



# **CITY OF HAWAIIAN GARDENS**

## **AGENDA PACKET**

### **CITY COUNCIL PHA\***

<b>JESSE ALVARADO</b>	<b>MAYOR / CHAIRMEMBER</b>
<b>LUIS ROA</b>	<b>MAYOR PRO TEM / VICE CHAIRMEMBER</b>
<b>VICTOR FARFAN</b>	<b>COUNCILMEMBER / DIRECTOR</b>
<b>MYRA MARAVILLA</b>	<b>COUNCILMEMBER / DIRECTOR</b>
<b>HANK TRIMBLE</b>	<b>COUNCILMEMBER / DIRECTOR</b>
<b>CARMELLA MAHAR</b>	<b>PHA DIRECTOR</b>
<b>ALBA BAC</b>	<b>PHA DIRECTOR</b>

### **REGULAR MEETINGS**

**TUESDAY, JANUARY 28, 2020**

**\*5:30 PM & 6:00 PM**

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**AGENDA**

**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL**

**REGULAR MEETING**

**TUESDAY, JANUARY 28, 2020 AT 6:00 P.M.**

**Meeting Location:** City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ADA Information:** The City of Hawaiian Gardens complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Clerk's Department at **(562) 420-2641**, at least one (1) business day prior to the meeting so that we may accommodate you.

**Bilingual Information:** Anyone needing a Spanish bilingual interpreter for **ORAL COMMUNICATION ONLY**, please contact the City Clerk's Department at **(562) 420-2641**, at least one (1) business day prior to the meeting so that we may accommodate you.

**PLEASE TURN OFF CELL PHONES DURING THE MEETING.**

**CALL TO ORDER**

**INVOCATION**

**FLAG SALUTE**

**ROLL CALL**

**MAYOR  
MAYOR PRO TEM  
COUNCILMEMBER  
COUNCILMEMBER  
COUNCILMEMBER**

**JESSE ALVARADO  
LUIS ROA  
VICTOR FARFAN  
MYRA MARAVILLA  
HANK TRIMBLE**

**PROCLAMATIONS AND CERTIFICATES**

**PRESENTATIONS**

PRESENTATION RELATING TO THE SELACO EARN AND LEARN PROGRAM AND THE CITY'S YOUTH EMPLOYMENT PROGRAM (YEP).

PRESENTATION BY THE AMERICAN RED CROSS RELATING TO SMOKE DETECTORS.

**PRESENTATIONS (CONTINUED)**

ORAL PRESENTATION AND UPDATE BY THE HAWAIIAN GARDENS LIBRARIAN CAROLYN REED.

CITY OF HAWAIIAN GARDENS VIDEO PRESENTATION OF CITY EVENT(S).

## **PUBLIC COMMENTS – GENERAL OR ITEMS ON THE AGENDA**

During each regular meeting, the Council shall provide members of the public the opportunity to address the City Council on any issue within the subject matter jurisdiction of the Council or to speak on items on the agenda, except for public hearing items. Each speaker shall be limited to three (3) minutes of public comment at each regular meeting. The City Council shall not discuss or take action relative to any public comment unless authorized by California Government Code Section 54954.2(b).

## **AGENDA ORGANIZATION**

This is the time for the City Council to discuss any changes in the order of agenda items.

### **A. PUBLIC HEARING(S) / HEARING (S) - NONE**

### **B. CONSENT CALENDAR**

Items listed on the Consent Calendar are considered routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If discussion is desired, that item may be removed from the Consent Calendar and will be considered separately.

The City Council, upon approval of the Consent Calendar will waive reading in full of all ordinances and resolutions on the agenda and declare that said titles which appear on the public agenda shall be determined to have been read by title and further reading waived.

1. COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - MONTHLY REPORT FOR OCTOBER 2019.

COUNCIL ACTION: Receive and file.

2. COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - MONTHLY REPORT FOR NOVEMBER 2019.

COUNCIL ACTION: Receive and file.

3. COMMUNITY DEVELOPMENT DEPARTMENT - CODE ENFORCEMENT DIVISION - MONTHLY REPORT FOR DECEMBER 2019.

COUNCIL ACTION: Receive and file.

4. COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION PUBLIC WORKS PERMITS- MONTHLY REPORT FOR OCTOBER, NOVEMBER, AND DECEMBER 2019.

COUNCIL ACTION: Receive and file.

5. COMMUNITY DEVELOPMENT DEPARTMENT - ENGINEERING DIVISION - MONTHLY REPORT FOR DECEMBER 2019.

COUNCIL ACTION: Receive and file.

6. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - MONTHLY REPORT FOR OCTOBER 2019.

COUNCIL ACTION: Receive and file.

7. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - MONTHLY REPORT FOR NOVEMBER 2019.

COUNCIL ACTION: Receive and file.

**B. CONSENT CALENDAR (CONTINUED)**

8. COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION - MONTHLY REPORT FOR DECEMBER 2019.

COUNCIL ACTION: Receive and file.

9. COMMUNITY DEVELOPMENT DEPARTMENT - COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR OCTOBER 2019.

COUNCIL ACTION: Receive and file.

10. COMMUNITY DEVELOPMENT DEPARTMENT - COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR NOVEMBER 2019.

COUNCIL ACTION: Receive and file.

11. COMMUNITY DEVELOPMENT DEPARTMENT - COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR DECEMBER 2019.

COUNCIL ACTION: Receive and file.

12. COMMUNITY DEVELOPMENT DEPARTMENT - WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF OCTOBER 2019.

COUNCIL ACTION: Receive and file.

13. COMMUNITY DEVELOPMENT DEPARTMENT - WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF NOVEMBER 2019.

COUNCIL ACTION: Receive and file.

14. COMMUNITY DEVELOPMENT DEPARTMENT - WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF DECEMBER 2019.

COUNCIL ACTION: Receive and file.

15. FINANCE DEPARTMENT - TREASURER'S REPORT FOR OCTOBER 2019.

COUNCIL ACTION: Receive and file.

16. FINANCE DEPARTMENT - TREASURER'S REPORT FOR NOVEMBER 2019.

COUNCIL ACTION: Receive and file.

17. FINANCE DEPARTMENT - BUSINESS LICENSE QUARTERLY REPORT FOR THE PERIOD OF OCTOBER TO DECEMBER 2019.

COUNCIL ACTION: Receive and file.

18. RECREATION AND COMMUNITY SERVICES DEPARTMENT MONTHLY REPORT FOR DECEMBER 2019.

COUNCIL ACTION: Receive and file.

**1. CONSENT CALENDAR (CONTINUED)**

19. PRESENTATION FROM THE FINANCE DEPARTMENT OF WARRANTS PROCESSED DURING THE PERIOD OF JANUARY 1, 2020 THROUGH JANUARY 17, 2020.

COUNCIL ACTION: Receive and File.

**C. DISCUSSION ITEM(S)**

20. APPOINT ELIA MACIAS AS A MEMBER, BUSINESS REPRESENTATIVE, TO THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD (SELACO-WBD).

COUNCIL ACTION: Approve Mayor Alvarado's nomination and appoint Elia Macias to serve as Business Representative to SELACO-WBD.

21. RESOLUTION NO. 004-2020

APPROVING A REQUEST BY THE PACIFIC GARDENS MEDICAL CENTER TO ALLOW AN ADDITIONAL EXTENSION OF THE TIME PERIOD ALLOWED FOR A TEMPORARY INTERRUPTION OF USE ASSOCIATED WITH EXISTING ENTITLEMENTS FOR THE HOSPITAL OPERATION LOCATED AT 21530 PIONEER BOULEVARD.

COUNCIL ACTION: Adopt Resolution No. 004-2020.

22. HOMELESSNESS INITIATIVES UPDATE AND APPROVAL OF LOS ANGELES COUNTY CONTRACT AND CITY OF HAWAIIAN GARDENS FOR HOMELESSNESS PLAN IMPLEMENTATION.

COUNCIL ACTION: Staff recommends that the City Council authorize the following: LA County Contract AO-19-6; The City Manager to enter into an agreement with PATH to provide a contract position of "Systems Coordinator;" and Authorize a budget amendment necessary to record the Homelessness Implementation Grant revenue and expenditures.

23. STATUS UPDATE RELATING TO THE CALIFORNIA CITIES FOR SELF-RELIANCE JOINT POWERS AUTHORITY (JPA).

COUNCIL ACTION: Receive and file.

**D. COMMITTEE REPORT(S)**

24. PRESENTATION OF VARIOUS COMMISSION MINUTES AND COMMITTEE REPORTS:

- RECREATION AND PARKS COMMISSION
  - November 20, 2019
- SPECIAL EVENTS COMMITTEE MEETING
  - January 9, 2020
  - December 12, 2019

COUNCIL ACTION: Receive and file.

- E. NEW BUSINESS**
- F. ORAL STAFF REPORTS**
- G. ORAL COUNCIL REPORTS**
- H. CLOSED SESSION**

- 25. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION SIGNIFICANT EXPOSURE TO LITIGATION  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (d)(2)  
NUMBER OF CASES: ONE (1) (EMPLOYEE GRIEVANCE)
- 26. CONFERENCE WITH LEGAL COUNSEL – LABOR NEGOTIATIONS  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54957.6  
CITY NEGOTIATOR: ERNIE HERNANDEZ, CITY MANAGER  
LABOR NEGOTIATOR: AFSCME UNION LOCAL 3624 –  
RANK & FILE AND MANAGEMENT
- 27. CONFERENCE WITH LEGAL COUNSEL –ANTICIPATED LITIGATION  
SIGNIFICANT EXPOSURE TO LITIGATION  
PURSUANT TO CALIFORNIA GOVERNMENT CODE SECTION 54956.9 (d)(2)  
NO. OF POTENTIAL CASES: ONE (1)

**I. ADJOURNMENT**

Adjourn to a Regular City Council meeting to be held on Tuesday,  
February 11, 2020 at 6:00 PM.

**AGENDA**  
**CITY OF HAWAIIAN GARDENS**  
**PUBLIC HOUSING AUTHORITY**

**REGULAR MEETING**  
**TUESDAY, JANUARY 28, 2020 AT 5:30 P.M.**

**Meeting Location:** City Council Chambers, 21815 Pioneer Boulevard, Hawaiian Gardens, California.

**ADA Information:** The City of Hawaiian Gardens Public Housing Authority complies with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact the City Clerk's Department at **(562) 420-2641**, at least one business day prior to the meeting so that we may accommodate you.

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**CALL TO ORDER**

**ROLL CALL**

<b>CHAIRMEMBER</b>	<b>JESSE ALVARADO</b>
<b>VICE CHAIRMEMBER</b>	<b>LUIS ROA</b>
<b>DIRECTOR</b>	<b>VICTOR FARFAN</b>
<b>DIRECTOR</b>	<b>MYRA MARAVILLA</b>
<b>DIRECTOR</b>	<b>HANK TRIMBLE</b>
<b>DIRECTOR</b>	<b>ALBA BAC</b>
<b>DIRECTOR</b>	<b>CARMELLA MAHAR</b>

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**AGENDA ORGANIZATION**

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**A. PUBLIC HEARING(S) – NONE**

**B. CONSENT CALENDAR**

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**1. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR OCTOBER 2019.**

**BOARD ACTION:** Receive and File.

**2. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR NOVEMBER 2019.**

**BOARD ACTION:** Receive and File.

3. SECTION 8 HOUSING ASSISTANCE PROGRAM - MONTHLY STATUS REPORT FOR DECEMBER 2019.

BOARD ACTION: Receive and File.

4. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF OCTOBER 2019: FUNDING SOURCE – LOW-MODERATE INCOME HOUSING FUND.

BOARD ACTION: Receive and file.

5. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF NOVEMBER 2019: FUNDING SOURCE – LOW-MODERATE INCOME HOUSING FUND.

BOARD ACTION: Receive and file.

6. BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF DECEMBER 2019: FUNDING SOURCE – LOW-MODERATE INCOME HOUSING FUND.

BOARD ACTION: Receive and file.

7. PHA RESOLUTION NO. 2020-001  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF NOVEMBER 2019, IN THE AMOUNT OF \$79,268.08.

BOARD ACTION: Adopt PHA Resolution No. 2020-001.

8. PHA RESOLUTION NO. 2020-002  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF DECEMBER 2019, IN THE AMOUNT OF \$87,689.34.

BOARD ACTION: Adopt PHA Resolution No. 2020-002.

9. PHA RESOLUTION NO. 2020-003  
APPROVE WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN FOR THE MONTH OF JANUARY 2020, IN THE AMOUNT OF \$91,917.08.

BOARD ACTION: Adopt PHA Resolution No. 2020-003.

**C. DISCUSSION ITEMS**

10. PHA RESOLUTION NO. 2020-004  
A REQUEST BY THE COMMUNITY DEVELOPMENT DEPARTMENT TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT TO HDR CONSTRUCTION PROVIDING SERVICES FOR THE PUBLIC HOUSING AUTHORITY'S RESIDENTIAL BEAUTIFICATION PROGRAM FOR A PERIOD ON ONE (1) YEAR.

BOARD ACTION: Adopt PHA Resolution No. 2020-004.

11. CONSIDERATION OF APPOINTMENTS OF RESIDENT DIRECTORS TO THE PUBLIC HOUSING AUTHORITY.

BOARD ACTION: Re-appoint Carmella Mahar and appoint Richard Prieto to serve terms due to expire in January 2023.

**D. NEW BUSINESS**

**E. CLOSED SESSION**

**F. ORAL STAFF REPORTS**

**G. ORAL AUTHORITY REPORTS**

**H. ADJOURNMENT**

Adjourn to the next Regular Public Housing Authority meeting to be held on Tuesday, February 25, 2020 at 5:30 PM.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-1

P . 9

City Manager: GLX

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Anthony Estrada, Code Compliance Officer  
**SUBJECT: CODE ENFORCEMENT REPORT FOR THE MONTH OF OCTOBER 2019**

**DISCUSSION**

The Code Enforcement Division, as part of the Community Development Department, is responsible for enhancing the quality of life for the citizens of the City by providing effective public service in the enforcement of Building, Business License, Public Nuisance, and Zoning Ordinances. Code Compliance Officers are responsible for enforcing codes which address public health and safety issues, including regulations related to rubbish, garbage, attractive nuisance, removal of overgrown vegetation, dangerous buildings, and housing and inoperative vehicles on private property. Enforcement actions are taken both proactively and in response to requests for action received from citizens.

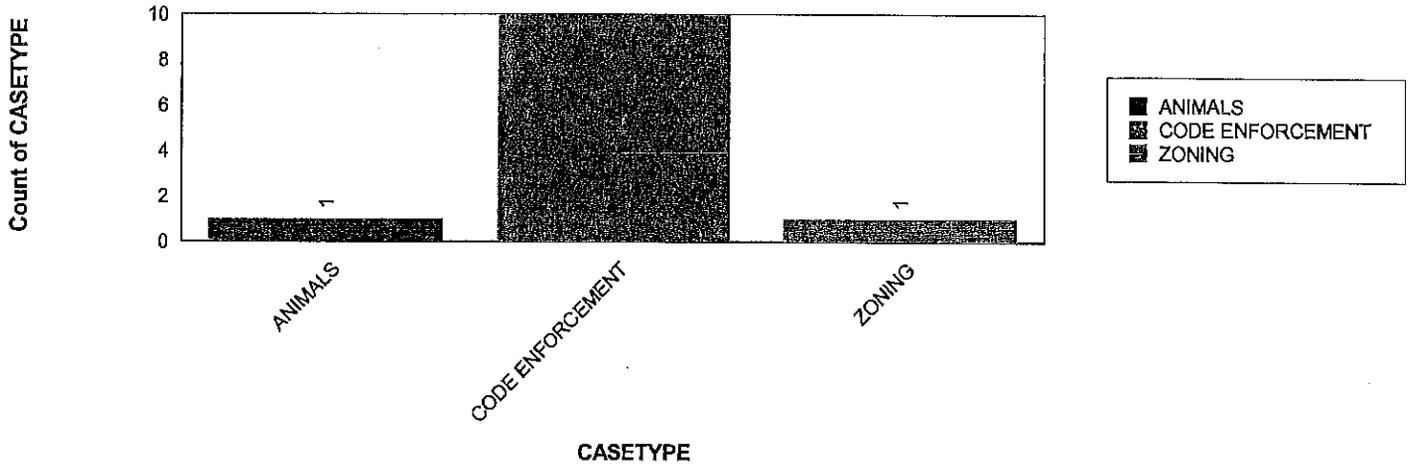
The attached chart is a summary of code cases opened during the months of October 2019, with the attached list containing further details of the same cases.

**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Code Enforcement monthly status report for the month of October 2019 as presented.

**ATTACHMENTS**

Chart of Projects by Type, October 2019  
List of Projects with details, October 2019



1/15/2020

**CASES Opened by Type & Subtype  
For the Period 10/1/2019 thru 10/31/2019**

Page 1

TYPE	SUBTYPE	Count
<b>ANIMALS</b>		
	CHICKENS/ROOSTERS	1
<b>CODE ENFORCEMENT</b>		
	ABANDONED VEHICLES	1
	COMMERCIAL MAINT	3
	NOISE	1
	RESIDENTIAL MAINT	4
	RV	1
<b>ZONING</b>		
	PROHIBITED USE	1
<b>Grand Total:</b>		<b>12</b>

City of Hawaiian Gardens  
CODE ENFORCEMENT CASES OPENED (BY OFFICER)

For the Period 10/1/2019 thru 10/31/2019

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2019-141	10/1/2019 10/9/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	21920 IBEX AVE 7068015040	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> DUMPING OF JUNK/DEBRIS NI ALLEY FROM RESIDENCE				
CE2019-142	10/7/2019 10/17/2019	ANIMALS CHICKENS/ROOSTERS	12327 223RD ST 7076014018	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> ROOSTERS DISTURBING NEIGHBORS EARLY MORNING				
CE2019-143	10/7/2019 10/9/2019	ZONING PROHIBITED USE	12222 CARSON ST 7076039060	CLOSED ANTHONY ESTRADA
<i>Case Name:</i> CELL PHONE CANOPY DISPLAY				
CE2019-144	10/17/2019 10/18/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	22225 HORST AVE 7069011034	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> BULKY ITEMS/ ILLEGAL DUMPING				
CE2019-145	10/17/2019 10/18/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	21802 CLARKDALE AVE 7068003028	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> BULKY ITEMS/ILLEGAL DUMPING				
CE2019-146	10/7/2019 10/17/2019	CODE ENFORCEMENT COMMERCIAL MAINT	12222 CARSON ST 7076039060	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> COMMERCIAL PROPERTY MAINTENANCE				
CE2019-147	10/10/2019 11/4/2019	CODE ENFORCEMENT ABANDONED VEHICLES	12309 CARSON ST 7066017018	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> ABANDONED/INOP TRUCKS				
CE2019-148	10/18/2019 10/21/2019	CODE ENFORCEMENT COMMERCIAL MAINT	21806 BELSHIRE AVE 7076001031	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> PORTABLE PIGEON COOP/CAGE IN PROW				
CE2019-149	10/22/2019 10/24/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	12110 221ST ST 7069012059	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> BULKY ITEMS/KITCHEN CABINETS				
CE2019-150	10/24/2019 10/22/2019	CODE ENFORCEMENT NOISE	12351 214TH ST 7066023015	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> EARLY AM OUTSIDE MUSIC NOISE				
CE2019-151	10/25/2019 10/29/2019	CODE ENFORCEMENT RV.	22406 IBEX AVE 7069019906	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> LIVING IN TRAVEL TRAILER / PROPERTY MAINTENANCE				

City of Hawaiian Gardens  
CODE ENFORCEMENT CASES OPENED (BY OFFICER)

For the Period 10/1/2019 thru 10/31/2019

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2019-152	10/30/2019 11/4/2019	CODE ENFORCEMENT COMMERCIAL MAINT	21714 PIONEER BLVD 7068001051	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> DUMPING OF JUNK/DEBRIS/TRASH				
<hr/>				
12 Cases Opened from 10/1/2019 Thru 10/31/2019				



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-2

P . 1 3

City Manager: *[Signature]*

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Anthony Estrada, Code Compliance Officer  
**SUBJECT: CODE ENFORCEMENT REPORT FOR THE MONTH OF NOVEMBER 2019**

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**DISCUSSION**

The Code Enforcement Division, as part of the Community Development Department, is responsible for enhancing the quality of life for the citizens of the City by providing effective public service in the enforcement of Building, Business License, Public Nuisance, and Zoning Ordinances. Code Compliance Officers are responsible for enforcing codes which address public health and safety issues, including regulations related to rubbish, garbage, attractive nuisance, removal of overgrown vegetation, dangerous buildings, and housing and inoperative vehicles on private property. Enforcement actions are taken both proactively and in response to requests for action received from citizens.

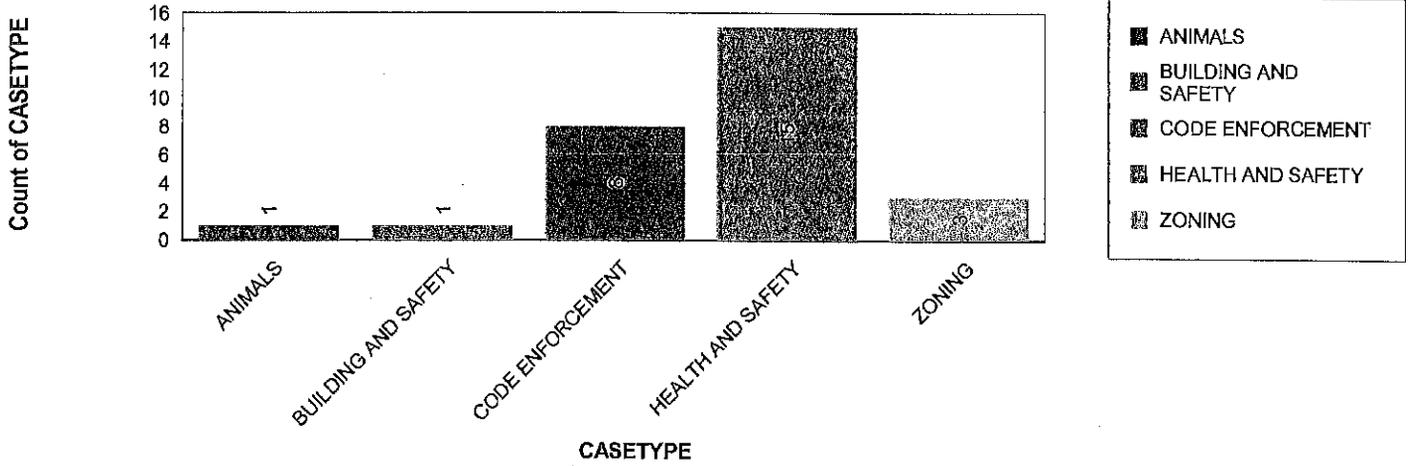
The attached chart is a summary of code cases opened during the months of November 2019, with the attached list containing further details of the same cases.

**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Code Enforcement monthly status report for the month of November 2019 as presented.

**ATTACHMENTS**

Chart of Projects by Type, November 2019  
List of Projects with details, November 2019



1/15/2020

**CASES Opened by Type & Subtype  
For the Period 11/1/2019 thru 11/30/2019**

Page 1

TYPE	SUBTYPE	Count
<b>ANIMALS</b>		
	BAD ODOR	1
<b>BUILDING AND SAFETY</b>		
	SUBSTANDARD BUILDING	1
<b>CODE ENFORCEMENT</b>		
	BUILDING W/O PERMIT	2
	BUS. LIC. REQUIRED	1
	HOP REQUIRED	1
	PARKING REGULATION	1
	RESIDENTIAL MAINT	2
	SIGNS	1
<b>HEALTH AND SAFETY</b>		
	NPDES	1
	PRE-SALE REQUIRED	14
<b>ZONING</b>		
	CUP REQUIRED	1
	GARAGE/PARKING	1
	LANDSCAPING	1
<b>Grand Total:</b>		<b>28</b>

City of Hawaiian Gardens  
CODE ENFORCEMENT CASES OPENED (BY OFFICER)

For the Period 11/1/2019 thru 11/30/2019

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2019-153	11/5/2019 11/12/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	21931 CLARKDALE AVE 7068024044	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-154	11/5/2019 11/7/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	12305 214TH ST 7066023009	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-155	11/5/2019 11/7/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	21306 NORWALK BLVD 7066022015	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-156	11/5/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	21606 BELSHIRE AVE 6 7066017070	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-157	11/5/2019 1/2/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	12131 215TH ST 7065018008	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-158	11/5/2019 1/6/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	21904 JOLIET AVE 7068017024	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-159	11/5/2019 11/25/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	21315 NORWALK BLVD 75 7065002082	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-160	11/5/2019 11/12/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	21301 NORWALK BLVD 93 7065002100	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-161	11/5/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	21825 BELSHIRE AVE 08 7076039027	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-162	11/5/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	12223 BRITAIN ST 7076034014	OPEN CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				
CE2019-163	11/5/2019 12/9/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	21915 ARLINE AVE 7068012026	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED				

**City of Hawaiian Gardens**  
**CODE ENFORCEMENT CASES OPENED (BY OFFICER)**  
**For the Period 11/1/2019 thru 11/30/2019**

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2019-164	11/5/2019 11/18/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	12250 216TH ST 7066019009	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2019-165	11/5/2019 11/7/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	12030 226TH ST 53 7075019100	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2019-166	11/5/2019 12/16/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	21806 HAWAIIAN AVE 7076006010	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> RESIDENTIAL PRE-SALE REQUIRED			
CE2019-167	11/7/2019 11/7/2019	ANIMALS BAD ODOR	21812 VIOLETA AVE 7068004009	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> DOG FECES OFFENSIVE ODOR			
CE2019-168	11/8/2019 11/14/2019	ZONING LANDSCAPING	12157 CARSON ST 7065015052	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> TREE LEANING ONTO DRIVEWAY			
CE2019-169	11/13/2019 11/25/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	22401 HORST AVE 7069021031	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> PROPERTY MAINTENANCE			
CE2019-170	11/15/2019 12/2/2019	ZONING GARAGE/PARKING	12171 CARSON ST 7065015049	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> HANDICAP STALL VIOLATION			
CE2019-171	11/15/2019 11/15/2019	BUILDING AND SAFETY SUBSTANDARD BUILDING	12120 CENTRALIA RD 7065001034	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> WALL MOLD SLAB WATER DAMAGE			
CE2019-172	11/18/2019 11/18/2019	CODE ENFORCEMENT SIGNS	22429 BLOOMFIELD AVE 7076007003	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> SIGN ATTACHED ON UTILITY POLE			
CE2019-173	11/19/2019 12/2/2019	ZONING CUP REQUIRED	22429 BLOOMFIELD AVE 7076007003	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> U-HAUL RENTAL NO CUP			
CE2019-174	11/19/2019 1/8/2020	CODE ENFORCEMENT BUILDING W/O PERMIT	12256 211TH ST 7066026015	CLOSED CASE ANTHONY ESTRADA
	<i>Case Name:</i> RES CONSTRUCTION NO PERMITS			

City of Hawaiian Gardens  
CODE ENFORCEMENT CASES OPENED (BY OFFICER)  
For the Period 11/1/2019 thru 11/30/2019

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Status/Officer
CE2019-175	11/20/2019 11/25/2019	CODE ENFORCEMENT BUILDING W/O PERMIT	12260 211TH ST 7066026016	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> RES CONSTRUCTION NO PERMITS				
CE2019-176	11/21/2019 1/9/2020	HEALTH AND SAFETY NPDES	12541 CARSON ST 7066013060	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> DUMPSTER LEAKING GREASE				
CE2019-177	11/19/2019 11/21/2019	CODE ENFORCEMENT HOP REQUIRED	11908 CENTRALIA RD 7065003036	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> HOME OCCUPATION W/O PERMIT				
CE2019-178	11/26/2019 11/26/2019	CODE ENFORCEMENT PARKING REGULATION	12334 214TH ST 7066015001	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> TRASH CONTAINERS IN STREET				
CE2019-179	11/26/2019 12/5/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	22410 ELAINE AVE 7069023065	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> PROPERTY MAINTENANCE				
CE2019-180	11/26/2019 12/16/2019	CODE ENFORCEMENT BUS. LIC. REQUIRED	22005 NORWALK BLVD 7068015054	CLOSED CASE ANTHONY ESTRADA
<i>Case Name:</i> OPERATING W/O BUSINESS LICENSE				
<hr/>				
28 Cases Opened from 11/1/2019 Thru 11/30/2019				



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-3

P . 1 8

City Manager: *[Signature]*

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Anthony Estrada, Code Compliance Officer  
**SUBJECT: CODE ENFORCEMENT REPORT FOR THE MONTH OF DECEMBER 2019**

**DISCUSSION**

The Code Enforcement Division, as part of the Community Development Department, is responsible for enhancing the quality of life for the citizens of the City by providing effective public service in the enforcement of Building, Business License, Public Nuisance, and Zoning Ordinances. Code Compliance Officers are responsible for enforcing codes which address public health and safety issues, including regulations related to rubbish, garbage, attractive nuisance, removal of overgrown vegetation, dangerous buildings, and housing and inoperative vehicles on private property. Enforcement actions are taken both proactively and in response to requests for action received from citizens.

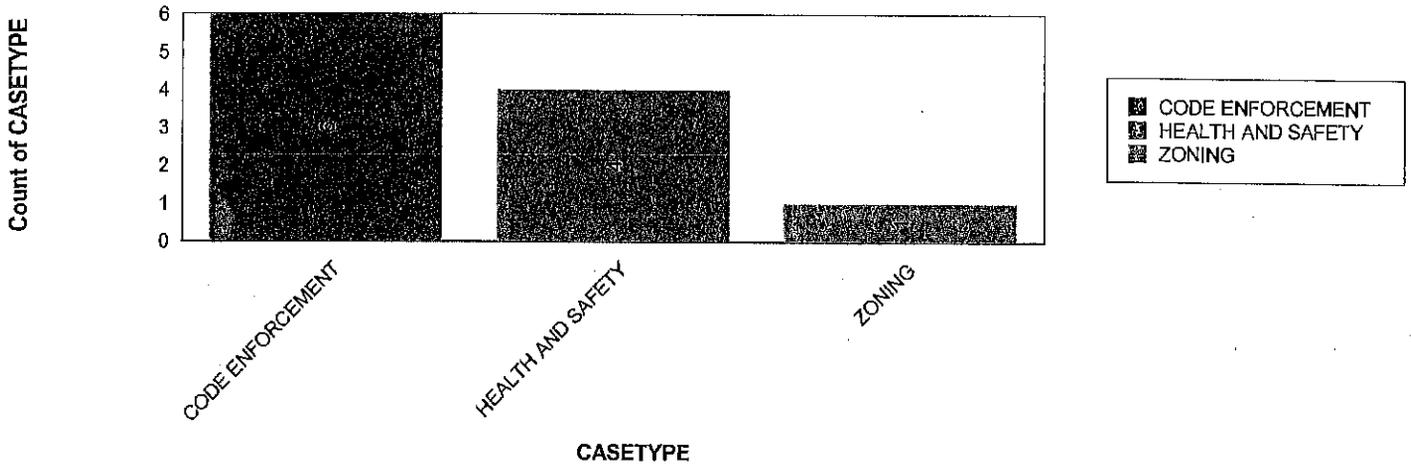
The attached chart is a summary of code cases opened during the months of December 2019, with the attached list containing further details of the same cases.

**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Code Enforcement monthly status report for the month of December 2019 as presented.

**ATTACHMENTS**

Chart of Projects by Type, December 2019  
List of Projects with details, December 2019



1/15/2020

**CASES Opened by Type & Subtype  
For the Period 12/1/2019 thru 12/31/2019**

Page 1

TYPE	SUBTYPE	Count
<b>CODE ENFORCEMENT</b>		
	BAD ODOR	1
	COMMERCIAL MAINT	2
	GRAFFITI	1
	NPDES	1
	RESIDENTIAL MAINT	1
<b>HEALTH AND SAFETY</b>		
	PRE-SALE REQUIRED	4
<b>ZONING</b>		
	MUP REQUIRED	1
<b>Grand Total:</b>		<b>11</b>

City of Hawaiian Gardens  
CODE ENFORCEMENT CASES OPENED (BY OFFICERMOD)

For the Period 12/1/2019 thru 12/31/2019

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Census Tract	Status/Officer
CE2019-181	12/2/2019 12/2/2019	CODE ENFORCEMENT RESIDENTIAL MAINT	12217 222ND ST 7076037018	5552.12	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> FURNITURE IN ALLEY / SIDEWALK
CE2019-182	12/3/2019 12/4/2019	CODE ENFORCEMENT COMMERCIAL MAINT	12309 CARSON ST 7066017018	5551.04	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> DISCARDED SHOPPING CART
CE2019-183	12/3/2019 12/3/2019	CODE ENFORCEMENT NPDES	12103 223RD ST 7069012021	5552.11	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> BROKEN SPRINKLER OVER SIDEWALK
CE2019-184	12/4/2019 12/6/2019	CODE ENFORCEMENT COMMERCIAL MAINT	12130 CARSON ST G 7068008045	5552.11	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> DISCARDED CARDBOARD AT REAR
CE2019-185	12/4/2019 12/16/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	22407 HORST AVE 7069021033	5552.11	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> NO RESIDENTIAL RPR PRE-SALE APPLICATION FILED
CE2019-186	12/10/2019 1/9/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	12256 211TH ST 7066026015	5551.04	CONFIRMED IN J ANTHONY ESTRADA <i>Case Name:</i> NO RESIDENTIAL RPR PRE-SALE APPLICATION FILED
CE2019-187	12/11/2019 12/12/2019	HEALTH AND SAFETY PRE-SALE REQUIRED	12010 226TH ST 21 7075019066	5552.11	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> NO RESIDENTIAL RPR PRE-SALE APPLICATION FILED
CE2019-188	12/17/2019 1/7/2020	HEALTH AND SAFETY PRE-SALE REQUIRED	21302 NORWALK BLVD 7066022030	5551.04	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> NO COMMERCIAL PRE-SALE APP
CE2019-189	12/19/2019 12/23/2019	CODE ENFORCEMENT BAD ODOR	22104 JOLIET AVE 7069011045	5552.11	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> ODOR COMING FROM GARAGE
CE2019-190	12/20/2019	ZONING MUP REQUIRED	22005 NORWALK BLVD 7068015054	5552.11	OPEN CASE ANTHONY ESTRADA <i>Case Name:</i> NO SIGNAGE / ILLEGAL CAR SALES
CE2019-191	12/31/2019 1/6/2020	CODE ENFORCEMENT GRAFFITI	12221 CARSON ST 7066018033	5551.04	CLOSED CASE ANTHONY ESTRADA <i>Case Name:</i> GRAFFITI ON DONATION BOX

City of Hawaiian Gardens  
CODE ENFORCEMENT CASES OPENED (BY OFFICERMOD)  
For the Period 12/1/2019 thru 12/31/2019

Case No	Opened Closed	Type SubType	Site Address Parcel Number	Census Tract	Status/Officer
11	Cases Opened from	12/1/2019	Thru 12/31/2019		



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-4

City Manager: [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Joseph Colombo, Community Development Director  
Neema Ghanbari, Assistant Engineer  
**SUBJECT: ENGINEERING DIVISION PUBLIC WORKS PERMITS REPORT FOR THE MONTHS OF OCTOBER, NOVEMBER AND DECEMBER 2019**

**DISCUSSION**

The Engineering Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan, Municipal Code, and oversees the project management of the construction of the City's capital improvements, infrastructure, and public facilities.

The Engineering Division reviews applications and issues construction and encroachment permits for any work that is done in the public right-of-way, such as the streets and alleys, and if the public right-of-ways are used for equipment parking/staging and to conduct any construction, repair, or maintenance of any property or utilities within or adjacent. Work on or use of the public right-of-ways may include for example: underground and above-ground utilities repair/replacement by utility companies and their contractors, driveway construction, temporary use for staging of equipment and vehicles, contractors working on behalf of the City for public improvements, etc. The permits and final inspections will ensure that any work is conducted in accordance with City Engineering specifications and appropriate standards and that any traffic control and safety measures are properly in place and followed.

The attached chart is a summary of all permits issued during the months of October, November and December 2019.

**RECOMMENDATION**

Receive and file the report

**ATTACHMENT(S)**

Monthly Permit Report Lists, October, November and December 2019

City of Hawaiian Gardens - Community Development Department

**Monthly Report - Public Works Permits Issued**

October 2019

No.	Permit	Date	Contractor	For	Location	Type	Amount
1	1189	10/02/19	SoCalGas		21101 Norwalk Boulevard	Gas leak repair	\$ 801.00
2	1190	10/08/19	SoCalGas		22408 Elaine Avenue	Abandon gas line	\$ 801.00
3	1191	10/23/19	Video Voice Data Communications	Charter Communications	12587 Carson Street	Request for canceling permit request	\$ -286.00
4	1192	10/24/19	SCE		11976 Carson Street	R/R power pole #4255109E	\$ 1,018.00
5	1193	10/29/19	Quality Permits	Williams Scotsman International, Inc.	21722 Verne Avenue- Carson Street	Transportation Permit- Oversize load moving	\$ 90.00

Total permits for month:

5

Total for month: \$ 2,996.00

Total permits for calendar year:

45

Total for the year: \$ 32,938.00

City of Hawaiian Gardens - Community Development Department

**Monthly Report - Public Works Permits Issued**

November 2019

No.	Permit	Date	Contractor	For	Location	Type	Amount
1	1194	11/05/19	SoCalGas		12315 214th Street	Gas leak repair	\$ 801.00
2	1195	11/05/19	SoCalGas		12247 212th Street	Gas leak repair	\$ 801.00
3	1196	11/14/19	Sequel Contractors, Inc.	City of Hawaiian Gardens	Various locations	Street IMP Project FY 2018-19	\$ -
4	1197	11/22/19	SCE		22007 Claretta Avenue	R/R power pole #141787Y	\$ 1,018.00
5	1198	11/22/19	SCE		226th Street W/B 50' W/O Norwalk Boulevard	Remove dirt and water from vault #V5406728	\$ 547.00
6	1199	11/27/19	Korman Construction, Inc.	Animal Hospital	22017 Norwalk Boulevard	R/R Curb and Gutter, Sidewalk and Driveway (43'X8')	\$ 981.00

Total permits for month: 6

Total for month: \$ 4,148.00

Total permits for calendar year: 51

Total for the year: \$ 37,086.00

City of Hawaiian Gardens - Community Development Department

**Monthly Report - Public Works Permits Issued**

December 2019

No.	Permit	Date	Contractor	For	Location	Type	Amount
1	1200	12/04/19	SoCalGas		22414 Joliet Avenue	Gas leak repair	\$ 801.00
2	1201	12/04/19	SoCalGas		22332 Joliet Avenue	Gas leak repair	\$ 801.00
3	1202	12/05/19	Hill Crane Service, Inc.	SCE	12232 224th Street	R/R power pole #1268892E	\$ 1,018.00
4	1203	12/05/19	Hill Crane Service, Inc.	SCE	12423- 12428 222nd Street	R/R power pole #631792E & 687178E	\$ 1,018.00

Total permits for month: 4

Total for month: \$ 3,638.00

Total permits for calendar year: 55

Total for the year: \$ 40,724.00



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-5 P. 26

City Manager: *[Signature]*

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Joseph Colombo, Community Development Director  
Neema Ghanbari, Assistant Engineer  
**SUBJECT: COMMUNITY DEVELOPMENT DEPARTMENT – ENGINEERING  
DIVISION – MONTHLY REPORTS – DECEMBER 2019**

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**SUMMARY**

The City of Hawaiian Gardens Community Development Department, Engineering Division, has prepared its December 2019, monthly status report on Capital Improvements currently being carried out within the City of Hawaiian Gardens. This report deals with different types of projects that have been currently budgeted and monitored by Community Development Department.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and file the report

**ATTACHMENT(S)**

December 2019 Monthly Report

## HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects Project Status Report - December 2019

#	Project Description	Budget	Status / Comments
<b>Streets Improvements</b>			
1	<p><b>Street Improvement Proj (FY-18/19) - \$167,516 CDBG, \$327,000 Gen Fund, \$150,000 Measure M, \$251,000 SB1</b> (Project Total \$895,516)</p> <p><i>Proj Description: Various Residential Street Improvements which includes grind and overlay of six residential street segments. 1- Clarkdale Ave from Civic Center to 221st St 2- Tilbury St from Norwalk Blvd to Horst Ave 3- 223rd St from Juan Ave to Pioneer Blvd 4- Belshire Ave from 214th St to 216th St 5- 213th St from Norwalk Blvd to Claretta Ave 6- 211th St from Norwalk Blvd to Claretta Ave</i></p>	\$895,516	<p>Overlay street list for Fiscal Year 2018/2019 approved by City Council on September 25, 2018. RFS for design was prepared by IE on October 2018 and signed by Community Development Director on April 2019 . 80% plans and specifications were reviewed by City staff and comments submitted to IE on May 2019. IE submitted 100% PS&amp;E for City's review on July 2019. On August 13th, City Council approved the construction plans and specifications and authorized the community development director to advertise and seek public bids for the project. Plans and specifications of the project were approved by LACDA. Section 3 pre-bid meeting was held on September 16th. On September 25, 2019, the City Clerk received seven (7) sealed bid proposals for the Project. On October 22, 2019 the City Council awarded the construction contract to Sequel Contractors, Inc. with a bid amount of \$686,075.50.</p> <p><b>Construction phase of the project began on November 18, 2019 and will be completed by February 2020.</b></p> <p><i>Milestones: February 2018 - CDBG streets approved. April 2018- Council approved SB-1 streets for project. October 2018- IE prepared RFS/Proposal for Design. April 2019- Design proposal signed. May 2019- 80% plans and specifications submitted to the City for review. 80% design plans and specifications reviewed and comment submitted to IE. June 2019- 100% PS&amp;E submitted for City's review and design phase completed. July 2019- staff report prepared for August City Council meeting. Final PS&amp;E were submitted to LACDA for review and approval. August 2019- LACDA office approved the plans and specifications of the project. Staff advertised the project and scheduled the bid opening date. September 2019- The City Clerk received and publicly opened seven sealed bid proposals, ranging from \$686,075.50 to \$844,233.02 in price. October 2019- City Council awarded the construction contract to Sequel Contractors of Santa Fe Springs. November 2019- Construction phase of the project started by removing and replacing damaged sidewalks curb and gutters and driveway approaches on 211th and 213th Streets.</i></p>

## HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects Project Status Report - December 2019

2	<p style="text-align: center;"><b>Traffic Signal Equipment Upgrades (FY 17/18) -</b> \$861,900 HSIP Grant, \$51,600 Measure R</p>	\$913,500	<p>Project was added to FY 17/18 CIP during mid-year budget review/Grant funding not available until after Jan 2018. In April 2018, Eng Svcs RFP was submitted to Caltrans for approval. In May 2018, RFP was amended per Caltrans comments. Per Chapt 10 of LAPM, RFP not required due to amount of design fees. In June 2019, submitted RFS from IE, for preparing plans, specifications and estimate for twelve intersections improvements was approved by the City. Kick off meeting was held on June 25, 2019. 65% plans and specifications were submitted for City's review on August 2019. Plans reviewed by City staff and comments submitted to IE for preparing 95% PS&amp;E. Prior to July 2018, Willdan was responsible for meeting the project milestones. Willdan prepared an RFP for the design services with limited communication with Caltrans to move the project along. Willdan did not receive approval from Caltrans to issue the RFP. The project utilized grant funds to complete the design/construction documents under Preliminary Engineering (PE). None of the project milestones were met. Caltrans allows a one-time extension thereby not losing the construction funds for both HSIP projects. The extension request was presented to Caltrans on September 24, 2019. In order to keep moving the projects moving forward, a new project funding plan utilizing City funds to pay for the environmental and construction document preparation is required</p> <p><i><b>Milestones:</b> Evaluate design costs, If under \$150,000, Caltrans does not required the full RFP process. Design cost analysis complete. June 2019- IE prepared RFS for design work for each project. Submitted RFS to prepare plans, specifications and estimate (PS&amp;E) for twelve intersections approved by City. June 2019- Kick off meeting with design team . August 2019- 65% design plans submitted for City's review. September 2019- Comments regarding the 65% plans and specifications submitted to IE for preparing 95% PS&amp;E. September 2019- The extension request was presented to Caltrans. December 2019- PES forms for both projects were submitted to Caltrans.</i></p>
<p><b>Proj Description:</b> Traffic signal equipment upgrades at 8 intersections along Carsan Street between Pioneer Boulevard and Bloomfield Avenue and 4 intersections along Norwalk Boulevard between 214th and 226th Streets.</p>			

## HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects Project Status Report - December 2019

Traffic Improvements			
3	<p><b>Various Street Improvements Project FY 2019-2020</b></p>	<p>\$1,051,871</p>	<p>This project is part of the City's Five-year Pavement Management Program which was updated and approved by the City Council in July 2019. On January 14, 2020 <b>Staff will request from City Council to approve locations for the Various Street Improvements Project for FY 2019-2020 and authorize Community Development Director to Solicit a professional engineering services proposal for design services.</b></p>
<p><i><b>Proj Description:</b> The street improvements will include: grinding existing asphalt concrete; overlaying the full street width with Asphalt Rubber Hot Mix (ARHM) or slurry seal as noted on the list; removing and replacing damaged curb and gutter, sidewalk; installing new ADA compliant curb ramps; restriping and upgrading existing crosswalks with thermoplastic paint; and removing and replacing damaged non-ADA compliant alley approaches.</i></p>		<p><i><b>Milestones:</b> November 2019- Design RFS was submitted for Community Developmen Director. Staff Report will be presented for January 14 City Council meeting to approve the list of the Streets for FY 2019-2020 Street Improvements Project.</i></p>	

## HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects Project Status Report - December 2019

4	<b>City-wide Speed Awareness Sign Improvements</b>	\$13,942	<p>Staff has been requested to improve the City-wide Speed Awareness Signs by installing white flashers at 6 locations and remove and replace two broken signs on Pioneer Boulevard. On December 2019, purchase order was prepared for Community Development Director review and approval. <b>Approved purchase order was submitted to Fortel Traffic Services for scheduling the installation on January 2020.</b></p>
<p><i>Proj Description: A radar speed sign is an interactive sign, generally constructed of a series of LEDs, that displays vehicle speed as motorists approach. The purpose of radar speed signs is to slow cars down by making drivers aware when they are driving at speeds above the posted limits. Improvements will include remove and replace two speed radar signs on Pioneer Boulevard and installing white flashers to the signs located at 214th, 215th, 223rd streets and Pioneer Boulevard.</i></p>			<p><i>Milestones: October 2019 - Staff was directed to improve the City-wide Speed Rodor Signs. November 2019- Cost estimate was prepared for Community Development Director review and approval. December 2019- Approved purchase order was submitted to Fortel Traffic for scheduling the installation on January 2020</i></p>
5	<b>Traffic Signal Surveillance (Cameras) System (FY 18/19) - \$350,000 Gen Fund</b>	\$350,000	<p>In November 2018, the City Council authorized the Community Development Director to solicit competitive bids for the surveillance camera system. On June 27, 2019 staff received two bid proposals for the project. On August 13, 2019 the construction contract awarded to the lowest responsive bidder, Convergent Technologies in the amount of \$213,476.60. In October 2019, the first phase of installation of surveillance cameras was started at the City's Public Safety Facility. Fedde Sports Complex was followed up as the second phase of the City Wide Surveillance system. <b>Currently, staff is coordinating with Convergent to install the cameras at the City intersections, which is the final phase of the project and this phase will be completed by February 2020.</b></p>

## HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects

### Project Status Report - December 2019

	<p><b>Proj Description:</b> Install security cameras at Teen Center, Public Safety Center, City Library, Fedde Sport Complex and intersections of Carson Street and Pioneer Boulevard, Carson Street and Norwalk Boulevard and 223rd Street and Norwalk Boulevard.</p>		<p><b>Milestones:</b> November 2018- City Council authorized to solicit competitive bids. June 2019- Staff received two bid proposals for the project. August 2019- Construction contract awarded to the lowest responsive bidder. October 2019- Installation of surveillance cameras was started at the City's Public Safety Facility. November 2019- The second phase of the project was followed up at the Fedde Sparts Complex.</p>
<b>Facilities Improvements</b>			
6	<p><b>City Hall Improvements (FY 17/18)</b> - \$60,000 Gen Fund</p>	<div style="border: 1px solid black; padding: 2px; width: fit-content; margin: 0 auto;">\$60,000</div>	<p>June - CIP Committee Meeting -Reviewed prelim cost estimate &amp; prelim proj schedule. <b>Project on hold for FY 18/19</b></p> <p><b>Milestones:</b> Oct 2017 City Mgr mtg - refine list of improvements incl redesign dias &amp; city staff seating location/ Nov - Two phase approach: 1st phase prelim design options/schematic drawings/prelim cost estimates. BOA Architecture selected for svcs/ Jan to Feb 2018- Staff, architect, CIP Comm selected chambers floor plan option./Apr - CIP Comm selected front counter remodel option.</p>
<b>Other Improvements</b>			

## HAWAIIAN GARDENS 2018/2019 - Capital Improvement Projects Project Status Report - December 2019

7	<p><b>Regional COG/ Urban Trail(FY 17/18) \$60,000 Gen Fund</b></p>	\$60,000	<p>Fall of 2018 City signed RFS for IE to prepare and submit application for RMC grant for Linear Park project. Grant application package submitted on December 16, 2019. RMC completed ranking process and the City was not successful and did not meet the threshold for funding. <b>City to re-apply with during next funding cycle and work with COG to obtain funding through Regional COG.</b></p> <p><i>Milestones: Fall of 2018 RFS Signed by City- Grant application submitted on December 16,2019. Staff working with RMC to increase grant score for potential funding. Staff prepared grant application documents for the Prop 68 State Park Grants on August 5 for the design of the full linear park project and construction funding for on block of park. Staff will monitor the Prop 68 for information of grant rating in the next few months</i></p>
<b>City CIP Total:</b>		<b>\$3,344,829</b>	
<b>CIP by Others</b>			
8	<p><b>LA County Bridge Maintenance Program (FY 14/15) \$93,000 NHP Grant &amp; \$13,000 Measure R</b></p>	\$106,000	<p>LA County Co-Op Project; County handling project &amp; funding admin; plan to go to bid Spring 2019</p>



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-6

P. 33

City Manager: [Signature]

**DATE:** January 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Joseph Colombo, Director of Community Development

**BY:** Jamie Donaldson, Community Development Specialist

**SUBJECT: PLANNING DIVISION REPORT FOR THE MONTH OF OCTOBER 2019**

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**DISCUSSION**

The Planning Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan and Zoning Ordinance. The City's Planning Division guides the City's orderly development, thus achieving a livable city that balances the needs of residents and businesses. Current planning projects range from residential remodels to new commercial developments. Staff serves the City Council and Planning Commission by providing reports and detailed analysis for projects subject to discretionary review.

