virtual sports camps (using Facebook Live, Zoom, or other virtual classroom platforms).

Mayor Alvarado would like to consider temporary lifting of parking restrictions in some designated areas to alleviate the increase in parking demands due to the stay at home order.

**RECOMMENDATION**

Staff recommends the City Council discuss and direct staff related to the proposed program/service changes and discuss parameters of a COVID-19 mitigation plan.

**FISCAL IMPACT**

None

**ATTACHMENTS**

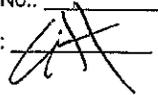
None



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

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G-2

Agenda Item No.: \_\_\_\_\_

City Manager: 

**DATE:** April 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Shavon Moore, Executive Assistant  
**SUBJECT: CALIFORNIA CITIES FOR SELF-RELIANCE JOINT POWERS  
AUTHORITY UPDATE**

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**SUMMARY**

Councilman Hank Trimble requested a discussion regarding the California Cities for Self-Reliance Joint Powers Authority

**RECOMMENDATION**

Staff recommends the City Council discuss and direct staff as appropriate.

**FISCAL IMPACT**

None

**ATTACHMENTS**

None