The attached chart is a summary of all opened projects during the month of October 2019, and the attached list contains additional details of the same projects.

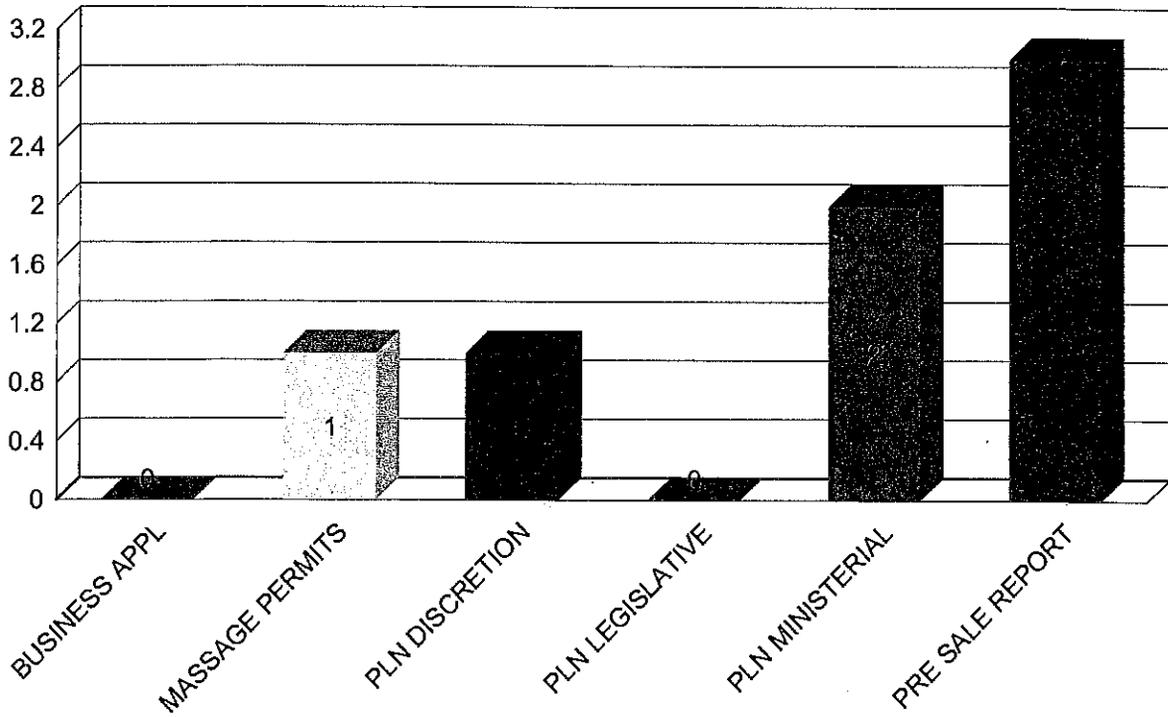
**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Planning Division monthly status report for the month of October 2019 as presented.

**ATTACHMENTS**

Chart of Projects by Type, October 2019  
List of Projects with details, October 2019

City of Hawaiian Gardens  
Projects Applied For by Type  
For the Period 10/1/2019 thru 10/31/2019



Total Projects Applied for: 7

CHART90

**City of Hawaiian Gardens**  
**Projects by Type, Status and Date**  
**For the Period 10/1/2019 thru 10/31/2019**

Project Number	Date Applied	Date Closed	Project Type	Address
Project Name	Date Approved	Date Expired	Project Subtype	
Planner	Status of Project			
MSG2019-0002	10/11/2019		MESSAGE PERMITS	21609 NORWALK BLVD
MAPLE MESSAGE: NEW OWNER PLUS FAI JAMIE DONALDSON	CORRECTION SENT		MESSAGE PERMIT NEW	
PLNG2019-0086	10/9/2019		PLN DISCRETION	22203 JOLIET AVE
JOLIET LM TO COMBINE 2 LOTS INTO ONE KEVIN NGUYEN	12/16/2019 APPROVED		LOT MERGER	
PLNG2019-0087	10/18/2019	10/18/2019	PLN MINISTERIAL	11871 CARSON ST
TI - WINE BAR REMODEL KEVIN NGUYEN	10/18/2019 APPROVED		PLOT PLAN REV <2000	
PLNG2019-0088	10/23/2019	11/8/2019	PLN MINISTERIAL	21530 PIONEER BLVD
FILM PERMIT: ROJO MUSIC VIDEO JAMIE DONALDSON	10/28/2019 COMPLETE		FILM PERMIT	
RPR2019-0045	10/4/2019	11/6/2019	PRE SALE REPORT	12336 223RD ST
PRE SALE: 12336-38 223RD MFR ANTHONY ESTRADA	10/10/2019 APPROVED		MULTI-FAMILY RES	
RPR2019-0046	10/8/2019	11/21/2019	PRE SALE REPORT	21920 ARLINE AVE
PRE-SALE - 21930 ARLINE SFR ANTHONY ESTRADA	11/21/2019 COMPLETE		SINGLE FAMILY RES	
RPR2019-0047	10/9/2019	10/31/2019	PRE SALE REPORT	21828 BELSHIRE AVE
PRE-SALE: 21828 BELSHIRE #6 CONDO ANTHONY ESTRADA	10/31/2019 COMPLETE		CONDO/TOWNHOME	0006

**7 Project(s) Found**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-7 P. 36

City Manager: [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Jamie Donaldson, Community Development Specialist  
**SUBJECT: PLANNING DIVISION REPORT FOR THE MONTH OF NOVEMBER 2019**

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**DISCUSSION**

The Planning Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan and Zoning Ordinance. The City's Planning Division guides the City's orderly development, thus achieving a livable city that balances the needs of residents and businesses. Current planning projects range from residential remodels to new commercial developments. Staff serves the City Council and Planning Commission by providing reports and detailed analysis for projects subject to discretionary review.

The attached chart is a summary of all opened projects during the month of November 2019, and the attached list contains additional details of the same projects.

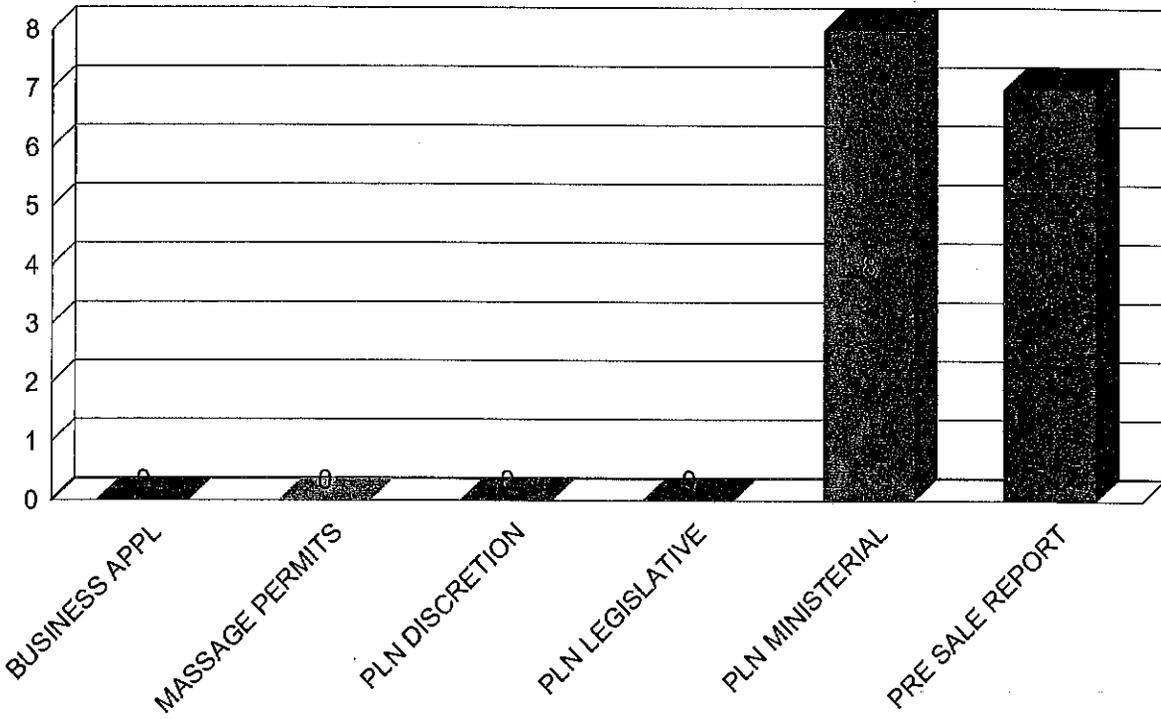
**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Planning Division monthly status report for the month of November 2019 as presented.

**ATTACHMENTS**

Chart of Projects by Type, November 2019  
List of Projects with details, November 2019

City of Hawaiian Gardens  
Projects Applied For by Type  
For the Period 11/1/2019 thru 11/30/2019



Total Projects Applied for: 15

CHART90

**CRW** SYSTEMS

**City of Hawaiian Gardens  
Projects by Type, Status and Date  
For the Period 11/1/2019 thru 11/30/2019**

Project Number Project Name Planner	Date Applied Date Approved Status of Project	Date Closed Date Expired	Project Type Project Subtype	Address
PLNG2019-0089 TEMPORARY FOR LEASE RETAIL BANNER JAMIE DONALDSON	11/5/2019 11/5/2019 APPROVED	11/5/2019	PLN MINISTERIAL TEMPORARY USE PERMIT	12551 CARSON ST
PLNG2019-0090 FILM PERMIT: 3M COMMERCIAL JAMIE DONALDSON	11/5/2019 11/8/2019 COMPLETE	1/6/2020	PLN MINISTERIAL FILM PERMIT	21530 PIONEER BLVD
PLNG2019-0091 NEW SMOG CHECK TENANT MUP JAMIE DONALDSON	11/6/2019 DENIED	1/6/2020	PLN MINISTERIAL MINOR USE PERMIT	12518 CARSON ST
PLNG2019-0092 3 NEW SIGNS LA BELLA EPOCA JAMIE DONALDSON	11/12/2019 12/3/2019 COMPLETE	12/9/2019	PLN MINISTERIAL SIGN PERMIT REVIEW	21500 NORWALK BLVD
PLNG2019-0093 NEW 2-CAR GARAGE & SMALL INT REMO JAMIE DONALDSON	11/14/2019 12/12/2019 APPROVED	1/13/2020	PLN MINISTERIAL PLOT PLAN REV <2000	12463 222ND ST
PLNG2019-0094 7-ELEVEN PPR FOR SERVICE STATION KEVIN NGUYEN	11/14/2019 UNDER REVIEW		PLN MINISTERIAL PLOT PLAN REV <5000	12300 CARSON ST
PLNG2019-0095 HG APARTMENTS ZONING VERIFICATION JAMIE DONALDSON	11/18/2019 APPROVED		PLN MINISTERIAL ZON. CONF. RPT (COMM)	11950 CENTRALIA RD
PLNG2019-0096 NEW METROFLEX GYM MUP JAMIE DONALDSON	11/20/2019 CORRECTION SENT		PLN MINISTERIAL MINOR USE PERMIT	12551 CARSON ST
RPR2019-0048 PRE-SALE: 12135 216TH - SFR ANTHONY ESTRADA	11/1/2019 12/30/2019 COMPLETE	12/30/2019	PRE SALE REPORT SINGLE FAMILY RES	12135 216TH ST
RPR2019-0049 PRE-SALE: 21306 NORWALK - SFR ANTHONY ESTRADA	11/7/2019 1/7/2020 COMPLETE	1/7/2020	PRE SALE REPORT SINGLE FAMILY RES	21306 NORWALK BLVD
RPR2019-0050 PRE-SALE: 12305 214TH SFR ANTHONY ESTRADA	11/7/2019 12/4/2019 COMPLETE	12/4/2019	PRE SALE REPORT SINGLE FAMILY RES	12305 214TH ST
RPR2019-0051 PRE-SALE: 12030 226TH #B - CONDO ANTHONY ESTRADA	11/7/2019 12/31/2019 COMPLETE	12/31/2019	PRE SALE REPORT CONDO/TOWNHOME	12030 226TH ST 53
RPR2019-0052 PRE-SALE: 21931 CLARKDALE - MFR ANTHONY ESTRADA	11/12/2019 1/7/2020 COMPLETE	1/7/2020	PRE SALE REPORT MULTI-FAMILY RES	21931 CLARKDALE AVE
RPR2019-0053 PRE-SALE: 12250 216TH MFR ANTHONY ESTRADA	11/18/2019 11/25/2019 COMPLETE	11/25/2019	PRE SALE REPORT MULTI-FAMILY RES	12250 216TH ST
RPR2019-0054 PRE-SALE: 21315 NORWALK #75 - CONDO ANTHONY ESTRADA	11/25/2019 11/25/2019 AFFIDAVIT PENDING		PRE SALE REPORT CONDO/TOWNHOME	21315 NORWALK BLVD 75

**15 Project(s) Found**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-8 P. 39  
City Manager: [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Joseph Colombo, Director of Community Development  
**BY:** Jamie Donaldson, Community Development Specialist  
**SUBJECT: PLANNING DIVISION REPORT FOR THE MONTH OF DECEMBER 2019**

**DISCUSSION**

The Planning Division as part of the Community Development Department is responsible for the implementation of the policies and objectives of the community as set forth in the City of Hawaiian Gardens General Plan and Zoning Ordinance. The City's Planning Division guides the City's orderly development, thus achieving a livable city that balances the needs of residents and businesses. Current planning projects range from residential remodels to new commercial developments. Staff serves the City Council and Planning Commission by providing reports and detailed analysis for projects subject to discretionary review.

The attached chart is a summary of all opened projects during the month of December 2019, and the attached list contains additional details of the same projects.

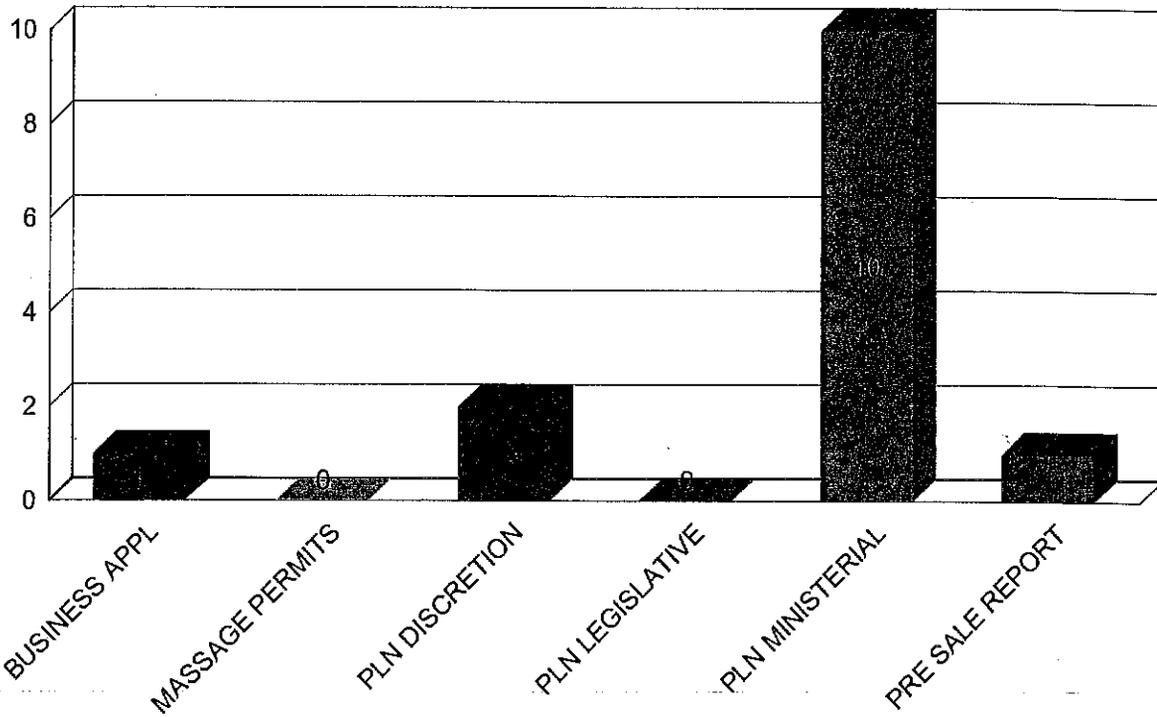
**RECOMMENDATION**

Staff recommends that the City Council of the City of Hawaiian Gardens receive and file the Planning Division monthly status report for the month of December 2019 as presented.

**ATTACHMENTS**

Chart of Projects by Type, December 2019  
List of Projects with details, December 2019

City of Hawaiian Gardens  
Projects Applied For by Type  
For the Period 12/1/2019 thru 12/31/2019



Total Projects Applied for: 14

CHART90

**CRW** SYSTEMS

**City of Hawaiian Gardens**  
**Projects by Type, Status and Date**  
**For the Period 12/1/2019 thru 12/31/2019**

Project Number Project Name Planner	Date Applied Date Approved Status of Project	Date Closed Date Expired	Project Type Project Subtype	Address
BLC2019-0005 SHOP AUTO INC. CAR REPAIR & SALES JAMIE DONALDSON	12/20/2019 PROCESSING APP.		BUSINESS APPL MUP	22005 NORWALK BLVD
PLNG2019-0097 ADD SHADE STRUCTURE TO (E) CHURCH KEVIN NGUYEN	12/3/2019 12/16/2019 AFFIDAVIT PENDING		PLN MINISTERIAL PLOT PLAN REV <2000	12001 214TH ST
PLNG2019-0098 FILM PERMIT: BLUE CROSS INSURANCE C JAMIE DONALDSON	12/10/2019 12/11/2019 AFFIDAVIT PENDING		PLN MINISTERIAL FILM PERMIT	21530 PIONEER BLVD
PLNG2019-0099 NEW 2-STORY SFR - NEEDS NEW ADDRESS JAMIE DONALDSON	12/11/2019 CORRECTION SENT		PLN MINISTERIAL PLOT PLAN REV <5000	12142 214TH ST
PLNG2019-0100 NEW 2-STORY SFR DESIGN REVIEW JAMIE DONALDSON	12/11/2019 CORRECTION SENT		PLN DISCRETION DESIGN REVIEW BOARD	12142 214TH ST
PLNG2019-0101 NEW 2-STORY SFR MINOR EXCEPTION JAMIE DONALDSON	12/11/2019 CORRECTION SENT		PLN MINISTERIAL MINOR EXCEPTION	12142 214TH ST
PLNG2019-0102 LAKEWOOD MOBILE ESTATES SIGN REPL JAMIE DONALDSON	12/11/2019 12/11/2019 APPROVED	12/12/2019	PLN MINISTERIAL SPR COUNTER APPRVL	12550 CARSON ST
PLNG2019-0103 NEW SOLAR PANELS FOR 76 GAS STATION JAMIE DONALDSON	12/17/2019 12/17/2019 APPROVED	12/17/2019	PLN MINISTERIAL PLOT PLAN REV <2000	11807 CARSON ST
PLNG2019-0104 LOT MERGER TO BUILD GARAGE JAMIE DONALDSON	12/19/2019 APPLIED		PLN DISCRETION LOT MERGER	22421 DEVLIN AVE
PLNG2019-0105 KICKIN CRAB PARKING MANAGEMENT PL KEVIN NGUYEN	12/20/2019 APPLIED		PLN MINISTERIAL MINOR USE PERMIT	12130 CARSON ST
PLNG2019-0106 CONVERT UNPERMITTED STRUCTURE TO KEVIN NGUYEN	12/26/2019 APPLIED		PLN MINISTERIAL PLOT PLAN REV <2000	21306 NORWALK BLVD
PLNG2019-0107 CONVERT (E) GARAGE INTO ADU JAMIE DONALDSON	12/26/2019 APPLIED		PLN MINISTERIAL PLOT PLAN REV <2000	12238 224TH ST
PLNG2019-0108 25% PARKING REDUCTION FOR HG SQUA KEVIN NGUYEN	12/31/2019 APPLIED		PLN MINISTERIAL MINOR USE PERMIT	12567 CARSON ST
RPR2019-0055 PRE-SALE: 12010 226TH #21 - CONDO ANTHONY ESTRADA	12/12/2019 12/30/2019 COMPLETE	12/23/2019	PRE SALE REPORT CONDO/TOWNHOME	12010 226TH ST 21

**14 Project(s) Found**



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-9City Manager *[Signature]*

**DATE:** January 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor *[Signature]*

**SUBJECT:** **COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR THE MONTH OF OCTOBER 2019.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Commercial Sign Program that will be used to improve the visual quality of commercial buildings, present an appealing image and remove blighted conditions within the community. This program is currently being funded through the City's General Fund. The City offers business owners a 75% rebate to cover the cost of replacing or removing a business sign. The business owner is responsible to cover difference of 25%. A maximum of \$5,000.00 of financial assistance will be made available to the applicant; one sign per business. Below is a program update and status on applications received.

No	ADDRESS	TYPE OF ASSISTANCE	APPLICANT TYPE	STATUS	EXPENSE
1	Total Clothing of HG 22231 Norwalk Blvd	Rebate	Tenant	Project Complete	\$5,000.00
2	Sandra's Shop	Rebate	Tenant	Project Complete	\$2,650.89
3	Aloha Medical 11803 Carson St.	Rebate	Tenant	Project Complete	\$2,735.06
4	Western Liquor 22300 Norwalk Blvd	Rebate	Tenant	Project Complete	\$4,791.28
5	Raul's Ducts 12149 216 <sup>th</sup> St.	Rebate	Tenant	Under construction	\$3,767.39
6	Lakewood Mobile Estates 12550 Carson St.	Rebate	Tenant	Notice to Proceed	\$3,277.95
7	Gardens Jewelry and Gold 11858 Carson St	Rebate	Tenant	Under review	

8	Tropic Lounge 12414 Carson Ave	Rebate	Owner	Under review	
9	John & Associates 12026 Centralia St #C	Rebate	Owner	Waiting on estimate	
10	Assured Pools 12444 Carson St	Rebate	Owner	Says selling business	
11	Fast Auto Collision Center 12522 Carson St	Rebate	Tenant	Not responding	
12	Ray's Auto Collision and Tire Center 12520 Carson St	Rebate	Tenant	Not responding	
13	California Smog 12332 E. Carson St	Rebate	Owner	Not responding	
14	Los Coyotes 21612 Norwalk Blvd	Rebate	Tenant	Not responding	
15	Silver Auto Carson St	Rebate	Tenant	Not responding	
16	Le Petit Bakery 22100 Norwalk Blvd	Rebate	Tenant	Not responding	
17	Speedy Auto Care 12518 Carson St	Rebate	Tenant	Not responding	

**Total** ..... **\$ 22,222.57**

### **FISCAL IMPACT**

A total of \$25,000 has been budgeted for Fiscal Year 2019-2020.

### **RECOMMENDATION**

Staff recommends that the City Council receive and file the City Commercial Sign Program updated report for the month of October 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-10

City Manager [Signature]

**DATE:** January 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR THE MONTH OF NOVEMBER 2019.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Commercial Sign Program that will be used to improve the visual quality of commercial buildings, present an appealing image and remove blighted conditions within the community. This program is currently being funded through the City's General Fund. The City offers business owners a 75% rebate to cover the cost of replacing or removing a business sign. The business owner is responsible to cover difference of 25%. A maximum of \$5,000.00 of financial assistance will be made available to the applicant; one sign per business. Below is a program update and status on applications received.

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3	Aloha Medical 11803 Carson St.	Rebate	Tenant	Project Complete	\$2,735.06
4	Western Liquor 22300 Norwalk Blvd	Rebate	Tenant	Project Complete	\$4,791.28
5	Raul's Ducts 12149 216 <sup>th</sup> St.	Rebate	Tenant	Under construction	\$3,767.39
6	Lakewood Mobile Estates 12550 Carson St.	Rebate	Tenant	Notice to Proceed	\$3,277.95
7	Gardens Jewelry and Gold 11858 Carson St	Rebate	Tenant	Under review	

8	Tropic Lounge 12414 Carson Ave	Rebate	Owner	Under review	
9	John & Associates 12026 Centralia St #C	Rebate	Owner	Reviewing estimate	
10	Assured Pools 12444 Carson St	Rebate	Owner	Says selling business	
11	Fast Auto Collision Center 12522 Carson St	Rebate	Tenant	Not responding	
12	Ray's Auto Collision and Tire Center 12520 Carson St	Rebate	Tenant	Not responding	
13	California Smog 12332 E. Carson St	Rebate	Owner	Not responding	
14	Los Coyotes 21612 Norwalk Blvd	Rebate	Tenant	Not responding	
15	Silver Auto Carson St	Rebate	Tenant	Not responding	
16	Le Petit Bakery 22100 Norwalk Blvd	Rebate	Tenant	Not responding	
17	Speedy Auto Care 12518 Carson St	Rebate	Tenant	Not responding	

**Total**

**\$ 22,222.57**

### **FISCAL IMPACT**

A total of \$25,000 has been budgeted for Fiscal Year 2019-2020.

### **RECOMMENDATION**

Staff recommends that the City Council receive and file the City Commercial Sign Program updated report for the month of November 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-11

City Manager [Signature]

**DATE:** January 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **COMMERCIAL SIGN PROGRAM UPDATE REPORT FOR THE MONTH OF DECEMBER 2019.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Commercial Sign Program that will be used to improve the visual quality of commercial buildings, present an appealing image and remove blighted conditions within the community. This program is currently being funded through the City's General Fund. The City offers business owners a 75% rebate to cover the cost of replacing or removing a business sign. The business owner is responsible to cover difference of 25%. A maximum of \$5,000.00 of financial assistance will be made available to the applicant; one sign per business. Below is a program update and status on applications received.

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3	Aloha Medical 11803 Carson St.	Rebate	Tenant	Project Complete	\$2,735.06
4	Western Liquor 22300 Norwalk Blvd	Rebate	Tenant	Project Complete	\$4,791.28
5	Raul's Ducts 12149 216 <sup>th</sup> St.	Rebate	Tenant	Project Complete	\$3,767.39
6	Lakewood Mobile Estates 12550 Carson St.	Rebate	Tenant	Under Construction	\$3,277.95
7	Gardens Jewelry and Gold 11858 Carson St	Rebate	Tenant	Code violations	--

8	Silver Auto 12322 Carson St	Rebate	Tenant	Code violations	--
9	Assured Pools 12444 Carson St	Rebate	Owner	Says selling business	--
10	John & Associates 12026 Centralia St #C	Rebate	Owner	Not responding	--
11	Tropic Lounge 12414 Carson Ave	Rebate	Owner	Not responding	--
12	Los Coyotes 21612 Norwalk Blvd	Rebate	Tenant	Not responding	--
13	Le Petit Bakery 22100 Norwalk Blvd	Rebate	Tenant	Not responding	--
14	Speedy Auto Care 12518 Carson St	Rebate	Tenant	Not enough funding. Wait until next fiscal	--
15	Ray's Auto Collision and Tire Center 12520 Carson St.	Rebate	Tenant	Not enough funding. Wait till next-fiscal	--
16	California Smog 11804 Carson St.	Rebate	Tenant	Not enough funding. Wait till next fiscal	--

**Total**

**\$ 22,222.57**

### **FISCAL IMPACT**

A total of \$25,000 has been budgeted for Fiscal Year 2019-2020.

### **RECOMMENDATION**

Staff recommends that the City Council receive and file the City Commercial Sign Program updated report for the month of December 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-12  
City Manager [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Emie Hernandez, City Manager  
**BY:** Joseph Colombo, Community Development Director  
 Gloria R. Thomas, Housing Rehab Supervisor  
**SUBJECT:** **WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF OCTOBER 2019.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Security Window Bar Removal Program that will be used to improve the aesthetics of homes, provide a curb appeal, and help improve the overall appearance of City's neighborhoods while boosting community pride. The Program will offer up to \$4,000 for the removal of security bars on windows and other services such as installation of security cameras, new windows, security door, landscaping or any other Program Services that aesthetically improves the property. Below is a program update and status on applications received.

No	ADDRESS	TYPE OF ASSISTANCE	APPLICANT TYPE	STATUS	EXPENSE
1	12253 215 <sup>th</sup> St	Grant	Absentee Landlord	Withdrew due to restrictive covenant	--
2	12429 223 <sup>rd</sup> St	Grant	Owner	Withdrawn- bars not visible from street	--
3	22424 Funston Ave	Grant	Owner	Withdrawn- bars not visible from street	--
4	22017 Violeta Ave	Grant	Owner	Withdrawn- no response	--
5	22221 Seine Ave	Grant	Owner	Withdrawn- no response	--
6	22113 Arline Ave	Grant	Owner	Project Complete	\$4,000.00
7	22224 Clarkdale Ave	Grant	Owner	Project Complete	\$3,497.62

8	21900 Horst Ave	Grant	Owner	Project Complete	\$4,000.00
9	22110 Violeta Ave	Grant	Owner	Project Complete	\$4,000.00
10	22412 Funston Ave	Grant	Owner	Project Complete	\$2,858.51
11	12457 Brittain St	Grant	Owner	Project Complete	\$3,978.59
12	12463 222 <sup>nd</sup> St	Grant	Owner	Project Complete	\$3,645.00
13	12240 222 <sup>nd</sup> St	Grant	Absentee Landlord	Under Review	
14	22028 Arline Ave	Grant	Owner	Project Complete	\$4,000.00
15	12342 221 <sup>st</sup> St.	Grant	Owner	Under Review	

**Total** **\$29,979.72**

**FISCAL IMPACT**

A total of \$50,000 has been budgeted for Fiscal Year 2019-2020.

**RECOMMENDATION**

Staff recommends that the City Council receive and file the Window Security Bar Removal Program updated report for the month of October 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-13  
City Manager [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Joseph Colombo, Community Development Director  
 Gloria R. Thomas, Housing Rehab Supervisor  
**SUBJECT:** **WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF NOVEMBER 2019.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Security Window Bar Removal Program that will be used to improve the aesthetics of homes, provide a curb appeal, and help improve the overall appearance of City's neighborhoods while boosting community pride. The Program will offer up to \$4,000 for the removal of security bars on windows and other services such as installation of security cameras, new windows, security door, landscaping or any other Program Services that aesthetically improves the property. Below is a program update and status on applications received.

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5	22221 Seine Ave	Grant	Owner	Withdrawn- no response	--
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7	22224 Clarkdale Ave	Grant	Owner	Project Complete	\$3,497.62

8	21900 Horst Ave	Grant	Owner	Project Complete	\$4,000.00
9	22110 Violeta Ave	Grant	Owner	Project Complete	\$4,000.00
10	22412 Funston Ave	Grant	Owner	Project Complete	\$2,858.51
11	12457 Brittain St	Grant	Owner	Project Complete	\$3,978.59
12	12463 222 <sup>nd</sup> St	Grant	Owner	Project Complete	\$3,645.00
13	12240 222 <sup>nd</sup> St	Grant	Absentee Landlord	Under Review	
14	22028 Arline Ave	Grant	Owner	Project Complete	\$4,000.00
15	12342 221 <sup>st</sup> St.	Grant	Owner	Out to bid	

**Total**

**\$29,979.72**

### **FISCAL IMPACT**

A total of \$50,000 has been budgeted for Fiscal Year 2019-2020.

### **RECOMMENDATION**

Staff recommends that the City Council receive and file the Window Security Bar Removal Program updated report for the month of November 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. B-14

City Manager *[Signature]*

**DATE:** January 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor *[Signature]*

**SUBJECT:** **WINDOW SECURITY BAR REMOVAL PROGRAM UPDATE REPORT FOR THE MONTH OF DECEMBER 2019.**

**SUMMARY**

The City of Hawaiian Gardens City Council created a Security Window Bar Removal Program that will be used to improve the aesthetics of homes, provide a curb appeal, and help improve the overall appearance of City's neighborhoods while boosting community pride. The Program will offer up to \$4,000 for the removal of security bars on windows and other services such as installation of security cameras, new windows, security door, landscaping or any other Program Services that aesthetically improves the property. Below is a program update and status on applications received.

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7	22224 Clarkdale Ave	Grant	Owner	Project Complete	\$3,497.62

8	21900 Horst Ave	Grant	Owner	Project Complete	\$4,000.00
9	22110 Violeta Ave	Grant	Owner	Project Complete	\$4,000.00
10	22412 Funston Ave	Grant	Owner	Project Complete	\$2,858.51
11	12457 Brittain St	Grant	Owner	Project Complete	\$3,978.59
12	12463 222 <sup>nd</sup> St	Grant	Owner	Project Complete	\$3,645.00
13	12240 222 <sup>nd</sup> St	Grant	Absentee Landlord	Out to bid	
14	22028 Arline Ave	Grant	Owner	Project Complete	\$4,000.00
15	12342 221 <sup>st</sup> St.	Grant	Owner	Under Construction	\$4,000.00

**Total** **\$33,979.72**

**FISCAL IMPACT**

A total of \$50,000 has been budgeted for Fiscal Year 2019-2020.

**RECOMMENDATION**

Staff recommends that the City Council receive and file the Window Security Bar Removal Program updated report for the month of December 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-15 P. 54  
City Manager: *[Signature]*

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer *[Signature]*  
**SUBJECT:** TREASURER'S REPORT FOR OCTOBER 2019

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**SUMMARY**

The attached Treasurer's Report provides balances for the month of October 2019. During this period the City investments were in compliance with the Investment Policy and the City had sufficient cash reserves to meet the expenditure requirement for operations for the next six (6) months.

The City maintains checking accounts for general operations, payroll, the housing account and the Civic League. In addition, we maintain an investment account with LAIF. Funds are also retained by the Bank of New York Mellon for the Successor Agency Bond payments. The general operating account and LAIF represent cash transactions for multiple funds (Pooled Cash) with the amount available for each fund tracked in the general ledger. Interest earned through LAIF is allocated quarterly to each fund based on the balance shown in the general ledger.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and File

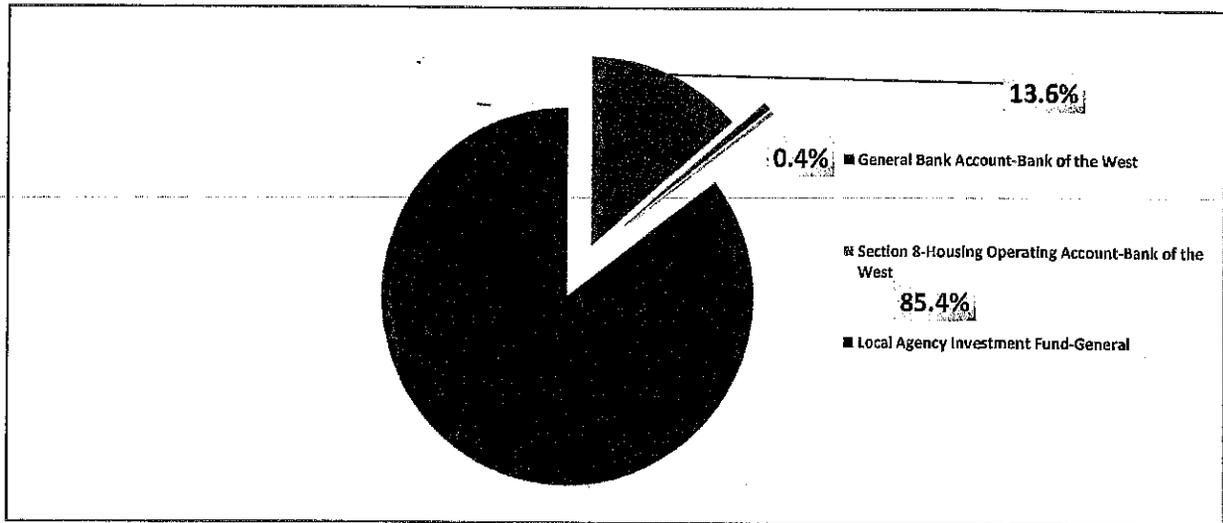
**ATTACHMENTS**

- A. Treasurer's Report for the period of October 2019
- B. PMIA Average Monthly Effective Yields

**CITY OF HAWAIIAN GARDENS**

Treasurer's Report  
As of October 2019

	Percent of Total	Amount
<b>Operating Accounts</b>		
General Bank Account-Bank of the West - Pooled Cash	13.6%	4,170,338
Payroll Bank Account-Bank of the West- ZBA	0.7%	-
Section 8-Housing Operating Account-Bank of the West	0.4%	109,371
<b>Investment Accounts</b>		
Local Agency Investment Fund-Pooled Cash	85.4%	26,228,630
<b>Total Cash &amp; Cash Equivalents Invested by City Treasurer</b>		<b><u>30,508,339</u></b>



Not Included in above:

Petty Cash	3,150
Successor Agency Cash - BNY	16,752

**Total Cash Per City's Books** **30,528,242**

*I certify that the City of Hawaiian Gardens investments have at all times, during the period of October 2019 been in compliance with its Investment Policy and the City has had sufficient cash reserves for six months of operations.*

*Linda Hollinsworth*  
Linda Hollinsworth, Finance Director/Treasurer

*1/21/20*  
Date



**CALIFORNIA STATE TREASURER  
FIONA MA, CPA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
11/11/19	2.12	2.18	214
11/12/19	2.12	2.17	212
11/13/19	2.11	2.17	212
11/14/19	2.10	2.17	213
11/15/19	2.10	2.17	216
11/16/19	2.10	2.17	216
11/17/19	2.10	2.17	216
11/18/19	2.10	2.16	215
11/19/19	2.10	2.16	214
11/20/19	2.09	2.16	212
11/21/19	2.08	2.16	213
11/22/19	2.08	2.16	212
11/23/19	2.08	2.16	212
11/24/19	2.08	2.16	212
11/25/19	2.08	2.15	212
11/26/19	2.08	2.15	211
11/27/19	2.07	2.15	220
11/28/19	2.07	2.15	220
11/29/19	2.07	2.15	220
11/30/19	2.07	2.15	218
12/01/19	2.07	2.15	217
12/02/19	2.07	2.15	219
12/03/19	2.07	2.14	218
12/04/19	2.07	2.14	218
12/05/19	2.06	2.14	219
12/06/19	2.06	2.14	221
12/07/19	2.06	2.14	221
12/08/19	2.06	2.14	221
12/09/19	2.06	2.14	223
12/10/19	2.06	2.14	224
12/11/19	2.05	2.13	225

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

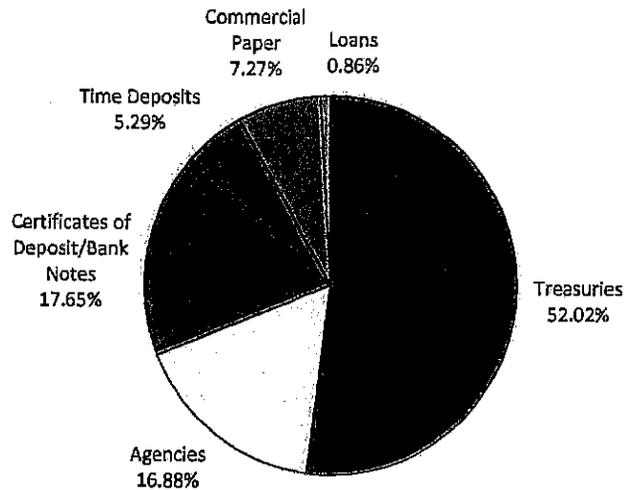
Quarter Ending 09/30/19

Apportionment Rate: 2.45  
 Earnings Ratio: .00006701807521016  
 Fair Value Factor: 1.001642817  
 Daily: 2.25%  
 Quarter to Date: 2.34%  
 Average Life: 185

**PMIA Average Monthly Effective Yields**

Nov 2019 2.103  
 Oct 2019 2.190  
 Sep 2019 2.280

**Pooled Money Investment Account  
Portfolio Composition  
10/31/19  
\$91.4 billion**



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).  
 Based on data available as of 12/11/2019



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-16 P. 57

City Manager: GW

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer LH  
**SUBJECT:** TREASURER'S REPORT FOR NOVEMBER 2019

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**SUMMARY**

The attached Treasurer's Report provides balances for the month of November 2019. During this period the City investments were in compliance with the Investment Policy and the City had sufficient cash reserves to meet the expenditure requirement for operations for the next six (6) months.

The City maintains checking accounts for general operations, payroll, the housing account and the Civic League. In addition, we maintain an investment account with LAIF. Funds are also retained by the Bank of New York Mellon for the Successor Agency Bond payments. The general operating account and LAIF represent cash transactions for multiple funds (Pooled Cash) with the amount available for each fund tracked in the general ledger. Interest earned through LAIF is allocated quarterly to each fund based on the balance shown in the general ledger.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Receive and File

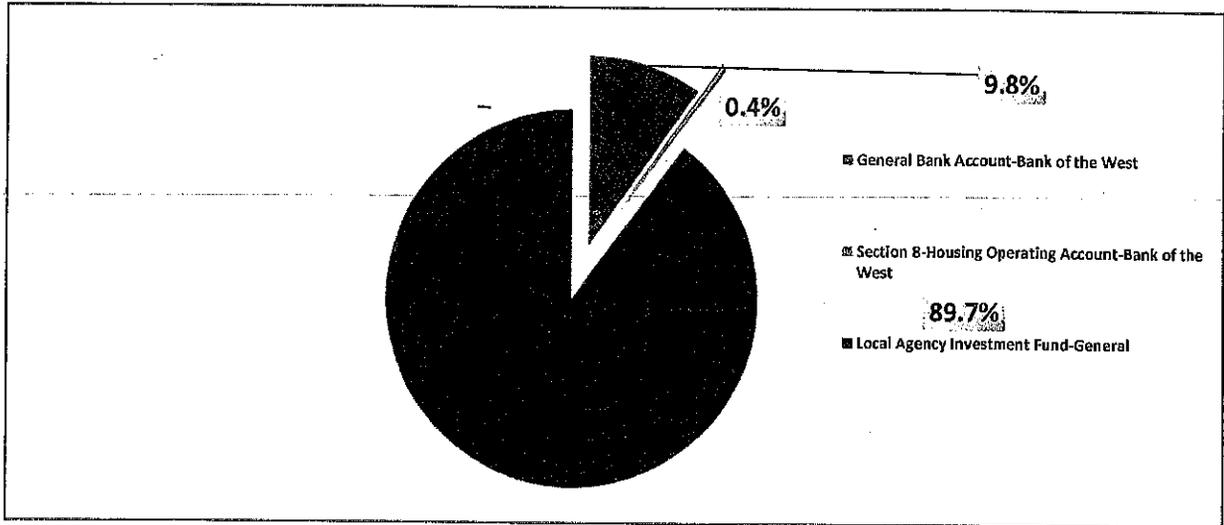
**ATTACHMENTS**

- A. Treasurer's Report for the period of November 2019
- B. PMIA Average Monthly Effective Yields

**CITY OF HAWAIIAN GARDENS**

Treasurer's Report  
As of November 2019

	Percent of Total	Amount
<b>Operating Accounts</b>		
General Bank Account-Bank of the West - Pooled Cash	9.8%	2,872,496
Payroll Bank Account-Bank of the West- ZBA	0.1%	-
Section 8-Housing Operating Account-Bank of the West	0.4%	107,672
<b>Investment Accounts</b>		
Local Agency Investment Fund-Pooled Cash	89.7%	26,228,630
<b>Total Cash &amp; Cash Equivalents Invested by City Treasurer</b>		<u><u>29,208,798</u></u>



Not Included in above:  
Petty Cash  
Successor Agency Cash - BNY

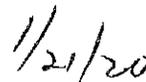
3,150  
16,771

**Total Cash Per City's Books**

29,228,718

*I certify that the City of Hawaiian Gardens investments have at all times, during the period of November 2019 been in compliance with its Investment Policy and the City has had sufficient cash reserves for six months of operations.*

  
Linda Hollinsworth, Finance Director/Treasurer

  
Date



**CALIFORNIA STATE TREASURER  
FIONA MA, CPA**



**PMIA Performance Report**

Date	Daily Yield*	Quarter to Date Yield	Average Maturity (in days)
11/30/19	2.07	2.15	218
12/01/19	2.07	2.15	217
12/02/19	2.07	2.15	219
12/03/19	2.07	2.14	218
12/04/19	2.07	2.14	218
12/05/19	2.06	2.14	219
12/06/19	2.06	2.14	221
12/07/19	2.06	2.14	221
12/08/19	2.06	2.14	221
12/09/19	2.06	2.14	223
12/10/19	2.06	2.14	224
12/11/19	2.05	2.13	225
12/12/19	2.05	2.13	228
12/13/19	2.04	2.13	227
12/14/19	2.04	2.13	227
12/15/19	2.04	2.13	227
12/16/19	2.04	2.13	226
12/17/19	2.04	2.13	226
12/18/19	2.04	2.13	227
12/19/19	2.04	2.13	226
12/20/19	2.03	2.12	224
12/21/19	2.03	2.12	224
12/22/19	2.03	2.12	224
12/23/19	2.03	2.12	222
12/24/19	2.03	2.12	225
12/25/19	2.03	2.12	225
12/26/19	2.03	2.12	224
12/27/19	2.03	2.12	227
12/28/19	2.03	2.12	227
12/29/19	2.03	2.12	227
12/30/19	2.03	2.11	224

\*Daily yield does not reflect capital gains or losses

[View Prior Month Daily Rates](#)

**LAIF Performance Report**

**Quarter Ending 09/30/19**

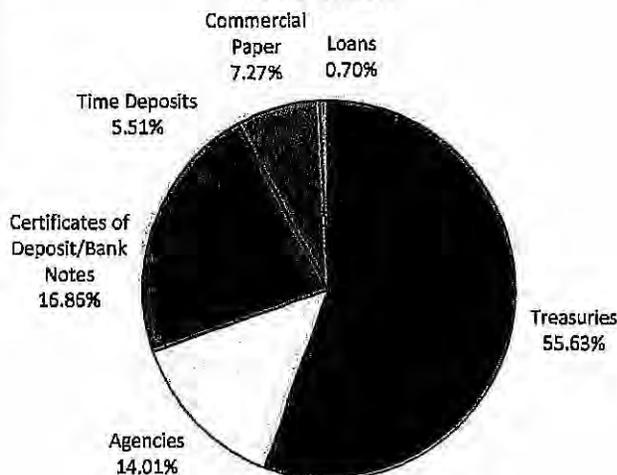
Apportionment Rate: 2.45  
 Earnings Ratio: .00006701807521016  
 Fair Value Factor: 1.001642817  
 Daily: 2.25%  
 Quarter to Date: 2.34%  
 Average Life: 185

**PMIA Average Monthly Effective Yields**

Nov 2019 2.103  
 Oct 2019 2.190  
 Sep 2019 2.280

**Pooled Money Investment Account  
Portfolio Composition  
11/30/19**

**\$86.9 billion**



Percentages may not total 100% due to rounding

Notes: The apportionment rate includes interest earned on the CalPERS Supplemental Pension Payment pursuant to Government Code 20825 (c)(1) and interest earned on the Wildfire Fund loan pursuant to Public Utility Code 3288 (a).  
 Based on data available as of 01/02/2020



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-17

City Manager: GW

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer *LH*  
**SUBJECT:** BUSINESS LICENSE QUARTERLY REPORT FOR THE PERIOD OF  
OCTOBER TO DECEMBER 2019

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**SUMMARY**

The attached report presents a list of new business licenses issued by the City of Hawaiian Gardens during the period of October to December 2019 grouped by type of business.

**RECOMMENDATION**

Receive and file

**ATTACHMENTS**

A. Business License Report – October to December 2019

**NEW BUSINESS LICENSES ISSUED**

OCTOBER TO DECEMBER 2019

1/21/2020

Business Name	Business Address	Start Date
<b>008200 - CONTRACTOR/GENERAL OR SUB</b>		
Hill Crime Services	3333 CHERRY AVE LONG BEACH CA 90807	11/15/2019
<b>010800 - RENTALS</b>		
JOSE GIL	21717 ARLINE AVE HAWAIIAN GARDENS CA 90716	9/15/2019
Phuong Nguyen	22225 HORST AVE HAWAIIAN GARDENS CA 90716	10/10/2019
<b>012100 - SINGLE RESIDENTIAL RENTAL</b>		
Jimenez Rental	21522 BELSHIRE AVE #16 HAWAIIAN GARDENS CA 90716	11/12/2019
<b>012200 - RETAIL/SERVICE BUSINESS</b>		
Director's Bureau	1633 COSMO ST LOS ANGELES CA 90028	8/26/2019
Ocean Harvest Inc	21526 NORWALK BLVD HAWAIIAN GARDENS CA 90716	10/21/2019
The Corner Shop	21530 PIONEER BLVD HAWAIIAN GARDENS CA 90716	11/18/2019



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: B-18

City Manager: *for E.H.*

**TO:** Honorable Mayor and Members of the City Council  
**THRU:** Ernie Hernandez, City Manager  
**FROM:** Steven J. Gomez, Director of Recreation & Community Services *SJG*  
**DATE:** January 28, 2020  
**SUBJECT:** RECREATION & COMMUNITY SERVICES DEPARTMENT MONTHLY REPORT FOR DECEMBER 2019

**SUMMARY**

Attached is the department monthly report for December 2019.

**RECOMMENDATION**

Receive and file.

**ATTACHMENTS**

- Transportation Division Report
- Senior Services Report
- Recreation Programs Report

# RECREATION DIVISION November 2019 Monthly Report

ACTIVITY	WEEKLY ATTENDANCE	RESIDENT	NON RESIDENT	TOTAL
<b>G. Robert Lee Activity Center</b>				
Basketball	189	281	476	756
Racquetball	76	135	170	305
Weightroom	80	291	32	323
Boxing	63	253	0	253
<b>Parks and Game Rooms</b>				0
Lee Ware Pool	73	294	0	294
Lee Ware Activity Center	82	331	0	331
C.R.I. Game Room	34	139	0	139
Community Outreach/ Tattoo Program	63	118	136	254
Clarkdale Park	49	197	0	197
Teen Center	132	531	0	531
<b>Specialty Classes</b>				
Karate	6	27	0	27
Ballet	8	32	0	32
Computer Lab	19	79	0	79
Zumba (Morning)	53	210	2	212
Zumba (Evening)	23	81	2	93
<b>Youth and Adult Sports</b>				
ATGM - Rugby	63	214	39	253
Flag Football	114	408	48	448
Youth Volleyball	84	280	56	336
HG Eagles Soccer	-	1,980	0	1,980
HG Warriors Football	-	510	0	510
Co-ed Futsal	75	225	75	300
Men's Adult Soccer Leagues	-	1,653	447	2,100
*Track	-	1,550	0	1,550
<b>TOTAL PARTICIPANTS</b>				<b>11,303</b>

\*Open to the public, registration is not required.

SPECIAL EVENT	DATE	TOTAL
Veteran's Day Event	11/11/19	180

FACILITY RENTALS	DATE	TOTAL
Wedding	11/2/19	150
El Ultimo Milagro	11/9/19	100
Funeral Reception	11/15/19	100
Baptism	11/16/19	200
Birthday Party	11/23/19	150

## SENIOR CITIZENS PROGRAM NOVEMBER MONTHLY REPORT

SPECIAL INTEREST CLASSES AND ACTIVITIES	RESIDENT	NON RESIDENT	TOTAL
Arts & Crafts	36	8	44
Billiards	209	54	263
Bingo	22	10	32
Sunshine Club (board games)	40	2	42
Cup cake decoration class	12	0	12
Senior Computers (free time)	67	19	86
Conference Room "Free Time"	146	30	176
Food Boxes	69	0	69
Home Delivered Meals			0
Zumba Gold	3	18	21
Senior Advisory Board	n/a	n/a	0
Golden Age Senior Club Meeting	97	12	109
Senior Nutrition	723	522	1,245
T.V. Senior Lounge	72	7	79
<b>TOTAL</b>	<b>1,496</b>	<b>682</b>	<b>2,178</b>

SENIOR EXCURSIONS	RESIDENT	NON RESIDENT	TOTAL
Wild Animal Park 11-14-2019	20	1	21
Mercadito of Los Angeles 11-21-2019	19	0	19
<b>TOTAL</b>	<b>39</b>	<b>1</b>	<b>40</b>

SENIOR SPECIAL EVENTS	RESIDENT	46	TOTAL
Thanksgiving party 11-22-2019	64	49	113
November Birthday Celebration 11-27-2019	36	28	64
<b>TOTAL</b>	<b>100</b>	<b>77</b>	<b>177</b>

# TRANSPORTATION DIVISION

## NOVEMBER 2019 MONTHLY REPORT

Seniors - Paratransit Fixed Route	NUMBER OF PASSENGERS	MILEAGE
Seniors - Paratransit Fixed Route	430	221
Doctor Appointments	145	1,022
Recreation	1,079	4,029
<b>TOTAL</b>	<b>1,654</b>	<b>5,272</b>

Weekly Classes & Activities	NUMBER ATTENDED
Red Route	53
Arts & Crafts	70
Bingo Club	76
Sunshine Club	60
Golden Age Club	66
<b>TOTAL</b>	<b>325</b>

SENIOR EXCURSIONS	DATE	NUMBER ATTENDED
San Diego Zafary Park	11/14/2019	25
<b>YOUTH EXCURSIONS</b>		
LWP: Downey Swim meet	11/2/2019	20
CSULB V-ball game	11/2/2019	30
LWP: Downey Swim meet	11/3/2019	20
ATGM: Commerce	11/5/2019	15
ATGM: Commerce	11/12/2019	15
ATGM: Commerce	11/19/2019	15
LWP: Downey Swim meet	11/23/2019	20
LWP: Downey Swim meet	11/24/2019	20
Teen Center: Knott's	11/26/2019	38

**TOTAL PASSENGERS 1,654**

**TOTAL MILES 5,272**

### GASOLINE

UNIT NUMBER	GALLONS	AMOUNT
37	0.00	\$0.00
38	36.89	\$149.00
45	39.63	\$149.00
49	55.15	\$226.00
53	105.13	\$438.00
54	73.65	\$287.00
55	52.32	\$209.00
58	60.53	\$245.00
63	12.09	\$52.00
<b>Total</b>	<b>435.39</b>	<b>\$1,755.00</b>

### MAINTENANCE

UNIT NUMBER	DATE	\$	DESCRIPTION
54	11/6/2019	\$490.29	Rotate F-tires, Replace F-shocks, turn F-rotors
38	11/11/2019	\$280.00	Replace front wind shield
	<b>TOTAL</b>	<b>\$770.29</b>	

# RECREATION DIVISION December 2019 Monthly Report

ACTIVITY	WEEKLY ATTENDANCE	RESIDENT	NON RESIDENT	TOTAL
<b>C. Robert Lee Activity Center</b>				
Basketball	178	295	420	715
Racquetball	71	122	165	287
Weightroom	89	320	36	356
Boxing	63	253	0	253
<b>Parks and Game Rooms</b>				0
Lee Ware Pool	73	294	0	294
Lee Ware Activity Center	82	330	0	330
C.R.L Game Room	34	139	0	139
Community Outreach/ Tattoo Program	63	118	136	254
Clarkdale Park	49	197	0	197
Teen Center	105	420	0	420
<b>Specialty Classes</b>				
Karate	6	27	0	27
Ballet	8	32	0	32
Computer Lab	19	79	0	79
Zumba (Morning)	53	210	2	212
Zumba (Evening)	23	91	2	93
<b>Youth and Adult Sports</b>				
ATGM - Rugby	63	214	39	253
Flag Football	114	408	48	448
Youth Volleyball	84	280	56	336
HG Eagles Soccer	-	1,980	0	1,980
HG Warriors Football	-	510	0	510
Co-ed Futsal	75	225	75	300
Men's Adult Soccer Leagues	-	1,653	447	2,100
*Track	-	1,550	0	1,550
<b>TOTAL PARTICIPANTS</b>				<b>11,165</b>

\*Open to the public, registration is not required.

SPECIAL EVENT	DATE	TOTAL
Tree Lighting Ceremony	12/6/19	1,500

FACILITY RENTALS	DATE	TOTAL
Sweet 16	12/7/19	200
AA Meeting	12/14/19	120
Birthday party	12/21/19	150

## SENIOR CITIZENS PROGRAM DECEMBER 2019 MONTHLY REPORT

SPECIAL INTEREST CLASSES AND ACTIVITIES	RESIDENT	NON RESIDENT	TOTAL
Arts & Crafts	50	3	53
Billiards	181	71	252
Bingo	28	14	42
Sunshine Club (board games)	45	0	45
Cupcake decoration class	0	0	0
Senior Computers (free time)	75	9	84
Conference Room "Free Time"	140	29	169
Food Boxes	65	0	65
Home Delivered Meals	1,490	0	1,490
Zumba Gold	0	26	26
Senior Advisory Board	5	3	8
Golden Age Senior Club Meeting	75	11	86
Senior Nutrition	827	562	1,389
T.V. Senior Lounge	73	3	76
<b>TOTAL</b>	<b>3,054</b>	<b>731</b>	<b>3,785</b>

SENIOR EXCURSIONS	RESIDENT	NON RESIDENT	TOTAL
Plaza Mexico 12-12-2019	21	0	21
Bells of Christmas 12-19-2019	22	0	22
<b>TOTAL</b>	<b>43</b>	<b>0</b>	<b>43</b>

SENIOR SPECIAL EVENTS	RESIDENT	46	TOTAL
December Birthday Celebration 12-31-2019	37	26	63
Christmas Party 12-20-2019	64	49	113
<b>TOTAL</b>	<b>101</b>	<b>75</b>	<b>176</b>

# TRANSPORTATION DIVISION

## DECEMBER 2019 MONTHLY REPORT

Seniors - Paratransit Fixed Route	NUMBER OF PASSENGERS	MILEAGE
Seniors - Paratransit Fixed Route	425	220
Doctor Appointments	140	1,015
Recreation	1,075	4,020
<b>TOTAL</b>	<b>1,640</b>	<b>5,255</b>

Weekly Classes & Activities	NUMBER ATTENDED
Red Route	50
Arts & Crafts	69
Bingo Club	75
Sunshine Club	60
Golden Age Club	60
<b>TOTAL</b>	<b>314</b>

SENIOR EXCURSIONS	DATE	NUMBER ATTENDED
Plaza Mexico	12/12/2019	25
Candlelight Pavillion	12/19/19	25
<b>YOUTH EXCURSIONS</b>		
ATGM: Commerce	12/4/2019	15
ATGM: LB	12/7/2019	15
ATGM: Inglewood	12/7/2019	15
ATGM: Inglewood	12/8/2019	15
ATGM: Commerce	12/10/2019	15
Johns Incredible Pizza	12/23/2019	15
ATGM: Commerce	12/17/2019	15
ATGM: Mission Viejo	12/14/2019	15
ATGM: Commerce	12/18/2019	15
Clarkdale: Naples LB	12/19/2019	38
<b>TOTAL PASSENGERS</b>		<b>1,640</b>
<b>TOTAL MILES</b>		<b>5,255</b>

### GASOLINE

UNIT NUMBER	GALLONS	AMOUNT
37	0.00	\$0.00
38	24.86	\$87.00
45	0.00	\$0.00
49	60.71	\$234.00
53	102.54	\$378.00
54	79.72	\$298.00
55	26.92	\$94.00
58	68.87	\$255.00
63	13.04	\$48.00
<b>Total</b>	<b>376.66</b>	<b>\$1,394.00</b>

## MAINTENANCE

UNIT NUMBER	DATE	\$	DESCRIPTION
55	12/10/2019	\$58.80	Oil change
11	12/11/2019	\$69.21	Oil change, Fill all fluids
63	12/11/2019	\$68.11	Oil change, Fill all fluids
54	12/19/2019	\$495.00	Rewire interlock system for wheel chair lift
	<b>TOTAL</b>	<b>\$691.12</b>	



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

P. 70

Agenda Item No.: B-19

City Manager: *[Signature]*

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Linda Hollinsworth, Finance Director/Treasurer *[Signature]*  
**SUBJECT:** **WARRANTS PROCESSED DURING THE PERIOD OF JANUARY 1 TO JANUARY 17, 2020**

**SUMMARY**

Information for warrants processed from January 1 through January 17, 2020 is provided, in the table below and in attachments, for review by the City Council. Detail reports for Accounts Payable (AP) are included with this report. Payroll (PR) represents payments to employees and for taxes, health insurance and CalPers retirement contributions.

**FISCAL IMPACT**

<u>Description</u>	<u>Warrant Information</u>	<u>Amount</u>
AP Check Payments to Vendors	Ck 60704 - 60786	\$ 241,899.48
AP ACH Payments to Vendors	Ck 1054136 - 1054191	167,219.91
PR Employee Salaries & Benefits	Ck 55364 - 55469	219,294.96
PR CalPers Retirement Online	1/3/20,1/6/20,1/8/20, 1/9/20	85,755.33
<b>Total for January 1-17, 2020</b>		<b>\$ 714,169.68</b>

**RECOMMENDATION**

Receive and file

**ATTACHMENTS**

- A. AP Invoice Approval Lists by Vendor
- B. AP Invoice Approval Lists by Fund

## INVOICE APPROVAL LIST REPORT - SUMMARY BY VENDOR

Check Payments Jan 1-17, 2020

Date: 01/27/2020

Time: 6:42 pm

Page: 1

City of Hawaiian Gardens

Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
4 IMPRINT, INC	0009	CENSUS PROMOTIONAL ITEMS "7541689/1478216"	60768	01/15/2020	1,647.18
				Vendor Total:	1,647.18
ABILITY CENTER	0107M	UNIT 54 - REWIRE INTERLOCK SYS WHEELCHAIR LIFT - MILEAGE40592	60745	01/09/2020	495.00
				Vendor Total:	495.00
ALL AUTO REPAIR	0310T	UNIT 2 - AUTO REPAIRS PUMP/TENSIONER BELTS	60746	01/09/2020	215.00
				Vendor Total:	215.00
ANA AMARO	0382M	01.22-24.2020 PER DIEM SENIOR EXCURSION LAUGHLIN	60784	01/17/2020	94.50
				Vendor Total:	94.50
APPLE ONE EMPLOYMENT SERV	0558M	W/E 12.28.19 CITY HALL RECEPTIONIST	60747	01/09/2020	1,051.68
				Vendor Total:	1,051.68
ASCAP	0091M	2020 ANNUAL MUSIC LICENSING FEE	60748	01/09/2020	363.00
				Vendor Total:	363.00
AT & T GLOBAL SERVICES, INC.	0097G	12.28.19 - 01.27.20 MAINT BILLING	60721	01/02/2020	260.76
AT & T GLOBAL SERVICES, INC.	0097G	01.11 - 04.10.2020 MAINT BILLING	60769	01/15/2020	414.78
				Vendor Total:	675.54
AT & T	0094C	12.19.19 - 01.18.20 AT&T BUSINESS INTERNET SERVICES	60719	01/02/2020	2,237.19
AT & T	0094C	12.19.19 - 01.18.20 AT&T BUSINESS VOICE SERVICES	60720	01/02/2020	628.97
				Vendor Total:	2,866.15
ATKINSON, ANDELSON, LOYA,	0634	NOV 2019 PERSONNEL ATTORNEY LEGAL SVCS	60722	01/02/2020	253.58
				Vendor Total:	253.58
ANTONIA BARAJAS	0822AN	12.03 - 12.18.19 TC HOMEWORK ASSISTANT	60723	01/02/2020	360.00
				Vendor Total:	360.00
BEST BEST & KRIEGER ATTORNE	0923A	NOV 2019 PROF ATTORNEY SVCS SUCCESSOR AGENCY SVCS	60724	01/02/2020	41,421.89
				Vendor Total:	41,421.89
CATLYN CAMERON	1469F	12.02 - 12.18.19 PERFORMING ARTS INSTRUCTOR	60749	01/09/2020	210.00
				Vendor Total:	210.00
MARIA G. CANTO	1484M	12.18 - 12.27.19 ZUMBA 12.18.19 ZUMBA GOLD	60725	01/02/2020	220.00
				Vendor Total:	220.00
CARRIBEAN JUICE	1524	ADULT SPORTS REFRESHMENTS	60750	01/09/2020	109.50
				Vendor Total:	109.50
COAST PARTY RENTALS, INC.	1860M	12.12.19 PW EVENT - CANOPY RENTAL	60726	01/02/2020	322.05
				Vendor Total:	322.05
ANTHONY CORRALES	2020	REIMB EMP/CELL PHN/NOV 2019	60751	01/09/2020	40.00
				Vendor Total:	40.00
DALCO SCREEN & PAD PRINTING	2296	2020 BUSINESS LICENSE DECALS	60752	01/09/2020	429.40
				Vendor Total:	429.40
DE LAGE LANDEN FINANCIAL	2331KA	01.01 - 01.31.20 COPIER SVCS	60770	01/15/2020	1,772.43
				Vendor Total:	1,772.43
VICTOR FARFAN	2897M	REIMB EMP/CELL PHN/NOV 2019	60785	01/17/2020	225.00
				Vendor Total:	225.00
GANAHL LUMBER COMPANY, INC.	3186	MAINT SUPPLIES - CITY HALL	60727	01/02/2020	508.76

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GANAHL LUMBER COMPANY, INC.	3186	MAINT SUPPLIES - EQUIPMENT MOVING	60753	01/09/2020	1,162.73
				Vendor Total:	1,671.49
GOVERNMENT FINANCE OFFICER	3430C	2020 MEMBERSHIP RENEWAL DUES	60728	01/02/2020	190.00
				Vendor Total:	190.00
GOVERNMENTAL FINANCIAL SERV	3433G	DEC 2019 SVCS BANK RECON/JES FY 18-19 CAFR	60771	01/15/2020	1,235.00
				Vendor Total:	1,235.00
LETICIA GRACIAN	3436L	01.11.20 VOLUNTEER RECOGNITION DINNER DECORATIONS/SUPPLIES	60754	01/09/2020	1,200.00
				Vendor Total:	1,200.00
PRAGATI GUPTA	3529	01.11.20 VOLUNTEER RECOGNITION DINNER ENTERTAINMENT DEPOSIT	60729	01/02/2020	450.00
PRAGATI GUPTA	3529	01.11.20 VOLUNTEER RECOGNITION DINNER PERFORMERS - BAL DUE	60755	01/09/2020	450.00
				Vendor Total:	900.00
ERNIE HERNANDEZ	3652	12.17 - 12.18.19 BUREAU OF GAMBLING CTRL REG WORKSHOP	60756	01/09/2020	846.60
				Vendor Total:	846.60
RUDY HERNANDEZ	3548L	SIGN RELOC, NEW ELEC. CEMENT BOX, CONCRETE STAIN - CH ENTRY	60730	01/02/2020	1,075.00
RUDY HERNANDEZ	3548L	12342 221ST ST WINDOW BAR REMOVAL PGM - A. MENDOZA	60772	01/15/2020	3,975.00
				Vendor Total:	5,050.00
HERTZ CORPORATION	3673	REFUND BUSINESS LICENSE FEE #009778	60773	01/15/2020	1,703.50
				Vendor Total:	1,703.50
IRON MOUNTAIN RECORDS MGT I	3936T	JAN 2020 STORAGE	60757	01/09/2020	363.55
				Vendor Total:	363.55
JOHN L. HUNTER & ASSOCIATES	4012MM	11.01 - 11.30.19 PROF SVCS NPDES	60774	01/15/2020	3,462.50
				Vendor Total:	3,462.50
L.A. COUNTY, DEPT OF P.W.	4155	NOV 2019 HGHWY TRAFFIC SIGNAL CENTRALIA @ NORWALK	60758	01/09/2020	1,271.20
				Vendor Total:	1,271.20
LOS CERRITOS COMMUNITY NEW	4587	12.27.19 NTC OF PUBLIC HEARING ORD. 588	60775	01/15/2020	900.49
				Vendor Total:	900.49
GENESSIS YAZMIN MACIAS	4674BD	12.14 - 12.27.19 YAL ACTIVITIES CONTRACTOR	60731	01/02/2020	390.00
				Vendor Total:	390.00
MCI COMM SERVICE	4846R	DEC 2019 LONG DISTANCE PLAN	60759	01/09/2020	53.94
				Vendor Total:	53.94
NOELIA MUNOZ	5181N	11.15 - 11.26.19 LWP HOMEWORK ASSISTANT	60732	01/02/2020	217.50
				Vendor Total:	217.50
NAPLES RIB COMPANY	5228D	11.27.19 YAL RECOGNITION DINNER	60733	01/02/2020	300.00
				Vendor Total:	300.00
OCCUPATIONAL HEALTH CENTER	5464	PHYSICAL/TB PREPLACEMENT SCREENING - E. RUIZ	60776	01/15/2020	156.50
				Vendor Total:	156.50
PACIFIC PRODCUTION SERVICES	5618D	REFUND FILM PERMIT DEPOSITS PLNG2019-0090TUP	60777	01/15/2020	1,000.00
				Vendor Total:	1,000.00
PETTY CASH E. VIGIL	5755	PETTY CASH REIMB SEQUENCE NUMBER 4741-4764	60778	01/15/2020	517.09

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				Vendor Total:	<u>517.09</u>
PITNEY BOWES GLOBAL FINANCIAL	5810A	9.24, 10.11, 11.7, 12.13.19 POSTAGE REPLENISHMENT - CH	60734	01/02/2020	2,000.00
				Vendor Total:	<u>2,000.00</u>
PROFESSIONAL MOBILE REMODEL	5926M	12550 CARSON ST #78 BEAUT PGM EMGY GRANT - BEVERLY CARPENTER	60760	01/09/2020	12,390.00
				Vendor Total:	<u>12,390.00</u>
RAINBOW CUSTOM CARS, INC.	6133	FEDDE SPORTS COMPLEX EQUIPMENT MAINTENANCE	60735	01/02/2020	197.88
				Vendor Total:	<u>197.88</u>
JESUS ROCHA	6269FJ	12.3 - 12.30.19 TEEN CENTER HOMEWORK ASSISTANT	60779	01/15/2020	562.50
				Vendor Total:	<u>562.50</u>
GREGORIO J. RUIZ DE CHAVEZ	6303	EDIT SPANISH PORTION OF VOLUNTEER VIDEO	60780	01/15/2020	400.00
				Vendor Total:	<u>400.00</u>
SAN JUAN SOCCER INC.	6450C	ADULT SPORTS SUPPLIES	60761	01/09/2020	144.54
				Vendor Total:	<u>144.54</u>
SEQUEL CONTRACTORS, INC.	6566	10.28 - 11.30.19 RESIDENTIAL STREETS OVERLAY FY18/19	60736	01/02/2020	57,898.64
				Vendor Total:	<u>57,898.64</u>
SIGNAL HILL AUTO ENTERPRISE	6659C	JANITORIAL SUPPLIES	60762	01/09/2020	2,569.76
				Vendor Total:	<u>2,569.76</u>
SOCAL AUTO & TRUCK PARTS INC	6727	VEHICLE MAINT SUPPLIES	60737	01/02/2020	111.78
SOCAL AUTO & TRUCK PARTS INC	6727	UNIT 21 & 31 - VEHICLE MAINT SUPPLIES	60763	01/09/2020	38.75
				Vendor Total:	<u>150.53</u>
SONSRAY MACHINERY, LLC	6749	TRACTOR REPAIR - 545D BALANCE DUE	60764	01/09/2020	158.45
				Vendor Total:	<u>158.45</u>
VALERIE SOTO	6763V	12.07 - 12.20.19 CRL GAMEROOM HOMEWORK ASSISTANT	60738	01/02/2020	300.00
				Vendor Total:	<u>300.00</u>
SOUTHERN CALIF EDISON COMPA	6801	11.15 - 12.17.19 SER PER	60704	01/02/2020	10.83
SOUTHERN CALIF EDISON COMPA	6801	11.19 - 12.19.19 SER PER	60705	01/02/2020	11.07
SOUTHERN CALIF EDISON COMPA	6801	11.13 - 12.13.19 SER PER	60706	01/02/2020	10.47
SOUTHERN CALIF EDISON COMPA	6801	11.14 - 12.16.19 SER PER	60707	01/02/2020	13.76
SOUTHERN CALIF EDISON COMPA	6801	11.13 - 12.13.19 SER PER	60708	01/02/2020	247.43
SOUTHERN CALIF EDISON COMPA	6801	11.14 - 12.16.19 SER PER	60709	01/02/2020	13.89
SOUTHERN CALIF EDISON COMPA	6801	11.14 - 12.16.19 SER PER	60710	01/02/2020	11.21
SOUTHERN CALIF EDISON COMPA	6801	11.15 - 12.17.19 SER PER	60711	01/02/2020	66.64
SOUTHERN CALIF EDISON COMPA	6801	11.14 - 12.16.19 SER PER	60712	01/02/2020	14.06
SOUTHERN CALIF EDISON COMPA	6801	11.15 - 12.17.19 SER PER	60713	01/02/2020	41.19
SOUTHERN CALIF EDISON COMPA	6801	11.14 - 12.16.19 SER PER	60714	01/02/2020	5,813.00
SOUTHERN CALIF EDISON COMPA	6801	11.19 - 12.19.19 SER PER	60715	01/02/2020	9.97
SOUTHERN CALIF EDISON COMPA	6801	10.15-11.14.19, 11.14-12.16.19 SER PER	60716	01/02/2020	8,517.82
SOUTHERN CALIF EDISON COMPA	6801	10.16-11.15.19, 11.15-12.17.19 SER PER	60717	01/02/2020	2,414.70
SOUTHERN CALIF EDISON COMPA	6801	10.21-11.20.19, 11.20-12.20.19 SER PER	60718	01/02/2020	958.07
SOUTHERN CALIF EDISON COMPA	6801	11.13 - 12.13.19 SER PER	60739	01/02/2020	14.21
SOUTHERN CALIF EDISON COMPA	6801	11.15 - 12.17.19 SER PER	60740	01/02/2020	14.16
SOUTHERN CALIF EDISON COMPA	6801	10.22-11.21.19, 11.21-12.21.19 SER PER	60741	01/02/2020	118.54
SOUTHERN CALIF EDISON COMPA	6801	10.22-11.21,11.1-12.1, SER PER 11.13-12.13,11.21-12.21.19/ADJ	60742	01/02/2020	2,067.65

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SOUTHERN CALIF EDISON COMP	6801	10.23-11.22.19/11.19-12.19.19 11.22-12.23.19 SER PER	60765	01/09/2020	897.48
				Vendor Total:	<u>21,266.15</u>
STORAMERICA-HAWAIIAN GARDE	7025R	JAN 2020 SPECIAL EVENTS STORAGE E17 RENTAL	60766	01/09/2020	516.00
				Vendor Total:	<u>516.00</u>
TORTAS Y JUGOS JIQUILPAN	7198	REFRESHMENTS STAFF MEETING AND SPECIAL EVENTS MEETING	60781	01/15/2020	117.62
				Vendor Total:	<u>117.62</u>
ULISES ALEJANDRO ORTIZ ACCUE	4025TR	08.08.19 CLARKDALE PARK EQUIPMENT RENTAL	60743	01/02/2020	160.00
				Vendor Total:	<u>160.00</u>
UNDERGROUND SERVICE ALERT	7310	JAN 2020 CA STATE FEE FOR REGULATORY COSTS	60782	01/15/2020	55.96
				Vendor Total:	<u>55.96</u>
KARLA LYNN VALENCIA	7460V	01.22-24.2020 PER DIEM SENIOR EXCURSION LAUGHLIN	60786	01/17/2020	94.50
				Vendor Total:	<u>94.50</u>
VMI, INC.	7448	AV SYSTEMS: SAFETY CTR & CITY HALL CONF RM	60783	01/15/2020	49,164.69
				Vendor Total:	<u>49,164.69</u>
WEST COAST ARBORISTS	7760	FY19/20 SECTION 1 - ANNUAL PRUNING	60744	01/02/2020	18,076.00
WEST COAST ARBORISTS	7760	12319 213TH ST 1 TREE/STUMP REMOVAL	60767	01/09/2020	1,475.00
				Vendor Total:	<u>19,551.00</u>
				Grand Total:	<u>241,899.48</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>241,899.48</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>241,899.48</u>
Total Invoices:	121				

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ADVANCED APPLIED ENGINEERIN	3892F	12.01 - 12.31.19 PROF SVCS ENGINEERING SERVICES - STAFF	1054177	01/15/2020	2,848.75
				Vendor Total:	2,848.75
ALL CITY ANIMAL TRAPPING	0310W	REMOVED 2 DEAD CATS REMOVED 1 DEAD OPOSSUM	1054178	01/15/2020	150.00
				Vendor Total:	150.00
ALLIANT INSURANCE SERVICES IN	0350MA	HAWAGAR-01 QRTLTY REPT	1054179	01/15/2020	1,832.00
				Vendor Total:	1,832.00
JUAN CARLOS ALVAREZ	0368J	LIVE SCAN - 20 VOLUNTEERS	1054136	01/02/2020	500.00
				Vendor Total:	500.00
AMERICAN CITY PEST-TERMITE IN	0440	12/19 VECTOR TRAPS MULTI LOCATIONS	1054162	01/09/2020	1,475.50
				Vendor Total:	1,475.50
AMERINAT	0501	11.30.19 MONTHLY SVCS DFU SERVICE FEE	1054163	01/09/2020	112.55
AMERINAT	0501	12.31.19 MONTHLY SVCS DFU SERVICE FEE	1054180	01/15/2020	225.10
				Vendor Total:	337.65
DEANDRE DONTE BROWN	1131M	12.14 - 12.27.19 YAL ACTIVITIES CONTRACTOR	1054137	01/02/2020	500.00
				Vendor Total:	500.00
DEKRA-LITE, INC.	2330	CITYWIDE LIGHTPOLES - DECO, LABOR, INSTALL, & STORAGE	1054138	01/02/2020	8,913.56
				Vendor Total:	8,913.56
DUDEK	2501	10.26 - 11.29.19 PROF SVCS CEQA STUDY - HOTEL PROJECT	1054181	01/15/2020	10,312.50
				Vendor Total:	10,312.50
FRONTIER COMMUNICATIONS	3062	01.01 - 01.31.20 LOCAL SERVICE	1054182	01/15/2020	1,222.35
				Vendor Total:	1,222.35
GOVERNMENT REVENUE SOLUTIK	3433A	CAFR/SEPT 2019	1054183	01/15/2020	1,000.00
				Vendor Total:	1,000.00
REANNA GUZMAN	3542R	10.18 - 12.18.19 MILEAGE REIMB	1054164	01/09/2020	90.19
				Vendor Total:	90.19
FELIPE HERNANDEZ	3653F	OCT - DEC 2019 CARSON ST MEDIAN TREES (89) GARDEN SVC	1054139	01/02/2020	3,540.00
				Vendor Total:	3,540.00
HUMAN SERVICES ASSOCIATION	3813F	NOV 2019 SENIOR MEALS SERVED	1054140	01/02/2020	8,212.75
				Vendor Total:	8,212.75
JHM SUPPLY LANDSCAPING	3999E	PIONEER PARK REPAIRS - SUPPLY LINES	1054165	01/09/2020	114.20
				Vendor Total:	114.20
ELIAS JIMENEZ	4000	12.07 - 12.13.19 KARATE INSTRUCTOR	1054141	01/02/2020	145.00
				Vendor Total:	145.00
JOE A. GONSALVES & SON	3380	JAN 2020 - PROF LEGISLATIVE REP REDEVELOPMENT	1054166	01/09/2020	2,000.00
				Vendor Total:	2,000.00
JOHNSON CONTROLS SECURITY	7293M	01.01 - 03.31.20 ALARM SVC 22325 NORWALK BLVD - TEEN CTR	1054142	01/02/2020	1,120.88
JOHNSON CONTROLS SECURITY	7293M	01.01 - 03.31.20 ALARM SVC 22150 WARDHAM AVE -H.ROSAS CTR	1054143	01/02/2020	1,087.01
JOHNSON CONTROLS SECURITY	7293M	01.01 - 03.31.20 ALARM SVC 21815 PIONEER BLVD - CITY HALL	1054144	01/02/2020	834.37
JOHNSON CONTROLS SECURITY	7293M	01.01 - 03.31.20 ALARM SVC 22310 WARDHAM - LEE WARE CTR	1054145	01/02/2020	1,537.05
JOHNSON CONTROLS SECURITY	7293M	01.01 - 03.31.20 ALARM SVC 11940 CARSON ST - PSC	1054146	01/02/2020	1,049.55

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>5,628.86</u>
STEVEN KLOTZSCHE	4089K	DEC 2019 FINANCIAL SVCS RELATED TO JPA	1054167	01/09/2020	950.00
				Vendor Total:	<u>950.00</u>
BRITTANY LESLIE	4360B	REIMB EMP/CELL PHN/DEC 2019	1054168	01/09/2020	120.00
				Vendor Total:	<u>120.00</u>
LOS ALTOS TROPHY COMPANY, II	4525	ADULT SPORTS SUPPLIES	1054169	01/09/2020	624.87
				Vendor Total:	<u>624.87</u>
HAROLD MICHAEL LUCAMBIO	4614	12.14 - 12.27.19 YAL ACTIVITIES CONTRACTOR	1054147	01/02/2020	600.00
				Vendor Total:	<u>600.00</u>
RODOLFO MAGALLON	4688	REIMB EMP/CELL PHN/NOV 2019	1054148	01/02/2020	240.00
				Vendor Total:	<u>240.00</u>
PATRICK MATSON	4813M	REIMB EMP/CELL PHN/DEC 2019	1054170	01/09/2020	60.00
				Vendor Total:	<u>60.00</u>
MOLI-MEX INC.	5061	FEDDE ADVERTISING/PROMOTIONS	1054149	01/02/2020	1,311.78
MOLI-MEX INC.	5061	STAFF AWARDS	1054171	01/09/2020	2,051.56
				Vendor Total:	<u>3,363.34</u>
SANTOS MURGUJA	5185M	REIMB EMP/CELL PHN/NOV 2019	1054184	01/15/2020	80.00
				Vendor Total:	<u>80.00</u>
NATIONWIDE ENVIRONMENTAL	5305M	JAN 2020 STREET SWEEPING SVC	1054185	01/15/2020	9,641.21
				Vendor Total:	<u>9,641.21</u>
SALVADOR NAVA	5307G	REIMB EMP/CELL PHN/NOV 2019	1054186	01/15/2020	40.00
				Vendor Total:	<u>40.00</u>
LUIS POLANCO	5834	REIMB EMP/CELL PHN/NOV 2019	1054150	01/02/2020	80.00
				Vendor Total:	<u>80.00</u>
QUALITY CODE PUBLISHING LLC	5989	MUNICIPAL CODE BOOK SUPPLEMENTALS	1054151	01/02/2020	890.00
				Vendor Total:	<u>890.00</u>
READY REFRESH BY NESTLE	6172	11.15 - 12.14.19 BOTTLED WATER DELIVERY AND COOLER RENTAL	1054152	01/02/2020	847.16
				Vendor Total:	<u>847.16</u>
EVANGELINA ROMERO	6278A	12.07 - 12.20.19 PAY PERIOD Y.E.P. ASSISTANT	1054153	01/02/2020	729.00
EVANGELINA ROMERO	6278A	12.21.19 - 01.03.20 PAY PERIOD Y.E.P. ASSISTANT	1054172	01/09/2020	576.00
				Vendor Total:	<u>1,305.00</u>
NADIM SALLMAN	6391	12.17.19 VOLUNTEER INTERVIEWS VIDEO	1054154	01/02/2020	400.00
NADIM SALLMAN	6391	01.20 PRODUCTION OF MONTHLY TV SHOW	1054173	01/09/2020	1,850.00
				Vendor Total:	<u>2,350.00</u>
SHERWIN-WILLIAMS COMPANY	6615	GRAFFITI REMOVAL SUPPLIES	1054155	01/02/2020	144.30
				Vendor Total:	<u>144.30</u>
SHOETERIA	6619	PW UNIFORM WORK SHOES D. MALDONADO	1054174	01/09/2020	599.73
				Vendor Total:	<u>599.73</u>
SIR SPEEDY PRINTING &	6691V	BUSINESS CARDS - LUCIE COLOMBO	1054175	01/09/2020	101.24
				Vendor Total:	<u>101.24</u>
JEFF SMITH	3985	LIGHT TOWER - OIL CHANGE/MAINT	1054156	01/02/2020	1,755.09
JEFF SMITH	3985	UNIT 2 - OIL CHG/TIRE ROTATION MILEAGE -48315	1054187	01/15/2020	539.26
				Vendor Total:	<u>2,294.35</u>
STAPLES BUSINESS ADVANTAGE	6930-PLNN	COFFEE CUPS	1054188	01/15/2020	225.30

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Vendor Name	Vendor No.	Invoice Description	Check No.	Check Date	Check Amount
				Vendor Total:	<u>225.30</u>
STAPLES BUSINESS ADVANTAGE	6932-FINN	OFFICE SUPPLIES	1054176	01/09/2020	<u>342.80</u>
				Vendor Total:	<u>342.80</u>
STAPLES BUSINESS ADVANTAGE	6932-PSS	HUMAN RESOURCE OFFICE SUPPLIES	1054157	01/02/2020	<u>387.75</u>
				Vendor Total:	<u>387.75</u>
STEAMX, LLC	7008M	PRESSURE SPRAYER ANNUAL SVC	1054158	01/02/2020	<u>615.09</u>
				Vendor Total:	<u>615.09</u>
NOEMI TORRES	7194T	12.02 - 12.12.19 COMPUTER LAB INSTRUCTOR	1054159	01/02/2020	<u>384.00</u>
				Vendor Total:	<u>384.00</u>
TRANSTECH ENGINEERS, INC.	7250V	NOV 2019 PROF MONTHLY SVCS BUILDING PLAN CHECK	1054189	01/15/2020	<u>12,937.61</u>
				Vendor Total:	<u>12,937.61</u>
HENRY FRANK TRIMBLE	7258H	REIMB EMP/CELL PHN/NOV 2019	1054160	01/02/2020	<u>150.00</u>
				Vendor Total:	<u>150.00</u>
WEBSTER BEE'S LLC	7744M	BEE REMOVAL - MAOF	1054161	01/02/2020	<u>955.00</u>
				Vendor Total:	<u>955.00</u>
WILLDAN ENGINEERING	7907	11.29.19 PROF SVCS ENG PLANCHK 8 UNIT APT PRJ -22002 HAWAIIAN	1054190	01/15/2020	<u>27,506.50</u>
				Vendor Total:	<u>27,506.50</u>
X-ACT TECHNOLOGY SOLUTIONS	7966	JAN 2020 EMAIL SECURITY SVC	1054191	01/15/2020	<u>308.00</u>
				Vendor Total:	<u>308.00</u>
				Grand Total:	<u>116,966.56</u>
				Less Credit Memos:	<u>0.00</u>
				Net Total:	<u>116,966.56</u>
				Less Hand Check Total:	<u>0.00</u>
				Outstanding Invoice Total :	<u>116,966.56</u>
	Total Invoices:	<b>109</b>			

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 0000 ASSETS</b>							
01-0000-2176.0000	NOTES PAYAI						
	SOUTHERN CALIF EDISON C	3733-OCTNOV19	10.15-11.14.19, 11.14-12.16.19	60716	12/18/2019	12/18/2019	2,170.76
							<u>2,170.76</u>
01-0000-2180.0000	DEPOSITS PA						
	PACIFIC PRODCUTION SER	FRT42981	REFUND FILM PERMIT DEPOS	60777	01/06/2020	01/06/2020	1,000.00
							<u>1,000.00</u>
01-0000-3311.0000	BUSINESS LIC						
	HERTZ CORPORATION	HERTZ191218	REFUND BUSINESS LICENSE	60773	12/18/2019	12/18/2019	1,703.50
							<u>1,703.50</u>
							<b>Total Dept. ASSETS: 4,874.26</b>
<b>Dept: 4110 CITY COUNCIL</b>							
01-4110-4221.0000	UTILITIES/PHK						
	FARFAN/VICTOR//	CELL-SEPT-19	REIMB EMP/CELL PHN/SEPT 2	60785	10/12/2019	01/01/2020	75.00
	FARFAN/VICTOR//	CELL-OCT-19	REIMB EMP/CELL PHN/OCT 20	60785	11/12/2019	01/01/2020	75.00
	FARFAN/VICTOR//	CELL-NOV-19	REIMB EMP/CELL PHN/NOV 2C	60785	12/12/2019	01/01/2020	75.00
							<u>225.00</u>
							<b>Total Dept. CITY COUNCIL: 225.00</b>
<b>Dept: 4120 CITY MANAGER</b>							
01-4120-4210.0000	TRAVEL & ME						
	HERNANDEZ/ERNIE//	EHERNANDEZ191218	12.17 - 12.18.19 BUREAU OF	60756	12/18/2019	12/18/2019	846.60
							<u>846.60</u>
							<b>Total Dept. CITY MANAGER: 846.60</b>
<b>Dept: 4130 CITY ATTORNEY</b>							
01-4130-4253.0000	LEGAL SERVI						
	BEST BEST & KRIEGER ATT	865987	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	3,418.50
	BEST BEST & KRIEGER ATT	865996	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	28.00
	BEST BEST & KRIEGER ATT	865995	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	150.50
	BEST BEST & KRIEGER ATT	865994	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	4,214.00
	BEST BEST & KRIEGER ATT	865993	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	1,462.00
	BEST BEST & KRIEGER ATT	865992	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	5,604.95
	BEST BEST & KRIEGER ATT	865991	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	107.50
	BEST BEST & KRIEGER ATT	865990	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	3,934.50
							<u>18,919.95</u>
01-4130-4253.0012	WASTE MGT						
	BEST BEST & KRIEGER ATT	865989	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	22,480.44
							<u>22,480.44</u>
							<b>Total Dept. CITY ATTORNEY: 41,400.39</b>
<b>Dept: 4140 CITY CLERK</b>							
01-4140-4190.0000	EQUIPMENT F						
	DE LAGE LANDEN FINANCIA	66437137	01.01 - 01.31.20 COPIER SVCS	60770	01/11/2020	01/11/2020	1,772.43
							<u>1,772.43</u>
01-4140-4200.0000	CONTRACT S						
	IRON MOUNTAIN RECORDS	CHPR182	JAN 2020 STORAGE	60757	12/31/2019	12/31/2019	363.55
							<u>363.55</u>
							<b>Total Dept. CITY CLERK: 2,135.98</b>
<b>Dept: 4150 FINANCE DEPARTME</b>							
01-4150-4160.0000	PUBLICATION						
	GOVERNMENT FINANCE OF	0163001-2020	2020 MEMBERSHIP RENEWAL	60728	12/10/2019	12/10/2019	190.00

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							<b>190.00</b>
01-4150-4200.0000	CONTRACT S						
	APPLE ONE EMPLOYMENT S	01-5466276	W/E 12.21.19 CITY HALL	60747	12/25/2019	12/25/2019	751.20
	APPLE ONE EMPLOYMENT S	01-5476386	W/E 12.28.19 CITY HALL	60747	12/31/2019	12/31/2019	300.48
	GOVERNMENTAL FINANCIAL	GFS200101	DEC 2019 SVCS BANK RECON	60771	01/01/2020	01/01/2020	975.00
							<b>2,026.68</b>
01-4150-4202.0000	AUDIT SERVI						
	GOVERNMENTAL FINANCIAL	GFS200101	DEC 2019 SVCS BANK RECON	60771	01/01/2020	01/01/2020	260.00
							<b>260.00</b>
01-4150-4330.0000	SPECIAL SUP						
	DALCO SCREEN & PAD PRIN	112654	2020 BUSINESS LICENSE DEC	60752	12/19/2019	12/19/2019	429.40
							<b>429.40</b>
<b>Total Dept. FINANCE DEPARTMENT:</b>							<b>2,906.08</b>
<b>Dept: 4180 PLANNING</b>							
01-4180-4100.0000	LEGAL ADVEF						
	LOS CERRITOS COMMUNIT	33682	12.27.19 NTC OF PUBLIC HEAF	60775	12/27/2019	12/27/2019	900.49
							<b>900.49</b>
01-4180-4238.0005	SECURITY BA						
	HERNANDEZ/RUDY//	135579	12342 221ST ST WINDOW BAR	60772	01/06/2020	01/06/2020	3,975.00
							<b>3,975.00</b>
<b>Total Dept. PLANNING:</b>							<b>4,875.49</b>
<b>Dept: 4190 NON-DEPARTMENTAL</b>							
01-4190-4170.0000	POSTAGE						
	PITNEY BOWES GLOBAL FISEPT-DEC19POSTAGE	9.24, 10.11, 11.7, 12.13.19		60734	12/13/2019	12/13/2019	500.00
	PITNEY BOWES GLOBAL FISEPT-DEC19POSTAGE	9.24, 10.11, 11.7, 12.13.19		60734	12/13/2019	12/13/2019	500.00
	PITNEY BOWES GLOBAL FISEPT-DEC19POSTAGE	9.24, 10.11, 11.7, 12.13.19		60734	12/13/2019	12/13/2019	500.00
	PITNEY BOWES GLOBAL FISEPT-DEC19POSTAGE	9.24, 10.11, 11.7, 12.13.19		60734	12/13/2019	12/13/2019	500.00
							<b>2,000.00</b>
<b>Total Dept. NON-DEPARTMENTAL:</b>							<b>2,000.00</b>
<b>Dept: 4191 COMMUNITY INFORM</b>							
01-4191-4160.0000	PUBLICATION						
	ASCAP	500718613-2020	2020 ANNUAL MUSIC LICENSIT	60748	12/20/2019	12/20/2019	363.00
							<b>363.00</b>
01-4191-4200.0000	CONTRACT S						
	RUIZ DE CHAVEZ/GREGORI	GR010720	EDIT SPANISH PORTION OF	60780	01/07/2020	01/07/2020	400.00
							<b>400.00</b>
01-4191-4221.0000	UTILITIES/PHI						
	AT & T	6838142501	12.19.19 - 01.18.20 AT&T	60719	12/19/2019	12/19/2019	2,237.18
	AT & T	8006122505	12.19.19 - 01.18.20 AT&T	60720	12/19/2019	12/19/2019	628.97
	AT & T GLOBAL SERVICES, I	SB155915	12.28.19 - 01.27.20 MAINT	60721	12/16/2019	12/16/2019	260.76
	AT & T GLOBAL SERVICES, I	SB157387	01.11 - 04.10.2020 MAINT	60769	12/30/2019	12/30/2019	414.78
	MCI COMM SERVICE	9503DEC19	DEC 2019 LONG DISTANCE PL	60759	12/25/2019	12/25/2019	53.94
							<b>3,595.63</b>
<b>Total Dept. COMMUNITY INFORMATION:</b>							<b>4,358.63</b>
<b>Dept: 4193 COMMUNITY RELATIK</b>							
01-4193-4238.0000	PROGRAMS A						
	4 IMPRINT, INC	7541699	CENSUS PROMOTIONAL ITEM	60768	07/26/2019	12/01/2019	1,647.18
							<b>1,647.18</b>
<b>Total Dept. COMMUNITY RELATIONS:</b>							<b>1,647.18</b>

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<b>Dept: 4200 HUMAN RESOURCES</b>							
01-4200-4103.0000	RECRUITMEN						
	OCCUPATIONAL HEALTH CE	66487008	PHYSICAL/TB PREPLACEMEN	60776	12/16/2019	12/16/2019	156.50
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	20.00
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	25.00
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	25.00
							<b>226.50</b>
01-4200-4253.0000	LEGAL SERVI						
	ATKINSON, ANDELSON, LOY	583954	NOV 2019 PERSONNEL ATTOF	60722	11/30/2019	12/01/2019	253.58
							<b>253.58</b>
<b>Total Dept. HUMAN RESOURCES:</b>							<b>480.08</b>
<b>Dept: 4311 PUBLIC WORKS</b>							
01-4311-4110.0000	AUTOMOTIVE						
	ALL AUTO REPAIR	22-36421	UNIT 22 - AUTO REPAIRS	60746	11/05/2019	12/01/2019	150.00
	ALL AUTO REPAIR	2-36422	UNIT 2 - AUTO REPAIRS	60746	11/05/2019	12/01/2019	65.00
	SOCAL AUTO & TRUCK PAR	347706	UNIT 21 & 31 - VEHICLE MAINT	60763	01/03/2020	01/03/2020	38.75
	SOCAL AUTO & TRUCK PAR	346390	VEHICLE MAINT SUPPLIES	60737	12/13/2019	12/13/2019	111.78
							<b>365.53</b>
01-4311-4151.0000	BUILDING & G						
	GANAHL LUMBER COMPAN'	060503494	MAINT SUPPLIES - PW YARD	60727	12/03/2019	12/03/2019	31.19
	GANAHL LUMBER COMPAN'	060506875	MAINTENANCE SUPPLIES	60753	12/13/2019	12/13/2019	68.14
	SIGNAL HILL AUTO ENTERP	119840	JANITORIAL SUPPLIES	60762	12/23/2019	12/23/2019	1,927.32
							<b>2,026.65</b>
01-4311-4151.0100	BLDG & GROU						
	GANAHL LUMBER COMPAN'	060502957	JANITORIAL SUPPLIES -CITY H	60727	12/02/2019	12/02/2019	26.14
	GANAHL LUMBER COMPAN'	060503742	MAINT SUPPLIES - CITY HALL	60727	12/04/2019	12/04/2019	2.55
	HERNANDEZ/RUDY//	1864676	SIGN RELOC, NEW ELEC. CEM	60730	10/27/2019	12/01/2019	1,075.00
							<b>1,103.69</b>
01-4311-4151.0200	BLDG & GROU						
	GANAHL LUMBER COMPAN'	060508319	MAINT SUPPLIES - CRL REPAI	60753	12/17/2019	12/17/2019	33.38
	GANAHL LUMBER COMPAN'	060509741	MAINTENANCE/PAINT SUPPLI	60753	12/20/2019	12/20/2019	79.70
	GANAHL LUMBER COMPAN'	060509629	MAINT SUPPLIES - EQUIPMEN	60753	12/20/2019	12/20/2019	137.96
							<b>251.04</b>
01-4311-4151.0400	BLDG & GROU						
	GANAHL LUMBER COMPAN'	060503316	MAINT SUPPLIES - PSC	60727	12/03/2019	12/03/2019	30.14
							<b>30.14</b>
01-4311-4152.0000	GRAFFITI REM						
	GANAHL LUMBER COMPAN'	060505019	GRAFFITI REMOVAL SUPPLIE:	60753	12/09/2019	12/09/2019	40.92
	GANAHL LUMBER COMPAN'	060506062	GRAFFITI REMOVAL SUPPLIE:	60753	12/11/2019	12/11/2019	402.02
	GANAHL LUMBER COMPAN'	060507639	GRAFFITI REMOVAL SUPPLIE:	60753	12/16/2019	12/16/2019	184.89
							<b>627.83</b>
01-4311-4190.0000	EQUIPMENT F						
	COAST PARTY RENTALS, IN	33404	12.12.19 PW EVENT - CANOPY	60726	12/14/2019	12/14/2019	322.05
							<b>322.05</b>
01-4311-4200.0000	CONTRACT S						
	WEST COAST ARBORISTS	153909-A	PINE PRUNING - N.CITY HALL	60744	10/31/2019	12/01/2019	1,760.00
	WEST COAST ARBORISTS	155470	12319 213TH ST 1 TREE/STUM	60767	11/30/2019	12/01/2019	1,475.00
							<b>3,235.00</b>
01-4311-4220.0000	UTILITIES/ELE						

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	SOUTHERN CALIF EDISON C	3733-OCTNOV19	10.15-11.14.19, 11.14-12.16.19	60716	12/18/2019	12/18/2019	22.40
	SOUTHERN CALIF EDISON C	3733-OCTNOV19	10.15-11.14.19, 11.14-12.16.19	60716	12/18/2019	12/18/2019	95.42
	SOUTHERN CALIF EDISON C	3733-OCTNOV19	10.15-11.14.19, 11.14-12.16.19	60716	12/18/2019	12/18/2019	2,556.34
	SOUTHERN CALIF EDISON C	3733-OCTNOV19	10.15-11.14.19, 11.14-12.16.19	60716	12/18/2019	12/18/2019	137.87
	SOUTHERN CALIF EDISON C	3733-OCTNOV19	10.15-11.14.19, 11.14-12.16.19	60716	12/18/2019	12/18/2019	49.30
							<b>2,861.33</b>
01-4311-4220.1220	UTIL/ELEC/21.						
	SOUTHERN CALIF EDISON C	3733-OCTNOV19	10.15-11.14.19, 11.14-12.16.19	60716	12/18/2019	12/18/2019	3,485.73
							<b>3,485.73</b>
01-4311-4220.1940	UTILITIES/ELE						
	SOUTHERN CALIF EDISON C	4015-OCTNOV19	10.16-11.15.19, 11.15-12.17.19	60717	12/19/2019	12/19/2019	11.78
	SOUTHERN CALIF EDISON C	4015-OCTNOV19	10.16-11.15.19, 11.15-12.17.19	60717	12/19/2019	12/19/2019	318.17
	SOUTHERN CALIF EDISON C	4015-OCTNOV19	10.16-11.15.19, 11.15-12.17.19	60717	12/19/2019	12/19/2019	53.37
	SOUTHERN CALIF EDISON C	4015-OCTNOV19	10.16-11.15.19, 11.15-12.17.19	60717	12/19/2019	12/19/2019	481.27
	SOUTHERN CALIF EDISON C	4015-OCTNOV19	10.16-11.15.19, 11.15-12.17.19	60717	12/19/2019	12/19/2019	126.24
	SOUTHERN CALIF EDISON C	4015-OCTNOV19	10.16-11.15.19, 11.15-12.17.19	60717	12/19/2019	12/19/2019	535.29
	SOUTHERN CALIF EDISON C	4015-OCTNOV19	10.16-11.15.19, 11.15-12.17.19	60717	12/19/2019	12/19/2019	888.58
							<b>2,414.70</b>
01-4311-4228.0000	SEWER MAIN						
	L.A. COUNTY, DEPT OF P.W	RE-PW-19120902594	NOV 2019 REGULATORY INSP	60758	12/09/2019	12/09/2019	1,261.27
							<b>1,261.27</b>
							<b>Total Dept. PUBLIC WORKS: 17,984.96</b>
<b>Dept: 4312 ENGINEERING</b>							
01-4312-4200.0000	CONTRACT S						
	UNDERGROUND SERVICE A	122019305	JAN 2020 DIG ALERT NOTICES	60782	01/01/2020	01/01/2020	38.05
	UNDERGROUND SERVICE A	18DSBFE6932	JAN 2020 CA STATE FEE FOR	60782	01/01/2020	01/01/2020	17.91
							<b>55.96</b>
01-4312-4255.0000	NAT'L POLLU						
	JOHN L. HUNTER & ASSOCI	HGNP1119	11.01 - 11.30.19 PROF SVCS	60774	12/19/2019	12/19/2019	3,462.50
							<b>3,462.50</b>
							<b>Total Dept. ENGINEERING: 3,518.46</b>
<b>Dept: 4410 PARK AND RECREAT</b>							
01-4410-4120.0000	MILEAGE						
	PETTY CASHE.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	22.28
	PETTY CASHE.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	14.04
							<b>36.32</b>
01-4410-4190.0000	EQUIPMENT F						
	STORAMERICA-HAWAIIAN C	25516	JAN 2020 SPECIAL EVENTS	60766	09/16/2019	12/01/2019	516.00
							<b>516.00</b>
01-4410-4200.0000	CONTRACT S						
	CANTO/MARIA G.//	119	12.04 - 12.13.19 ZUMBA	60725	12/13/2019	12/13/2019	120.00
	CANTO/MARIA G.//	120	12.18 - 12.27.19 ZUMBA	60725	12/27/2019	12/27/2019	60.00
	MUNOZ/NOELIA//	103	11.15 - 11.26.19 LWP HOMEWC	60732	11/15/2019	12/01/2019	217.50
	SOTO/VALERIE//	4	12.07 - 12.20.19 CRL GAMERO	60738	12/20/2019	12/20/2019	300.00
							<b>697.50</b>
01-4410-4221.0000	UTILITIES/PH						
	CORRALES/ANTHONY//	CELL-NOV-20	REIMB EMP/CELL PHN/NOV 20	60751	12/04/2019	12/04/2019	40.00
							<b>40.00</b>
01-4410-4285.0000	STAFF DEVEL						
	PETTY CASHE.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	21.09
							<b>21.09</b>
01-4410-4300.0000	OFFICE SUPP						

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	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	24.23
							<u>24.23</u>
							<b>Total Dept. PARK AND RECREATION: 1,335.14</b>
<b>Dept: 4414 ADULT SPORTS</b>							
01-4414-4330.0000	SPECIAL SUP						
	CARRIBEAN JUICE	CARRIBEAN191207	ADULT SPORTS REFRESHMEI	60750	12/07/2019	12/07/2019	109.50
	SAN JUAN SOCCER INC.	2869	ADULT SPORTS SUPPLIES	60761	10/26/2019	12/01/2019	144.54
							<u>254.04</u>
							<b>Total Dept. ADULT SPORTS: 254.04</b>
<b>Dept: 4415 C. ROBERT LEE CEN1</b>							
01-4415-4210.0000	TRAVEL & ME						
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	21.58
	TORTAS Y JUGOS JIQUILPA	0560278	REFRESHMENTS STAFF MEE	60781	11/06/2019	12/01/2019	60.21
							<u>81.79</u>
01-4415-4238.0000	PROGRAMS A						
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	23.54
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	19.00
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	20.00
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	20.00
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	8.00
							<u>90.54</u>
01-4415-4238.0038	BOXING PRO						
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	20.00
							<u>20.00</u>
01-4415-4300.0000	OFFICE SUPP						
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	42.62
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	10.94
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	6.60
							<u>60.16</u>
01-4415-4330.0032	THEATER AR						
	CAMERON/CATLYN//	1922	10.15 - 10.30.19 PERFORMING	60749	11/01/2019	12/01/2019	90.00
	CAMERON/CATLYN//	1923	11.04 - 11.20.19 PERFORMING	60749	12/01/2019	12/01/2019	60.00
	CAMERON/CATLYN//	1924	12.02 - 12.18.19 PERFORMING	60749	12/31/2019	12/31/2019	60.00
							<u>210.00</u>
01-4415-4410.0000	EQUIPMENT						
	GANAHL LUMBER COMPAN	060501686	BOXING EQUIPMENT - BATTEI	60727	12/02/2019	12/02/2019	150.83
							<u>150.83</u>
							<b>Total Dept. C. ROBERT LEE CENTER: 613.32</b>
<b>Dept: 4417 LEE WARE POOL</b>							
01-4417-4285.0000	STAFF DEVEL						
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	25.00
							<u>25.00</u>
							<b>Total Dept. LEE WARE POOL: 25.00</b>
<b>Dept: 4418 NEIGHBORHOOD PAF</b>							
01-4418-4151.0000	BUILDING & G						
	SIGNAL HILL AUTO ENTERP	119840	JANITORIAL SUPPLIES	60762	12/23/2019	12/23/2019	642.44
							<u>642.44</u>
01-4418-4151.0500	LEEWARE PA						
	GANAHL LUMBER COMPAN	060503556	MAINT SUPPLIES - LW PARK	60727	12/04/2019	12/04/2019	106.33
							<u>106.33</u>

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01-4418-4151.0600	CLARKDALE F GANAHL LUMBER COMPAN'	060509417	MAINT SUPPLIES - CLARKDAL	60753	12/19/2019	12/19/2019	49.76
							<b>49.76</b>
01-4418-4220.0000	UTILITIES/ELE						
	SOUTHERN CALIF EDISON C	8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	459.20
	SOUTHERN CALIF EDISON C	8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	82.50
	SOUTHERN CALIF EDISON C	8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	263.33
	SOUTHERN CALIF EDISON C	8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	1.70
	SOUTHERN CALIF EDISON C	8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	918.86
	SOUTHERN CALIF EDISON C	8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	138.49
	SOUTHERN CALIF EDISON C	8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	12.66
	SOUTHERN CALIF EDISON C	8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	158.87
							<b>2,035.61</b>
01-4418-4220.1885	UTIL/ELEC/22						
	SOUTHERN CALIF EDISON C	7254-NOVDEC19	10.21-11.20.19, 11.20-12.20.19	60718	12/23/2019	12/23/2019	3.46
	SOUTHERN CALIF EDISON C	7254-NOVDEC19	10.21-11.20.19, 11.20-12.20.19	60718	12/23/2019	12/23/2019	203.10
	SOUTHERN CALIF EDISON C	7254-NOVDEC19	10.21-11.20.19, 11.20-12.20.19	60718	12/23/2019	12/23/2019	410.03
							<b>616.59</b>
01-4418-4220.1886	UTIL/ELEC/22						
	SOUTHERN CALIF EDISON C	7254-NOVDEC19	10.21-11.20.19, 11.20-12.20.19	60718	12/23/2019	12/23/2019	1.93
	SOUTHERN CALIF EDISON C	7254-NOVDEC19	10.21-11.20.19, 11.20-12.20.19	60718	12/23/2019	12/23/2019	118.14
	SOUTHERN CALIF EDISON C	7254-NOVDEC19	10.21-11.20.19, 11.20-12.20.19	60718	12/23/2019	12/23/2019	221.41
							<b>341.48</b>
							<b>3,792.21</b>
<b>Dept: 4419 SENIOR CITIZENS CE</b>							
01-4419-4208.0000	EXCURSIONS						
	AMARO/ANA//	AMARO200122-24P	01.22-24.2020 PER DIEM SENIC	60784	09/13/2019	01/01/2020	29.75
	AMARO/ANA//	AMARO200122-24P	01.22-24.2020 PER DIEM SENIC	60784	09/13/2019	01/01/2020	35.00
	AMARO/ANA//	AMARO200122-24P	01.22-24.2020 PER DIEM SENIC	60784	09/13/2019	01/01/2020	29.75
	VALENCIA/KARLA LYNN//	VALENCIA200122-24P	01.22-24.2020 PER DIEM SENIC	60786	09/13/2019	01/01/2020	29.75
	VALENCIA/KARLA LYNN//	VALENCIA200122-24P	01.22-24.2020 PER DIEM SENIC	60786	09/13/2019	01/01/2020	35.00
	VALENCIA/KARLA LYNN//	VALENCIA200122-24P	01.22-24.2020 PER DIEM SENIC	60786	09/13/2019	01/01/2020	29.75
							<b>189.00</b>
01-4419-4336.0000	SENIOR PRO						
	CANTO/MARIA G.//	119	12.04 - 12.13.19 ZUMBA	60725	12/13/2019	12/13/2019	20.00
	CANTO/MARIA G.//	120	12.18 - 12.27.19 ZUMBA	60725	12/27/2019	12/27/2019	20.00
	PETTY CASH E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	27.96
							<b>67.96</b>
							<b>256.96</b>
<b>Dept: 4421 RECREATION SPECIA</b>							
01-4421-4331.0004	VOLUNTEER I						
	GANAHL LUMBER COMPAN'	060507423	01.11.20 VOLUNTEER DINNER	60753	12/14/2019	12/14/2019	105.64
	GRACIAN/LETICIA//	2	01.11.20 VOLUNTEER RECOGI	60754	01/07/2020	01/07/2020	1,200.00
	GUPTA/PRAGATI//	PGUPTA200111	01.11.20 VOLUNTEER RECOGI	60729	12/16/2019	12/16/2019	450.00
	GUPTA/PRAGATI//	PGUPTA200111A	01.11.20 VOLUNTEER RECOGI	60755	12/16/2019	12/16/2019	450.00
							<b>2,205.64</b>
01-4421-4331.0008	HALLOWEEN						
	PETTY CASH E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	22.57
							<b>22.57</b>
01-4421-4331.0013	CHRISTMAS T						
	TORTAS Y JUGOS JIQUILPA	0560278	REFRESHMENTS STAFF MEE'	60781	11/06/2019	12/01/2019	22.41
	TORTAS Y JUGOS JIQUILPA	0560278	REFRESHMENTS STAFF MEE'	60781	11/06/2019	12/01/2019	35.00
							<b>57.41</b>

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<b>apt. RECREATION SPECIAL EVENTS:</b>							<b>2,285.62</b>
<b>Dept: 4422 CLARKDALE PARK</b>							
01-4422-4330.0000	SPECIAL SUP						
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	21.89
	ULISES ALEJANDRO ORTIZ,	JPE190808	08.08.19 CLARKDALE PARK	60743	08/08/2019	12/01/2019	160.00
							<b>181.89</b>
<b>Total Dept. CLARKDALE PARK:</b>							<b>181.89</b>
<b>Dept: 4423 TEEN CENTER</b>							
01-4423-4200.0000	CONTRACT S						
	BARAJAS/ANTONIA//	TC3	12.03 - 12.18.19 TC HOMEWOR	60723	12/18/2019	12/18/2019	360.00
	ROCHA/JESUS//	TC3	12.3 - 12.30.19 TEEN CENTER	60779	12/30/2019	12/30/2019	562.50
							<b>922.50</b>
01-4423-4208.0000	EXCURSIONS						
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	20.00
							<b>20.00</b>
<b>Total Dept. TEEN CENTER:</b>							<b>942.50</b>
<b>Dept: 4426 ALTERNATIVE TO GA</b>							
01-4426-4330.0000	SPECIAL SUP						
	PETTY CASH/E.VIGIL	252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	5.75
							<b>5.75</b>
<b>ALTERNATIVE TO GANG MEMBERSHIP:</b>							<b>5.75</b>
<b>Dept: 4427 FEDDE SPORTS COM</b>							
01-4427-4150.0000	EQUIPMENT M						
	RAINBOW CUSTOM CARS, II	40922	FEDDE SPORTS COMPLEX	60735	12/12/2019	12/12/2019	197.88
							<b>197.88</b>
01-4427-4151.0000	BUILDING & C						
	GANAHL LUMBER COMPANY	060503539	MAINT SUPPLIES - FEDDE COI	60727	12/04/2019	12/04/2019	47.38
	GANAHL LUMBER COMPANY	060506796	MAINT SUPPLIES - FEDDE COI	60753	12/13/2019	12/13/2019	60.32
							<b>107.70</b>
01-4427-4220.0000	UTILITIES/ELE						
	SOUTHERN CALIF EDISON C	6039-NOV19	11.14 - 12.16.19 SER PER	60714	12/19/2019	12/19/2019	28.00
	SOUTHERN CALIF EDISON C	6039-NOV19	11.14 - 12.16.19 SER PER	60714	12/19/2019	12/19/2019	1,940.36
	SOUTHERN CALIF EDISON C	6039-NOV19	11.14 - 12.16.19 SER PER	60714	12/19/2019	12/19/2019	3,844.64
							<b>5,813.00</b>
<b>Total Dept. FEDDE SPORTS COMPLEX:</b>							<b>6,118.58</b>
<b>Total Fund GENERAL FUND:</b>							<b>103,064.12</b>
<b>Fund: 02 STATE GAS FUND</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
02-4340-4200.0000	CONTRACT S						
	SONSRAY MACHINERY, LLC	W08046-03A	TRACTOR REPAIR - 545D	60764	11/16/2019	12/01/2019	158.45
							<b>158.45</b>
02-4340-4220.0000	UTILITIES/ELE						
	SOUTHERN CALIF EDISON C	6685-NOV19	11.15 - 12.17.19 SER PER	60740	12/21/2019	12/21/2019	0.09
	SOUTHERN CALIF EDISON C	6685-NOV19	11.15 - 12.17.19 SER PER	60740	12/21/2019	12/21/2019	0.39
	SOUTHERN CALIF EDISON C	6685-NOV19	11.15 - 12.17.19 SER PER	60740	12/21/2019	12/21/2019	13.68
							<b>14.16</b>
02-4340-4227.0000	SIGN MAINTEN						
	GANAHL LUMBER COMPANY	060503550	SIGN MAINT SUPPLIES	60727	12/04/2019	12/04/2019	114.20

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							<b>114.20</b>
02-4340-4229.0000	TRAFFIC SIGI						
	L.A. COUNTY, DEPT OF P.W	RE-PW-19120902923	NOV 2019 HGHWY TRAFFIC SI	60758	12/09/2019	12/09/2019	9.93
							<b>9.93</b>
							<b>total Dept. PW/STREET MAINTENANCE: 296.74</b>
							<b>total Fund STATE GAS FUND: 296.74</b>
<b>Fund: 03 PUBLIC SAFETY</b>							
<b>Dept: 0419 YAL PROBATION FUN</b>							
03-0419-4200.0000	CONTRACT S						
	MACIAS/GENESSIS YAZMIN/	013	12.14 - 12.27.19 YAL	60731	12/27/2019	12/27/2019	390.00
							<b>390.00</b>
03-0419-4330.0000	SPECIAL SUP						
	NAPLES RIB COMPANY	841925	11.27.19 YAL RECOGNITION	60733	11/27/2019	12/01/2019	300.00
							<b>300.00</b>
							<b>total Dept. YAL PROBATION FUNDING: 690.00</b>
							<b>total Fund PUBLIC SAFETY: 690.00</b>
<b>Fund: 06 PROPOSITION C</b>							
<b>Dept: 4510 PARATRANSIT PROG</b>							
06-4510-4150.0000	EQUIPMENT M						
	ABILITY CENTER	0246888-IN	UNIT 54 - REWIRE INTERLOCK	60745	12/19/2019	12/19/2019	247.50
							<b>247.50</b>
							<b>total Dept. PARATRANSIT PROGRAM: 247.50</b>
							<b>total Fund PROPOSITION C: 247.50</b>
<b>Fund: 07 PROPOSITION A</b>							
<b>Dept: 4511 RECREATIONAL TRAI</b>							
07-4511-4150.0000	EQUIPMENT M						
	ABILITY CENTER	0246888-IN	UNIT 54 - REWIRE INTERLOCK	60745	12/19/2019	12/19/2019	247.50
							<b>247.50</b>
							<b>RECREATIONAL TRANSIT PROGRAM: 247.50</b>
							<b>total Fund PROPOSITION A: 247.50</b>
<b>Fund: 11 REDEVELOPMENT AGE</b>							
<b>Dept: 4901 ADMINISTRATIVE SUI</b>							
11-4901-4253.0000	LEGAL SERVI						
	BEST BEST & KRIEGER ATT	865988	NOV 2019 PROF ATTORNEY S	60724	12/04/2019	12/04/2019	21.50
							<b>21.50</b>
							<b>total Dept. ADMINISTRATIVE SUPPORT: 21.50</b>
							<b>DEVELOPMENT AGENCY: 21.50</b>
<b>Fund: 21 LIGHTING/LANDSCAPIN</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
21-4340-4159.0000	PARKWAY/ME						
	WEST COAST ARBORISTS	155135	FY19/20 SECTION 4 - ANNUAL	60744	10/29/2019	12/01/2019	4,292.00
	WEST COAST ARBORISTS	155113	FY19/20 SECTION 2 - ANNUAL	60744	10/31/2019	12/01/2019	3,774.00
	WEST COAST ARBORISTS	154928-A	FY19/20 SECTION 1 - ANNUAL	60744	11/08/2019	12/01/2019	8,250.00
							<b>16,316.00</b>

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21-4340-4220.0000	UTILITIES/ELE						

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SOUTHERN CALIF EDISON C		3787-NOV19	11.14 - 12.16.19 SER PER	60709	12/19/2019	12/19/2019	0.09
SOUTHERN CALIF EDISON C		3787-NOV19	11.14 - 12.16.19 SER PER	60709	12/19/2019	12/19/2019	0.31
SOUTHERN CALIF EDISON C		3787-NOV19	11.14 - 12.16.19 SER PER	60709	12/19/2019	12/19/2019	13.49
SOUTHERN CALIF EDISON C		3302-NOV19	11.13 - 12.13.19 SER PER	60706	12/19/2019	12/19/2019	0.08
SOUTHERN CALIF EDISON C		3302-NOV19	11.13 - 12.13.19 SER PER	60706	12/19/2019	12/19/2019	0.28
SOUTHERN CALIF EDISON C		3302-NOV19	11.13 - 12.13.19 SER PER	60706	12/19/2019	12/19/2019	10.11
SOUTHERN CALIF EDISON C		3703-NOV19	11.13 - 12.13.19 SER PER	60708	12/19/2019	12/19/2019	0.75
SOUTHERN CALIF EDISON C		3703-NOV19	11.13 - 12.13.19 SER PER	60708	12/19/2019	12/19/2019	67.42
SOUTHERN CALIF EDISON C		3703-NOV19	11.13 - 12.13.19 SER PER	60708	12/19/2019	12/19/2019	77.01
SOUTHERN CALIF EDISON C		3703-NOV19	11.13 - 12.13.19 SER PER	60708	12/19/2019	12/19/2019	54.09
SOUTHERN CALIF EDISON C		3703-NOV19	11.13 - 12.13.19 SER PER	60708	12/19/2019	12/19/2019	48.16
SOUTHERN CALIF EDISON C		4224-NOV19	11.14 - 12.16.19 SER PER	60710	12/19/2019	12/19/2019	0.07
SOUTHERN CALIF EDISON C		4224-NOV19	11.14 - 12.16.19 SER PER	60710	12/19/2019	12/19/2019	0.31
SOUTHERN CALIF EDISON C		4224-NOV19	11.14 - 12.16.19 SER PER	60710	12/19/2019	12/19/2019	10.83
SOUTHERN CALIF EDISON C		5423-NOV19	11.14 - 12.16.19 SER PER	60712	12/19/2019	12/19/2019	0.09
SOUTHERN CALIF EDISON C		5423-NOV19	11.14 - 12.16.19 SER PER	60712	12/19/2019	12/19/2019	0.38
SOUTHERN CALIF EDISON C		5423-NOV19	11.14 - 12.16.19 SER PER	60712	12/19/2019	12/19/2019	13.59
SOUTHERN CALIF EDISON C		3647-NOV19	11.14 - 12.16.19 SER PER	60707	12/19/2019	12/19/2019	0.09
SOUTHERN CALIF EDISON C		3647-NOV19	11.14 - 12.16.19 SER PER	60707	12/19/2019	12/19/2019	0.26
SOUTHERN CALIF EDISON C		3647-NOV19	11.14 - 12.16.19 SER PER	60707	12/19/2019	12/19/2019	13.41
SOUTHERN CALIF EDISON C		6669-NOV19	11.13 - 12.13.19 SER PER	60739	12/19/2019	12/19/2019	0.10
SOUTHERN CALIF EDISON C		6669-NOV19	11.13 - 12.13.19 SER PER	60739	12/19/2019	12/19/2019	0.70
SOUTHERN CALIF EDISON C		6669-NOV19	11.13 - 12.13.19 SER PER	60739	12/19/2019	12/19/2019	13.41
SOUTHERN CALIF EDISON C		5049-NOV19	11.15 - 12.17.19 SER PER	60711	12/21/2019	12/21/2019	0.30
SOUTHERN CALIF EDISON C		5049-NOV19	11.15 - 12.17.19 SER PER	60711	12/21/2019	12/21/2019	21.73
SOUTHERN CALIF EDISON C		5049-NOV19	11.15 - 12.17.19 SER PER	60711	12/21/2019	12/21/2019	44.61
SOUTHERN CALIF EDISON C		1646-NOV19	11.15 - 12.17.19 SER PER	60704	12/21/2019	12/21/2019	0.07
SOUTHERN CALIF EDISON C		1646-NOV19	11.15 - 12.17.19 SER PER	60704	12/21/2019	12/21/2019	0.18
SOUTHERN CALIF EDISON C		1646-NOV19	11.15 - 12.17.19 SER PER	60704	12/21/2019	12/21/2019	10.58
SOUTHERN CALIF EDISON C		5484-NOV19	11.15 - 12.17.19 SER PER	60713	12/21/2019	12/21/2019	10.29
SOUTHERN CALIF EDISON C		5484-NOV19	11.15 - 12.17.19 SER PER	60713	12/21/2019	12/21/2019	30.90
SOUTHERN CALIF EDISON C		2897-NOV19	11.19 - 12.19.19 SER PER	60705	12/24/2019	12/24/2019	0.08
SOUTHERN CALIF EDISON C		2897-NOV19	11.19 - 12.19.19 SER PER	60705	12/24/2019	12/24/2019	0.48
SOUTHERN CALIF EDISON C		2897-NOV19	11.19 - 12.19.19 SER PER	60705	12/24/2019	12/24/2019	10.51
SOUTHERN CALIF EDISON C		7477-NOV19	11.19 - 12.19.19 SER PER	60715	12/24/2019	12/24/2019	0.07
SOUTHERN CALIF EDISON C		7477-NOV19	11.19 - 12.19.19 SER PER	60715	12/24/2019	12/24/2019	0.10
SOUTHERN CALIF EDISON C		7477-NOV19	11.19 - 12.19.19 SER PER	60715	12/24/2019	12/24/2019	9.80
SOUTHERN CALIF EDISON C		6541-NOVDEC19	10.22-11.21.19, 11.21-12.21.19	60741	12/24/2019	12/24/2019	0.60
SOUTHERN CALIF EDISON C		6541-NOVDEC19	10.22-11.21.19, 11.21-12.21.19	60741	12/24/2019	12/24/2019	0.19
SOUTHERN CALIF EDISON C		6541-NOVDEC19	10.22-11.21.19, 11.21-12.21.19	60741	12/24/2019	12/24/2019	29.91
SOUTHERN CALIF EDISON C		6541-NOVDEC19	10.22-11.21.19, 11.21-12.21.19	60741	12/24/2019	12/24/2019	0.15
SOUTHERN CALIF EDISON C		6541-NOVDEC19	10.22-11.21.19, 11.21-12.21.19	60741	12/24/2019	12/24/2019	10.02
SOUTHERN CALIF EDISON C		6541-NOVDEC19	10.22-11.21.19, 11.21-12.21.19	60741	12/24/2019	12/24/2019	58.11
SOUTHERN CALIF EDISON C		6541-NOVDEC19	10.22-11.21.19, 11.21-12.21.19	60741	12/24/2019	12/24/2019	9.93
SOUTHERN CALIF EDISON C		6541-NOVDEC19	10.22-11.21.19, 11.21-12.21.19	60741	12/24/2019	12/24/2019	9.63
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	2.79
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	2.79
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	-1.61
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	2.80
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	-1.60
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	2.79
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	-1.57
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	2.79
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	-1.57
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	-1.57
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	1.22
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	-1.81
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	1.54
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	2.79
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	11.13
SOUTHERN CALIF EDISON C		8414-NOVDEC19	10.22-11.21,11.1-12.1, SER PEF	60742	12/24/2019	12/24/2019	11.13
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	28.59

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SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	18.72
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	18.58
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	12.64
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	21.53
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	11.60
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	23.18
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	10.52
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	22.55
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	29.86
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	25.72
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	20.88
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	17.80
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	43.27
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	68.30
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	51.89
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	31.33
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	57.38
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	35.21
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	33.21
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	54.58
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	64.33
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	51.62
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	46.47
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	46.92
SOUTHERN CALIF EDISON C		1134-NOVDEC19	10.23-11.22.19/11.19-12.19.19	60765	12/26/2019	12/26/2019	50.80

**1,512.79**

al Dept. PW/STREET MAINTENANCE: **17,828.79**

IDSCAPING ASSESMENT: **17,828.79**

**Fund: 29 PHA - LOW MOD HOUSI**

**Dept: 4910 HOUSING**

29-4910-4463.0000 REHABILITAT

PROFESSIONAL MOBILE RE	1286	12550 CARSON ST #88 BEAUT	60760	12/18/2019	12/18/2019	9,990.00
PROFESSIONAL MOBILE RE	1287	12550 CARSON ST #78 BEAUT	60760	12/19/2019	12/19/2019	2,400.00

**12,390.00**

**Total Dept. HOUSING: 12,390.00**

**HA - LOW MOD HOUSING: 12,390.00**

**Fund: 30 CAPITAL PROJECTS**

**Dept: 0000 ASSETS**

30-0000-2146.0000 CONTRACTOI

SEQUEL CONTRACTORS, IN	559-1	10.28 - 11.30.19 RESIDENTIAL	60736	12/02/2019	12/02/2019	-3,047.30
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**-3,047.30**

**Total Dept. ASSETS: -3,047.30**

**Dept: 4909 CAPITAL PROJECTS**

30-4909-5209.1901 18-19 PAVEMI

SEQUEL CONTRACTORS, IN	559-1	10.28 - 11.30.19 RESIDENTIAL	60736	12/02/2019	12/02/2019	60,945.94
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**60,945.94**

**Total Dept. CAPITAL PROJECTS: 60,945.94**

**und CAPITAL PROJECTS: 57,898.64**

**Fund: 31 CAPITAL PROJECTS - N**

**Dept: 4191 COMMUNITY INFORM**

31-4191-5212.0017 A/V FOR CITY

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	VMI, INC.	301375	AV SYSTEMS: SAFETY CTR &	60783	12/20/2019	12/20/2019	49,164.69
							<u>49,164.69</u>
							<b>49,164.69</b>
							<b>if Dept. COMMUNITY INFORMATION: 49,164.69</b>
<b>Dept: 4410 PARK AND RECREAT</b>							
<b>31-4410-5214.0002 RECREATION</b>							
PETTY CASH REIMB		252	PETTY CASH REIMB	60778	01/07/2020	01/07/2020	50.00
							<u>50.00</u>
							<b>50.00</b>
							<b>Total Dept. PARK AND RECREATION: 50.00</b>
							<b>ALL PROJECTS - NON CIP: 49,214.69</b>
							<u><b>Grand Total: 241,899.48</b></u>

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<b>Fund: 01 GENERAL FUND</b>							
<b>Dept: 0000 ASSETS</b>							
01-0000-1135.0000	DUE FROM JF KLOTZSCHE/STEVEN//	2019-12	DEC 2019 FINANCIAL SVCS	1054167	01/03/2020	01/09/2020	950.00
							<b>950.00</b>
01-0000-2145.0000	DEVELOPME DUDEK	20198850	10.26 - 11.29.19 PROF SVCS	1054181	12/10/2019	01/15/2020	10,312.50
							<b>10,312.50</b>
01-0000-2149.0000	LIABILITY INS ALLIANT INSURANCE SERV	ALLIANT191001-191231	HAWAGAR-01 QRTLY REPT	1054179	01/08/2020	01/15/2020	1,832.00
							<b>1,832.00</b>
01-0000-2180.0000	DEPOSITS PA WILLDAN ENGINEERING	00618520	11.29.19 PROF SVCS SURVEY.	1054190	12/20/2019	01/15/2020	585.00
	WILLDAN ENGINEERING	00331242	11.29.19 PROF SVCS ENG PLA	1054190	12/20/2019	01/15/2020	241.50
	WILLDAN ENGINEERING	00331241	11.29.19 PROF SVCS ENG PLA	1054190	12/20/2019	01/15/2020	640.50
							<b>1,467.00</b>
<b>Total Dept. ASSETS:</b>							<b>14,561.50</b>
<b>Dept: 4110 CITY COUNCIL</b>							
01-4110-4221.0000	UTILITIES/PH TRIMBLE/HENRY FRANK//	CELL-OCT-19	REIMB EMP/CELL PHN/OCT 20	1054160	09/21/2019	01/02/2020	75.00
	TRIMBLE/HENRY FRANK//	CELL-NOV-19	REIMB EMP/CELL PHN/NOV 20	1054160	10/21/2019	01/02/2020	75.00
							<b>150.00</b>
01-4110-4300.0000	OFFICE SUPP SIR SPEEDY PRINTING &	100375	BUSINESS CARDS - MAYOR A	1054175	12/18/2019	01/09/2020	30.12
	SIR SPEEDY PRINTING &	100375	BUSINESS CARDS - MAYOR A	1054175	12/18/2019	01/09/2020	30.11
							<b>60.23</b>
<b>Total Dept. CITY COUNCIL:</b>							<b>210.23</b>
<b>Dept: 4120 CITY MANAGER</b>							
01-4120-4221.0000	UTILITIES/PH LESLIE/BRITTANY//	CELL-NOV-19	REIMB EMP/CELL PHN/NOV 20	1054168	11/19/2019	01/09/2020	60.00
	LESLIE/BRITTANY//	CELL-DEC-19	REIMB EMP/CELL PHN/DEC 20	1054168	12/19/2019	01/09/2020	60.00
							<b>120.00</b>
01-4120-4250.0000	LEGISLATIVE JOE A. GONSALVES & SON	157902	JAN 2020 - PROF LEGISLATIVE	1054166	12/20/2019	01/09/2020	1,000.00
							<b>1,000.00</b>
01-4120-4330.0000	SPECIAL SUP READY REFRESH BY NESTL	19L0020340824	11.15 - 12.14.19 BOTTLED WA1	1054152	12/17/2019	01/02/2020	847.16
							<b>847.16</b>
<b>Total Dept. CITY MANAGER:</b>							<b>1,967.16</b>
<b>Dept: 4140 CITY CLERK</b>							
01-4140-4120.0000	MILEAGE GUZMAN/REANNA//	GUZMAN191018-191218M	10.18 - 12.18.19 MILEAGE REIM	1054164	01/06/2020	01/09/2020	90.19
							<b>90.19</b>
01-4140-4168.0000	COUNCIL MEI QUALITY CODE PUBLISHING	2019-432	MUNICIPAL CODE BOOK	1054151	12/06/2019	01/02/2020	890.00
							<b>890.00</b>
01-4140-4330.0000	SPECIAL SUP SIR SPEEDY PRINTING &	100376	BUSINESS CARDS - LUCIE CO	1054175	12/23/2019	01/09/2020	41.01
							<b>41.01</b>

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<b>Total Dept. CITY CLERK:</b>							<b>1,021.20</b>
<b>Dept: 4150 FINANCE DEPARTME</b>							
01-4150-4200.0000	CONTRACT S ROMERO/EVANGELINA//	YEP20-1/2	12.21.19 - 01.03.20 PAY PERIO	1054172	01/03/2020	01/09/2020	36.00
							<b>36.00</b>
01-4150-4202.0000	AUDIT SERVI GOVERNMENT REVENUE S	INV06-007078	CAFR/SEPT 2019	1054183	09/30/2019	01/15/2020	1,000.00
							<b>1,000.00</b>
01-4150-4300.0000	OFFICE SUPP STAPLES BUSINESS ADVAN	3433781657	5 CASES OF COPY PAPER	1054176	12/14/2019	01/09/2020	199.78
	STAPLES BUSINESS ADVAN	3433781656	OFFICE SUPPLIES 2020 CALEI	1054176	12/14/2019	01/09/2020	79.46
	STAPLES BUSINESS ADVAN	3434338021	OFFICE SUPPLIES	1054176	12/21/2019	01/09/2020	63.56
							<b>342.80</b>
<b>Total Dept. FINANCE DEPARTMENT:</b>							<b>1,378.80</b>
<b>Dept: 4180 PLANNING</b>							
01-4180-4200.0000	CONTRACT S WILLDAN ENGINEERING	00713001	10.28 - 11.29.19 PROF STAFFIN	1054190	12/18/2019	01/15/2020	14,112.00
							<b>14,112.00</b>
01-4180-4300.0000	OFFICE SUPP STAPLES BUSINESS ADVAN	3433781658	OFFICE SUPPLIES: TISSUE, T/	1054188	12/14/2019	01/15/2020	43.20
							<b>43.20</b>
01-4180-4330.0000	SPECIAL SUP STAPLES BUSINESS ADVAN	3433781658	OFFICE SUPPLIES: TISSUE, T/	1054188	12/14/2019	01/15/2020	43.20
	STAPLES BUSINESS ADVAN	3434338016	COFFEE CUPS	1054188	12/21/2019	01/15/2020	52.52
							<b>95.72</b>
<b>Total Dept. PLANNING:</b>							<b>14,250.92</b>
<b>Dept: 4191 COMMUNITY INFORM</b>							
01-4191-4200.0000	CONTRACT S SALLMAN/NADIM//	121819	12.17.19 VOLUNTEER INTERVI	1054154	12/18/2019	01/02/2020	400.00
							<b>400.00</b>
01-4191-4221.0000	UTILITIES/PH FRONTIER COMMUNICATIO	FC200101	01.01 - 01.31.20 LOCAL SERVIC	1054182	01/01/2020	01/15/2020	1,222.35
							<b>1,222.35</b>
01-4191-4412.0000	CABLE TV PR SALLMAN/NADIM//	010620	01.20 PRODUCTION OF MONT	1054173	01/06/2020	01/09/2020	1,950.00
							<b>1,950.00</b>
<b>Dept. COMMUNITY INFORMATION:</b>							<b>3,572.35</b>
<b>Dept: 4192 INFORMATION TECHI</b>							
01-4192-4200.0000	CONTRACT S X-ACT TECHNOLOGY SOLU	22343	JAN 2020 EMAIL SECURITY SV	1054191	01/01/2020	01/15/2020	308.00
							<b>308.00</b>
<b>Dept. INFORMATION TECHNOLOGY:</b>							<b>308.00</b>
<b>Dept: 4200 HUMAN RESOURCES</b>							
01-4200-4103.0001	VOLUNTEER ( ALVAREZ/JUAN CARLOS//	12132019-1	LIVE SCAN - 20 VOLUNTEERS	1054136	12/13/2019	01/02/2020	500.00
							<b>500.00</b>
01-4200-4221.0000	UTILITIES/PH MATSON/PATRICK//	9248597326	REIMB EMP/CELL PHN/DEC 20	1054170	12/02/2019	01/09/2020	60.00

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							<b>60.00</b>
<b>Total Dept. HUMAN RESOURCES:</b>							<b>560.00</b>
<b>Dept: 4210 PUBLIC SAFETY</b>							
01-4210-4124.0000	ANIMAL CONT ALL CITY ANIMAL TRAPPING	54910	REMOVED 2 DEAD CATS	1054178	01/06/2020	01/15/2020	150.00
							<b>150.00</b>
01-4210-4300.0000	OFFICE SUPP STAPLES BUSINESS ADVAN STAPLES BUSINESS ADVAN	3432500181 3432500180	HUMAN RESOURCE OFFICE S HUMAN RESOURCE OFFICE S	1054157 1054157	11/30/2019 11/30/2019	01/02/2020 01/02/2020	297.82 89.93
							<b>387.75</b>
<b>Total Dept. PUBLIC SAFETY:</b>							<b>537.75</b>
<b>Dept: 4311 PUBLIC WORKS</b>							
01-4311-4110.0000	AUTOMOTIVE SMITH/JEFF// SMITH/JEFF// SMITH/JEFF// SMITH/JEFF//	10-191204 LT-191209 10-200107 2-200107	UNIT 10 - REPAIR/REPLACE PI LIGHT TOWER - OIL CHANGE/I UNIT 10 - REPLACE ALTERNA UNIT 2 - OIL CHG/TIRE ROTAT	1054156 1054156 1054187 1054187	12/04/2019 12/09/2019 01/07/2020 01/07/2020	01/02/2020 01/02/2020 01/15/2020 01/15/2020	1,447.58 307.51 415.66 123.60
							<b>2,294.35</b>
01-4311-4151.0000	BUILDING & G AMERICAN CITY PEST-TERM	455716	12/19 PEST CONTROL - PW YA	1054162	12/20/2019	01/09/2020	70.00
							<b>70.00</b>
01-4311-4151.0100	BLDG & GROU AMERICAN CITY PEST-TERM	452684	12/19 PEST CONTROL - CITY F	1054162	12/20/2019	01/09/2020	232.50
							<b>232.50</b>
01-4311-4151.0200	BLDG & GROU AMERICAN CITY PEST-TERM AMERICAN CITY PEST-TERM AMERICAN CITY PEST-TERM	452689 454907 456250	12/19 PEST CONTROL - CRL 12/19 PEST CONTROL - CRL 12/19 VECTOR TRAPS MULTI	1054162 1054162 1054162	12/20/2019 12/04/2019 12/20/2019	01/09/2020 01/09/2020 01/09/2020	125.00 132.50 96.00
							<b>353.50</b>
01-4311-4151.0300	BLDG & GROU AMERICAN CITY PEST-TERM WEBSTER BEE'S LLC	452690 1369	12/19 PEST CONTROL - 22310 BEE REMOVAL - LEE WARE P	1054162 1054161	12/20/2019 12/16/2019	01/09/2020 01/02/2020	158.00 235.00
							<b>393.00</b>
01-4311-4151.0350	BLDG & GROU AMERICAN CITY PEST-TERM WEBSTER BEE'S LLC	452688 1370	12/19 PEST CONTROL - 22150 BEE REMOVAL - MAOF	1054162 1054161	12/20/2019 12/16/2019	01/09/2020 01/02/2020	120.50 300.00
							<b>420.50</b>
01-4311-4151.0400	BLDG & GROU AMERICAN CITY PEST-TERM HERNANDEZ/FELIPE//	452686 062629	12/19 PEST CONTROL - 11940 DEC 2019 - 11940 CARSON ST	1054162 1054139	12/20/2019 12/18/2019	01/09/2020 01/02/2020	103.00 500.00
							<b>603.00</b>
01-4311-4151.5000	TEEN CENTE AMERICAN CITY PEST-TERM HERNANDEZ/FELIPE//	455348 062632	12/19 PEST CONTROL - 22325 DEC 2019 - 22325 NORWALK B	1054162 1054139	12/20/2019 12/18/2019	01/09/2020 01/02/2020	138.00 300.00
							<b>438.00</b>
01-4311-4152.0000	GRAFFITI REP SHERWIN-WILLIAMS COMP/ SHERWIN-WILLIAMS COMP/	1763-8 1764-6	GRAFFITI REMOVAL SUPPLIE GRAFFITI REMOVAL SUPPLIE	1054155 1054155	12/16/2019 12/16/2019	01/02/2020 01/02/2020	133.40 10.90
							<b>144.30</b>
01-4311-4200.0000	CONTRACT S HERNANDEZ/FELIPE//	062631	DEC 2019 - 22130 WARDHAM	1054139	12/18/2019	01/02/2020	300.00

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	JOHNSON CONTROLS SECL	33596353	01.01 - 03.31.20 ALARM SVC	1054146	12/07/2019	01/02/2020	1,049.55
	JOHNSON CONTROLS SECL	33596349	01.01 - 03.31.20 ALARM SVC	1054142	12/07/2019	01/02/2020	1,120.88
	JOHNSON CONTROLS SECL	33596350	01.01 - 03.31.20 ALARM SVC	1054143	12/07/2019	01/02/2020	1,087.01
	JOHNSON CONTROLS SECL	33596351	01.01 - 03.31.20 ALARM SVC	1054144	12/07/2019	01/02/2020	834.37
	JOHNSON CONTROLS SECL	33596352	01.01 - 03.31.20 ALARM SVC	1054145	12/07/2019	01/02/2020	1,537.05
							<b>5,928.86</b>
01-4311-4221.0000	UTILITIES/PHC						
	MURGUIA/SANTOS//	CELL-NOV-19	REIMB EMP/CELL PHN/NOV 20	1054184	11/10/2019	01/15/2020	40.00
	MURGUIA/SANTOS//	CELL-OCT-19	REIMB EMP/CELL PHN/OCT 20	1054184	10/10/2019	01/15/2020	40.00
	NAVA/SALVADOR//	9251071055	REIMB EMP/CELL PHN/NOV 20	1054186	12/10/2019	01/15/2020	40.00
	POLANCO/LUIS//	CELL-OCT-19	REIMB EMP/CELL PHN/OCT 20	1054150	10/24/2019	01/02/2020	40.00
	POLANCO/LUIS//	CELL-NOV-19	REIMB EMP/CELL PHN/NOV 20	1054150	11/24/2019	01/02/2020	40.00
							<b>200.00</b>
01-4311-4238.0002	HOLIDAY DEC						
	DEKRA-LITE, INC.	ARINV010101	CITYWIDE LIGHTPOLES - DEC	1054138	11/29/2019	01/02/2020	8,913.56
							<b>8,913.56</b>
01-4311-4337.0000	UNIFORMS AI						
	SHOETERIA	0002982-IN	PW UNIFORM WORK SHOES	1054174	12/08/2019	01/09/2020	200.00
	SHOETERIA	0003427-IN	PW UNIFORM WORK SHOES	1054174	12/10/2019	01/09/2020	200.00
	SHOETERIA	0003426-IN	PW UNIFORM WORK SHOES	1054174	12/10/2019	01/09/2020	199.73
							<b>599.73</b>
							<b>Total Dept. PUBLIC WORKS: 20,591.30</b>
<b>Dept: 4312 ENGINEERING</b>							
01-4312-4200.0000	CONTRACT S						
	ADVANCED APPLIED ENGIN	24783A	12.01 - 12.31.19 PROF SVCS	1054177	12/31/2019	01/15/2020	550.00
	WILLDAN ENGINEERING	00618521	11.29.19 PROF ENGINEERING	1054190	12/20/2019	01/15/2020	487.50
							<b>1,037.50</b>
01-4312-4330.0000	SPECIAL SUP						
	STAPLES BUSINESS ADVAN	3433781658	OFFICE SUPPLIES: TISSUE, T	1054188	12/14/2019	01/15/2020	43.19
							<b>43.19</b>
							<b>Total Dept. ENGINEERING: 1,080.69</b>
<b>Dept: 4314 BUILDING</b>							
01-4314-4200.0000	CONTRACT S						
	TRANSTECH ENGINEERS, IN	20193045	NOV 2019 PROF MONTHLY SV	1054189	11/30/2019	01/15/2020	11,169.00
	WILLDAN ENGINEERING	00222002	10.28 - 11.29.19 PROF STAFFIN	1054190	12/17/2019	01/15/2020	11,440.00
							<b>22,609.00</b>
01-4314-4243.0000	PLAN CHECK						
	TRANSTECH ENGINEERS, IN	20193046	NOV 2019 PROF MONTHLY SV	1054189	11/30/2019	01/15/2020	1,768.61
							<b>1,768.61</b>
01-4314-4330.0000	SPECIAL SUP						
	STAPLES BUSINESS ADVAN	3433781658	OFFICE SUPPLIES: TISSUE, T	1054188	12/14/2019	01/15/2020	43.19
							<b>43.19</b>
							<b>Total Dept. BUILDING: 24,420.80</b>
<b>Dept: 4410 PARK AND RECREAT</b>							
01-4410-4200.0000	CONTRACT S						
	JIMENEZ/ELIAS//	121319	12.07 - 12.13.19 KARATE	1054141	12/14/2019	01/02/2020	145.00
	TORRES/NOEMI//	280	12.02 - 12.12.19 COMPUTER LA	1054159	12/19/2019	01/02/2020	384.00
							<b>529.00</b>
01-4410-4221.0000	UTILITIES/PHC						

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	MAGALLON/RODOLFO//	9206650769	REIMB EMP/CELL PHN/JUNE 2	1054148	06/28/2019	01/02/2020	40.00
	MAGALLON/RODOLFO//	9214867222	REIMB EMP/CELL PHN/JULY 2	1054148	07/28/2019	01/02/2020	40.00
	MAGALLON/RODOLFO//	9223053851	REIMB EMP/CELL PHN/AUG 20	1054148	08/28/2019	01/02/2020	40.00
	MAGALLON/RODOLFO//	9231245034	REIMB EMP/CELL PHN/SEPT 2	1054148	09/28/2019	01/02/2020	40.00
	MAGALLON/RODOLFO//	9239440302	REIMB EMP/CELL PHN/OCT 20	1054148	10/28/2019	01/02/2020	40.00
	MAGALLON/RODOLFO//	9247636513	REIMB EMP/CELL PHN/NOV 20	1054148	11/28/2019	01/02/2020	40.00
							<b>240.00</b>
01-4410-4300.0000	OFFICE SUPP						
	MOLI-MEX INC.	24981	STAFF AWARDS	1054171	12/21/2019	01/09/2020	507.25
							<b>507.25</b>
			<b>Total Dept. PARK AND RECREATION:</b>				<b>1,276.25</b>
<b>Dept: 4414 ADULT SPORTS</b>							
01-4414-4330.0000	SPECIAL SUP						
	LOS ALTOS TROPHY COMP/	83767	ADULT SPORTS SUPPLIES	1054169	12/05/2019	01/09/2020	173.23
	LOS ALTOS TROPHY COMP/	83575	ADULT SPORTS SUPPLIES	1054169	11/15/2019	01/09/2020	174.18
	LOS ALTOS TROPHY COMP/	83574	ADULT SPORTS SUPPLIES	1054169	11/15/2019	01/09/2020	277.46
							<b>624.87</b>
			<b>Total Dept. ADULT SPORTS:</b>				<b>624.87</b>
<b>Dept: 4415 C. ROBERT LEE CEN1</b>							
01-4415-4330.0000	SPECIAL SUP						
	MOLI-MEX INC.	24972	ADMIN SUPPLIES	1054149	12/05/2019	01/02/2020	887.60
							<b>887.60</b>
			<b>Total Dept. C. ROBERT LEE CENTER:</b>				<b>887.60</b>
<b>Dept: 4418 NEIGHBORHOOD PAF</b>							
01-4418-4151.0000	BUILDING & G						
	AMERICAN CITY PEST-TERM	452687	12/19 PEST CONTROL - ELKS	1054162	12/20/2019	01/09/2020	47.50
	STEAMX, LLC	54632	PRESSURE SPRAYER ANNUA	1054158	12/17/2019	01/02/2020	315.09
							<b>362.59</b>
01-4418-4151.0600	CLARKDALE F						
	AMERICAN CITY PEST-TERM	455501	12/19 PEST CONTROL - 22008	1054162	12/20/2019	01/09/2020	50.00
	WEBSTER BEE'S LLC	1368	BEE REMOVAL - CLARKDALE I	1054161	12/16/2019	01/02/2020	235.00
							<b>285.00</b>
01-4418-4151.0700	PIONEER PAF						
	JHM SUPPLY LANDSCAPING	51280/3	PIONEER PARK REPAIRS - SU	1054165	12/31/2019	01/09/2020	114.20
	WEBSTER BEE'S LLC	1367	BEE REMOVAL - PIONEER PAF	1054161	12/16/2019	01/02/2020	185.00
							<b>299.20</b>
01-4418-4151.0800	FURGESON						
	AMERICAN CITY PEST-TERM	452685	12/19 PEST CONTROL - 22215	1054162	12/20/2019	01/09/2020	47.50
							<b>47.50</b>
			<b>Dept. NEIGHBORHOOD PARK/FIELDS:</b>				<b>994.29</b>
<b>Dept: 4419 SENIOR CITIZENS CE</b>							
01-4419-4200.0000	CONTRACT S						
	HUMAN SERVICES ASSOCIAT	113020196	NOV 2019 SENIOR MEALS SEF	1054140	12/10/2019	01/02/2020	8,212.75
							<b>8,212.75</b>
			<b>Total Dept. SENIOR CITIZENS CENTER:</b>				<b>8,212.75</b>
<b>Dept: 4421 RECREATION SPECIA</b>							
01-4421-4331.0000	SPECIAL EVE						
	MOLI-MEX INC.	24941	SPECIAL EVENT SUPPLIES	1054171	09/25/2019	01/09/2020	344.31
							<b>344.31</b>
01-4421-4331.0004	VOLUNTEER I						

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	MOLI-MEX INC.	24978	VOLUNTEER DINNER EQUIPM	1054171	12/16/2019	01/09/2020	1,200.00
							<u>1,200.00</u>
			Dept. RECREATION SPECIAL EVENTS:				<u>1,544.31</u>
<b>Dept: 4427 FEDDE SPORTS COM</b>							
01-4427-4102.0000	ADVERTISING						
	MOLI-MEX INC.	24977	FEDDE ADVERTISING/PROMO	1054149	12/16/2019	01/02/2020	424.18
							<u>424.18</u>
01-4427-4151.0000	BUILDING & C						
	AMERICAN CITY PEST-TERM	454695	12/19 PEST CONTROL - 21409	1054162	12/20/2019	01/09/2020	87.00
	AMERICAN CITY PEST-TERM	455006	12/19 PEST CONTROL - 21409	1054162	12/20/2019	01/09/2020	68.00
							<u>155.00</u>
			tal Dept. FEDDE SPORTS COMPLEX:				<u>579.18</u>
			tal Fund GENERAL FUND:				<u>98,579.95</u>
<b>Fund: 02 STATE GAS FUND</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
02-4340-4225.0000	STREET SWE						
	NATIONWIDE ENVIRONMEN	30586	JAN 2020 STREET SWEEPING	1054185	01/15/2020	01/15/2020	9,641.21
							<u>9,641.21</u>
			al Dept. PW/STREET MAINTENANCE:				<u>9,641.21</u>
			I Fund STATE GAS FUND:				<u>9,641.21</u>
<b>Fund: 03 PUBLIC SAFETY</b>							
<b>Dept: 0419 YAL PROBATION FUN</b>							
03-0419-4200.0000	CONTRACT S						
	BROWN/DEANDRE DONTE//	0039	12.14 - 12.27.19 YAL	1054137	12/27/2019	01/02/2020	500.00
	LUCAMBIO/HAROLD MICHAEL	039	12.14 - 12.27.19 YAL	1054147	12/27/2019	01/02/2020	600.00
							<u>1,100.00</u>
			tal Dept. YAL PROBATION FUNDING:				<u>1,100.00</u>
			tal Fund PUBLIC SAFETY:				<u>1,100.00</u>
<b>Fund: 07 PROPOSITION A</b>							
<b>Dept: 4515 BUS STOP MAINTENANCE</b>							
07-4515-4150.0000	EQUIPMENT MAINT						
	STEAMX, LLC	54632	PRESSURE SPRAYER ANNUAL	1054158	12/17/2019	01/02/2020	300.00
							<u>300.00</u>
			US STOP MAINTENANCE PROGRAM:				<u>300.00</u>
			tal Fund PROPOSITION A:				<u>300.00</u>
<b>Fund: 10 COMMUNITY DEVELOPMENT</b>							
<b>Dept: 4809 HOUSING REHABILITATION</b>							
10-4809-4200.0000	CONTRACT S						
	AMERINAT	19-00916	11.30.19 MONTHLY SVCS DFU	1054163	12/02/2019	01/09/2020	109.85
	AMERINAT	20-00003	12.31.19 MONTHLY SVCS DFU	1054180	01/01/2020	01/15/2020	109.85
	AMERINAT	19-00815	10.30.19 MONTHLY SVCS DFU	1054180	11/01/2019	01/15/2020	109.85
							<u>329.55</u>
			tal Dept. HOUSING REHABILITATION:				<u>329.55</u>
			DEVELOPMENT BLOCK GT:				<u>329.55</u>

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<b>Fund: 11 REDEVELOPMENT AGE</b>							
<b>Dept: 4901 ADMINISTRATIVE SUI</b>							
<b>11-4901-4200.0000 CONTRACT S</b>							
	AMERINAT	19-00916	11.30.19 MONTHLY SVCS DFU	1054163	12/02/2019	01/09/2020	2.70
	AMERINAT	20-00003	12.31.19 MONTHLY SVCS DFU	1054180	01/01/2020	01/15/2020	2.70
	AMERINAT	19-00815	10.30.19 MONTHLY SVCS DFU	1054180	11/01/2019	01/15/2020	2.70
							<b>8.10</b>
<b>11-4901-4250.0000 LEGISLATIVE</b>							
	JOE A. GONSALVES & SON	157903	JAN 2020 - PROF LEGISLATIVE	1054166	12/20/2020	01/09/2020	1,000.00
							<b>1,000.00</b>
							<b>al Dept. ADMINISTRATIVE SUPPORT: 1,008.10</b>
							<b>DEVELOPMENT AGENCY: 1,008.10</b>
<b>Fund: 12 SELACO WIB</b>							
<b>Dept: 4430 CITY COSTS YEP</b>							
<b>12-4430-4200.0000 CONTRACT S</b>							
	ROMERO/EVANGELINA//	YEP191220	12.07 - 12.20.19 PAY PERIOD	1054153	12/20/2019	01/02/2020	729.00
	ROMERO/EVANGELINA//	YEP20-1/2	12.21.19 - 01.03.20 PAY PERIO	1054172	01/03/2020	01/09/2020	540.00
							<b>1,269.00</b>
							<b>Total Dept. CITY COSTS YEP: 1,269.00</b>
							<b>Total Fund SELACO WIB: 1,269.00</b>
<b>Fund: 21 LIGHTING/LANDSCAPING</b>							
<b>Dept: 4340 PW/STREET MAINTEN</b>							
<b>21-4340-4159.0000 PARKWAY/ME</b>							
	HERNANDEZ/FELIPE//	062627	DEC 2019 -CARSON ST GARDI	1054139	12/18/2019	01/02/2020	1,800.00
	HERNANDEZ/FELIPE//	062626	OCT - DEC 2019 CARSON ST	1054139	12/18/2019	01/02/2020	640.00
							<b>2,440.00</b>
							<b>al Dept. PW/STREET MAINTENANCE: 2,440.00</b>
							<b>LANDSCAPING ASSESMENT: 2,440.00</b>
<b>Fund: 30 CAPITAL PROJECTS</b>							
<b>Dept: 4909 CAPITAL PROJECTS</b>							
<b>30-4909-5209.0019 HSIP GRANT I</b>							
	ADVANCED APPLIED ENGIN	24763	12.01 - 12.31.19 PROF SVCS	1054177	12/31/2019	01/15/2020	2,298.75
							<b>2,298.75</b>
							<b>Total Dept. CAPITAL PROJECTS: 2,298.75</b>
							<b>Fund CAPITAL PROJECTS: 2,298.75</b>
							<b>Grand Total: 116,966.56</b>

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Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Check Date	Amount
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**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
01	GENERAL FUND	98,579.95	0.00
02	STATE GAS FUND	9,641.21	0.00
03	PUBLIC SAFETY	1,100.00	0.00
07	PROPOSITION A	300.00	0.00
10	COMMUNITY DEVELOPMENT BLOCK GT	329.55	0.00
11	REDEVELOPMENT AGENCY	1,008.10	0.00
12	SELACO WIB	1,269.00	0.00
21	LIGHTING/LANDSCAPING ASSESMENT	2,440.00	0.00
30	CAPITAL PROJECTS	2,298.75	0.00
<b>Grand Total:</b>		<b>116,966.56</b>	<b>0.00</b>



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No.: G-20City Manager: [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of the City Council  
**FROM:** Ernie Hernandez, City Manager  
**BY:** Lucie Colombo, CMC, City Clerk/ Records Manager   
**SUBJECT:** CONSIDERATION TO APPOINT A MEMBER AS THE BUSINESS REPRESENTATIVE TO THE SOUTHEAST LOS ANGELES COUNTY WORKFORCE DEVELOPMENT BOARD (SELACO-WBD).

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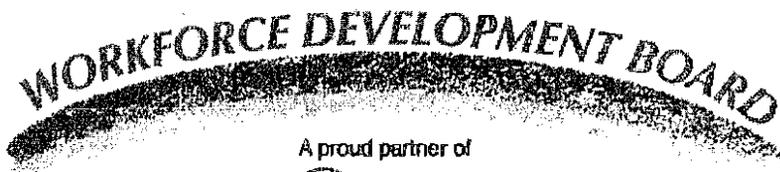
**SUMMARY**

A request by Mayor Alvarado currently serves as the City's Director to the Southeast Los Angeles County Workforce Development Board (SELACO-WDB). At this time, Mayor Alvarado nominates and recommends the appointment of Elia Macias, to serve as Business Representative - Restaurant.

**RECOMMENDATION**

Approve Mayor Alvarado's nomination and appoint Elia Macias to serve as Business Representative - Restaurant to SELACO-WDB.

SOUTHEAST LOS ANGELES COUNTY



A proud partner of  
America's Job Center  
of California™

SELACO Workforce Development Board  
NOMINATION FORM

1. Nominee: Elia Macias  
 Business Affiliate: Taqena Caritas Salvayo Corp.  
 Title: Manager  
 City of Residence: Hawaiian Gardens  
 Business Address: 1235 Carson St: Hawaiian Gardens CA 90146  
 Phone: 562 x: \_\_\_\_\_ Email: \_\_\_\_\_

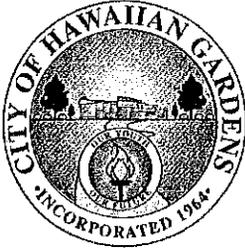
2. Area of Service:
- |  |   |
|--|---|
| <input type="checkbox"/> Representative of Labor | <input type="checkbox"/> Public Employment Service EDD      |
| <input type="checkbox"/> Economic Development    | <input type="checkbox"/> Department of Rehabilitation       |
| <input type="checkbox"/> Educational Agency      | <input type="checkbox"/> Community Based Organization       |
| ___ Adult Education                              |   |
| ___ Community College/University                 |   |
| <input type="checkbox"/> Business Representation | <input checked="" type="checkbox"/> Other <u>Restaurant</u> |
| Note Industry:                                   |   |
| ___ Manufacturing                                |   |
| ___ Healthcare                                   |   |
| ___ Transportation/Hospitality                   |   |
| ___ Logistics                                    |   |
| ___ Business & Professional Service              |   |
| ___ Other  |   |

3. What are the key attributes that would make this person valuable to the workforce board? If applicable, identify experience in workforce development and other board/advisory/community groups this person has served on or currently serves on. (Please use additional sheets if necessary)

Elia is the manger of a family owned restaurant she understands the importance of having trained employees to provide the best customer service.

Name of Person Making Nomination: Jesse Alvarado Phone \_\_\_\_\_  
 Name of Agency Making Nomination: Hawaiian Gardens city Council

Submit Nomination Form to Carol Reyes-Davis  
 by fax at (562) 860-4457 or by email to carolr@selaco.com



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

**DATE:** January 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Jamie Donaldson, Community Development Specialist

**SUBJECT:** RESOLUTION NO. 004-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A REQUEST BY THE PACIFIC GARDENS MEDICAL CENTER TO ALLOW AN ADDITIONAL EXTENSION OF THE TIME PERIOD ALLOWED FOR A TEMPORARY INTERRUPTION OF USE ASSOCIATED WITH EXISTING ENTITLEMENTS FOR THE HOSPITAL OPERATION LOCATED AT 21530 PIONEER BOULEVARD, HAWAIIAN GARDENS, CALIFORNIA, 90716

**DISCUSSION**

On January 14, 2020, a request from the Pacific Gardens Medical Center was set forth before the City Council to allow an additional extension from the seven (7) previous extensions granted by multiple resolutions, where entitlements were set to expire on December 31, 2019. At the January 14<sup>th</sup> meeting, Council did not grant the requested period of time, but allowed a two (2) week extension to bring the item back to Council for further review. The request presented today is for an additional one-hundred eighty (180) days, to allow existing entitlements to continue to July 30, 2020, subject to similar Conditions of Approval set forth by Resolution No. 001-2020, to help accommodate a later projected opening date.

**FISCAL IMPACT**

None

**RECOMMENDATION**

Staff respectfully recommends that the City Council approve the request for an additional extension of the time period allowed for a temporary interruption of use associated with existing entitlements until July 30, 2020 by adopting Resolution No. 004-2020 (Attachment 1), subject to the Conditions of Approval – Attachment "I" (Attachment 2).

## ATTACHMENTS

P. 101

1. Resolution 004-2020
2. Conditions of Approval – Attachment "I"
3. Staff Report from previous request, January 14, 2020

**CITY OF HAWAIIAN GARDENS**  
**RESOLUTION NO. 004-2020**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A REQUEST BY THE PACIFIC GARDENS MEDICAL CENTER TO ALLOW AN ADDITIONAL EXTENSION OF THE TIME PERIOD ALLOWED FOR A TEMPORARY INTERRUPTION OF USE ASSOCIATED WITH EXISTING ENTITLEMENTS FOR THE HOSPITAL OPERATION LOCATED AT 21530 PIONEER BOULEVARD, HAWAIIAN GARDENS, CALIFORNIA, 90716**

**WHEREAS**, the City Council of the City of Hawaiian Gardens approved Resolution No. 024-2017 with Conditions of Approval on April 25, 2017 to extend the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard until August 1, 2018; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens approved Resolution No. 067-2018 with Conditions of Approval on June 26, 2018 for an additional extension of the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard until September 1, 2018; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens approved Resolution No. 080-2018 with Conditions of Approval on August 28, 2018 for an additional extension of the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard until November 30, 2018; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens approved Resolution No. 098-2018 with Conditions of Approval on November 13, 2018 for an additional extension of the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard until February 28, 2019; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens approved Resolution No. 019-2019 with Conditions of Approval on February 26, 2019 for an additional extension of the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard until May 29, 2019; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens approved Resolution No. 045-2019 with Conditions of Approval on May 28, 2019 for an additional extension of the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard until August 27, 2019; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens approved Resolution No. 088-2019 with Conditions of Approval on August 27, 2019 for an additional extension of the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard until December 31, 2019; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens approved Resolution No. 001-2020 with Conditions of Approval on January 14, 2020 for a provisional extension of the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard, until the extension request could be discussed further at the Council meeting of January 28, 2020; and

**WHEREAS**, the City of Hawaiian Gardens has received a request from Pacific Gardens Medical Center for an additional extension of the time period allowed for a temporary interruption of use associated with applicable land use entitlements for the property located at 21530 Pioneer Boulevard; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens wishes to provide flexibility to permit holders who are diligently engaged in trying to establish a productive use to continue their efforts beyond the automatic expiration time periods; and

**WHEREAS**, the City Council of the City of Hawaiian Gardens recognizes that are instances where permit holders who are diligently pursuing the use authorized pursuant to a City issued permit will exceed the automatic expiration time periods to secure the operation of the use despite their best efforts to comply and meet the applicable permit expiration deadlines; and

**WHEREAS**, on January 28, 2020, the City Council of the City of Hawaiian Gardens held a hearing relative to Case No. PLNG2017-0061.

**NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS AS FOLLOWS:**

**SECTION 1.** The City Council of the City of Hawaiian Gardens finds that the request for an additional extension to the time limit set forth in Resolution No. 024-2017, Resolution No. 067-2018, Resolution No. 080-2018, Resolution No. 098-2018, Resolution No. 019-2019, Resolution No. 045-2019, and Resolution No. 088-2019, is consistent with Section 18.100.020(M) of the Hawaiian Gardens Municipal Code as the findings made and the conditions imposed by the original approvals are still valid as follows:

1. The subject property is zoned under the PF (Public Facilities) and more specifically as a "Hospital" designation on the current City of Hawaiian Gardens Zoning Map, thus the use is in conformance with the Zoning Map as it was when originally constructed.
2. The hospital has operated and will continue to operate in a manner that is not detrimental to adjacent uses and structures within the vicinity of the site.

3. The original conditions are still valid and shall remain in full force and effect per Attachment "I" of this resolution.

**SECTION 2.** The City Council of the City of Hawaiian Gardens hereby additionally extends the time limit for a lapse in use until July 30, 2020 for SP 1-69, Resolution No. 17-87 and Resolution 47-92, subject to the conditions contained in Attachment "I".

**SECTION 3.** The Mayor of the City of Hawaiian Gardens is hereby authorized to affix his/her signature to this Resolution signifying its approval and adoption by the City Council of the City Hawaiian Gardens.

**SECTION 4.** The City Clerk of the City of Hawaiian Gardens, or his/her duly appointed Deputy, is hereby directed to attest hereto; and shall cause this Resolution and its certification to be entered into the Book of Resolutions of the City Council of the City of Hawaiian Gardens.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Hawaiian Gardens, California on this 28th day of January 2020.

**CITY OF HAWAIIAN GARDENS**

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**JESSE ALVARADO**  
**MAYOR**

ATTEST:

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**LUCIE COLOMBO, CMC, CPMC**  
**CITY CLERK**

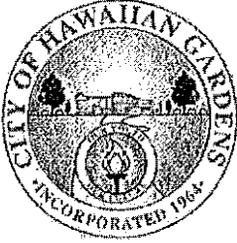
**ATTACHMENT I**  
**Conditions of Approval**  
**Resolution No. 004-2020**

The City Council of the City of Hawaiian Gardens hereby approves Case Number PLNG2017-0061 providing for an additional extension to the initial one (1) year extension granted by Resolution No. 024-2017, a thirty (30) day extension granted by Resolution 067-2018, a ninety (90) day extension granted by Resolution 080-2018, a ninety (90) day extension granted by Resolution 098-2018, a ninety (90) day extension granted by Resolution 019-2019, a ninety (90) day extension granted by Resolution 045-2019, and a one-hundred twenty (120) day extension granted by Resolution 088-2019, until July 30, 2020, subject to the following conditions necessary to protect the public's health, safety, and general welfare:

1. All of the conditions required and the uses permitted by Special Permit SP1-69, Resolution 17-87 approving CUP 87-1, and Resolution 47-92 approving CUP 92-6 ("collectively "CUP") shall remain in full force and effect for duration of the subject extension of time, and for the entire length of future operations. All Conditions of Approval shall be completed by ~~January 28, 2020~~ July 30, 2020.
2. The subject facility (not to exceed 137 beds) shall be used as a General Acute Care Hospital equipped to provide various types of services including but not limited to emergency services on a 24-hour basis-seven days a week, an intensive care unit, coronary care and acute medical and surgical care. However, any services that do not fall within the scope of the original entitlement shall be prohibited.
3. Any deviation from the approved permitted uses, that is not otherwise permitted under the Zoning Code of the City of Hawaiian Gardens or the CUP shall not be permitted unless new entitlements or modifications of existing entitlements are approved by the City of Hawaiian Gardens pursuant to its Municipal Code and applicable law.
4. Approval shall not take effect for any purpose until the Applicant, and/or property owner(s) have filed with the City of Hawaiian Gardens an affidavit stating that he/she/they are aware of and accept all of the conditions set forth in this approval. The notarized affidavit(s) shall be submitted within THIRTY (30) calendar days of the date of approval of this application. If the notarized affidavit is not submitted within the identified days, such entitlement shall automatically become null and void.
5. The City may inspect the subject site at least twice a year to review conformance with the project's conditions of approval. Findings of said investigation may be reported to the City Council for receipt and/or action.
6. The Applicant shall maintain the property in a neat and orderly fashion. The Applicant shall maintain the property free of litter, trash, debris, and junk. All graffiti, etching, or other acts of vandalism shall be removed from the property within 24hrs.

7. The Applicant shall submit a site plan encompassing the existing trash enclosure, oxygen tank enclosure and storage shed for review and approval by the City to ensure the area exhibits a minimum functionality and capacity so as to prevent the accumulation of junk, trash, and other discarded hospital items.
8. All trash areas shall be screened, secured and maintained in a sanitary condition and all business owners shall take appropriate measures to prevent prohibited or undesirable activities including but not limited to, scavenging, excessive accumulation of refuse, and allowing any portion of the property to become a breeding ground for flies, wild rodents or pests. Trash storage areas shall be designated, and bins shall be maintained within the designated areas.
9. All property deficiencies as indicated below shall be corrected by ~~January 28, 2020~~ July 30, 2020:
  - a. The applicant shall submit a plan to the reasonable satisfaction of the Community Development Department to ensure that hospital parking spaces are open and available to hospital patrons and employees to assure adequate parking availability for such patrons and employees. The hospital tenant shall work with the City to ensure the needed parking spaces are available.
  - b. The temporary fencing shall be removed from the property, including the barbed wire, along the north side of the property adjacent to 215<sup>th</sup> Street.
  - c. The damaged vehicular access way directly east of the hospital shall be repaired to its originally designed like-new condition, including but not limited to the repair of all trenching, and new asphalt.
  - d. The applicant shall prepare new plans, and obtain all applicable permits for the completion of the proposed oxygen tank and associated enclosure. Should the equipment not be needed, the enclosure shall be removed.
10. The property deficiencies as indicated below shall be corrected by ~~January 28, 2020~~ July 30, 2020:
  - a. All parking lots under control of the Cerritos Gardens General Hospital Company shall be slurry sealed and restriped per City standards. Striping shall not be executed until such time a plan is approved by the City Community Development Department. The number of parking spaces shall be consistent with the original entitlements.
  - b. The applicant shall submit and execute a landscape plan to bring existing landscape areas that are dead and dilapidated into a neat and attractive condition. The existing landscape areas shall be planted in accordance with applicable zoning standards and State requirements.
11. All construction related stockpiles and debris currently located at the east side of the building shall be removed.

12. The property owner will provide a letter to the Community Development Department that gives the City of Hawaiian Gardens permission to enforce the parking regulations on the subject property.
13. Should valid and significant parking complaints be generated regarding the accessibility of hospital parking, the Hospital shall work with the City to mitigate those specific valid parking issues.
14. Failure to conform to approved conditions may result in any of the following actions as otherwise provided by law: stop order; code enforcement proceedings, with fines upon conviction as provided by law; revocation of entitlements as provided by law; and other actions as provided in the Hawaiian Gardens Municipal Code, applicable state and federal statutes.



# CITY OF HAWAIIAN GARDENS CITY COUNCIL STAFF REPORT

Agenda Item No.: B-3

City Manager: [Signature]

CITY OF HAWAIIAN GARDENS

**ACTION:**

- Approved
- Denied
- Amended
- Receive & File
- Other

*extended only until 01/28/2020*

VOTE: 3-0-2  
DATE: 1/14/2020

*CELESTINO ALVARADO & PREPAIN*

**DATE:** January 14, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Joseph Colombo, Community Development Director  
Jamie Donaldson, Community Development Specialist

**SUBJECT: RESOLUTION NO. 001-2020**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF HAWAIIAN GARDENS, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING A REQUEST BY THE PACIFIC GARDENS MEDICAL CENTER TO ALLOW AN ADDITIONAL NINETY-DAY EXTENSION OF THE TIME PERIOD ALLOWED FOR A TEMPORARY INTERRUPTION OF USE ASSOCIATED WITH EXISTING ENTITLEMENTS FOR THE HOSPITAL OPERATION LOCATED AT 21530 PIONEER BOULEVARD, HAWAIIAN GARDENS, CALIFORNIA, 90716

**SUMMARY**

The applicant, Pacific Gardens Medical Center, is requesting an additional extension from the extensions granted by Resolution No. 024-2017, Resolution No. 067-2018, Resolution No. 080-2018, Resolution No. 098-2018, Resolution No. 019-2019, Resolution No. 045-2019, and Resolution No. 088-2019, where entitlements were set to expire on December 31, 2019. This ninety (90) day extension would allow existing entitlements to continue to March 31, 2020, subject to similar Conditions of Approval set forth by Resolution No. 088-2019, to help accommodate a later projected opening date.

**DISCUSSION**

Located within the northwest quadrant of the City of Hawaiian Gardens at the corner of Pioneer Boulevard and 215<sup>th</sup> Street, the subject property formerly known as Tri-City Hospital, has been a landmark facility since it first opened its doors in 1972. The facility was originally approved by the City Council of the City of Hawaiian Gardens on August 5, 1969, with the approval of Special Permit SP 1-69, which gave permission for the construction and operation of the approximately 70,000 square foot, 137 bed facility we see today.

Over the past few years the subject facility has been operated by a non-profit corporation which, due to numerous reasons, was forced to file for bankruptcy court protection. Although the facility remained open for some time while looking for a new operator, the

facility was eventually forced to close its doors on February 1, 2017. Per Section 18.100.020(L) of the Hawaiian Gardens Municipal Code (HGMC), the subject property's land use entitlements were to expire 180 days after the uses cease operation, which was August 1, 2017.

On April 25, 2017, at the request of Cerritos Gardens General Hospital Company, Resolution No. 024-2017 was approved by the City Council, with Conditions of Approval – Attachment "A", to extend the time period for a temporary interruption of use associated with existing entitlements. The extension granted was for one (1) year from the initial 180 days allowed for a lapse in use, as regulated by HGMC Section 18.100.020(L); thus, the current land use entitlements were set to expire on August 1, 2018.

On June 26, 2018, at the request of the Pacific Gardens Medical Center, Resolution No. 067-2018 was approved by the City Council to allow a thirty (30) day extension of the time period for a temporary interruption of use associated with existing entitlements, so that they may open their doors by September 1, 2018. In addition, Resolution No. 067-2018 granted a one (1) year deferment for two items from the original Conditions of Approval – Attachment "A" set forth in Resolution No. 024-2017: the slurry seal and restriping of the parking lot, and the landscape requirement were both to be completed by September 1, 2019, as indicated by the Conditions of Approval – Attachment "B".

On August 21, 2018, at the request of the Pacific Gardens Medical Center, Resolution No. 080-2018 was approved by the City Council to allow an additional ninety (90) day extension of the time period for a temporary interruption of use associated with existing entitlements, so that they may open their doors by November 30, 2018. The one (1) year deferment granted by Resolution No. 067-2018 for two Conditions of Approval – the slurry seal and restriping of the parking lot, and the landscape requirement – were still to be completed by September 1, 2019, as indicated by Conditions of Approval – Attachment "C".

On November 5, 2018, at the request of the Pacific Gardens Medical Center, Resolution No. 098-2018 was approved by the City Council to allow an additional ninety (90) day extension of the time period for a temporary interruption of use associated with existing entitlements, so that they may open their doors by February 28, 2019. The one (1) year deferment granted by Resolution No. 067-2018 for two Conditions of Approval – the slurry seal and restriping of the parking lot, and the landscape requirement – were still to be completed by September 1, 2019, as indicated by Conditions of Approval – Attachment "D".

On February 26, 2019, at the request of the Pacific Gardens Medical Center, Resolution No. 019-2019 was approved by the City Council to allow an additional ninety (90) day extension of the time period for a temporary interruption of use associated with existing entitlements, so that they may open their doors by May 29, 2019. The one (1) year deferment granted by Resolution No. 067-2018 for two Conditions of Approval – the slurry seal and restriping of the parking lot, and the landscape requirement – were still to be completed by September 1, 2019, as indicated by Conditions of Approval – Attachment "E".

On May 21, 2019, at the request of the Pacific Gardens Medical Center, Resolution No. 045-2019 was approved by the City Council to allow an additional ninety (90) day extension of the time period for a temporary interruption of use associated with existing entitlements, so that they may open their doors by August 27, 2019. The one (1) year

deferment granted by Resolution No. 067-2018 for two Conditions of Approval – the slurry seal and restriping of the parking lot, and the landscape requirement – were still to be completed by September 1, 2019, as indicated by Conditions of Approval – Attachment "F".

On August 27, 2019, at the request of the Pacific Gardens Medical Center, Resolution No. 088-2019 was approved by the City Council to allow an additional one-hundred twenty (120) day extension of the time period for a temporary interruption of use associated with existing entitlements, so that they may open their doors by December 31, 2019. The one (1) year deferment granted by Resolution No. 067-2018 for two Conditions of Approval – the slurry seal and restriping of the parking lot, and the landscape requirement – were also extended so that all Conditions of Approval were to be met by December 31, 2019, as indicated by Conditions of Approval – Attachment "G".

On December 6, 2019, Pacific Gardens Medical Center made a request to the City of Hawaiian Gardens for an additional extension of the time period allowed for a temporary interruption of use associated with existing entitlements until March 31, 2020. Per HGMC Section 18.100.020(M), permits may be extended up to a period of one (1) year if the decision making authority determines that findings made, and conditions imposed on the original approval, still apply. This section of the code is intended to provide flexibility to permit holders who are diligently engaged in trying to establish a productive use to continue their efforts beyond the automatic expiration time periods.

As Pacific Gardens Medical Center has been working to complete all Conditions of Approval and provide a working hospital that meets the current zoning standards, Staff proposes to extend their expiration date of December 31, 2019 by an additional ninety (90) days to help accommodate the projected opening date of the hospital operation. It should be noted that the deferment originally granted by Resolution No. 067-2018 for two Conditions of Approval – the slurry seal and restriping of the parking lot, and the landscape requirement – shall also be extended so that all Conditions of Approval are met by March 31, 2020, as indicated by Conditions of Approval – Attachment "H" (Attachment 2).

### **FISCAL IMPACT**

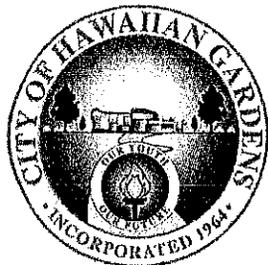
None

### **RECOMMENDATION**

Staff respectfully recommends that the City Council approve the request for an additional extension of the time period allowed for a temporary interruption of use associated with existing entitlements until March 31, 2019 by adopting Resolution No. 001-2020 (Attachment 1), subject to the Conditions of Approval – Attachment "H" (Attachment 2).

### **ATTACHMENTS**

1. Resolution No. 001-2020
2. Conditions of Approval – Attachment "H"



**CITY OF HAWAIIAN GARDENS  
CITY COUNCIL  
STAFF REPORT**

Agenda Item No. G-22

City Manager [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Mayor and Members of City Council  
**FROM:** Emie Hernandez, City Manager  
**BY:** Linda Suniga, Senior Administrative Analyst 

**SUBJECT: HOMELESSNESS INITIATIVES UPDATE; AND APPROVAL OF COUNTY CONTRACT AO-19-6 BETWEEN THE COUNTY OF LOS ANGELES AND CITY OF HAWAIIAN GARDENS FOR HOMELESSNESS PLAN IMPLEMENTATION.**

**SUMMARY**

This report is meant to provide City Council with an update on Homelessness Initiatives in Hawaiian Gardens, including funding, operations and upcoming projects or proposals. City Council approval is requested for:

- City-County Contract: Los Angeles County Homelessness Plan Implementation Grant of \$300,000.
- Authorization for the City Manager to enter into an agreement with PATH (People Assisting the Homeless) to provide a contract/grant staff position of "Systems Coordinator" in coordination with (and funded by) the County Homelessness Implementation Grant and Successor Agency State funding allocated for homelessness.

**DISCUSSION**

1. Homelessness Plan Implementation Grant

The City applied for \$300,000 in grant funding to provide crisis housing for local families through motel vouchers and agreements with shelters in neighboring cities. The intent is to stabilize families with immediate shelter, while connecting them to the appropriate County lead agency for case management and long-term housing solutions.

The City's grant proposal was rejected by the County because it did not increase the supply of interim and/or permanent supportive housing. The City reapplied and was awarded the full amount of \$300,000. The City

intends on partnering with PATH to provide a contract staff member to serve as a "Systems Coordinator" tasked with:

- a) Developing and maintaining agreements with local motels and/or shelters in neighboring cities.
- b) Providing homeless adults, families and teens with motel vouchers, access to shelter, move-in assistance and connection to the appropriate county agency for case management, housing navigation and supportive services.
- c) Engaging with the City's community partners (School District, City, Law Enforcement, Churches and Non-profits) to identify those in need and to expand the understanding and utilization of available resources.

2. Funding to support local students impacted by homelessness.

The State of California has approved funding through the Successor Agency for homeless prevention and rapid re-housing services. City Council approved allocating \$50,000 of this funding during fiscal year 2019-2020 and 2020-2021 on approved expenses to support students and their families identified through collaboration with the District Social Workers at ABC Unified School District.

**The contracted PATH "Systems Coordinator" will utilize this funding on approved expenditures to support students and their families who identify with Hawaiian Gardens and are homeless or at risk of becoming homeless.**

Social Workers at the School District have indicated that Students impacted by housing insecurity and homelessness often have a need for items that may not qualify as approved expenditures under state or grant guidelines but are essential to providing stability in a student's life. City Council approved \$5,000 in General Funds to support these needs.

**In December 2019, before the holiday break, half of the \$5,000 in approved general funds was used to purchase items for local students in need. Items were chosen in coordination with the School District Social Worker and will be replenished as needed before the end of the school year and fiscal year. The School District Social Worker will maintain possession of the items and oversee distribution to students and families who identify with Hawaiian Gardens and are homeless or at risk of becoming homeless.**

3. Gateway Cities Consortium of Governments (COG) Technical Advisory Committee (TAC)

The Gateway Cities COG has created a Technical Advisory Committee (TAC) composed of City Managers and designates to study and develop strategies to reduce or eliminate homelessness for the Gateway Cities subregion in a concerted and strategic manner, that focuses on cities identifying areas of

opportunity in the region and how the individual cities can work together to best support those efforts logistically, politically, and financially. The Homelessness TAC meets regularly to develop action items for consideration by the Committee on Homelessness and the Board of Directors.

**New Developments: COG Member, City of Bellflower, has reached an agreement to join the Orange County Settlement Agreement. Under the agreement, Bellflower has committed to provide beds for at least 60% of its unsheltered population. Bellflower officials estimate that 70 unsheltered individuals live within the city limits. Bellflower was not a party to the suit, but joined the settlement preemptively, the first city outside of Orange County to do so.**

#### 4. Community Partners

Staff continues to connect our local community partners with one another and with regional service providers to improve the delivery of services and to address the impact of homelessness on the City. Community Partners include:

- a) LASD Special Assignment Officers and Patrol
- b) PATH and LAHSA Outreach Staff
- c) Public Safety Staff
- d) Fedde Resource Center
- e) Local Churches and Non-Profits
- f) Department of Mental Health
- g) ABCUSD and Partner Agencies
- h) Hawaiian Gardens Library
- i) Business Community

#### **RECOMMENDATIONS**

Staff respectfully recommends City Council authorize:

- Los Angeles County Contract AO-19-6 between the City of Hawaiian Gardens and County of Los Angeles for Homelessness Plan Implementation.
- The City Manager to enter into an agreement with PATH (People Assisting the Homeless) to provide a contract position of "Systems Coordinator"
- Authorize a budget amendment necessary to record the Homelessness Implementation Grant revenue and expenditures.

#### **FISCAL IMPACT**

No Impact to General Funds; Grant and State funding cover expenditures

#### **ATTACHMENTS**

City-County Contact AO-19-6



**CONTRACT BY AND BETWEEN**  
**COUNTY OF LOS ANGELES**  
**AND**  
**CITY OF HAWAIIAN GARDENS**  
**FOR**  
**CITY PLANNING GRANT – YEAR 2**  
**IMPLEMENTATION OF CITIES HOMELESSNESS PLANS**

**CONTRACT NUMBER: AO-19-6**

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**STANDARD EXHIBITS**

- A Statement of Work
- B Pricing Schedule
- C Contractor's EEO Certification
- D County's Administration
- E Contractor's Administration
- F Form(s) Required at the Time of Contract Execution
- G Jury Service Ordinance
- H Safely Surrendered Baby Law
- I Compliance with Fair Chance Employment Hiring Practices Certification

**CONTRACT BETWEEN**  
**COUNTY OF LOS ANGELES**  
**AND**  
**CITY OF HAWAIIAN GARDENS**  
**FOR**  
**CITY PLANNING GRANTS – YEAR 2**  
**IMPLEMENTATION OF CITIES HOMELESSNESS PLANS**

This Contract is entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2019, by and between the County of Los Angeles (hereafter "County") and **City of Hawaiian Gardens** (hereafter referred to as "Contractor"), to provide County with homeless services.

**RECITALS**

**WHEREAS**, on September 4, 2018, the County Board of Supervisors delegated authority to the Chief Executive Officer to: 1) implement a solicitation process, in conjunction with United Way's Home for Good Funders Collaborative, in accordance with the Request for Proposal (RFP) Framework; and 2) negotiate, execute and if necessary, amend, reduce or terminate contracts with selected cities, following approval as to from by County Counsel; and

**WHEREAS**, on September 4, 2018, the County Board of Supervisors allocated \$9 million of Measure H funding; and \$3 million of State Homeless Emergency Aid Programs funding to support successful implementation of components from Cities Homelessness Plans that enhance effectiveness of County service systems for those experiencing or at-risk of experiencing homelessness and are eligible for such funding under applicable rules; and

**WHEREAS**, on May 7, 2019, the County Board of Supervisors was advised of Homeless Initiatives plan to execute contracts with cities to support implementation of their homelessness plans. The contracts will expire **eighteen (18) months** from the date of execution or at the end of February 2021, whichever is sooner; and

**WHEREAS**, on July 23, 2019, the Board of Supervisors waived County policy 5.015 for Measure H-funded contracts supporting the implementation of the cities' homelessness plans to permit cities to begin implementation of their homeless plans as soon as possible and authorized the CEO to reimburse each city up to one-quarter of the contract amount for allowable expenditures that are in line with contract requirements and incurred after the contract award notification, but prior to contract execution, so long as: 1) the tasks are consistent with the statement of work in the city's approved grant and contract; and, 2) the

expenses comply with all terms and conditions of the contract, are reimbursed after execution of the contract, and are submitted for review and approval by CEO; and

**WHEREAS**, the Los Angeles County, Homeless Initiative Unit and United Way, have reviewed the Contractor's proposal and approved providing **\$300,000** to the Contractor for Homeless Plan Implementation services; and

**WHEREAS**, pursuant to Government Code section 26227, the County Board of Supervisors may appropriate and expend money to establish county programs or to fund other programs deemed to be necessary to meet the social needs of the population of the county.

**NOW THEREFORE**, in consideration of the mutual covenants contained herein, and for good and valuable consideration, the parties agree to the following:

## **1 APPLICABLE DOCUMENTS**

Exhibits A, B, C, D, E, F, G, H, and I, are attached to and form a part of this Contract. In the event of any conflict or inconsistency in the definition or interpretation of any word, responsibility, schedule, or the contents or description of any task, deliverable, goods, service, or other work, or otherwise between the base Contract and the Exhibits, or between Exhibits, such conflict or inconsistency shall be resolved by giving precedence first to the terms and conditions of the Contract and then to the Exhibits according to the following priority.

### **Standard Exhibits:**

- 1.1 Exhibit A - Statement of Work
- 1.2 Exhibit B - Pricing Schedule
- 1.3 Exhibit C - Contractor's EEO Certification
- 1.4 Exhibit D - County's Administration
- 1.5 Exhibit E - Contractor's Administration
- 1.6 Exhibit F - Forms Required at the Time of Contract Execution
- 1.7 Exhibit G - Jury Service Ordinance
- 1.8 Exhibit H - Safely Surrendered Baby Law
- 1.9 Exhibit I - Compliance with Fair Chance Employment Practices Certification

This Contract constitutes the complete and exclusive statement of understanding between the parties, and supersedes all previous contracts, written and oral, and all communications between the parties relating to the subject matter of this Contract. No change to this Contract shall be valid unless prepared pursuant to Paragraph 8.1 (Amendments) and signed by both parties.

## 2 DEFINITIONS

### 2.1 Standard Definitions:

2.1.1 The headings herein contained are for convenience and reference only and are not intended to define the scope of any provision thereof. The following words as used herein shall be construed to have the following meaning, unless otherwise apparent from the context in which they are used.

2.1.1.1 **City Planning Grants:** Year one funding was allocated by the County Board of Supervisors (Board) from Homeless Initiative Provisional Financing Uses (PFU) funds to support proposals that will result in a plan to prevent and combat homelessness for each city which receives a grant. To administer the grants, the Chief Executive Office partnered with the United Way Home for Good Funders Collaborative. Year two funding is being allocated by the Board from Measure H funds and Los Angeles Homeless Services Authority will provide State Homeless Emergency Aid Program Funds, to support the successful implementation of Cities Homeless Plans.

2.1.1.2 **Contract:** This agreement executed between County and Contractor. Included are all supplemental agreements amending or extending the service to be performed. The Contract sets forth the terms and conditions for the issuance and performance of all tasks, deliverables, services and other work

2.1.1.3 **Contractor:** The person or persons, sole proprietor, partnership, joint venture, corporation or other legal entity who has entered into an agreement with the County to perform or execute the work covered by this contract.

2.1.1.4 **Statement of Work:** The directions, provisions, and requirements provided herein and special provisions

- pertaining to the method, frequency, manner and place of performing the contract services.
- 2.1.1.5 **Subcontract:** An agreement by the contractor to employ a subcontractor to provide services to fulfill this contract.
- 2.1.1.6 **Subcontractor:** Any individual, person or persons, sole proprietor, firm, partnership, joint venture, corporation, or other legal entity furnishing supplies, services of any nature, equipment, and/or materials to contractor in furtherance of contractor's performance of this contract, at any tier, under oral or written agreement.
- 2.1.1.7 **Board of Supervisors (Board):** The Board of Supervisors of the County of Los Angeles acting as governing body.
- 2.1.1.8 **County Project Manager:** Person designated by County's Project Director to manage the operations under this contract.
- 2.1.1.9 **County Contract Project Monitor:** Person with responsibility to oversee the day to day activities of this contract. Responsibility for inspections of any and all tasks, deliverables, goods, services and other work provided by the contractor.
- 2.1.1.10 **County Project Director:** Person designated by County with authority for County on contractual or administrative matters relating to this contract that cannot be resolved by the County's Project Manager.
- 2.1.1.11 **Day(s):** Calendar day(s) unless otherwise specified.
- 2.1.1.12 **Contractor Project Manager:** The person designated by the Contractor to administer the Contract operations under this Contract
- 2.1.1.13 **Fiscal Year:** The twelve (12) month period beginning July 1st and ending the following June 30th.
- 2.1.1.14 **United Way Home for Good Funders Collaborative:** a public-private partnership, which

collaborates on solutions to end homelessness in Los Angeles County.

### **3 WORK**

- 3.1 Pursuant to the provisions of this Contract, the Contractor shall fully perform, complete and deliver on time, all tasks, deliverables, services and other work as set forth in herein.
- 3.2 If the Contractor provides any tasks, deliverables, goods, services, or other work, other than as specified in this contract, the same shall be deemed to be a gratuitous effort on the part of the contractor, and the contractor shall have no claim whatsoever against the County.

### **4 TERM OF CONTRACT**

- 4.1 The term of this Contract shall commence upon execution by the County's Chief Executive Officer and shall expire in **eighteen (18) months, or on February 28, 2021**, whichever is sooner, unless sooner terminated or extended, in whole or in part, as provided in this Contract.

### **5 CONTRACT SUM**

#### **5.1 Total Contract Sum**

- 5.1.1 The Maximum Amount of this Contract shall be the amount set forth in Exhibit B (Pricing Schedule), for the term of this Contract as set forth Paragraph 4.0 - Term of Contract, above. Any costs incurred to complete this Contract more than the maximum not-to-exceed cost will be borne by the Contractor.

#### **5.2 Written Approval for Reimbursement**

- 5.2.1 The Contractor shall not be entitled to payment or reimbursement for any tasks or services performed, nor for any incidental or administrative expenses whatsoever incurred in or incidental to performance hereunder, except as specified herein. Assumption or takeover of any of the Contractor's duties, responsibilities, or obligations, or performance of same by any person or entity other than the Contractor, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever, shall not occur except with the County's express prior written approval.

**5.3 Intentionally Omitted**

**5.4 No Payment for Services Provided Following Expiration-Termination of Contract**

5.4.1 The Contractor shall have no claim against County for payment of any money or reimbursement, of any kind whatsoever, for any service provided by the Contractor after the expiration or other termination of this Contract. Should the Contractor receive any such payment it shall immediately notify County and shall immediately repay all such funds to County. Payment by County for services rendered after expiration-termination of this Contract shall not constitute a waiver of County's right to recover such payment from the Contractor. This provision shall survive the expiration or other termination of this Contract.

**5.5 Invoices and Payments**

5.5.1 The Contractor shall invoice the County only for providing the tasks, deliverables, goods, services, and other work specified in Exhibit A (Statement of Work) and elsewhere hereunder. The Contractor shall prepare invoices, which shall include the charges owed to the Contractor by the County under the terms of this Contract. The Contractor's payments shall be as provided in Exhibit B (Pricing Schedule) and the Contractor shall be paid only for the tasks, deliverables, goods, services, and other work approved in writing by the County. If the County does not approve work in writing no payment shall be due to the Contractor for that work.

5.5.2 The Contractor's invoices shall be priced in accordance with Exhibit B (Pricing Schedule).

5.5.3 The Contractor's invoices shall contain the information set forth in Exhibit A (Statement of Work) describing the tasks, deliverables, goods, services, work hours, and facility and/or other work for which payment is claimed.

5.5.4 All invoices under this Contract shall be addressed to the following and submitted electronically to the following email address:

**Homeless Initiative Unit  
Los Angeles County Chief Executive Office  
Hall of Administration  
500 W. Temple Street, Rm 493**

Los Angeles, CA 90012  
hiadmin@ceo.lacounty.gov

**5.5.5 County Approval of Invoices**

All invoices submitted by the Contractor for payment must have the written approval of the County's Project Manager prior to any payment thereof. In no event shall the County be liable or responsible for any payment prior to such written approval. Approval for payment will not be unreasonably withheld.

**5.6 Default Method of Payment: Direct Deposit or Electronic Funds Transfer**

5.6.1 The County, at its sole discretion, has determined that the most efficient and secure default form of payment for goods and/or services provided under an agreement/ contract with the County shall be Electronic Funds Transfer (EFT) or direct deposit, unless an alternative method of payment is deemed appropriate by the Auditor-Controller (A-C).

5.6.2 The Contractor shall submit a direct deposit authorization request via the website <https://directdeposit.lacounty.gov> with banking and vendor information, and any other information that the A-C determines is reasonably necessary to process the payment and comply with all accounting, record keeping, and tax reporting requirements.

5.6.3 Any provision of law, grant, or funding agreement requiring a specific form or method of payment other than EFT or direct deposit shall supersede this requirement with respect to those payments.

5.6.4 At any time during the duration of the agreement/contract, a Contractor may submit a written request for an exemption to this requirement. Such request must be based on specific legal, business or operational needs and explain why the payment method designated by the A-C is not feasible and an alternative is necessary. The A-C, in consultation with the contracting department(s), shall decide whether to approve exemption requests.

## 6 ADMINISTRATION OF CONTRACT - COUNTY

### 6.1 County Administration

6.1.1 A listing of all County Administration referenced in the following subparagraphs are designated in Exhibit D (County's Administration). The County will notify the Contractor in writing of any change in the names or addresses shown.

### 6.2 County's Project Director

6.2.1 The role of the County's Project Director may include:

6.2.1.1 Coordinating with Contractor and ensuring Contractor's performance of the Contract; however, in no event shall Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby; and

6.2.1.2 Upon request of the Contractor, providing direction to the Contractor, as appropriate in areas relating to County policy, information requirements, and procedural requirements; however, in no event, shall Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby.

### 6.3 County's Project Manager

6.3.1 The role of the County's Project Manager is authorized to include:

6.3.1.1 Meeting with the Contractor's Project Manager on a regular basis; and

6.3.1.2 Inspecting any and all tasks, deliverables, goods, services, or other work provided by or on behalf of the Contractor; however, in no event shall Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby.

The County's Project Manager is not authorized to make any changes in any of the terms and conditions of this Contract and is not authorized to further obligate County in any respect whatsoever.

#### **6.4 County's Contract Project Monitor**

6.4.1 The role of the County's Project Monitor is to oversee the day-to-day administration of this Contract; however, in no event shall Contractor's obligation to fully satisfy all of the requirements of this Contract be relieved, excused or limited thereby. The Project Monitor reports to the County's Project Manager.

### **7 ADMINISTRATION OF CONTRACT - CONTRACTOR**

#### **7.1 Contractor Administration**

A listing of all of Contractor's Administration referenced in the following paragraphs is designated in Exhibit E (Contractor's Administration). The Contractor will notify the County in writing of any change in the names or addresses shown.

#### **7.2 Contractor's Project Manager**

7.2.1 The Contractor's Project Manager is designated in Exhibit E (Contractor's Administration). The Contractor shall notify the County in writing of any change in the name or address of the Contractor's Project Manager.

7.2.2 The Contractor's Project Manager shall be responsible for the Contractor's day-to-day activities as related to this Contract and shall meet and coordinate with County's Project Manager and County's Contract Project Monitor on a regular basis.

#### **7.3 Approval of Contractor's Staff**

7.3.1 County has the absolute right to approve or disapprove all of the Contractor's staff performing work hereunder and any proposed changes in the Contractor's staff, including, but not limited to, the Contractor's Project Manager.

#### **7.4 Contractor's Staff Identification**

Contract shall provide, at Contractor's expense, all staff providing services under this Contract with a photo identification badge.

#### **7.5 Background and Security Investigations**

7.5.1 Each of Contractor's staff performing services under this Contract, who is in a designated sensitive position, as determined by County in County's sole discretion, shall undergo and pass a background investigation to the

satisfaction of County as a condition of beginning and continuing to perform services under this Contract. Such background investigation must be obtained through fingerprints submitted to the California Department of Justice to include State, local, and federal-level review, which may include, but shall not be limited to, criminal conviction information. The fees associated with the background investigation shall be at the expense of the Contractor, regardless of whether the member of Contractor's staff passes or fails the background investigation.

If a member of Contractor's staff does not pass the background investigation, County may request that the member of Contractor's staff be removed immediately from performing services under the Contract. Contractor shall comply with County's request at any time during the term of the Contract. County will not provide to Contractor or to Contractor's staff any information obtained through the County's background investigation

- 7.5.2 County, in its sole discretion, may immediately deny or terminate facility access to any member of Contractor's staff that does not pass such investigation to the satisfaction of the County or whose background or conduct is incompatible with County facility access.
- 7.5.3 Disqualification of any member of Contractor's staff pursuant to this Paragraph 7.5 shall not relieve Contractor of its obligation to complete all work in accordance with the terms and conditions of this Contract.

## **7.6 Confidentiality**

- 7.6.1 Contractor shall maintain the confidentiality of all records and information in accordance with all applicable Federal, State and local laws, rules, regulations, ordinances, directives, guidelines, policies and procedures relating to confidentiality, including, without limitation, County policies concerning information technology security and the protection of confidential records and information.
- 7.6.2 Contractor shall indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs and expenses, including, without limitation, defense costs and legal, accounting and other expert,

consulting, or professional fees, arising from, connected with, or related to any failure by Contractor, its officers, employees, agents, or subcontractors, to comply with this Paragraph 7.6, as determined by County in its sole judgment. Any legal defense pursuant to contractor's indemnification obligations under this Paragraph 7.6 shall be conducted by contractor and performed by counsel selected by Contractor and approved by County. Notwithstanding the preceding sentence, County shall have the right to participate in any such defense at its sole cost and expense, except that in the event Contractor fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County shall be entitled to retain its own counsel, including, without limitation, County Counsel, and to reimbursement from Contractor for all such costs and expenses incurred by County in doing so. Contractor shall not have the right to enter into any settlement, agree to any injunction, or make any admission, in each case, on behalf of County without County's prior written approval.

- 7.6.3 Contractor shall inform all of its officers, employees, agents and subcontractors providing services hereunder of the confidentiality provisions of this Contract.
- 7.6.4 Contractor shall sign and adhere to the provisions of the "Contractor Acknowledgement and Confidentiality Agreement", Exhibit F.

## **8 STANDARD TERMS AND CONDITIONS**

### **8.1 Amendments**

- 8.1.1 For any change which affects the scope of work, term, contract sum, payments, or any term or condition included under this Contract, an amendment to the Contract shall be prepared and executed by the contractor and by Chief Executive Officer or his/her designee.
- 8.1.2 For any change which does not materially affect the statement of work or any other term or condition included under this Contract, a Change Notice shall be prepared and signed by the County's Project Manager and Contractor's Project Manager.
- 8.1.3 The County's Board of Supervisors or Chief Executive Officer or designee may require the addition and/or change of certain terms and conditions in the Contract during the term of this Contract. The County reserves the right to add and/or

change such provisions as required by the County's Board of Supervisors or Chief Executive Officer. To implement such changes, an Amendment to the Contract shall be prepared and executed by the contractor and by Chief Executive Officer and his/her designee.

8.1.4 The Chief Executive Officer or his/her designee, may at his/her sole discretion, authorize extensions of time as defined in Paragraph 4 - Term of Contract. The contractor agrees that such extensions of time shall not change any other term or condition of this Contract during the period of such extensions. To implement an extension of time, an Amendment to the Contract shall be prepared and executed by the contractor and by Chief Executive Officer.

## **8.2 Assignment and Delegation/Mergers or Acquisitions**

8.2.1 The contractor shall notify the County of any pending acquisitions/mergers of its company unless otherwise legally prohibited from doing so. If the contractor is restricted from legally notifying the County of pending acquisitions/mergers, then it should notify the County of the actual acquisitions/mergers as soon as the law allows and provide to the County the legal framework that restricted it from notifying the County prior to the actual acquisitions/mergers.

8.2.2 The contractor shall not assign its rights or delegate its duties under this Contract, or both, whether in whole or in part, without the prior written consent of County, in its discretion, and any attempted assignment or delegation without such consent shall be null and void. For purposes of this paragraph, County consent shall require a written Amendment to the Contract, which is formally approved and executed by the parties. Any payments by the County to any approved delegatee or assignee on any claim under this Contract shall be deductible, at County's sole discretion, against the claims, which the contractor may have against the County.

8.2.3 Shareholders, partners, members, or other equity holders of contractor may transfer, sell, exchange, assign, or divest themselves of any interest they may have therein. However, in the event any such sale, transfer, exchange, assignment, or divestment is effected in such a way as to give majority control of contractor to any person(s), corporation, partnership, or legal entity other than the majority controlling interest therein at the time of execution of the Contract, such disposition is an assignment requiring the prior written

consent of County in accordance with applicable provisions of this Contract.

8.2.4 Any assumption, assignment, delegation, or takeover of any of the contractor's duties, responsibilities, obligations, or performance of same by any person or entity other than the contractor, whether through assignment, subcontract, delegation, merger, buyout, or any other mechanism, with or without consideration for any reason whatsoever without County's express prior written approval, shall be a material breach of the Contract which may result in the termination of this Contract. In the event of such termination, County shall be entitled to pursue the same remedies against contractor as it could pursue in the event of default by contractor.

### **8.3 Authorization Warranty**

8.3.1 The contractor represents and warrants that the person executing this Contract for the contractor is an authorized agent who has actual authority to bind the contractor to each and every term, condition, and obligation of this Contract and that all requirements of the contractor have been fulfilled to provide such actual authority.

### **8.4 Budget Reductions**

8.4.1 In the event that the County's Board of Supervisors adopts, in any fiscal year, a County Budget which provides for reductions in the salaries and benefits paid to the majority of County employees and imposes similar reductions with respect to County contracts, the County reserves the right to reduce its payment obligation under this Contract correspondingly for that fiscal year and any subsequent fiscal year during the term of this Contract (including any extensions), and the services to be provided by the contractor under this Contract shall also be reduced correspondingly. The County's notice to the contractor regarding said reduction in payment obligation shall be provided within thirty (30) calendar days of the Board's approval of such actions. Except as set forth in the preceding sentence, the contractor shall continue to provide all of the services set forth in this Contract.

**8.5 Complaints**

8.5.1 The contractor shall develop, maintain and operate procedures for receiving, investigating and responding to complaints.

8.5.2 Complaint Procedures

8.5.2.1 Within thirty (30) business days after the Contract effective date, the contractor shall provide the County with the contractor's policy for receiving, investigating and responding to user complaints.

8.5.2.2 The County will review the contractor's policy and provide the contractor with approval of said plan or with requested changes.

8.5.2.3 If the County requests changes in the contractor's policy, the contractor shall make such changes and resubmit the plan within fifteen (15) business days for County approval.

8.5.2.4 If, at any time, the contractor wishes to change the contractor's policy, the contractor shall submit proposed changes to the County for approval before implementation.

8.5.2.5 The contractor shall preliminarily investigate all complaints and notify the County's Project Manager of the status of the investigation within thirty (30) business days of receiving the complaint.

8.5.2.6 When complaints cannot be resolved informally, a system of follow-through shall be instituted which adheres to formal plans for specific actions and strict time deadlines.

8.5.2.7 Copies of all written responses shall be sent to the County's Project Manager within ten (10) business days of mailing to the complainant.

**8.6 Compliance with Applicable Law**

8.6.1 In the performance of this Contract, contractor shall comply with all applicable Federal, State and local laws, rules, regulations, ordinances, directives, guidelines, policies and

procedures, and all provisions required thereby to be included in this Contract are hereby incorporated herein by reference.

8.6.2 Contractor shall indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all claims, demands, damages, liabilities, losses, costs, and expenses, including, without limitation, defense costs and legal, accounting and other expert, consulting or professional fees, arising from, connected with, or related to any failure by contractor, its officers, employees, agents, or subcontractors, to comply with any such laws, rules, regulations, ordinances, directives, guidelines, policies, or procedures, as determined by County in its sole judgment. Any legal defense pursuant to contractor's indemnification obligations under Paragraph 8.6 (Compliance with Applicable Law) shall be conducted by contractor and performed by counsel selected by contractor and approved by County. Notwithstanding the preceding sentence, County shall have the right to participate in any such defense at its sole cost and expense, except that in the event contractor fails to provide County with a full and adequate defense, as determined by County in its sole judgment, County shall be entitled to retain its own counsel, including, without limitation, County Counsel, and to reimbursement from contractor for all such costs and expenses incurred by County in doing so. Contractor shall not have the right to enter into any settlement, agree to any injunction or other equitable relief, or make any admission, in each case, on behalf of County without County's prior written approval.

## **8.7 Compliance with Civil Rights Laws**

8.7.1 The contractor hereby assures that it will comply with Subchapter VI of the Civil Rights Act of 1964, 42 USC Sections 2000 (e) (1) through 2000 (e) (17), to the end that no person shall, on the grounds of race, creed, color, sex, religion, ancestry, age, condition of physical handicap, marital status, political affiliation, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract. The contractor shall comply with Exhibit C - Contractor's EEO Certification.

## **8.8 Compliance with the County's Jury Service Program**

### **8.8.1 Jury Service Program:**

This Contract is subject to the provisions of the County's ordinance entitled Contractor Employee Jury Service ("Jury Service Program") as codified in Sections 2.203.010 through 2.203.090 of the Los Angeles County Code, a copy of which is attached as Exhibit G and incorporated by reference into and made a part of this Contract.

### **8.8.2 Written Employee Jury Service Policy.**

1. Unless the contractor has demonstrated to the County's satisfaction either that the contractor is not a "contractor" as defined under the Jury Service Program (Section 2.203.020 of the County Code) or that the contractor qualifies for an exception to the Jury Service Program (Section 2.203.070 of the County Code), the contractor shall have and adhere to a written policy that provides that its Employees shall receive from the contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that Employees deposit any fees received for such jury service with the contractor or that the contractor deduct from the Employee's regular pay the fees received for jury service.
2. For purposes of this paragraph, "contractor" means a person, partnership, corporation or other entity which has a contract with the County or a subcontract with a County contractor and has received or will receive an aggregate sum of fifty thousand dollars (\$50,000) or more in any twelve (12) month period under one or more County contracts or subcontracts. "Employee" means any California resident who is a full-time employee of the contractor. "Full-time" means forty (40) hours or more worked per week, or a lesser number of hours if: 1) the lesser number is a recognized industry standard as determined by the County, or 2) contractor has a long-standing practice that defines the lesser number of hours as full-time. Full-time employees providing short-term, temporary services of ninety (90) days or less within a twelve (12) month period are not considered full-time for purposes of the Jury Service Program. If the contractor uses any subcontractor to perform services for the County under the Contract, the subcontractor shall also be subject to the provisions of

this paragraph. The provisions of this paragraph shall be inserted into any such subcontract agreement and a copy of the Jury Service Program shall be attached to the agreement.

3. If the contractor is not required to comply with the Jury Service Program when the Contract commences, the contractor shall have a continuing obligation to review the applicability of its "exception status" from the Jury Service Program, and the contractor shall immediately notify the County if the contractor at any time either comes within the Jury Service Program's definition of "contractor" or if the contractor no longer qualifies for an exception to the Jury Service Program. In either event, the contractor shall immediately implement a written policy consistent with the Jury Service Program. The County may also require, at any time during the Contract and at its sole discretion, that the contractor demonstrate, to the County's satisfaction that the contractor either continues to remain outside of the Jury Service Program's definition of "contractor" and/or that the contractor continues to qualify for an exception to the Program.
4. Contractor's violation of this paragraph of the Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract and/or bar the contractor from the award of future County contracts for a period of time consistent with the seriousness of the breach.

**8.9 Conflict of Interest**

8.9.1 No County employee whose position with the County enables such employee to influence the award of this Contract or any competing Contract, and no spouse or economic dependent of such employee, shall be employed in any capacity by the contractor or have any other direct or indirect financial interest in this Contract. No officer or employee of the contractor who may financially benefit from the performance of work hereunder shall in any way participate in the County's approval, or ongoing evaluation, of such work, or in any way attempt to unlawfully influence the County's approval or ongoing evaluation of such work.

8.9.2 The contractor shall comply with all conflict of interest laws, ordinances, and regulations now in effect or hereafter to be

enacted during the term of this Contract. The contractor warrants that it is not now aware of any facts that create a conflict of interest. If the contractor hereafter becomes aware of any facts that might reasonably be expected to create a conflict of interest, it shall immediately make full written disclosure of such facts to the County. Full written disclosure shall include, but is not limited to, identification of all persons implicated and a complete description of all relevant circumstances. Failure to comply with the provisions of this paragraph shall be a material breach of this Contract.

#### **8.10 Intentionally Omitted**

#### **8.11 Consideration of Hiring GAIN-GROW Participants**

8.11.1 Should the contractor require additional or replacement personnel after the effective date of this Contract, the contractor shall give consideration for any such employment openings to participants in the County's Department of Public Social Services Greater Avenues for Independence (GAIN) Program or General Relief Opportunity for Work (GROW) Program who meet the contractor's minimum qualifications for the open position. For this purpose, consideration shall mean that the contractor will interview qualified candidates. The County will refer GAIN-GROW participants by job category to the contractor. Contractors shall report all job openings with job requirements to: [GAINGROW@dpss.lacounty.gov](mailto:GAINGROW@dpss.lacounty.gov) to obtain a list of qualified GAIN/GROW job candidates.

8.11.2 In the event that both laid-off County employees and GAIN/GROW participants are available for hiring, County employees shall be given first priority.

#### **8.12 Contractor Responsibility and Debarment**

##### **8.12.1 Responsible Contractor**

A responsible contractor is a contractor who has demonstrated the attribute of trustworthiness, as well as quality, fitness, capacity and experience to satisfactorily perform the contract. It is the County's policy to conduct business only with responsible contractors.

### 8.12.2 Chapter 2.202 of the County Code

The contractor is hereby notified that, in accordance with Chapter 2.202 of the County Code, if the County acquires information concerning the performance of the contractor on this or other contracts which indicates that the contractor is not responsible, the County may, in addition to other remedies provided in the Contract, debar the contractor from bidding or proposing on, or being awarded, and/or performing work on County contracts for a specified period of time, which generally will not exceed five (5) years but may exceed five (5) years or be permanent if warranted by the circumstances, and terminate any or all existing contracts the contractor may have with the County.

### 8.12.3 Non-responsible contractor

The County may debar a contractor if the Board of Supervisors finds, in its discretion, that the contractor has done any of the following: 1) violated a term of a contract with the County or a nonprofit corporation created by the County, 2) committed an act or omission which negatively reflects on the contractor's quality, fitness or capacity to perform a contract with the County, any other public entity, or a nonprofit corporation created by the County, or engaged in a pattern or practice which negatively reflects on same, 3) committed an act or offense which indicates a lack of business integrity or business honesty, or 4) made or submitted a false claim against the County or any other public entity.

### 8.12.4 Contractor Hearing Board

8.12.4.1 If there is evidence that the contractor may be subject to debarment, the Department will notify the contractor in writing of the evidence which is the basis for the proposed debarment and will advise the contractor of the scheduled date for a debarment hearing before the Contractor Hearing Board.

8.12.4.2 The Contractor Hearing Board will conduct a hearing where evidence on the proposed debarment is presented. The contractor and/or the contractor's representative shall be given an opportunity to submit evidence at that hearing. After the hearing, the Contractor Hearing Board shall prepare a tentative proposed decision,

which shall contain a recommendation regarding whether the contractor should be debarred, and, if so, the appropriate length of time of the debarment. The contractor and the Department shall be provided an opportunity to object to the tentative proposed decision prior to its presentation to the Board of Supervisors.

- 8.12.4.3 After consideration of any objections, or if no objections are submitted, a record of the hearing, the proposed decision, and any other recommendation of the Contractor Hearing Board shall be presented to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.
- 8.12.4.4 If a contractor has been debarred for a period longer than five (5) years, that contractor may after the debarment has been in effect for at least five (5) years, submit a written request for review of the debarment determination to reduce the period of debarment or terminate the debarment. The County may, in its discretion, reduce the period of debarment or terminate the debarment if it finds that the contractor has adequately demonstrated one or more of the following: 1) elimination of the grounds for which the debarment was imposed; 2) a bona fide change in ownership or management; 3) material evidence discovered after debarment was imposed; or 4) any other reason that is in the best interests of the County.
- 8.12.4.5 The Contractor Hearing Board will consider a request for review of a debarment determination only where 1) the contractor has been debarred for a period longer than five (5) years; 2) the debarment has been in effect for at least five (5) years; and 3) the request is in writing, states one or more of the grounds for reduction of the debarment period or termination of the debarment, and includes supporting documentation. Upon receiving an appropriate request, the Contractor Hearing Board will provide notice of the hearing on the request. At the hearing, the Contractor Hearing Board shall conduct a hearing where evidence on the

proposed reduction of debarment period or termination of debarment is presented. This hearing shall be conducted and the request for review decided by the Contractor Hearing Board pursuant to the same procedures as for a debarment hearing.

8.12.4.6 The Contractor Hearing Board's proposed decision shall contain a recommendation on the request to reduce the period of debarment or terminate the debarment. The Contractor Hearing Board shall present its proposed decision and recommendation to the Board of Supervisors. The Board of Supervisors shall have the right to modify, deny, or adopt the proposed decision and recommendation of the Contractor Hearing Board.

**8.12.5 Subcontractors of Contractor**

These terms shall also apply to subcontractors of County contractors.

**8.13 Contractor's Acknowledgement of County's Commitment to Safely Surrendered Baby Law**

8.13.1 The contractor acknowledges that the County places a high priority on the implementation of the Safely Surrendered Baby Law. The contractor understands that it is the County's policy to encourage all County contractors to voluntarily post the County's "Safely Surrendered Baby Law" poster, in Exhibit H, in a prominent position at the contractor's place of business. The contractor will also encourage its subcontractors, if any, to post this poster in a prominent position in the subcontractor's place of business. Information and posters for printing are available at [www.babysafela.org](http://www.babysafela.org).

**8.14 Contractor's Warranty of Adherence to County's Child Support Compliance Program**

8.14.1 The contractor acknowledges that the County has established a goal of ensuring that all individuals who benefit financially from the County through contracts are in compliance with their court-ordered child, family and spousal support obligations in order to mitigate the economic burden otherwise imposed upon the County and its taxpayers.

8.14.2 As required by the County's Child Support Compliance Program (County Code Chapter 2.200) and without limiting the contractor's duty under this Contract to comply with all applicable provisions of law, the contractor warrants that it is now in compliance and shall during the term of this Contract maintain in compliance with employment and wage reporting requirements as required by the Federal Social Security Act (42 USC Section 653a) and California Unemployment Insurance Code Section 1088.5, and shall implement all lawfully served Wage and Earnings Withholding Orders or Child Support Services Department Notices of Wage and Earnings Assignment for Child, Family or Spousal Support, pursuant to Code of Civil Procedure Section 706.031 and Family Code Section 5246(b).

### **8.15 County's Quality Assurance Plan**

The County or its agent(s) will monitor the contractor's performance under this Contract on not less than an annual basis. Such monitoring will include assessing the contractor's compliance with all Contract terms and conditions and performance standards. Contractor deficiencies which the County determines are significant or continuing and that may place performance of the Contract in jeopardy if not corrected will be reported to the Board of Supervisors and listed in the appropriate contractor performance database. The report to the Board will include improvement/corrective action measures taken by the County and the contractor. If improvement does not occur consistent with the corrective action measures, the County may terminate this Contract or impose other penalties as specified in this Contract.

### **8.16 Damage to County Facilities, Buildings or Grounds**

8.16.1 The contractor shall repair, or cause to be repaired, at its own cost, any and all damage to County facilities, buildings, or grounds caused by the contractor or employees or agents of the contractor. Such repairs shall be made immediately after the contractor has become aware of such damage, but in no event later than thirty (30) days after the occurrence.

8.16.2 If the contractor fails to make timely repairs, County may make any necessary repairs. All costs incurred by County, as determined by County, for such repairs shall be repaid by the contractor by cash payment upon demand.

## **8.17 Employment Eligibility Verification**

- 8.17.1 The contractor warrants that it fully complies with all Federal and State statutes and regulations regarding the employment of aliens and others and that all its employees performing work under this Contract meet the citizenship or alien status requirements set forth in Federal and State statutes and regulations. The contractor shall obtain, from all employees performing work hereunder, all verification and other documentation of employment eligibility status required by Federal and State statutes and regulations including, but not limited to, the Immigration Reform and Control Act of 1986, (P.L. 99-603), or as they currently exist and as they may be hereafter amended. The contractor shall retain all such documentation for all covered employees for the period prescribed by law.
- 8.17.2 The contractor shall indemnify, defend, and hold harmless, the County, its agents, officers, and employees from employer sanctions and any other liability which may be assessed against the contractor or the County or both in connection with any alleged violation of any Federal or State statutes or regulations pertaining to the eligibility for employment of any persons performing work under this Contract.

## **8.18 Facsimile Representations**

The County and the contractor hereby agree to regard facsimile representations of original signatures of authorized officers of each party, when appearing in appropriate places on the Contract Signature page, Amendments prepared pursuant to Paragraph 8.1 (Amendments) and received via communications facilities, as legally sufficient evidence that such original signatures have been affixed to this Contract.

## **8.19 Fair Labor Standards**

- 8.19.1 The contractor shall comply with all applicable provisions of the Federal Fair Labor Standards Act and shall indemnify, defend, and hold harmless the County and its agents, officers, and employees from any and all liability, including, but not limited to, wages, overtime pay, liquidated damages, penalties, court costs, and attorneys' fees arising under any wage and hour law, including, but not limited to, the Federal Fair Labor Standards Act, for work performed by the contractor's employees for which the County may be found jointly or solely liable.

## **8.20 Force Majeure**

- 8.20.1 Neither party shall be liable for such party's failure to perform its obligations under and in accordance with this Contract, if such failure arises out of fires, floods, epidemics, quarantine restrictions, other natural occurrences, strikes, lockouts (other than a lockout by such party or any of such party's subcontractors), freight embargoes, or other similar events to those described above, but in every such case the failure to perform must be totally beyond the control and without any fault or negligence of such party (such events are referred to in this paragraph as "force majeure events").
- 8.20.2 Notwithstanding the foregoing, a default by a subcontractor of contractor shall not constitute a force majeure event, unless such default arises out of causes beyond the control of both contractor and such subcontractor, and without any fault or negligence of either of them. In such case, contractor shall not be liable for failure to perform, unless the goods or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit contractor to meet the required performance schedule. As used in this subparagraph, the term "subcontractor" and "subcontractors" mean subcontractors at any tier.
- 8.20.3 In the event contractor's failure to perform arises out of a force majeure event, contractor agrees to use commercially reasonable best efforts to obtain goods or services from other sources, if applicable, and to otherwise mitigate the damages and reduce the delay caused by such force majeure event.

## **8.21 Governing Law, Jurisdiction, and Venue**

This Contract shall be governed by, and construed in accordance with, the laws of the State of California. The contractor agrees and consents to the exclusive jurisdiction of the courts of the State of California for all purposes regarding this Contract and further agrees and consents that venue of any action brought hereunder shall be exclusively in the County of Los Angeles.

## **8.22 Independent Contractor Status**

- 8.22.1 This Contract is by and between the County and the contractor and is not intended, and shall not be construed, to create the relationship of agent, servant, employee,

partnership, joint venture, or association, as between the County and the contractor. The employees and agents of one party shall not be, or be construed to be, the employees or agents of the other party for any purpose whatsoever.

- 8.22.2 The contractor shall be solely liable and responsible for providing to, or on behalf of, all persons performing work pursuant to this Contract all compensation and benefits. The County shall have no liability or responsibility for the payment of any salaries, wages, unemployment benefits, disability benefits, Federal, State, or local taxes, or other compensation, benefits, or taxes for any personnel provided by or on behalf of the contractor.
- 8.22.3 The contractor understands and agrees that all persons performing work pursuant to this Contract are, for purposes of Workers' Compensation liability, solely employees of the contractor and not employees of the County. The contractor shall be solely liable and responsible for furnishing any and all Workers' Compensation benefits to any person as a result of any injuries arising from or connected with any work performed by or on behalf of the contractor pursuant to this Contract.
- 8.22.4 The contractor shall adhere to the provisions stated in Paragraph 7.6 (Confidentiality).

### **8.23 Indemnification**

- 8.23.1 The contractor shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, agents and volunteers (County Indemnitees) from and against any and all liability, including but not limited to demands, claims, actions, fees, costs and expenses (including attorney and expert witness fees), arising from and/or relating to this Contract, except for such loss or damage arising from the sole negligence or willful misconduct of the County indemnitees.

### **8.24 General Provisions for all Insurance Coverage**

- 8.24.1 Without limiting contractor's indemnification of County, and in the performance of this Contract and until all of its obligations pursuant to this Contract have been met, contractor shall provide and maintain at its own expense insurance coverage satisfying the requirements specified in Paragraphs 8.24 and 8.25 of this Contract. These minimum insurance coverage terms, types and limits (the

"Required Insurance") also are in addition to and separate from any other contractual obligation imposed upon contractor pursuant to this Contract. The County in no way warrants that the Required Insurance is sufficient to protect the contractor for liabilities which may arise from or relate to this Contract.

#### **8.24.2 Evidence of Coverage and Notice to County**

- 8.24.2.1** Certificate(s) of insurance coverage (Certificate) satisfactory to County, and a copy of an Additional Insured endorsement confirming County and its Agents (defined below) has been given Insured status under the contractor's General Liability policy, shall be delivered to County at the address shown below and provided prior to commencing services under this Contract.
- 8.24.2.2** Renewal Certificates shall be provided to County not less than ten (10) days prior to contractor's policy expiration dates. The County reserves the right to obtain complete, certified copies of any required contractor and/or subcontractor insurance policies at any time.
- 8.24.2.3** Certificates shall identify all Required Insurance coverage types and limits specified herein, reference this Contract by name or number, and be signed by an authorized representative of the insurer(s). The Insured party named on the Certificate shall match the name of the contractor identified as the contracting party in this Contract. Certificates shall provide the full name of each insurer providing coverage, its NAIC (National Association of Insurance Commissioners) identification number, its financial rating, the amounts of any policy deductibles or self-insured retentions exceeding fifty thousand dollars (\$50,000), and list any County required endorsement forms.
- 8.24.2.4** Neither the County's failure to obtain, nor the County's receipt of, or failure to object to a non-complying insurance certificate or endorsement, or any other insurance documentation or information provided by the contractor, its insurance broker(s) and/or insurer(s), shall be

construed as a waiver of any of the Required Insurance provisions.

- 8.24.2.5** Certificates and copies of any required endorsements shall be sent to:

**County of Los Angeles  
Homeless Initiative Unit - INSURANCE  
Chief Executive Office  
Hall of Administration  
500 W. Temple Street, Rm 493  
Los Angeles, CA 90012  
[hiadmin@ceo.lacounty.gov](mailto:hiadmin@ceo.lacounty.gov)**

- 8.24.2.6** Contractor also shall promptly report to County any injury or property damage accident or incident, including any injury to a contractor employee occurring on County property, and any loss, disappearance, destruction, misuse, or theft of County property, monies or securities entrusted to contractor. Contractor also shall promptly notify County of any third party claim or suit filed against contractor or any of its subcontractors which arises from or relates to this Contract, and could result in the filing of a claim or lawsuit against contractor and/or County.

### **8.24.3 Additional Insured Status and Scope of Coverage**

The County of Los Angeles, its Special Districts, Elected Officials, Officers, Agents, employees and volunteers (collectively County and its Agents) shall be provided additional insured status under contractor's General Liability policy with respect to liability arising out of contractor's ongoing and completed operations performed on behalf of the County. County and its Agents additional insured status shall apply with respect to liability and defense of suits arising out of the contractor's acts or omissions, whether such liability is attributable to the contractor or to the County. The full policy limits and scope of protection also shall apply to the County and its Agents as an additional insured, even if they exceed the County's minimum Required Insurance specifications herein. Use of an automatic additional insured endorsement form is acceptable providing it satisfies the Required Insurance provisions herein.

#### 8.24.4 **Cancellation of or Changes in Insurance**

Contractor shall provide County with, or contractor's insurance policies shall contain a provision that County shall receive, written notice of cancellation or any change in Required Insurance, including insurer, limits of coverage, term of coverage or policy period. The written notice shall be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. Failure to provide written notice of cancellation or any change in Required Insurance may constitute a material breach of the Contract, in the sole discretion of the County, upon which the County may suspend or terminate this Contract.

#### 8.24.5 **Failure to Maintain Insurance**

Contractor's failure to maintain or to provide acceptable evidence that it maintains the Required Insurance shall constitute a material breach of the Contract, upon which County immediately may withhold payments due to contractor, and/or suspend or terminate this Contract. County, at its sole discretion, may obtain damages from contractor resulting from said breach. Alternatively, the County may purchase the Required Insurance, and without further notice to contractor, deduct the premium cost from sums due to contractor or pursue contractor reimbursement.

#### 8.24.6 **Insurer Financial Ratings**

Coverage shall be placed with insurers acceptable to the County with A.M. Best ratings of not less than A:VII unless otherwise approved by County.

#### 8.24.7 **Contractor's Insurance Shall Be Primary**

Contractor's insurance policies, with respect to any claims related to this Contract, shall be primary with respect to all other sources of coverage available to contractor. Any County maintained insurance or self-insurance coverage shall be in excess of and not contribute to any contractor coverage.

#### **8.24.8 Waivers of Subrogation**

To the fullest extent permitted by law, the contractor hereby waives its rights and its insurer(s)' rights of recovery against County under all the Required Insurance for any loss arising from or relating to this Contract. The contractor shall require its insurers to execute any waiver of subrogation endorsements which may be necessary to effect such waiver.

#### **8.24.9 Subcontractor Insurance Coverage Requirements**

Contractor shall include all subcontractors as insureds under contractor's own policies, or shall provide County with each subcontractor's separate evidence of insurance coverage. Contractor shall be responsible for verifying each subcontractor complies with the Required Insurance provisions herein, and shall require that each subcontractor name the County and contractor as additional insureds on the subcontractor's General Liability policy. Contractor shall obtain County's prior review and approval of any subcontractor request for modification of the Required Insurance.

#### **8.24.10 Deductibles and Self-Insured Retentions (SIRs)**

Contractor's policies shall not obligate the County to pay any portion of any contractor deductible or SIR. The County retains the right to require contractor to reduce or eliminate policy deductibles and SIRs as respects the County, or to provide a bond guaranteeing contractor's payment of all deductibles and SIRs, including all related claims investigation, administration and defense expenses. Such bond shall be executed by a corporate surety licensed to transact business in the State of California.

#### **8.24.11 Claims Made Coverage**

If any part of the Required Insurance is written on a claims made basis, any policy retroactive date shall precede the effective date of this Contract. Contractor understands and agrees it shall maintain such coverage for a period of not less than three (3) years following Contract expiration, termination or cancellation.

**8.24.12 Application of Excess Liability Coverage**

Contractors may use a combination of primary and excess insurance policies which provide coverage as broad as the underlying primary policies, to satisfy the Required Insurance provisions.

**8.24.13 Separation of Insureds**

All liability policies shall provide cross-liability coverage as would be afforded by the standard ISO (Insurance Services Office, Inc.) separation of insureds provision with no insured versus insured exclusions or limitations.

**8.24.14 Alternative Risk Financing Programs**

The County reserves the right to review, and then approve, Contractor use of self-insurance, risk retention groups, risk purchasing groups, pooling arrangements and captive insurance to satisfy the Required Insurance provisions. The County and its Agents shall be designated as an Additional Covered Party under any approved program.

**8.24.15 County Review and Approval of Insurance Requirements**

The County reserves the right to review and adjust the Required Insurance provisions, conditioned upon County's determination of changes in risk exposures.

**8.25 Insurance Coverage**

**8.25.1 Commercial General Liability** insurance (providing scope of coverage equivalent to ISO policy form CG 00 01), naming County and its Agents as an additional insured, with limits of not less than:

- General Aggregate: \$2 million
- Products/Completed Operations Aggregate: \$1 million
- Personal and Advertising Injury: \$1 million
- Each Occurrence: \$1 million

**8.25.2 Automobile Liability** insurance (providing scope of coverage equivalent to ISO policy form CA 00 01) with limits of not less than \$1 million for bodily injury and property damage, in combined or equivalent split limits, for

each single accident. Insurance shall cover liability arising out of contractor's use of autos pursuant to this Contract, including owned, leased, hired, and/or non-owned autos, as each may be applicable.

**8.25.3 Workers Compensation and Employers' Liability**

insurance or qualified self- insurance satisfying statutory requirements, which includes Employers' Liability coverage with limits of not less than \$1 million per accident. If Contractor will provide leased employees, or, is an employee leasing or temporary staffing firm or a professional employer organization (PEO), coverage also shall include an Alternate Employer Endorsement (providing scope of coverage equivalent to ISO policy form WC 00 03 01 A) naming the County as the Alternate Employer. The written notice shall be provided to County at least ten (10) days in advance of cancellation for non-payment of premium and thirty (30) days in advance for any other cancellation or policy change. If applicable to Contractor's operations, coverage also shall be arranged to satisfy the requirements of any federal workers or workmen's compensation law or any federal occupational disease law.

**8.25.4 Unique Insurance Coverage**

**8.25.4.1 Sexual Misconduct Liability**

Insurance covering actual or alleged claims for sexual misconduct and/or molestation with limits of not less than \$2 million per claim and \$2 million aggregate, and claims for negligent employment, investigation, supervision, training or retention of, or failure to report to proper authorities, a person(s) who committed any act of abuse, molestation, harassment, mistreatment or maltreatment of a sexual nature.

**8.25.4.2 Professional Liability-Errors and Omissions**

Insurance covering contractor's liability arising from or related to this Contract, with limits of not less than \$1 million per claim and \$2 million aggregate. Further, contractor understands and agrees it shall maintain such coverage for a period of not less than three (3) years

following this Agreement's expiration, termination or cancellation.

## 8.26 Liquidated Damages

- 8.26.1 If, in the judgment of the Chief Executive Officer, or his/her designee, the contractor is deemed to be non-compliant with the terms and obligations assumed hereby, the Chief Executive Officer, or his/her designee, at his/her option, in addition to, or in lieu of, other remedies provided herein, may withhold the entire monthly payment or deduct pro rata from the contractor's invoice for work not performed. A description of the work not performed and the amount to be withheld or deducted from payments to the contractor from the County, will be forwarded to the contractor by the Chief Executive Officer, or his/her designee, in a written notice describing the reasons for said action.
- 8.26.2 If the Chief Executive Officer, or his/her designee, determines that there are deficiencies in the performance of this Contract that the Chief Executive Officer, or his/her designee, deems are correctable by the contractor over a certain time span, the Chief Executive Officer, or his/her designee, will provide a written notice to the contractor to correct the deficiency within specified time frames. Should the contractor fail to correct deficiencies within said time frame, the Chief Executive Officer, or his/her designee, may: (a) Deduct from the contractor's payment, pro rata, those applicable portions of the Monthly Contract Sum; and/or (b) Deduct liquidated damages. The parties agree that it will be impracticable or extremely difficult to fix the extent of actual damages resulting from the failure of the contractor to correct a deficiency within the specified time frame. The parties hereby agree that under the current circumstances a reasonable estimate of such damages is one hundred dollars (\$100) per day per infraction, and that the contractor shall be liable to the County for liquidated damages in said amount. Said amount shall be deducted from the County's payment to the contractor; and/or (c) Upon giving five (5) days notice to the contractor for failure to correct the deficiencies, the County may correct any and all deficiencies and the total costs incurred by the County for completion of the work by an alternate source, whether it be County forces or separate private contractor, will be deducted and forfeited from the payment to the contractor from the County, as determined by the County.

8.26.3 The action noted in Paragraph 8.26.2 shall not be construed as a penalty, but as adjustment of payment to the contractor to recover the County cost due to the failure of the contractor to complete or comply with the provisions of this Contract.

8.26.4 This Paragraph shall not, in any manner, restrict or limit the County's right to damages for any breach of this Contract provided by law or as specified in the PRS or Paragraph 8.26.2, and shall not, in any manner, restrict or limit the County's right to terminate this Contract as agreed to herein.

**8.27 Most Favored Public Entity**

8.27.1 If the contractor's prices decline, or should the contractor at any time during the term of this Contract provide the same goods or services under similar quantity and delivery conditions to the State of California or any county, municipality, or district of the State at prices below those set forth in this Contract, then such lower prices shall be immediately extended to the County.

**8.28 Nondiscrimination and Affirmative Action**

8.28.1 The contractor certifies and agrees that all persons employed by it, its affiliates, subsidiaries, or holding companies are and shall be treated equally without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations.

8.28.2 The contractor shall certify to, and comply with, the provisions of Exhibit C (Contractor's EEO Certification).

8.28.3 The contractor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, in compliance with all applicable Federal and State anti-discrimination laws and regulations. Such action shall include, but is not limited to: employment, upgrading, demotion, transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship.

- 8.28.4 The contractor certifies and agrees that it will deal with its subcontractors, bidders, or vendors without regard to or because of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation.
- 8.28.5 The contractor certifies and agrees that it, its affiliates, subsidiaries, or holding companies shall comply with all applicable Federal and State laws and regulations to the end that no person shall, on the grounds of race, color, religion, ancestry, national origin, sex, age, physical or mental disability, marital status, or political affiliation, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under this Contract or under any project, program, or activity supported by this Contract.
- 8.28.6 The contractor shall allow County representatives access to the contractor's employment records during regular business hours to verify compliance with the provisions of this Paragraph 8.28 (Nondiscrimination and Affirmative Action) when so requested by the County.
- 8.28.7 If the County finds that any provisions of this Paragraph 8.28 (Nondiscrimination and Affirmative Action) have been violated, such violation shall constitute a material breach of this Contract upon which the County may terminate or suspend this Contract. While the County reserves the right to determine independently that the anti-discrimination provisions of this Contract have been violated, in addition, a determination by the California Fair Employment and Housing Commission or the Federal Equal Employment Opportunity Commission that the contractor has violated Federal or State anti-discrimination laws or regulations shall constitute a finding by the County that the contractor has violated the anti-discrimination provisions of this Contract.
- 8.28.8 The parties agree that in the event the contractor violates any of the anti-discrimination provisions of this Contract, the County shall, at its sole option, be entitled to the sum of five hundred dollars (\$500) for each such violation pursuant to California Civil Code Section 1671 as liquidated damages in lieu of terminating or suspending this Contract.

**8.29 Non Exclusivity**

8.29.1 Nothing herein is intended nor shall be construed as creating any exclusive arrangement with the contractor. This Contract shall not restrict County from acquiring similar, equal or like goods and/or services from other entities or sources.

**8.30 Notice of Delays**

8.30.1 Except as otherwise provided under this Contract, when either party has knowledge that any actual or potential situation is delaying or threatens to delay the timely performance of this Contract, that party shall, within one (1) business day, give notice thereof, including all relevant information with respect thereto, to the other party.

**8.31 Notice of Disputes**

8.31.1 The contractor shall bring to the attention of the County's Project Manager and/or County's Project Director any dispute between the County and the contractor regarding the performance of services as stated in this Contract. If the County's Project Manager or County's Project Director is not able to resolve the dispute, the Chief Executive Officer, or designee shall resolve it.

**8.32 Notice to Employees Regarding the Federal Earned Income Credit**

8.32.1 The contractor shall notify its employees, and shall require each subcontractor to notify its employees, that they may be eligible for the Federal Earned Income Credit under the federal income tax laws. Such notice shall be provided in accordance with the requirements set forth in Internal Revenue Service Notice No. 1015.

**8.33 Notice to Employees Regarding the Safely Surrendered Baby Law**

8.33.1 The contractor shall notify and provide to its employees, and shall require each subcontractor to notify and provide to its employees, information regarding the Safely Surrendered Baby Law, its implementation in Los Angeles County, and where and how to safely surrender a baby. The information is set forth in Exhibit H, Safely Surrendered Baby Law of this Contract. Additional information is available at [www.babysafela.org](http://www.babysafela.org).

**8.34 Notices**

8.34.1 All notices or demands required or permitted to be given or made under this Contract shall be in writing and shall be hand delivered with signed receipt or mailed by first-class registered or certified mail, postage prepaid, addressed to the parties as identified in Exhibits D (County's Administration) and E (Contractor's Administration). Addresses may be changed by either party giving ten (10) days prior written notice thereof to the other party. The Chief Executive Officer or his/her designee shall have the authority to issue all notices or demands required or permitted by the County under this Contract.

**8.35 Prohibition Against Inducement or Persuasion**

8.35.1 Notwithstanding the above, the contractor and the County agree that, during the term of this Contract and for a period of one year thereafter, neither party shall in any way intentionally induce or persuade any employee of one party to become an employee or agent of the other party. No bar exists against any hiring action initiated through a public announcement.

**8.36 Public Records Act**

8.36.1 Any documents submitted by the contractor; all information obtained in connection with the County's right to audit and inspect the contractor's documents, books, and accounting records pursuant to Paragraph 8.38 (Record Retention and Inspection-Audit Settlement) of this Contract; as well as those documents which were required to be submitted in response to the Request for Proposals (RFP) used in the solicitation process for this Contract, if applicable, become the exclusive property of the County. All such documents become a matter of public record and shall be regarded as public records. Exceptions will be those elements in the California Government Code Section 6250 et seq. (Public Records Act) and which are marked "trade secret", "confidential", or "proprietary". The County shall not in any way be liable or responsible for the disclosure of any such records including, without limitation, those so marked, if disclosure is required by law, or by an order issued by a court of competent jurisdiction.

8.36.2 In the event the County is required to defend an action on a Public Records Act request for any of the aforementioned documents, information, books, records, and/or contents of

a proposal marked "trade secret", "confidential", or "proprietary", the contractor agrees to defend and indemnify the County from all costs and expenses, including reasonable attorney's fees, in action or liability arising under the Public Records Act.

**8.37 Publicity**

8.37.1 The contractor shall not disclose any details in connection with this Contract to any person or entity except as may be otherwise provided hereunder or required by law. However, in recognizing the contractor's need to identify its services and related clients to sustain itself, the County shall not inhibit the contractor from publishing its role under this Contract within the following conditions:

8.37.1.1 The contractor shall develop all publicity material in a professional manner; and

8.37.1.2 During the term of this Contract, the contractor shall not, and shall not authorize another to, publish or disseminate any commercial advertisements, press releases, feature articles, or other materials using the name of the County without the prior written consent of the County's Project Director. The County shall not unreasonably withhold written consent.

8.37.2 The contractor may, without the prior written consent of County, indicate in its proposals and sales materials that it has been awarded this Contract with the County of Los Angeles, provided that the requirements of this Paragraph 8.37 (Publicity) shall apply.

**8.38 Record Retention and Inspection-Audit Settlement**

8.38.1 The contractor shall maintain accurate and complete financial records of its activities and operations relating to this Contract in accordance with generally accepted accounting principles. The contractor shall also maintain accurate and complete employment and other records relating to its performance of this Contract. The contractor agrees that the County, or its authorized representatives, shall have access to and the right to examine, audit, excerpt, copy, or transcribe any pertinent transaction, activity, or record relating to this Contract. All such material, including, but not limited to, all financial records, bank statements, cancelled checks or other proof of payment,

timecards, sign-in/sign-out sheets and other time and employment records, and proprietary data and information, shall be kept and maintained by the contractor and shall be made available to the County during the term of this Contract and for a period of five (5) years thereafter unless the County's written permission is given to dispose of any such material prior to such time. All such material shall be maintained by the contractor at a location in Los Angeles County, provided that if any such material is located outside Los Angeles County, then, at the County's option, the contractor shall pay the County for travel, per diem, and other costs incurred by the County to examine, audit, excerpt, copy, or transcribe such material at such other location.

- 8.38.2 In the event that an audit of the contractor is conducted specifically regarding this Contract by any Federal or State auditor, or by any auditor or accountant employed by the contractor or otherwise, then the contractor shall file a copy of such audit report with the County's Auditor-Controller within thirty (30) days of the contractor's receipt thereof, unless otherwise provided by applicable Federal or State law or under this Contract. Subject to applicable law, the County shall make a reasonable effort to maintain the confidentiality of such audit report(s).
- 8.38.3 Failure on the part of the contractor to comply with any of the provisions of this subparagraph 8.38 shall constitute a material breach of this Contract upon which the County may terminate or suspend this Contract.
- 8.38.3 If, at any time during the term of this Contract or within five (5) years after the expiration or termination of this Contract, representatives of the County conduct an audit of the contractor regarding the work performed under this Contract, and if such audit finds that the County's dollar liability for any such work is less than payments made by the County to the contractor, then the difference shall be either: a) repaid by the contractor to the County by cash payment upon demand or b) at the sole option of the County's Auditor-Controller, deducted from any amounts due to the contractor from the County, whether under this Contract or otherwise. If such audit finds that the County's dollar liability for such work is more than the payments made by the County to the contractor, then the difference shall be paid to the contractor by the County by cash payment, provided that in no event shall the County's

maximum obligation for this Contract exceed the funds appropriated by the County for the purpose of this Contract.

### **8.39 Recycled Bond Paper**

- 8.39.1 Consistent with the Board of Supervisors' policy to reduce the amount of solid waste deposited at the County landfills, the contractor agrees to use recycled-content paper to the maximum extent possible on this Contract.

### **8.40 Subcontracting**

- 8.40.1 The requirements of this Contract may not be subcontracted by the contractor **without the advance approval of the County**. Any attempt by the contractor to subcontract without the prior consent of the County may be deemed a material breach of this Contract.
- 8.40.2 If the contractor desires to subcontract, the contractor shall provide the following information promptly at the County's request:
- 8.40.2.1 A description of the work to be performed by the subcontractor;
- 8.40.2.2 A draft copy of the proposed subcontract; and
- 8.40.2.3 Other pertinent information and/or certifications requested by the County.
- 8.40.3 The contractor shall indemnify, defend, and hold the County harmless with respect to the activities of each and every subcontractor in the same manner and to the same degree as if such subcontractor(s) were the contractor employees. Any entity hired by Contractor shall indemnify, defend and hold harmless the County, its Special Districts, elected and appointed officers, employees, agents and volunteers ("County Indemnitees") from and against any and all liability, including but not limited to demands, claims, actions, fees, costs, and expenses (including attorney and expert witness fees), arising from or relating to this Contract, except for such loss or damage arising from the sole negligence or willful misconduct of the County Indemnitees.
- 8.40.4 The contractor shall remain fully responsible for all performances required of it under this Contract, including those that the contractor has determined to subcontract, notwithstanding the County's approval of the contractor's

proposed subcontract.

- 8.40.5 The County's consent to subcontract shall not waive the County's right to prior and continuing approval of any and all personnel, including subcontractor employees, providing services under this Contract. The contractor is responsible to notify its subcontractors of this County right.
- 8.40.6 The County's Project Director is authorized to act for and on behalf of the County with respect to approval of any subcontract and subcontractor employees. After approval of the subcontract by the County, contractor shall forward a fully executed subcontract to the County for their files.
- 8.40.7 The contractor shall be solely liable and responsible for all payments or other compensation to all subcontractors and their officers, employees, agents, and successors in interest arising through services performed hereunder, notwithstanding the County's consent to subcontract.
- 8.40.8 The contractor shall obtain certificates of insurance, which establish that the subcontractor maintains all the programs of insurance required by the County from each approved subcontractor. Before any subcontractor employee may perform any work hereunder, contractor shall ensure delivery of all such documents to:

**County of Los Angeles  
Homeless Initiative Unit - INSURANCE  
Chief Executive Office  
Hall of Administration  
500 W. Temple Street, Rm 493  
Los Angeles, CA 90012  
[hiadmin@ceo.lacounty.gov](mailto:hiadmin@ceo.lacounty.gov)**

**8.41 Termination for Breach of Warranty to Maintain Compliance with County's Child Support Compliance Program**

- 8.41.1 Failure of the contractor to maintain compliance with the requirements set forth in Paragraph 8.14 (Contractor's Warranty of Adherence to County's Child Support Compliance Program) shall constitute default under this Contract. Without limiting the rights and remedies available to the County under any other provision of this Contract, failure of the contractor to cure such default within ninety (90) calendar days of written notice shall be grounds upon which the County may terminate this Contract pursuant to Paragraph 8.43 (Termination for Default) and pursue

debarment of the contractor, pursuant to County Code Chapter 2.202.

**8.42 Termination for Convenience**

8.42.1 This Contract may be terminated, in whole or in part, from time to time, when such action is deemed by the County, in its sole discretion, to be in its best interest. Termination of work hereunder shall be effected by notice of termination to the contractor specifying the extent to which performance of work is terminated and the date upon which such termination becomes effective. The date upon which such termination becomes effective shall be no less than ten (10) days after the notice is sent.

8.42.2 After receipt of a notice of termination and except as otherwise directed by the County, the contractor shall:

8.42.2.1 Stop work under this Contract on the date and to the extent specified in such notice, and

8.42.2.2 Complete performance of such part of the work as shall not have been terminated by such notice.

8.42.3 All material including books, records, documents, or other evidence bearing on the costs and expenses of the contractor under this Contract shall be maintained by the contractor in accordance with Paragraph 8.38 (Record Retention and Inspection-Audit Settlement).

**8.43 Termination for Default**

8.43.1 The County may, by written notice to the contractor, terminate the whole or any part of this Contract, if, in the judgment of County's Project Director:

8.43.1.1 Contractor has materially breached this Contract;  
or

8.43.1.2 Contractor fails to timely provide and/or satisfactorily perform any task, deliverable, service, or other work required either under this Contract; or

8.43.1.3 Contractor fails to demonstrate a high probability of timely fulfillment of performance requirements under this Contract, or of any obligations of this

Contract and in either case, fails to demonstrate convincing progress toward a cure within five (5) working days (or such longer period as the County may authorize in writing) after receipt of written notice from the County specifying such failure.

- 8.43.2 In the event that the County terminates this Contract in whole or in part as provided in Paragraph 8.43.1, the County may procure, upon such terms and in such manner as the County may deem appropriate, goods and services similar to those so terminated. The contractor shall be liable to the County for any and all excess costs incurred by the County, as determined by the County, for such similar goods and services. The contractor shall continue the performance of this Contract to the extent not terminated under the provisions of this paragraph.
- 8.43.3 Except with respect to defaults of any subcontractor, the contractor shall not be liable for any such excess costs of the type identified in Paragraph 8.43.2 if its failure to perform this Contract arises out of causes beyond the control and without the fault or negligence of the contractor. Such causes may include, but are not limited to: acts of God or of the public enemy, acts of the County in either its sovereign or contractual capacity, acts of Federal or State governments in their sovereign capacities, fires, floods, epidemics, quarantine restrictions, strikes, freight embargoes, and unusually severe weather; but in every case, the failure to perform must be beyond the control and without the fault or negligence of the contractor. If the failure to perform is caused by the default of a subcontractor, and if such default arises out of causes beyond the control of both the contractor and subcontractor, and without the fault or negligence of either of them, the contractor shall not be liable for any such excess costs for failure to perform, unless the goods or services to be furnished by the subcontractor were obtainable from other sources in sufficient time to permit the contractor to meet the required performance schedule. As used in this paragraph, the term "subcontractor(s)" means subcontractor(s) at any tier.
- 8.43.4 If, after the County has given notice of termination under the provisions of Paragraph 8.43 (Termination for Default) it is determined by the County that the contractor was not in default under the provisions of Paragraph 8.43 (Termination for Default) or that the default was excusable under the

provisions of subparagraph 8.43.3, the rights and obligations of the parties shall be the same as if the notice of termination had been issued pursuant to Paragraph 8.42 (Termination for Convenience).

- 8.43.5 The rights and remedies of the County provided in this Paragraph 8.43 (Termination for Default) shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

#### **8.44 Termination for Improper Consideration**

- 8.44.1 The County may, by written notice to the contractor, immediately terminate the right of the contractor to proceed under this Contract if it is found that consideration, in any form, was offered or given by the contractor, either directly or through an intermediary, to any County officer, employee, or agent with the intent of securing this Contract or securing favorable treatment with respect to the award, amendment, or extension of this Contract or the making of any determinations with respect to the contractor's performance pursuant to this Contract. In the event of such termination, the County shall be entitled to pursue the same remedies against the contractor as it could pursue in the event of default by the contractor.
- 8.44.2 The contractor shall immediately report any attempt by a County officer or employee to solicit such improper consideration. The report shall be made either to the County manager charged with the supervision of the employee or to the County Auditor-Controller's Employee Fraud Hotline at (800) 544-6861.
- 8.44.3 Among other items, such improper consideration may take the form of cash, discounts, services, the provision of travel or entertainment, or tangible gifts.

#### **8.45 Termination for Insolvency**

- 8.45.1 The County may terminate this Contract forthwith in the event of the occurrence of any of the following:
- 8.45.1.1 Insolvency of the contractor. The contractor shall be deemed to be insolvent if it has ceased to pay its debts for at least sixty (60) days in the ordinary course of business or cannot pay its debts as they become due, whether or not a petition has been filed under the Federal Bankruptcy Code

and whether or not the contractor is insolvent within the meaning of the Federal Bankruptcy Code;

8.45.1.2 The filing of a voluntary or involuntary petition regarding the contractor under the Federal Bankruptcy Code;

8.45.1.3 The appointment of a Receiver or Trustee for the contractor; or

8.45.1.4 The execution by the contractor of a general assignment for the benefit of creditors.

8.45.2 The rights and remedies of the County provided in this Paragraph 8.45 (Termination for Insolvency) shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

#### **8.46 Termination for Non-Adherence of County Lobbyist Ordinance**

8.46.1 The contractor, and each County Lobbyist or County Lobbying firm as defined in County Code Section 2.160.010 retained by the contractor, shall fully comply with the County's Lobbyist Ordinance, County Code Chapter 2.160. Failure on the part of the contractor or any County Lobbyist or County Lobbying firm retained by the contractor to fully comply with the County's Lobbyist Ordinance shall constitute a material breach of this Contract, upon which the County may in its sole discretion, immediately terminate or suspend this Contract.

#### **8.47 Termination for Non-Appropriation of Funds**

8.47.1 Notwithstanding any other provision of this Contract, the County shall not be obligated for the contractor's performance hereunder or by any provision of this Contract during any of the County's future fiscal years unless and until the County's Board of Supervisors appropriates funds for this Contract in the County's Budget for each such future fiscal year. In the event that funds are not appropriated for this Contract, then this Contract shall terminate as of June 30 of the last fiscal year for which funds were appropriated. The County shall notify the contractor in writing of any such non-allocation of funds at the earliest possible date.

**8.48 Validity**

8.48.1 If any provision of this Contract or the application thereof to any person or circumstance is held invalid, the remainder of this Contract and the application of such provision to other persons or circumstances shall not be affected thereby.

**8.49 Waiver**

8.49.1 No waiver by the County of any breach of any provision of this Contract shall constitute a waiver of any other breach or of such provision. Failure of the County to enforce at any time, or from time to time, any provision of this Contract shall not be construed as a waiver thereof. The rights and remedies set forth in this paragraph 8.49 shall not be exclusive and are in addition to any other rights and remedies provided by law or under this Contract.

**8.50 Warranty Against Contingent Fees**

8.50.1 The contractor warrants that no person or selling agency has been employed or retained to solicit or secure this Contract upon any Contract or understanding for a commission, percentage, brokerage, or contingent fee, excepting bona fide employees or bona fide established commercial or selling agencies maintained by the contractor for the purpose of securing business.

8.50.2 For breach of this warranty, the County shall have the right to terminate this Contract and, at its sole discretion, deduct from the Contract price or consideration, or otherwise recover, the full amount of such commission, percentage, brokerage, or contingent fee.

**8.51 Warranty of Compliance with County's Defaulted Property Tax Reduction Program**

8.51.1 Contractor acknowledges that County has established a goal of ensuring that all individuals and businesses that benefit financially from County through contract are current in paying their property tax obligations (secured and unsecured roll) in order to mitigate the economic burden otherwise imposed upon County and its taxpayers.

Unless contractor qualifies for an exemption or exclusion, contractor warrants and certifies that to the best of its knowledge it is now in compliance, and during the term of

this contract will maintain compliance, with Los Angeles County Code Chapter 2.206.

**8.52 Termination for Breach of Warranty to Maintain Compliance with County's Defaulted Property Tax Reduction Program**

8.52.1 Failure of contractor to maintain compliance with the requirements set forth in Paragraph 8.51 "Warranty of Compliance with County's Defaulted Property Tax Reduction Program" shall constitute default under this contract. Without limiting the rights and remedies available to County under any other provision of this contract, failure of contractor to cure such default within ten (10) days of notice shall be grounds upon which County may terminate this contract and/or pursue debarment of contractor, pursuant to County Code Chapter 2.206.

**8.53 Time Off for Voting**

8.53.1 The contractor shall notify its employees, and shall require each subcontractor to notify and provide to its employees, information regarding the time off for voting law (Elections Code Section 14000). Not less than ten (10) days before every statewide election, every contractor and subcontractors shall keep posted conspicuously at the place of work, if practicable, or elsewhere where it can be seen as employees come or go to their place of work, a notice setting forth the provisions of Section 14000.

**8.54 Compliance with County's Zero Tolerance Policy on Human Trafficking**

Contractor acknowledges that the County has established a Zero Tolerance Policy on Human Trafficking prohibiting contractors from engaging in human trafficking.

If a Contractor or member of Contractor's staff is convicted of a human trafficking offense, the County shall require that the Contractor or member of Contractor's staff be removed immediately from performing services under the Contract. County will not be under any obligation to disclose confidential information regarding the offenses other than those required by law.

Disqualification of any member of Contractor's staff pursuant to this paragraph shall not relieve Contractor of its obligation to complete all work in accordance with the terms and conditions of this Contract.

**8.55 Compliance with Fair Chance Employment Practices**

Contractor shall comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History. Contractor's violation of this paragraph of the Contract may constitute a material breach of the Contract. In the event of such material breach, County may, in its sole discretion, terminate the Contract.

**8.56 Compliance with the County Policy of Equity**

The contractor acknowledges that the County takes its commitment to preserving the dignity and professionalism of the workplace very seriously, as set forth in the County Policy of Equity (CPOE) (<https://ceop.lacounty.gov/>). The contractor further acknowledges that the County strives to provide a workplace free from discrimination, harassment, retaliation and inappropriate conduct based on a protected characteristic, and which may violate the CPOE. The contractor, its employees and subcontractors acknowledge and certify receipt and understanding of the CPOE. Failure of the contractor, its employees or its subcontractors to uphold the County's expectations of a workplace free from harassment and discrimination, including inappropriate conduct based on a protected characteristic, may subject the contractor to termination of contractual agreements as well as civil liability.

**9 UNIQUE TERMS AND CONDITIONS**

**9.1 Contractor Protection of Electronic County Information**

**9.1.1 Data Encryption**

Contractor and subcontractors that electronically transmit or store personal information (PI), protected health information (PHI) and/or medical information (MI) shall comply with the encryption standards set forth below. PI is defined in California Health Insurance Portability and Accountability Act of 1996 (HIPPA), and implementing regulations, MI is defined in California Civil Code Section 56.05(j).

**a. Stored Data**

Contractors' and subcontractors' workstations and portable devices that are used to access, store, receive and/or transmit County PI, PHI or MI (e.g., mobile, wearables, tablets, thumb drives, external hard drives) require encryption (i.e. software and/or hardware) in accordance with: a) Federal Information

Processing Standard Publication (FIPS) 140-2; b) National Institute of Standards and Technology (NIST) Special Publication 800-57 Recommendation for Key Management – Part 1: General (Revision 3); c) NIST Special Publication 800-57 Recommendation for Key Management – Part 2: Best Practices for Key Management Organization; and d) NIST Special Publication 800-111 Guide to Storage Encryption Technologies for End User Devices. Advanced Encryption Standard (AES) with cipher strength of 256-bit is minimally required.

**b. Transmitted Data**

All transmitted (e.g. network) County PI, PHI and/or MI require encryption in accordance with: a) NIST Special Publication 800-52 Guidelines for the Selection and Use of Transport Layer Security Implementations; and b) NIST Special Publication 800-57 Recommendation for Key Management – Part 3: Application-Specific Key Management Guidance. Secure Sockets Layer (SSL) is minimally required with minimum cipher strength of 128-bit.

**c. Certification**

The County must receive within ten (10) business days of its request, a certification from the Contractor (for itself and any Subcontractors) that certifies and validates compliance with the encryption standards set for the above. In addition, Contractor shall maintain a copy of any validation/attestation report that its data encryption product(s) generate and such reports shall be subject to audit in accordance with the Contract. Failure on the part of the Contractor to comply with any of the provisions of this Subparagraph 9.3.1(Data Encryption) shall constitute a material breach of this Contract upon which the County may terminate or suspend this Contract.

**9.2 HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT OF 1996 (HIPAA)**

9.2.1 Contractor expressly acknowledges and agrees that the provision of services under this Agreement does not require or permit access by Contractor or any of its officers, employees, or agents, to any patient medical records/patient information. Accordingly, Contractor shall instruct its officers,

employees, and agents that they are not to pursue, or gain access to, patient medical records/patient information for any reason whatsoever.

9.2.2 Notwithstanding the forgoing, the parties acknowledge that in the course of the provision of services hereunder, Contractor or its officers, employees, and agents, may have inadvertent access to patient medical records/patient information. Contractor understands and agrees that neither it nor its officers, employees, or agents, are to take advantage of such access for any purpose whatsoever.

9.2.3 Additionally, in the event of such inadvertent access, Contractor and its officers, employees, and agents, shall maintain the confidentiality of any information obtained and shall notify Director that such access has been gained immediately, or upon the first reasonable opportunity to do so. In the event of any access, whether inadvertent or intentional, Contractor shall indemnify, defend, and hold harmless County, its officers, employees, and agents, from and against any and all liability, including but not limited to, actions, claims, costs, demands, expenses, and fees (including attorney and expert witness fees) arising from or connected with Contractor's or its officers', employees', or agents', access to patient medical records/patient information. Contractor agrees to provide appropriate training to its employees regarding their obligations as described hereinabove.

IN WITNESS WHEREOF, County has caused this Contract to be executed by its Chief Executive Officer. Contractor has caused this Contract to be executed by its duly authorized representative.

COUNTY OF LOS ANGELES

By \_\_\_\_\_  
SACHI A. HAMAI  
CHIEF EXECUTIVE OFFICER

\_\_\_\_\_  
Date

APPROVED AS TO FORM:

MARY C. WICKHAM  
County Counsel

By \_\_\_\_\_  
KATHERINE M. BOWSER  
Principal Deputy County Counsel

By \_\_\_\_\_  
Contractor

Signed: \_\_\_\_\_

Printed: \_\_\_\_\_

Title: \_\_\_\_\_

**City of Hawaiian Gardens  
City Homelessness Plan Implementation Grant**

**Section I. Overview**

On August 17, 2015, in response to the growing crisis of homelessness, the Los Angeles County Board of Supervisors launched the Homeless Initiative (HI) to prevent and combat homelessness which continues to pervade our communities. An unprecedented collaborative planning process resulted in a comprehensive plan consisting of 47 strategies. Recognizing the need to sustain the HI strategies, the Board of Supervisors approved the Measure H ordinance that identifies 21 of the 47 HI strategies as eligible for funding through Measure H. On March 7, 2017, the voters approved Measure H.

Since the inception of the HI in 2015, collaboration and engagement with the 88 cities in the County has been a major priority for the County. Cities play a critical role in ensuring that the impact of these strategies is maximized. Cities have jurisdiction over housing and land use for about 90% of the countywide population, and thus play a vital role in developing affordable housing and interim housing.

In 2017, the Board of Supervisors approved funding to cities to develop their own homelessness plans. In 2018, participating cities submitted their homelessness plans. In September 2018, the Board of Supervisors approved \$9 million in Measure H funding for the HI and United Way Home for Good Funders Collaborative to issue a Request for Proposals (RFP) for the cities to implement their homelessness plans, either as individual cities or multi-jurisdictional partners.

The City of Hawaiian Gardens (City) is located in the County's Service Planning Area (SPA) 7, the Fourth Supervisorial District, and has a population of over 14,000 residents. According to the 2019 Homeless Count, the City had 86 homeless individuals/family members experiencing homelessness at any given point in time.

The City formed a Homeless Coalition in 2016, which is a collaborative group of community partners that have been working together to establish a strong network of local and regional resources for people experiencing homelessness. Coalition members include representatives from the ABC Unified School District, local churches, and non-profits, law enforcement, city officials, and staff, the Los Angeles Homeless Services Authority, and all Coordinated Entry System (CES) Leads.

Funded by the County of Los Angeles, the City developed a Homelessness Plan, which was adopted by the City Council in July 2018. The City of Hawaiian Gardens Plan to Address Homelessness will:

- Offer effective and compassionate interventions to people who are homeless in Hawaiian Gardens, with the goal of engaging them in services leading to more permanent supportive resources.
- Reconfirm that the City's priority is the safety and wellbeing of its residents, businesses, and visitors.

- Improve outcomes by supporting the expansion of local drop-in centers.
- Establish relationships that will equip Hawaiian Gardens to educate, inform and engage stakeholders on local homelessness issues.
- Strengthen the City's partnership with the ABC Unified School District by supporting programs and funding for local students and their families impacted by housing insecurity and homelessness.
- Explore opportunities for mitigating/reducing the impact of homelessness on City residents, employees, and businesses in key areas over the next five years.
- Create a framework for collaboration with neighboring cities to meet the growing needs for supportive housing and shelters in the SPA 7 region.

The City of Hawaiian Gardens elected to participate in the Measure H planning process because it sees homelessness as a regional problem and wants to be part of regional solutions. As a City with a relatively small homeless population, local efforts will focus primarily on public safety, community education, prevention of homelessness among City residents, and regional planning.

## **Section II. Objectives and Program Description**

- Priority Area 1 - Increase the supply of supportive and interim housing for people experiencing homelessness
- Priority Area 2 - Enhance the effectiveness of County service systems for those experiencing and/or at-risk of homelessness.

Through the City Homelessness Plan Implementation Grant, the City will create a new Homeless Services Systems Coordinator/Case Manager position (contract position) in the City to improve the coordination of services for people experiencing homelessness. The Homeless Systems Coordinator/Case Manager will secure motel vouchers and provide case management and linkages for persons experiencing homelessness. With the shortage of interim and crisis housing available in the City, grant funding will also be used to increase the supply of available emergency and crisis housing, by providing motel vouchers and move-in assistance to clients. The Homeless Systems Coordinator/Case Manager will focus on integrating resources with the Coordinated Entry System (CES), establishing protocols for client referrals to the CES, developing program guidelines for City housing assistance, leveraging existing resources, assist with capacity building for City staff, and act as a liaison to the ABC Unified School District, community partners, CES Lead agencies, and those experiencing homelessness. The City will also provide leverage support via a Sheriff's Special Assignment Officer (50% FTE via City Contract with the Los Angeles Sheriff's Department) and via a Senior Administrative Analyst (35% FTE).

This program aligns with Homeless Initiative Strategies E7 (Enhance the Coordinated Entry System) and E8 (Enhance the Emergency Shelter System).

**Section III. Tasks**

**Task I: Develop the necessary agreements to implement the program.**

<b>Program Component: Homeless Services Coordinator/Case Manager</b>		
<b>ACTIVITIES</b>	<b>TARGET OUTCOME</b>	<b>DUE DATE (IF APPLICABLE)</b>
Engage service provider that will provide Homeless Service Coordinator/Case Manager duties; submit copies of draft subcontractor agreements for County approval.	Executed contract	60 days after contract execution

**Task II: Implement the program.**

The activities below are required over the entire life of the contract agreement.

<b>Program Component: Homeless Service Coordinator/Case Manager</b>		
<b>Activities</b>	<b>Metrics</b>	<b>Deliverables</b>
The Homeless Service Coordinator/Case Manager will integrate City resources with the ABC School District, other community resources, regional resources, and the CES system.	<ul style="list-style-type: none"> <li>• Resource Guide</li> <li>• Implementation Plan</li> <li>• Number of unduplicated referrals</li> </ul>	<ul style="list-style-type: none"> <li>• Resource Guide and implementation will be finalized and implemented by Quarter 2</li> <li>• Minimum of 56 referrals (includes family members within families) to be made during contract term</li> <li>• Narrative included in the quarterly report detailing progress on this activity.</li> </ul>
The Homeless Service Coordinator/Case Manager will develop a City response to homelessness including instituting a training program for City employees.	<ul style="list-style-type: none"> <li>• City Response Plan</li> <li>• City Training Plan</li> <li>• Summary of target audience, courses covered, and action items</li> </ul>	To be completed by Quarter 4
Homeless Service Coordinator/Case Manager will provide case management to link persons experiencing homelessness to the CES.	<ul style="list-style-type: none"> <li>• Number of unduplicated people that were engaged</li> <li>• Number of unduplicated people that received services</li> <li>• Number of CES assessments completed for unduplicated people that were engaged</li> </ul>	<ul style="list-style-type: none"> <li>• Minimum of 86 unduplicated persons will be engaged during the contract term (unduplicated persons includes family members, individuals, and youth).</li> <li>• Minimum of 56 (or 65%) unduplicated persons will be served during the contract term.</li> </ul>

<b>Program Component: Homeless Service Coordinator/Case Manager</b>		
<b>Activities</b>	<b>Metrics</b>	<b>Deliverables</b>
	<ul style="list-style-type: none"> <li>• Number of housing plans completed</li> <li>• Number of unduplicated referrals made to interim housing</li> <li>• Number of unduplicated referrals made to permanent housing resource</li> </ul>	<ul style="list-style-type: none"> <li>• 56 (or 100%) of CES Assessments will be completed on those persons who were served.</li> <li>• 56 (or 100%) housing plans will be completed with those persons who were served.</li> <li>• At least 56 (or 100%) unduplicated referrals made to interim housing.</li> <li>• At least 45 unduplicated persons served (or 80%) will be referred to permanent housing.</li> </ul>
City staff/lead(s) to participate in regional homeless meetings and Council of Government meetings to strengthen coordination.	<ul style="list-style-type: none"> <li>• Number of meetings attended</li> </ul>	<ul style="list-style-type: none"> <li>• At least 10 meetings attended by quarter six.</li> <li>• Narrative included in the quarterly report detailing progress on this activity</li> </ul>
Engage City management and governing boards on the progress of the program	<ul style="list-style-type: none"> <li>• Number of briefings to the City Management</li> <li>• Number of presentations made to the governing boards (City Council, Commission(s), etc.)</li> </ul>	<ul style="list-style-type: none"> <li>• Narrative included in the quarterly report detailing progress on this activity.</li> <li>• Minimum of two briefings during the contract term.</li> </ul>

<b>Program Component: Motel Vouchers</b>		
<b>Activities</b>	<b>Metrics</b>	<b>Deliverables</b>
Establish agreements with Motel Operators to increase access to interim housing opportunities.	Number of Motel Operators engaged to increase access for interim housing	Minimum of three Motel operators engaged during the contract term
	Number of agreements executed with Motel Operators to increase access to interim housing	Minimum of two agreements executed with Motel operators
Assist persons experiencing	Number of individuals and family members newly enrolled during report period (unduplicated)	At least 56 unduplicated individuals or families enrolled during the contract term

<b>Program Component: Motel Vouchers</b>		
<b>Activities</b>	<b>Metrics</b>	<b>Deliverables</b>
homelessness with interim housing (motel vouchers).	Number of individuals and family members active in the program during report period (unduplicated)	Minimum of 56 (or 65%) unduplicated persons will be served during the contract term.
	Number individuals and family members who exited to any destination during report period (unduplicated)	Minimum of 56 (or 65%) unduplicated persons will be served during the contract term.
	Number of individuals and family members who exited to permanent housing destination during report period (unduplicated)	Minimum of 45 unduplicated persons (or 80%) of those served will exit to a permanent housing destination.

<b>Program Component: Move-In Assistance</b>		
<b>Activities</b>	<b>Metrics</b>	<b>Deliverables</b>
Assist persons experiencing homelessness with move-in assistance.	<ul style="list-style-type: none"> <li>Number of individuals and family members who were provided with move-in assistance for permanent housing during report period</li> <li>Number of unduplicated individuals and family members who retained permanent housing (reached the 6-month retention milestone from date of placement).</li> </ul>	<ul style="list-style-type: none"> <li>Minimum of 9 unduplicated persons (or 15%) will be provided with move-in assistance and will exit to a permanent housing destination.</li> <li>Minimum of 7 unduplicated persons (or 80%) will retain permanent housing.</li> </ul>

<b>Program Component: Opt-In City for the Homeless Counts</b>		
<b>Activities</b>	<b>Metrics</b>	<b>Deliverables</b>
Become an "Opt-in" City for the LAHSA Homeless Count	<ul style="list-style-type: none"> <li>Number of volunteers recruited</li> <li>Provision of deployment site(s)</li> <li>Selection of coordinator(s) to operate the site</li> </ul>	<ul style="list-style-type: none"> <li>Narrative included in the quarterly report detailing progress on this activity.</li> </ul>

## Section IV. Deliverables

### Report Schedule

<b>Deliverable</b>	<b>Due Date</b>												
I. Provide copy of the any subcontracted agreements necessary to implement the funded program in advance for County approval.	Within 60 days of contract execution (if an early payment is needed to start implementing the program, this deliverable can be submitted earlier)												
II. Provide copy of any ADU Project Plans or related draft ordinances	Upon completion												
III. Submit Quarterly Reports and supporting documents.	Within 30 days after quarterly program implementation												
	<table border="1"> <thead> <tr> <th><b>Reporting Period</b></th> <th><b>Submit Report</b></th> </tr> </thead> <tbody> <tr> <td>Contract execution – February 28, 2020</td> <td>March 31, 2020</td> </tr> <tr> <td>March 1, 2020 – May 31, 2020</td> <td>June 30, 2020</td> </tr> <tr> <td>June 1, 2020 – August 31, 2020</td> <td>September 30, 2020</td> </tr> <tr> <td>September 1, 2020 – November 30, 2020</td> <td>December 31, 2020</td> </tr> <tr> <td>December 1, 2020– February 28, 2021</td> <td>February 28, 2021</td> </tr> </tbody> </table>	<b>Reporting Period</b>	<b>Submit Report</b>	Contract execution – February 28, 2020	March 31, 2020	March 1, 2020 – May 31, 2020	June 30, 2020	June 1, 2020 – August 31, 2020	September 30, 2020	September 1, 2020 – November 30, 2020	December 31, 2020	December 1, 2020– February 28, 2021	February 28, 2021
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September 1, 2020 – November 30, 2020	December 31, 2020												
December 1, 2020– February 28, 2021	February 28, 2021												
IV. Submit Final Report	Prior to contract expiration												

Quarterly Reports and Invoices shall be submitted to County Chief Executive Office - Homeless Initiative at the following email address: [HomelessInitiativeCities@lacounty.gov](mailto:HomelessInitiativeCities@lacounty.gov)

**PRICING SCHEDULE**

The total contract sum is **\$300,000** to be paid by the County of Los Angeles. The County will pay up to 1/4 of the total contract sum amount upon execution of the subcontracts necessary to perform contract services. The remaining contract sum shall be paid out based on reimbursable charges over the term of the agreement.

<b>Homeless Services Coordinator/Case Manager, Motel Vouchers, and Move-In Assistance Program</b>	
<b>NON - PERSONNEL COSTS</b>	
Sub-Contract/Consultant Costs <i>Cities shall submit any subcontract agreements to the County for review and approval before payment may be issued for this cost.</i>	<b>Total Cost not to exceed</b>
Homeless Service Coordinator/Case Manager (1 FTE) 3,120 hours x \$33/hour = \$103,992	\$103,992
Motel Vouchers and Move-In Assistance	\$196,008
<b>SUBTOTAL (NON- PERSONNEL COSTS)</b>	<b>\$300,000</b>
<b>TOTAL CONTRACT SUM</b>	<b>\$300,000</b>

\*Changes within line items and/or categories require written authorization from the County Project Manager. Written authorization may be defined to include letter, email, and fax. A contract amendment is not required for changes within line items and/or categories.

CONTRACTOR'S EEO CERTIFICATION

City of Hawaiian Gardens  
Contractor Name  
21815 Pioneer Blvd.  
Address  
95-2315964  
Internal Revenue Service Employer Identification Number

GENERAL CERTIFICATION

In accordance with Section 4.32.010 of the Code of the County of Los Angeles, the contractor, supplier, or vendor certifies and agrees that all persons employed by such firm, its affiliates, subsidiaries, or holding companies are and will be treated equally by the firm without regard to or because of race, religion, ancestry, national origin, or sex and in compliance with all anti-discrimination laws of the United States of America and the State of California.

CONTRACTOR'S SPECIFIC CERTIFICATIONS

1. The Contractor has a written policy statement prohibiting discrimination in all phases of employment. Yes  No
2. The Contractor periodically conducts a self analysis or utilization analysis of its work force. Yes  No
3. The Contractor has a system for determining if its employment practices are discriminatory against protected groups. Yes  No
4. Where problem areas are identified in employment practices, the Contractor has a system for taking reasonable corrective action, to include establishment of goals or timetables. Yes  No

Ernie Hernandez, City Manager  
Authorized Official's Printed Name and Title

\_\_\_\_\_  
Authorized Official's Signature

\_\_\_\_\_  
Date

COUNTY'S ADMINISTRATION

CONTRACT NO. \_\_\_\_\_

**COUNTY PROJECT DIRECTOR:**

Name: Jerry Ramirez

Title: Manager, CEO

Address: 500 West Temple Street, Room 493

LA, CA 90012

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

**COUNTY PROJECT MANAGER:**

Name: Ashlee Oh

Title: Principle Analyst

Address: 500 West Temple Street, Room 493

Los Angeles, CA 90012

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

E-Mail Address: aoh@ceo.lacounty.gov

**COUNTY CONTRACT PROJECT MONITOR:**

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Telephone: \_\_\_\_\_ Facsimile: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

CONTRACTOR'S ADMINISTRATION

CONTRACTOR'S NAME City of Hawaiian Gardens  
 CONTRACT NO: AO-19-6

CONTRACTOR'S PROJECT MANAGER:

Name: Linda Suniga  
 Title: Sr. Administrative Analyst  
 Address: 11940 Carson Street 2nd Floor  
Hawaiian Gardens, CA 90716  
 Telephone: 562 496-1026  
 Facsimile: 562 496-1346  
 E-Mail Address: LSuniga@HGCity.org

CONTRACTOR'S AUTHORIZED OFFICIAL(S)

Name: Ernie Hernandez  
 Title: City Manager  
 Address: 21815 Pioneer Blvd.  
Hawaiian Gardens, CA 90716  
 Telephone: 562 420-2641  
 Facsimile: 562 496-3708  
 E-Mail Address: Ehernandez@HGCity.org  
Srage@hgcity.org

Notices to Contractor shall be sent to the following:

Name: Linda Suniga  
 Title: Senior Administrative Analyst  
 Address: 21815 Pioneer Blvd., Hawaiian Gardens, CA 90716  
 Telephone: 562 496-1026  
 Facsimile: 562 496-1346  
 E-Mail Address: LSuniga@HGcity.org

CONTRACTOR ACKNOWLEDGEMENT AND CONFIDENTIALITY AGREEMENT

(Note: This certification is to be executed and returned to County with Contractor's executed Contract. Work cannot begin on the Contract until County receives this executed document.)

CONTRACTOR NAME: <sup>City of</sup> Hawaiian Gardens Contract No. AO-19-6

GENERAL INFORMATION:

The Contractor referenced above has entered into a contract with the County of Los Angeles to provide certain services to the County. The County requires the Corporation to sign this Contractor Acknowledgement and Confidentiality Agreement.

CONTRACTOR ACKNOWLEDGEMENT:

Contractor understands and agrees that the Contractor employees, consultants, Outsourced Vendors and independent contractors (Contractor's Staff) that will provide services in the above referenced agreement are Contractor's sole responsibility. Contractor understands and agrees that Contractor's Staff must rely exclusively upon Contractor for payment of salary and any and all other benefits payable by virtue of Contractor's Staff's performance of work under the above-referenced contract.

Contractor understands and agrees that Contractor's Staff are not employees of the County of Los Angeles for any purpose whatsoever and that Contractor's Staff do not have and will not acquire any rights or benefits of any kind from the County of Los Angeles by virtue of my performance of work under the above-referenced contract. Contractor understands and agrees that Contractor's Staff will not acquire any rights or benefits from the County of Los Angeles pursuant to any agreement between any person or entity and the County of Los Angeles.

CONFIDENTIALITY AGREEMENT:

Contractor and Contractor's Staff may be involved with work pertaining to services provided by the County of Los Angeles and, if so, Contractor and Contractor's Staff may have access to confidential data and information pertaining to persons and/or entities receiving services from the County. In addition, Contractor and Contractor's Staff may also have access to proprietary information supplied by other vendors doing business with the County of Los Angeles. The County has a legal obligation to protect all such confidential data and information in its possession, especially data and information concerning health, criminal, and welfare recipient records. Contractor and Contractor's Staff understand that if they are involved in County work, the County must ensure that Contractor and Contractor's Staff, will protect the confidentiality of such data and information. Consequently, Contractor must sign this Confidentiality Agreement as a condition of work to be provided by Contractor's Staff for the County.

Contractor and Contractor's Staff hereby agrees that they will not divulge to any unauthorized person any data or information obtained while performing work pursuant to the above-referenced contract between Contractor and the County of Los Angeles. Contractor and Contractor's Staff agree to forward all requests for the release of any data or information received to County's Project Manager.

Contractor and Contractor's Staff agree to keep confidential all health, criminal, and welfare recipient records and all data and information pertaining to persons and/or entities receiving services from the County, design concepts, algorithms, programs, formats, documentation, Contractor proprietary information and all other original materials produced, created, or provided to Contractor and Contractor's Staff under the above-referenced contract. Contractor and Contractor's Staff agree to protect these confidential materials against disclosure to other than Contractor or County employees who have a need to know the information. Contractor and Contractor's Staff agree that if proprietary information supplied by other County vendors is

CONTRACTOR ACKNOWLEDGEMENT AND CONFIDENTIALITY AGREEMENT

provided to me during this employment, Contractor and Contractor's Staff shall keep such information confidential.

Contractor and Contractor's Staff agree to report any and all violations of this agreement by Contractor and Contractor's Staff and/or by any other person of whom Contractor and Contractor's Staff become aware.

Contractor and Contractor's Staff acknowledge that violation of this agreement may subject Contractor and Contractor's Staff to civil and/or criminal action and that the County of Los Angeles may seek all possible legal redress.

COPYRIGHT ASSIGNMENT AGREEMENT

I agree that all materials, documents, software programs and documentation, written designs, plans, diagrams, reports, software development tools and aids, diagnostic aids, computer processable media, source codes, object codes, conversion aids, training documentation and aids, and other information and/or tools of all types, developed or acquired by me in whole or in part pursuant to the above referenced contract, and all works based thereon, incorporated therein, or derived therefrom shall be the sole property of the County. In this connection, I hereby assign and transfer to the County in perpetuity for all purposes all my right, title, and interest in and to all such items, including, but not limited to, all unrestricted and exclusive copyrights, patent rights, trade secret rights, and all renewals and extensions thereof. Whenever requested by the County, I agree to promptly execute and deliver to County all papers, instruments, and other documents requested by the County, and to promptly perform all other acts requested by the County to carry out the terms of this agreement, including, but not limited to, executing an assignment and transfer of copyright in a form substantially similar to Exhibit M1, attached hereto and incorporated herein by reference.

The County shall have the right to register all copyrights in the name of the County of Los Angeles and shall have the right to assign, license, or otherwise transfer any and all of the County's right, title, and interest, including, but not limited to, copyrights, in and to the items described above.

I acknowledge that violation of this agreement may subject me to civil and/or criminal action and that the County of Los Angeles may seek all possible legal redress.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

PRINTED NAME: Ernie Hernandez

POSITION: City Manager

Title 2 ADMINISTRATION  
 Chapter 2.203.010 through 2.203.090  
 CONTRACTOR EMPLOYEE JURY SERVICE

**2.203.010 Findings.**

The board of supervisors makes the following findings. The county of Los Angeles allows its permanent, full-time employees unlimited jury service at their regular pay. Unfortunately, many businesses do not offer or are reducing or even eliminating compensation to employees who serve on juries. This creates a potential financial hardship for employees who do not receive their pay when called to jury service, and those employees often seek to be excused from having to serve. Although changes in the court rules make it more difficult to excuse a potential juror on grounds of financial hardship, potential jurors continue to be excused on this basis, especially from longer trials. This reduces the number of potential jurors and increases the burden on those employers, such as the county of Los Angeles, who pay their permanent, full-time employees while on juror duty. For these reasons, the county of Los Angeles has determined that it is appropriate to require that the businesses with which the county contracts possess reasonable jury service policies. (Ord. 2002-0015 § 1 (part), 2002)

**2.203.020 Definitions.**

The following definitions shall be applicable to this chapter:

- A. "Contractor" means a person, partnership, corporation or other entity which has a contract with the county or a subcontract with a county contractor and has received or will receive an aggregate sum of \$50,000 or more in any 12-month period under one or more such contracts or subcontracts.
- B. "Employee" means any California resident who is a full-time employee of a contractor under the laws of California.
- C. "Contract" means any agreement to provide goods to, or perform services for or on behalf of, the county but does not include:
  - 1. A contract where the board finds that special circumstances exist that justify a waiver of the requirements of this chapter; or
  - 2. A contract where federal or state law or a condition of a federal or state program mandates the use of a particular contractor; or
  - 3. A purchase made through a state or federal contract; or
  - 4. A monopoly purchase that is exclusive and proprietary to a specific manufacturer, distributor, or reseller, and must match and inter-member with existing supplies, equipment or systems maintained by the county pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section P-3700 or a successor provision; or
  - 5. A revolving fund (petty cash) purchase pursuant to the Los Angeles County Fiscal Manual, Section 4.4.0 or a successor provision; or
  - 6. A purchase card purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section P-2810 or a successor provision; or
  - 7. A non-agreement purchase with a value of less than \$5,000 pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section A-0300 or a successor provision; or

Title 2 ADMINISTRATION  
Chapter 2.203.010 through 2.203.090  
CONTRACTOR EMPLOYEE JURY SERVICE

8. A bona fide emergency purchase pursuant to the Los Angeles County Purchasing Policy and Procedures Manual, Section PP-1100 or a successor provision.
- D. "Full time" means 40 hours or more worked per week, or a lesser number of hours if:
1. The lesser number is a recognized industry standard as determined by the chief administrative officer, or
  2. The contractor has a long-standing practice that defines the lesser number of hours as full time.
- E. "County" means the county of Los Angeles or any public entities for which the board of supervisors is the governing body. (Ord. 2002-0040 § 1, 2002: Ord. 2002-0015 § 1 (part), 2002)

### **2.203.030 Applicability.**

This chapter shall apply to contractors who enter into contracts that commence after July 11, 2002. This chapter shall also apply to contractors with existing contracts which are extended into option years that commence after July 11, 2002. Contracts that commence after May 28, 2002, but before July 11, 2002, shall be subject to the provisions of this chapter only if the solicitations for such contracts stated that the chapter would be applicable. (Ord. 2002-0040 § 2, 2002: Ord. 2002-0015 § 1 (part), 2002)

### **2.203.040 Contractor Jury Service Policy.**

A contractor shall have and adhere to a written policy that provides that its employees shall receive from the contractor, on an annual basis, no less than five days of regular pay for actual jury service. The policy may provide that employees deposit any fees received for such jury service with the contractor or that the contractor deduct from the employees' regular pay the fees received for jury service. (Ord. 2002-0015 § 1 (part), 2002)

### **2.203.050 Other Provisions.**

- A. Administration. The chief administrative officer shall be responsible for the administration of this chapter. The chief administrative officer may, with the advice of county counsel, issue interpretations of the provisions of this chapter and shall issue written instructions on the implementation and ongoing administration of this chapter. Such instructions may provide for the delegation of functions to other county departments.
- B. Compliance Certification. At the time of seeking a contract, a contractor shall certify to the county that it has and adheres to a policy consistent with this chapter or will have and adhere to such a policy prior to award of the contract. (Ord. 2002-0015 § 1 (part), 2002)

### **2.203.060 Enforcement and Remedies.**

For a contractor's violation of any provision of this chapter, the county department head responsible for administering the contract may do one or more of the following:

1. Recommend to the board of supervisors the termination of the contract; and/or,
2. Pursuant to chapter 2.202, seek the debarment of the contractor. (Ord. 2002-0015 § 1 (part), 2002)

Title 2 ADMINISTRATION  
Chapter 2.203.010 through 2.203.090  
CONTRACTOR EMPLOYEE JURY SERVICE

**2.203.070. Exceptions.**

- A. **Other Laws.** This chapter shall not be interpreted or applied to any contractor or to any employee in a manner inconsistent with the laws of the United States or California.
- B. **Collective Bargaining Agreements.** This chapter shall be superseded by a collective bargaining agreement that expressly so provides.
- C. **Small Business.** This chapter shall not be applied to any contractor that meets all of the following:
  - 1. Has ten or fewer employees during the contract period; and,
  - 2. Has annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, are less than \$500,000; and,
  - 3. Is not an affiliate or subsidiary of a business dominant in its field of operation.

"Dominant in its field of operation" means having more than ten employees and annual gross revenues in the preceding twelve months which, if added to the annual amount of the contract awarded, exceed \$500,000.

"Affiliate or subsidiary of a business dominant in its field of operation" means a business which is at least 20 percent owned by a business dominant in its field of operation, or by partners, officers, directors, majority stockholders, or their equivalent, of a business dominant in that field of operation. (Ord. 2002-0015 § 1 (part), 2002)

**2.203.090. Severability.**

If any provision of this chapter is found invalid by a court of competent jurisdiction, the remaining provisions shall remain in full force and effect. (Ord. 2002-0015 § 1 (part), 2002)

**SAFELY SURRENDERED BABY LAW**

# *Safely* Surrendered



No shame. No blame. No names.

In Los Angeles County: 1-877-BABY SAFE • 1-877-222-9723

[www.babyasafeu.org](http://www.babyasafeu.org)



In Los Angeles County: 1-877-BABY SAFE • 1-877-222-9723

www.babysafela.org

# Safely Surrendered Baby Law

## What is the Safely Surrendered Baby Law?

California's Safely Surrendered Baby Law allows parents or other persons, with lawful custody, which means anyone to whom the parent has given permission to confidentially surrender a baby. As long as the baby is three days (72 hours) of age or younger and has not been abused or neglected, the baby may be surrendered without fear of arrest or prosecution.

*Every baby deserves a chance for a healthy life. If someone you know is considering abandoning a baby, let her know there are other options. For three days (72 hours) after birth, a baby can be surrendered to staff at any hospital or fire station in Los Angeles County.*

## How does it work?

A distressed parent who is unable or unwilling to care for a baby can legally, confidentially, and safely surrender a baby within three days (72 hours) of birth. The baby must be handed to an employee at a hospital or fire station in Los Angeles County. As long as the baby shows no sign of abuse or neglect, no name or other information is required. In case the parent changes his or her mind at a later date and wants the baby back, staff will use bracelets to help connect them to each other. One bracelet will be placed on the baby, and a matching bracelet will be given to the parent or other surrendering adult.

## What if a parent wants the baby back?

Parents who change their minds can begin the process of reclaiming their baby within 14 days. These parents should call the Los Angeles County Department of Children and Family Services at 1-800-540-4000.

## Can only a parent bring in the baby?

No. While in most cases a parent will bring in the baby, the Law allows other people to bring in the baby if they have lawful custody.

## Does the parent or surrendering adult have to call before bringing in the baby?

No. A parent or surrendering adult can bring in a baby anytime, 24 hours a day, 7 days a week, as long as the parent or surrendering adult surrenders the baby to someone who works at the hospital or fire station.

## Does the parent or surrendering adult have to tell anything to the people taking the baby?

No. However, hospital or fire station personnel will ask the surrendering party to fill out a questionnaire designed to gather important medical history information, which is very useful in caring for the baby. The questionnaire includes a stamped return envelope and can be sent in at a later time.

## What happens to the baby?

The baby will be examined and given medical treatment. Upon release from the hospital, social workers immediately place the baby in a safe and loving home and begin the adoption process.

## What happens to the parent or surrendering adult?

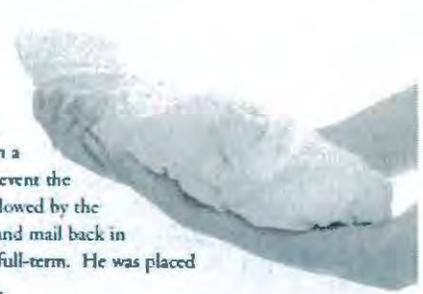
Once the parent or surrendering adult surrenders the baby to hospital or fire station personnel, they may leave at any time.

## Why is California doing this?

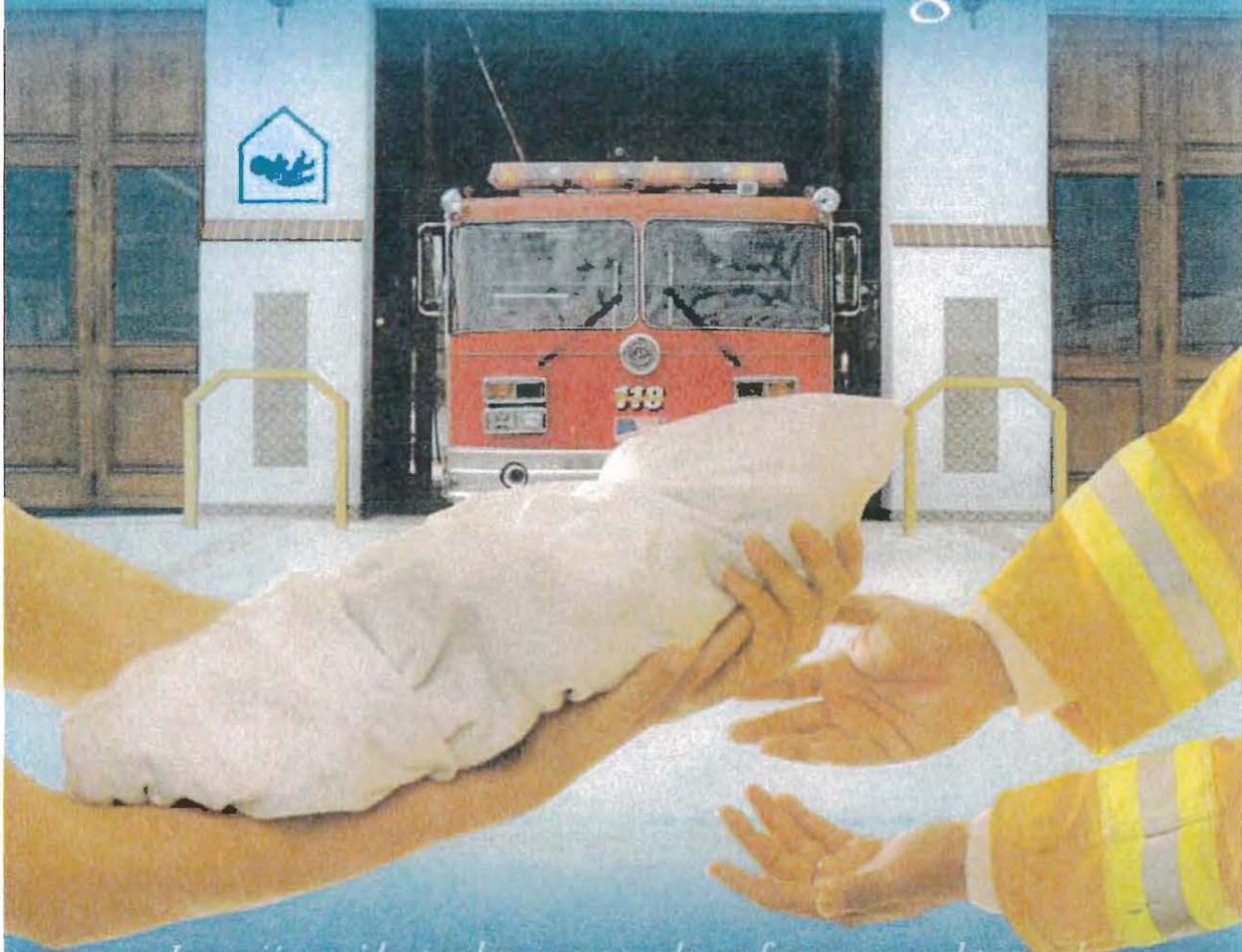
The purpose of the Safely Surrendered Baby Law is to protect babies from being abandoned, hurt or killed by their parents. You may have heard tragic stories of babies left in dumpsters or public bathrooms. Their parents may have been under severe emotional distress. The mothers may have hidden their pregnancies, fearful of what would happen if their families found out. Because they were afraid and had no one or nowhere to turn for help, they abandoned their babies. Abandoning a baby is illegal and places the baby in extreme danger. Too often, it results in the baby's death. The Safely Surrendered Baby Law prevents this tragedy from ever happening again in California.

## A baby's story

Early in the morning on April 9, 2005, a healthy baby boy was safely surrendered to nurses at Harbor-UCLA Medical Center. The woman who brought the baby to the hospital identified herself as the baby's aunt and stated the baby's mother had asked her to bring the baby to the hospital on her behalf. The aunt was given a bracelet with a number matching the anklet placed on the baby; this would provide some identification in the event the mother changed her mind about surrendering the baby and wished to reclaim the baby in the 14-day period allowed by the Law. The aunt was also provided with a medical questionnaire and said she would have the mother complete and mail back in the stamped return envelope provided. The baby was examined by medical staff and pronounced healthy and full-term. He was placed with a loving family that had been approved to adopt him by the Department of Children and Family Services.



# *Ley de* Entrega de Bebés *Sin Peligro*



*Los recién nacidos pueden ser entregados en forma segura al personal de cualquier hospital o cuartel de bomberos del Condado de Los Ángeles*

Sin pena. Sin culpa. Sin nombres.

En el Condado de Los Ángeles: 1-877-BABY SAFE • 1-877-222-9723

[www.babysafela.org](http://www.babysafela.org)



En el Condado de Los Angeles: 1-877-BABY SAFE + 1-877-222-9723

www.babysafela.org

# Ley de Entrega de Bebés Sin Peligro

## ¿Qué es la Ley de Entrega de Bebés sin Peligro?

La Ley de Entrega de Bebés sin Peligro de California permite la entrega confidencial de un recién nacido por parte de sus padres u otras personas con custodia legal, es decir cualquier persona a quien los padres le hayan dado permiso. Siempre que el bebé tenga tres días (72 horas) de vida o menos y no haya sufrido abuso ni negligencia, pueden entregar al recién nacido sin temor de ser arrestados o procesados.

*Cada recién nacido se merece la oportunidad de tener una vida saludable. Si alguien que usted conoce está pensando en abandonar a un recién nacido, infórmele que tiene otras opciones. Hasta tres días (72 horas) después del nacimiento, se puede entregar un recién nacido al personal de cualquier hospital o cuartel de bomberos del condado de Los Angeles.*

## ¿Cómo funciona?

El padre/madre con dificultades que no pueda o no quiera cuidar de su recién nacido puede entregarlo en forma legal, confidencial y segura dentro de los tres días (72 horas) del nacimiento. El bebé debe ser entregado a un empleado de cualquier hospital o cuartel de bomberos del Condado de Los Angeles. Siempre que el bebé no presente signos de abuso o negligencia, no será necesario suministrar nombres ni información alguna. Si el padre/madre cambia de opinión posteriormente y desea recuperar a su bebé, los trabajadores utilizarán brazaletes para poder vincularlos. El bebé llevará un brazalete y el padre/madre o el adulto que lo entregue recibirá un brazalete igual.

## ¿Qué pasa si el padre/madre desea recuperar a su bebé?

Los padres que cambien de opinión pueden comenzar el proceso de reclamar a su recién nacido dentro de los 14 días. Estos padres deberán llamar al Departamento de Servicios para Niños y Familias (Department of Children and Family Services) del Condado de Los Angeles al 1-800-540-4000.

## ¿Sólo los padres podrán llevar al recién nacido?

No. Si bien en la mayoría de los casos son los padres los que llevan al bebé, la ley permite que otras personas lo hagan si tienen custodia legal.

## ¿Los padres o el adulto que entrega al bebé deben llamar antes de llevar al bebé?

No. El padre/madre o adulto puede llevar al bebé en cualquier momento, las 24 horas del día, los 7 días de la semana, siempre y cuando entreguen a su bebé a un empleado del hospital o cuartel de bomberos.

## ¿Es necesario que el padre/madre o adulto diga algo a las personas que reciben al bebé?

No. Sin embargo, el personal del hospital o cuartel de bomberos le pedirá a la persona que entregue al bebé que llene un cuestionario con la finalidad de recabar antecedentes médicos importantes, que resultan de gran utilidad para cuidar bien del bebé. El cuestionario incluye un sobre con el sello postal pagado para enviarlo en otro momento.

## ¿Qué pasará con el bebé?

El bebé será examinado y le brindarán atención médica. Cuando le den el alta del hospital, los trabajadores sociales inmediatamente ubicarán al bebé en un hogar seguro donde estará bien atendido, y se comenzará el proceso de adopción.

## ¿Qué pasará con el padre/madre o adulto que entregue al bebé?

Una vez que los padres o adulto hayan entregado al bebé al personal del hospital o cuartel de bomberos, pueden irse en cualquier momento.

## ¿Por qué se está haciendo esto en California?

La finalidad de la Ley de Entrega de Bebés sin Peligro es proteger a los bebés para que no sean abandonados, lastimados o muertos por sus padres. Usted probablemente haya escuchado historias trágicas sobre bebés abandonados en basureros o en baños públicos. Los padres de esos bebés probablemente hayan estado pasando por dificultades emocionales graves. Las madres pueden haber ocultado su embarazo, por temor a lo que pasará si sus familias se enteraran. Abandonaron a sus bebés porque tenían miedo y no tenían nadie a quien pedir ayuda. El abandono de un recién nacido es ilegal y pone al bebé en una situación de peligro extremo. Muy a menudo el abandono provoca la muerte del bebé. La Ley de Entrega de Bebés sin Peligro impide que vuelva a suceder esta tragedia en California.

## Historia de un bebé

A la mañana temprana del día 9 de abril de 2005, se entregó un recién nacido saludable a las enfermeras del Harbor-UCLA Medical Center. La mujer que llevó el recién nacido al hospital se dio a conocer como la tía del bebé, y dijo que la madre le había pedido que llevara al bebé al hospital en su nombre. Le entregaron a la tía un brazalete con un número que coincidía con la pulsera del bebé, esto servía como identificación en caso de que la madre cambiara de opinión con respecto a la entrega del bebé y decidiera recuperarlo dentro del período de 14 días que permite esta ley. También le dieron a la tía un cuestionario médico, y ella dijo que la madre lo llenaría y lo enviaría de vuelta dentro del sobre con franqueo pagado que le habían dado. El personal médico examinó al bebé y se determinó que estaba saludable y a término. El bebé fue ubicado con una buena familia que ya había sido aprobada para adoptarlo por el Departamento de Servicios para Niños y Familias.



**COMPLIANCE WITH FAIR CHANCE EMPLOYMENT HIRING PRACTICES  
CERTIFICATION**

Company Name: <u>City of Hawaiian Gardens</u>		
Company Address: <u>21815 Pioneer Blvd.</u>		
City: <u>Hawaiian Gardens</u>	State: <u>CA</u>	Zip Code: <u>90716</u>
Telephone Number: <u>562 420 2641</u>		Email address: <u>Ehernandez@hgcity.org</u>
Solicitation/Contract for <u>Homelessness plan Imp.</u> Services		

**PROPOSER/CONTRACTOR CERTIFICATION**

The Los Angeles County Board of Supervisors approved a Fair Chance Employment Policy in an effort to remove job barriers for individuals with criminal records. The policy requires businesses that contract with the County to comply with fair chance employment hiring practices set forth in California Government Code Section 12952, Employment Discrimination: Conviction History (California Government Code Section 12952), effective January 1, 2018.

Proposer/Contractor acknowledges and certifies compliance with fair chance employment hiring practices set forth in California Government Code Section 12952 and agrees that proposer/contractor and staff performing work under the Contract will be in compliance. Proposer/Contractor further acknowledges that noncompliance with fair chance employment practices set forth in California Government Code Section 12952 may result in rejection of any proposal, or termination of any resultant Contract, at the sole judgment of the County.

**I declare under penalty of perjury under the laws of the State of California that the information herein is true and correct and that I am authorized to represent this company.**

Print Name: <u>Ernie Hernandez</u>	Title: <u>City Manager</u>
Signature:	Date:

**MINUTES**  
**CITY OF HAWAIIAN GARDENS**  
**RECREATION AND PARKS COMMISSION MEETING**  
**November 20, 2019**

**1. CALL TO ORDER**

The meeting of the Recreation and Parks Commission was called to order on Wednesday, November 20, 2019 at 6:05 p.m. by Chairmember Ana Lugo, in the Mary Rodriguez Senior Center, 21815 Pioneer Blvd., Hawaiian Gardens, CA 90716.

**2. INVOCATION**

Chairmember Ana Lugo led the invocation.

**3. PLEDGE OF ALLEGIANCE**

Chairmember Ana Lugo led the pledge of allegiance.

**4. ROLL CALL**

**PRESENT**

Chairmember	Ana Lugo
Vice Chairmember	Carmella Mahar
Commissioner	Juan Gonzales
Commissioner	Carmen Hernandez
Commissioner	Emmanuel Rodriguez

Elizabeth Vigil, Executive Assistant, announced there was a quorum.

**5. ORAL COMMUNICATION**

No Oral Communication

**6. APPROVAL OF MINUTES**

Minutes of October 16, 2019 approved by Vice-Chairmember Mahar, second by Commissioner Gonzales.

**7. RECREATION AND COMMUNITY SERVICES INTRODUCTIONS AND PROGRAM UPDATE**

- Staff Rudy Magallon, Alex Vera and Jose Esparza gave a brief update on Adult Sports Programs

8. AGENDA ITEMS

A. Department Update

Steve Gomez, Director of Recreation reported on the following:

- Staff New Uniforms
- Recreation New Hires and Vacancies

B. Promotional Materials

It was moved by Commissioner Gonzales to receive and file Promotional Materials, second by Commissioner Hernandez. Motion carried.

C. Department Monthly Report

It was moved by Commissioner Hernandez to receive and file Promotional Materials, second by Vice-Chairmember Mahar. Motion carried.

9. OTHER BUSINESS

Steve Gomez, Director of Recreation reported on the following:

- CPRS Conference 2020
- Teen Center Fencing Update
- Holiday Dinner December 20, 2019

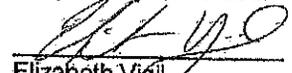
10. COMMISSIONER REPORTS

No Commissioner Reports

11. ADJOURNMENT

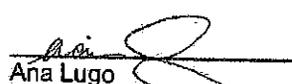
It was moved by Commissioner Rodriguez to adjourn the next Recreation and Parks Commission meeting to Wednesday, December 18, 2019. Commissioner Hernandez second the motion. Motion carried.

Respectfully Submitted:



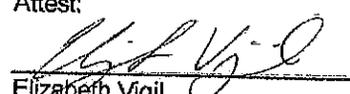
Elizabeth Vigil  
Executive Assistant

APPROVED:



Ana Lugo  
Chairmember

Attest:



Elizabeth Vigil  
Executive Assistant

**REPORT  
CITY OF HAWAIIAN GARDENS  
SPECIAL EVENTS COMMITTEE MEETING  
January 9, 2020 ~ 4:00 P.M.**

**A. CALL TO ORDER**

The Special Events Committee Meeting was called to order by Recreation Supervisor Juan Serrano, on Thursday, January 9, 2020 at 4:07 p.m. at the Mary Rodriguez Senior Center (Conference Room) 21815 Pioneer Blvd., Hawaiian Gardens, California.

**B. ROLL CALL OF COMMITTEE MEMBERS**

Committee members in attendance: Councilmember Victor Farfan, Kastle Amusements and City Staff

**C. PUBLIC COMMENTS**

There were no Public Comments

**D. DISCUSSION ITEMS**

1. Discussion on City of Hawaiian Gardens Carnival Event.

- Kastle Amusements contract will be presented to the City Council for approval on January 14, 2020

Committee members concurred on the following:

- Host the event at Fedde, as recommended by last years committee during their evaluation meeting
- Setup only one entry and exit way for the public at the carnival site
- Carnival theme "HG 2020 Looking to Our Future"
- "Friday Night Bash Party" to kick off the carnival event with special guest and entertainment
- Include extra security along the flood channel and park side

- Increase budget for entertainment
- Allocate additional funds for safety lights at the riverbed
- VIP booth for City Council and dignitaries will be setup on one side of the stage

Staff will provide last years event budget and a proposed budget for this years event at the next committee meeting.

**E. NEW BUSINESS**

No New Business

**F. ORAL COMMITTEE REPORTS**

No Oral Committee Reports

**G. ADJOURNMENT**

Supervisor Juan Serrano adjourned to the next Special Event Committee meeting January 23, 2020 at 4:00 p.m.

**REPORT  
CITY OF HAWAIIAN GARDENS  
SPECIAL EVENTS COMMITTEE MEETING  
December 12, 2019 ~ 5:00 P.M.**

**A. CALL TO ORDER**

The Special Events Committee Meeting was called to order by Recreation Supervisor Juan Serrano, on Thursday, December 12, 2019 at 5:05 p.m. at the Helen Rosas Center, 2<sup>nd</sup> Floor, 22150 Wardham Avenue, Hawaiian Gardens, California.

**B. ROLL CALL OF COMMITTEE MEMBERS**

Present at this meeting: Mayor Maravilla and City Staff.

**C. PUBLIC COMMENTS**

There were no Public Comments

**D. DISCUSSION ITEMS**

1. Discussion on City of Hawaiian Gardens Christmas Tree Lighting event

Committee reported on the following:

- Include event activities on the back side of flyer
- Contract a different live band for next years event
- Artesia and Fedde bands did not perform due to the rain
- Committee suggested contracting Aerialist for upcoming special events
- New event layout workout well
- Photo booth was a success, it was a speedy process
- Create two lines for the distribution of the hot chocolate and churros

**E. NEW BUSINESS**

No New Business at this time

**F. ORAL COMMITTEE REPORTS**

No Committee Reports at this time

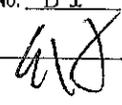
**G. ADJOURNMENT**

Supervisor Juan Serrano adjourned the Special Event Committee meeting.

**PHA**



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-1City Manager 

**DATE:** January 28, 2020

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor 

**SUBJECT:** **SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS  
REPORT FOR THE MONTH OF OCTOBER 2019**

**SUMMARY:**

The attached Voucher Management System (VMS) Report reflects the current status of the Section 8 assisted households as of October 1, 2019.

**DISCUSSION:**

The attached VMS Report reflects 102 (91 regular vouchers + 11 port outs) units leased to participating households along with reports on demographics on those households.

HUD has notified staff of a disbursement for the month of October 1, 2019 in Housing Assistance Payments (HAP) in the amount of \$91,203 and \$11,272 for Administrative Fees. The current available funding is to assist approximately 115-119 families monthly.

**WAIT LIST AND PREFERENCES**

The Waiting List Report reflects 1071 households on the Waiting List and gives demographics for those households.

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies. The order in which families receive assistance from the waiting list depends on the selection of preferences that the family qualifies for. The source of Housing Choice Voucher (HCV) funding also may affect the order in which families are selected from the waiting list. The City

of Hawaiian Gardens Housing Authority (HGHA) has established local preferences to give priority to serving families that meet those criteria's.

The following are the HGHA's local preferences:

- (1) The Public Housing Authority (PHA) will offer a preference to any Hawaiian Gardens' resident family that has been terminated from its HCV program due to insufficient program funding.
- (2) Residents of Hawaiian Gardens (without regard to any minimum period of duration). Families with a member who works in or has been hired to work in Hawaiian Gardens shall also be treated as residents and given a preference in selection among applicants.
- (3) Families of service-connected disabled veterans or servicemen who contribute to the household income.
- (4) Families of all other veterans or servicemen with honorable discharge who contribute to the household income.
- (5) The PHA will give preference to: A family whose single member is an involuntarily displaced person, or whose head of household or spouse or single member is an elderly person or disabled or handicapped person over a single person, who is not elderly, disabled, handicapped or involuntarily displaced.

**AGENCY ACTION:**

Receive and file the attached Program Status Report.

**Attachments (Demographic Reports):**

1. VMS Report of Households Leased
2. Head of Household Based on Gender and BR Size
3. Household Members by Ethnicity
4. All Household Members by Race
5. Voucher Waiting List Report- Statistics Report

# VMS Report

January 16, 2020

Date Range: All  
 VMS Date Range: 10/1/2019...10/31/2019  
 Program: All  
 Payment Type: All  
 Check Numbers: All  
 Direct Deposit: All  
 Check Cleared: All  
 Port Status: Include Port Ins  
 Zero HAPs: Include Zero HAPs  
 Voided Payments: Omit Voided Payments  
 Held Checks: Exclude Held Checks

Grouped by: VMS Month  
 VMS Month  
 Sorted by:

2019/10 : 2019/10	Unit Count	Expenses
Administrative Expenses for Port Admin Fees	0	\$778.10
Portable Vouchers Paid	11	\$14,876.00
All Other Vouchers	91	\$72,279.00
<b>Voucher Units and HAP Expenses - First of Month</b>	<b>102</b>	<b>\$87,155.00</b>
Number of Vouchers Under Lease on the Last Day of the Month	102	
Number of Hard to House Families Leased		
Number of PHA-Owned Units Leased	0	
Number of PBVs Under HAP And Leased	0	
Number of PBVs Under HAP And Not Leased with Vacancy Payment and Associated HAP Expense	0	\$0.00

# Head of Household Based on Gender and BR Size

Report Find Criteria (360 Family Member Records Found):  
Family Members::Member Relation Code = H

E M

3

**Family Members:Member Sex = <blank>** 3

Tenants:Bedrooms = ? 3

**Family Members:Member Sex = F** 299

Tenants:Bedrooms = ? 299

**Family Members:Member Sex = M** 58

Tenants:Bedrooms = ? 58

# Household Members by Ethnicity

Report Find Criteria (226 Family Member Records Found):

Family Members::Member Relation Code > 0

AND Tenants::Tenant Status = Active

<u>Family Members:Member</u> <u>Ethnicity Code</u>	<u>Ethnicity Code</u> <u>(See Key)</u>
1	109
2	234

# All Household Members by Race

Report Find Criteria (228 Family Member Records Found):  
Tenants::Tenant Status = Active

<u>Family Members:Member Race</u>	<u>Member Race</u>	
<u>Code Display Text</u>	<u>Code Display</u>	
<blank>		9
Asian		9
Asian Native Hawaiian/Other		53
Black/African American		1
Black/African American		44
Native Hawaiian/Other Pacific		1
White		119
White Native Hawaiian/Other		1

# Statistics Report

Status: Active

## TOTALS

Applicants on the Voucher Waiting List List	1071	
Families with Children	594	55.46%
Elderly Families	212	19.79%
Families with Disabilities	210	19.61%

## TOTALS BY INCOME PERCENTAGE

Extremely Low Income	907	84.69%
Very Low Income	125	11.67%
Low Income	5	0.47%
Over Income Limit	20	1.87%
Incomplete Income Data	14	1.31%

## TOTALS BY ETHNICITY

Hispanic	232	21.66%
Non-Hispanic	713	66.57%

## TOTALS BY RACIAL GROUP

Amer. Indian/Alaska Native	31	2.89%	Native Hawaiian/Pac. Island	6	0.56%
Asian	90	8.40%	White	163	15.22%
Black/African American	611	57.05%			

## TOTALS BY PREFERENCE

Targeted Preference	280	Fourth Preference	51
First Preference	57	Fifth Preference	12
Second Preference	16	Sixth Preference	570
Third Preference	247	Seventh Preference	187

## TOTALS BY BEDROOM SIZE

### ALL APPLICANTS

1 BR	690
2 BR	286
3 BR	73
4 BR	9
5/+ BR	1
0 BR	0

### ELDERLY APPLICANTS

1 BR	181
2 BR	22
3 BR	6
4 BR	1
5/+ BR	0
0 BR	0

## AVERAGE WAIT FOR SELECTED APPLICATIONS

Average Days	Applicants
2828	1071



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-2

City Manager *[Signature]*

**DATE:** January 28, 2020  
**TO:** Honorable Chairperson and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor  
**SUBJECT:** **SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS  
REPORT FOR THE MONTH OF NOVEMBER 2019**

**SUMMARY:**

The attached Voucher Management System (VMS) Report reflects the current status of the Section 8 assisted households as of November 1, 2019.

**DISCUSSION:**

The attached VMS Report reflects 90 (79 regular vouchers + 11 port outs) units leased to participating households along with reports on demographics on those households.

HUD has notified staff of a disbursement for the month of November 1, 2019 in Housing Assistance Payments (HAP) in the amount of \$87,026 and \$10,510 for Administrative Fees. The current available funding is to assist approximately 115-119 families monthly.

**WAIT LIST AND PREFERENCES**

The Waiting List Report reflects 1071 households on the Waiting List and gives demographics for those households.

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies. The order in which families receive assistance from the waiting list depends on the selection of preferences that the family qualifies for. The source of Housing Choice Voucher (HCV) funding also may affect the order in which families are selected from the waiting list. The City

of Hawaiian Gardens Housing Authority (HGHA) has established local preferences to give priority to serving families that meet those criteria.

The following are the HGHA's local preferences:

- (1) The Public Housing Authority (PHA) will offer a preference to any Hawaiian Gardens' resident family that has been terminated from its HCV program due to insufficient program funding.
- (2) Residents of Hawaiian Gardens (without regard to any minimum period of duration). Families with a member who works in or has been hired to work in Hawaiian Gardens shall also be treated as residents and given a preference in selection among applicants.
- (3) Families of service-connected disabled veterans or servicemen who contribute to the household income.
- (4) Families of all other veterans or servicemen with honorable discharge who contribute to the household income.
- (5) The PHA will give preference to: A family whose single member is an involuntarily displaced person, or whose head of household or spouse or single member is an elderly person or disabled or handicapped person over a single person, who is not elderly, disabled, handicapped or involuntarily displaced.

**AGENCY ACTION:**

Receive and file the attached Program Status Report.

**Attachments (Demographic Reports):**

1. VMS Report of Households Leased
2. Head of Household Based on Gender and BR Size
3. Household Members by Ethnicity
4. All Household Members by Race
5. Voucher Waiting List Report- Statistics Report

# VMS Report

January 16, 2020

Date Range: All  
 VMS Date Range: 11/1/2019...11/30/2019  
 Program: All  
 Payment Type: All  
 Check Numbers: All  
 Direct Deposit: All  
 Check Cleared: All  
 Port Status: Include Port Ins  
 Zero HAPs: Include Zero HAPs  
 Voided Payments: Omit Voided Payments  
 Held Checks: Exclude Held Checks

Grouped by: VMS Month  
 VMS Month  
 Sorted by:

2019/11 : 2019/11	Unit Count	Expenses
Administrative Expenses for Port Admin Fees	0	\$771.40
Portable Vouchers Paid	11	\$16,688.00
All Other Vouchers	79	\$57,930.00
<b>Voucher Units and HAP Expenses - First of Month</b>	<b>90</b>	<b>\$74,618.00</b>
Number of Vouchers Under Lease on the Last Day of the Month	86	
Number of Hard to House Families Leased		
Number of PHA-Owned Units Leased	0	
Number of PBVs Under HAP And Leased	0	
Number of PBVs Under HAP And Not Leased with Vacancy Payment and Associated HAP Expense	0	\$0.00

# Head of Household Based on Gender and BR Size

Report Find Criteria (360 Family Member Records Found):  
Family Members::Member Relation Code = H

E	M	3
<b>Family Members:Member Sex = &lt;blank&gt;</b>		<b>3</b>
Tenants:Bedrooms = ?		3
<b>Family Members:Member Sex = F</b>		<b>299</b>
Tenants:Bedrooms = ?		299
<b>Family Members:Member Sex = M</b>		<b>58</b>
Tenants:Bedrooms = ?		58

# Household Members by Ethnicity

Report Find Criteria (226 Family Member Records Found):

Family Members::Member Relation Code > 0

AND Tenants::Tenant Status = Active

<u>Family Members:Member</u>	<u>Ethnicity Code</u>
<u>Ethnicity Code</u>	<u>(See Key)</u>
1	109
2	234

# All Household Members by Race

Report Find Criteria (228 Family Member Records Found):  
Tenants::Tenant Status = Active

<u>Family Members:Member Race</u>	<u>Member Race</u>	
<u>Code Display Text</u>	<u>Code Display</u>	
<blank>		9
Asian		9
Asian Native Hawaiian/Other		53
Black/African American		1
Native Hawaiian/Other Pacific		44
White		1
White Native Hawaiian/Other		119
		1

# Statistics Report

Status: Active

## TOTALS

Applicants on the Voucher Waiting List List	1071	
Families with Children	594	55.46%
Elderly Families	212	19.79%
Families with Disabilities	210	19.61%

## TOTALS BY INCOME PERCENTAGE

Extremely Low Income	907	84.69%
Very Low Income	125	11.67%
Low Income	5	0.47%
Over Income Limit	20	1.87%
Incomplete Income Data	14	1.31%

## TOTALS BY ETHNICITY

Hispanic	232	21.66%
Non-Hispanic	713	66.57%

## TOTALS BY RACIAL GROUP

Amer. Indian/Alaska Native	31	2.89%	Native Hawaiian/Pac. Island	6	0.56%
Asian	90	8.40%	White	163	15.22%
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## TOTALS BY PREFERENCE

Targeted Preference	280	Fourth Preference	51
First Preference	57	Fifth Preference	12
Second Preference	16	Sixth Preference	570
Third Preference	247	Seventh Preference	187

## TOTALS BY BEDROOM SIZE

### ALL APPLICANTS

1 BR	690
2 BR	286
3 BR	73
4 BR	9
5/+ BR	1
0 BR	0

### ELDERLY APPLICANTS

1 BR	181
2 BR	22
3 BR	6
4 BR	1
5/+ BR	0
0 BR	0

## AVERAGE WAIT FOR SELECTED APPLICATIONS

Average Days	Applicants
2828	1071



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-3  
City Manager [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Chairperson and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor  
**SUBJECT:** **SECTION 8 HOUSING ASSISTANCE PROGRAM STATUS  
REPORT FOR THE MONTH OF DECEMBER 2019**

**SUMMARY:**

The attached Voucher Management System (VMS) Report reflects the current status of the Section 8 assisted households as of December 1, 2019.

**DISCUSSION:**

The attached VMS Report reflects 100 (92 regular vouchers + 8 port outs) units leased to participating households along with reports on demographics on those households.

HUD has notified staff of a disbursement for the month of December 1, 2019 in Housing Assistance Payments (HAP) in the amount of \$95,816 and \$10,510 for Administrative Fees. The current available funding is to assist approximately 115-119 families monthly.

**WAIT LIST AND PREFERENCES**

The Waiting List Report reflects 1071 households on the Waiting List and gives demographics for those households.

As vouchers become available, families on the waiting list must be selected for assistance in accordance with the policies. The order in which families receive assistance from the waiting list depends on the selection of preferences that the family qualifies for. The source of Housing Choice Voucher (HCV) funding also may affect the order in which families are selected from the waiting list. The City

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**AGENCY ACTION:**

Receive and file the attached Program Status Report.

**Attachments (Demographic Reports):**

1. VMS Report of Households Leased
2. Head of Household Based on Gender and BR Size
3. Household Members by Ethnicity
4. All Household Members by Race
5. Voucher Waiting List Report- Statistics Report

# VMS Report

January 16, 2020

Date Range: All  
 VMS Date Range: 12/1/2019...12/31/2019  
 Program: All  
 Payment Type: All  
 Check Numbers: All  
 Direct Deposit: All  
 Check Cleared: All  
 Port Status: Include Port Ins  
 Zero HAPs: Include Zero HAPs  
 Voided Payments: Omit Voided Payments  
 Held Checks: Exclude Held Checks

Grouped by:  
 Sorted by:

VMS Month  
 VMS Month

2019/12 : 2019/12	Unit Count	Expenses
Administrative Expenses for Port Admin Fees	0	\$568.66
Portable Vouchers Paid	8	\$12,059.00
All Other Vouchers	92	\$73,501.00
<b>Voucher Units and HAP Expenses - First of Month</b>	<b>100</b>	<b>\$84,069.00</b>
Number of Vouchers Under Lease on the Last Day of the Month	100	
Number of Hard to House Families Leased		
Number of PHA-Owned Units Leased	0	
Number of PBVs Under HAP And Leased	0	
Number of PBVs Under HAP And Not Leased with Vacancy Payment and Associated HAP Expense	0	\$0.00

# Head of Household Based on Gender and BR Size

Report Find Criteria (360 Family Member Records Found):  
Family Members::Member Relation Code = H

E	M	
<b>Family Members:Member Sex = &lt;blank&gt;</b>		<b>3</b>
Tenants:Bedrooms = ?		3
<b>Family Members:Member Sex = F</b>		<b>299</b>
Tenants:Bedrooms = ?		299
<b>Family Members:Member Sex = M</b>		<b>58</b>
Tenants:Bedrooms = ?		58

# Household Members by Ethnicity

Report Find Criteria (226 Family Member Records Found):

Family Members::Member Relation Code > 0

AND Tenants::Tenant Status = Active

<u>Family Members:Member</u>	<u>Ethnicity Code</u>
<u>Ethnicity Code</u>	<u>(See Key)</u>
1	109
2	234

# All Household Members by Race

Report Find Criteria (228 Family Member Records Found):  
Tenants::Tenant Status = Active

<u>Family Members:Member Race</u>	<u>Member Race</u>	
<u>Code Display Text</u>	<u>Code Display</u>	
<blank>		9
Asian		9
Asian Native Hawaiian/Other		53
Black/African American		1
Native Hawaiian/Other Pacific		44
White		1
White Native Hawaiian/Other		119
		1

# Statistics Report

Status: Active

## TOTALS

Applicants on the Voucher Waiting List List	1071	
Families with Children	594	55.46%
Elderly Families	212	19.79%
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## TOTALS BY INCOME PERCENTAGE

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## TOTALS BY RACIAL GROUP

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Black/African American	611	57.05%			

## TOTALS BY PREFERENCE

Targeted Preference	280	Fourth Preference	51
First Preference	57	Fifth Preference	12
Second Preference	16	Sixth Preference	570
Third Preference	247	Seventh Preference	187

## TOTALS BY BEDROOM SIZE

### ALL APPLICANTS

1 BR	690
2 BR	286
3 BR	73
4 BR	9
5/+ BR	1
0 BR	0

### ELDERLY APPLICANTS

1 BR	181
2 BR	22
3 BR	6
4 BR	1
5/+ BR	0
0 BR	0

## AVERAGE WAIT FOR SELECTED APPLICATIONS

Average Days	Applicants
2828	1071



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-4  
City Manager [Signature]

**DATE:** January 28, 2020

**TO:** Honorable Chairperson and Board Members

**FROM:** Ernie Hernandez, Executive Director

**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** **BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF OCTOBER 2019- PHA LOW MODERATE INCOME HOUSING FUND.**

**DISCUSSION**

The City of Hawaiian Gardens Public Housing Authority created a City Beautification Program for exterior improvements for single-family, duplex, and mobile homes, and interior improvements for condominiums. The Program is currently funded through the Hawaiian Gardens Public Housing Authority.

The intent of the Program is to improve the overall appearance of the City of Hawaiian Gardens' neighborhoods, increase property values, and increase community pride. The improvements of the homes must be deemed beneficial to the overall exterior appearance of the property and address deteriorated and unsightly conditions visible from the street. Financial assistance up to a maximum of \$15,000 is provided to property owners and up to \$25,000 for substandard cases through a grant. There's also \$2,500 grant available for emergency cases.

Below is the status on new applications received or in process during the Month of October 2019.

	<b>Applicant Address</b>	<b>Housing Type</b>	<b>Applicant Type</b>	<b>Application Status</b>	<b>Grant Amount</b>
1	21717 Arline Ave	SFR	Renter Occupied	Out to Bid	
2	12550 Carson St. #140	MOBILE	Owner Occupied	Withdrawn per owner's request	
3	12550 Carson St. #4	MOBILE	Owner Occupied	Completed	<b>\$ 9,230.00</b>

4	12550 Carson St. #163	MOBILE	Owner Occupied	Withdrawn due to Non-response	
5	21522 Belshire Ave. #8	CONDO	Owner Occupied	Withdrawn per owner's request due to decreased condo funds and Restrictive Covenant 5 year time frame	
6	12550 Carson St. #136	MOBILE	Owner Occupied	Back on Waiting List per Owner's request	
7	22106 Horst Ave.	SFR	Owner Occupied	Completed	<b>\$ 14,900.00</b>
8	12550 Carson St. #88	MOBILE	Owner Occupied	Under Construction	
9	12550 Carson St. #130	MOBILE	Owner Occupied	Completed	<b>\$ 8,775.00</b>
10	12050 226 <sup>th</sup> St. #28	CONDO	Owner Occupied	Withdrawn due to Non-response	
11	21524 Belshire Ave. #5	CONDO	Owner Occupied	Completed	<b>\$ 9,830.00</b>
12	21808 Violeta Ave.	DUP	Owner Occupied	Pending Director's Approval	
13	12550 Carson St. #165	MOBILE	Owner Occupied	Completed	<b>\$ 9,900.00</b>
14	21522 Belshire Ave. #18	CONDO	Renter Occupied	Pending Bid Review	
15	21816 Violeta Ave.	DUP	Renter Occupied	Back on Waiting List	
16	12447 E 224 <sup>th</sup> St.	SFR	Renter Occupied	Out to Bid	
17	21519 Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
18	11916 Civic Center Dr.	SFR	Renter Occupied	Withdrawn – Owner owns more than 3 properties	
19	22328-30 Elaine Ave.	DUP	Renter Occupied	Back on Waiting List	
20	22407-22407 ½ Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
21	12326-28 222 <sup>nd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
22	12412-12414 223 <sup>rd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
23	22013 Elaine Ave.	SFR	Renter Occupied	Pending Director's Approval	

24	12137 215 <sup>th</sup> St.	SFR	Renter Occupied	Back on Waiting List	
25	12134 214 <sup>th</sup> St.	SFR	Renter Occupied	Out to Bid	
26	12318-20 224 <sup>th</sup> St.	DUP	Renter Occupied	Under Construction	
27	12326 221 <sup>st</sup> St.	SFR	Renter Occupied	Withdrawn Previously Assisted	
28	21913 Belshire Ave. #4	CONDO	Owner Occupied	Under Construction	
29	21319 Norwalk Blvd. #144	CONDO	Owner Occupied	Completed	\$ 9,900.00
30	21825 Belshire Ave. #14	CONDO	Owner Occupied	Under Construction	
31	21634 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
32	21526 Belshire Ave. #1	CONDO	Owner Occupied	Requested Income Docs for FY 19-20	
33	21311 Norwalk Blvd. #132	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
34	21522 Belshire Ave. #3	CONDO	Owner Occupied	Pending Bid Review	
35	22020 Verne Ave.	SFR	Owner Occupied	Out to Bid	
36	12550 Carson St. #189	MOBILE	Owner Occupied	Requested Income Docs for FY 19-20	
37	21526 Belshire Ave. #2	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
38	12550 Carson St. #74	MOBILE	Owner Occupied	Withdrawn per Owner's request	
39	21642 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
40	22315 Ibex Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
41	22430 Horst Ave.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
42	22317 Joliet Ave.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
43	22221 Bloomfield Ave. #7	MOBILE	Owner Occupied	Requested Income Docs for FY 19-20	
44	12550 Carson St. #53	MOBILE	Owner Occupied	Requested Income Docs for FY 19-20	

45	12550 Carson St. #78	MOBILE	Owner Occupied	Emergency Grant – Requested Income Docs for FY 19-20	
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**Total**                      **\$62,535.00**

**FISCAL IMPACT**

\$400,000 has been budgeted from the Low Moderate Income Housing Fund for Fiscal Year 2019-2020

**RECOMMENDATION**

Staff recommends that the Public Housing Authority receive and file the Beautification Program updated report for the month of October 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No. B-5  
City Manager [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Chairperson and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
 Gloria R. Thomas, Housing Rehab Supervisor [Signature]  
**SUBJECT:** **BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE  
MONTH OF NOVEMBER 2019- PHA LOW MODERATE  
INCOME HOUSING FUND.**

**DISCUSSION**

The City of Hawaiian Gardens Public Housing Authority created a City Beautification Program for exterior improvements for single-family, duplex, and mobile homes, and interior improvements for condominiums. The Program is currently funded through the Hawaiian Gardens Public Housing Authority.

The intent of the Program is to improve the overall appearance of the City of Hawaiian Gardens' neighborhoods, increase property values, and increase community pride. The improvements of the homes must be deemed beneficial to the overall exterior appearance of the property and address deteriorated and unsightly conditions visible from the street. Financial assistance up to a maximum of \$15,000 is provided to property owners and up to \$25,000 for substandard cases through a grant. There's also \$2,500 grant available for emergency cases.

Below is the status on new applications received or in process during the Month of November 2019.

	<b>Applicant Address</b>	<b>Housing Type</b>	<b>Applicant Type</b>	<b>Application Status</b>	<b>Grant Amount</b>
1	21717 Arline Ave	SFR	Renter Occupied	Out to Bid	
2	12550 Carson St. #140	MOBILE	Owner Occupied	Withdrawn per owner's request	
3	12550 Carson St. #4	MOBILE	Owner Occupied	Completed	<b>\$ 9,230.00</b>

4	12550 Carson St. #163	MOBILE	Owner Occupied	Withdrawn due to Non-response	
5	21522 Belshire Ave. #8	CONDO	Owner Occupied	Withdrawn per owner's request due to decreased condo funds and Restrictive Covenant 5 year time frame	
6	12550 Carson St. #136	MOBILE	Owner Occupied	Back on Waiting List per Owner's request	
7	22106 Horst Ave.	SFR	Owner Occupied	Completed	<b>\$ 14,900.00</b>
8	12550 Carson St. #88	MOBILE	Owner Occupied	Under Construction	
9	12550 Carson St. #130	MOBILE	Owner Occupied	Completed	<b>\$ 8,775.00</b>
10	12050 226 <sup>th</sup> St. #28	CONDO	Owner Occupied	Withdrawn due to Non-response	
11	21524 Belshire Ave. #5	CONDO	Owner Occupied	Completed	<b>\$ 9,830.00</b>
12	21808 Violeta Ave.	DUP	Owner Occupied	Pending Director's Approval	
13	12550 Carson St. #165	MOBILE	Owner Occupied	Completed	<b>\$ 9,900.00</b>
14	21522 Belshire Ave. #18	CONDO	Renter Occupied	Under Construction	
15	21816 Violeta Ave.	DUP	Renter Occupied	Back on Waiting List	
16	12447 E 224th St.	SFR	Renter Occupied	Pending Bid Review	
17	21519 Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
18	11916 Civic Center Dr.	SFR	Renter Occupied	Withdrawn – Owner owns more than 3 properties	
19	22328-30 Elaine Ave.	DUP	Renter Occupied	Back on Waiting List	
20	22407-22407 ½ Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
21	12326-28 222 <sup>nd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
22	12412-12414 223 <sup>rd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
23	22013 Elaine Ave.	SFR	Renter Occupied	Pending Contract	

24	12137 215 <sup>th</sup> St.	SFR	Renter Occupied	Back on Waiting List	
25	12134 214 <sup>th</sup> St.	SFR	Renter Occupied	Out to Bid	
26	12318-20 224 <sup>th</sup> St.	DUP	Renter Occupied	Completed	<b>\$14,900.00</b>
27	12326 221 <sup>st</sup> St.	SFR	Renter Occupied	Withdrawn Previously Assisted	
28	21913 Belshire Ave. #4	CONDO	Owner Occupied	Completed	<b>\$ 9,900.00</b>
29	21319 Norwalk Blvd. #144	CONDO	Owner Occupied	Completed	<b>\$ 9,900.00</b>
30	21825 Belshire Ave. #14	CONDO	Owner Occupied	Completed	<b>\$ 9,900.00</b>
31	21634 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
32	21526 Belshire Ave. #1	CONDO	Owner Occupied	Requested Income Docs for FY 19-20	
33	21311 Norwalk Blvd. #132	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
34	21522 Belshire Ave. #3	CONDO	Owner Occupied	Pending Contract	
35	22020 Verne Ave.	SFR	Owner Occupied	Pending Bid Review	
36	12550 Carson St. #189	MOBILE	Owner Occupied	Withdrawn – No Response to 3 notices	
37	21526 Belshire Ave. #2	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
38	12550 Carson St. #74	MOBILE	Owner Occupied	Withdrawn per Owner's request	
39	21642 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
40	22315 Ibex Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
41	22430 Horst Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
42	22317 Joliet Ave.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
43	22221 Bloomfield Ave. #7	MOBILE	Owner Occupied	Requested Income Docs for FY 19-20	

44	12550 Carson St. #53	MOBILE	Owner Occupied	Withdrawn per Owner's request – Planning to sell	
45	12550 Carson St. #78	MOBILE	Owner Occupied	Out to Bid	
46	12117 216 <sup>th</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
47	12232 215 <sup>th</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
48	12243 215 <sup>th</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
49	12550 Carson St. #15	MOBILE	Owner Occupied	Requested Income Docs for FY 19-20	
50	12550 Carson St. #99	MOBILE	Owner Occupied	Requested Income Docs for FY 19-20	
51	12550 Carson St. #191	MOBILE	Owner Occupied	Requested Income Docs for FY 19-20	

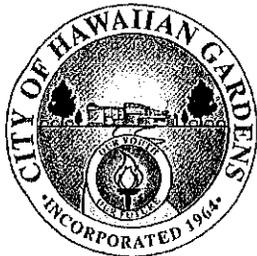
**Total** **\$97,235.00**

### **FISCAL IMPACT**

\$400,000 has been budgeted from the Low Moderate Income Housing Fund for Fiscal Year 2019-2020

### **RECOMMENDATION**

Staff recommends that the Public Housing Authority receive and file the Beautification Program updated report for the month of November 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

B-6  
Agenda Item No. \_\_\_\_\_  
City Manager *[Signature]*

**DATE:** January 28, 2020  
**TO:** Honorable Chairperson and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor *[Signature]*  
**SUBJECT:** **BEAUTIFICATION PROGRAM UPDATE REPORT FOR THE MONTH OF DECEMBER 2019- PHA LOW MODERATE INCOME HOUSING FUND.**

**DISCUSSION**

The City of Hawaiian Gardens Public Housing Authority created a City Beautification Program for exterior improvements for single-family, duplex, and mobile homes, and interior improvements for condominiums. The Program is currently funded through the Hawaiian Gardens Public Housing Authority.

The intent of the Program is to improve the overall appearance of the City of Hawaiian Gardens' neighborhoods, increase property values, and increase community pride. The improvements of the homes must be deemed beneficial to the overall exterior appearance of the property and address deteriorated and unsightly conditions visible from the street. Financial assistance up to a maximum of \$15,000 is provided to property owners and up to \$25,000 for substandard cases through a grant. There's also \$2,500 grant available for emergency cases.

Below is the status on new applications received or in process during the Month of December 2019.

	<b>Applicant Address</b>	<b>Housing Type</b>	<b>Applicant Type</b>	<b>Application Status</b>	<b>Grant Amount</b>
1	21717 Arline Ave	SFR	Renter Occupied	Out to Bid	
2	12550 Carson St. #140	MOBILE	Owner Occupied	Withdrawn per owner's request	
3	12550 Carson St. #4	MOBILE	Owner Occupied	Completed	<b>\$ 9,230.00</b>

4	12550 Carson St. #163	MOBILE	Owner Occupied	Withdrawn due to Non-response	
5	21522 Belshire Ave. #8	CONDO	Owner Occupied	Withdrawn per owner's request due to decreased condo funds and Restrictive Covenant 5 year time frame	
6	12550 Carson St. #136	MOBILE	Owner Occupied	Back on Waiting List per Owner's request	
7	22106 Horst Ave.	SFR	Owner Occupied	Completed	<b>\$ 14,900.00</b>
8	12550 Carson St. #88	MOBILE	Owner Occupied	Under Construction	
9	12550 Carson St. #130	MOBILE	Owner Occupied	Completed	<b>\$ 8,775.00</b>
10	12050 226 <sup>th</sup> St. #28	CONDO	Owner Occupied	Withdrawn due to Non-response	
11	21524 Belshire Ave. #5	CONDO	Owner Occupied	Completed	<b>\$ 9,830.00</b>
12	21808 Violeta Ave.	DUP	Owner Occupied	Pending Director's Approval	
13	12550 Carson St. #165	MOBILE	Owner Occupied	Completed	<b>\$ 9,900.00</b>
14	21522 Belshire Ave. #18	CONDO	Renter Occupied	Completed	<b>\$ 5,075.00</b>
15	21816 Violeta Ave.	DUP	Renter Occupied	Back on Waiting List	
16	12447 E 224th St.	SFR	Renter Occupied	Pending Bid Review	
17	21519 Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
18	11916 Civic Center Dr.	SFR	Renter Occupied	Withdrawn – Owner owns more than 3 properties	
19	22328-30 Elaine Ave.	DUP	Renter Occupied	Back on Waiting List	
20	22407-22407 ½ Horst Ave.	DUP	Renter Occupied	Back on Waiting List	
21	12326-28 222 <sup>nd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
22	12412-12414 223 <sup>rd</sup> St.	DUP	Renter Occupied	Back on Waiting List	
23	22013 Elaine Ave.	SFR	Renter Occupied	Under Construction	

24	12137 215 <sup>th</sup> St.	SFR	Renter Occupied	Back on Waiting List	
25	12134 214 <sup>th</sup> St.	SFR	Renter Occupied	Back on Waiting List	
26	12318-20 224 <sup>th</sup> St.	DUP	Renter Occupied	Completed	<b>\$14,900.00</b>
27	12326 221 <sup>st</sup> St.	SFR	Renter Occupied	Withdrawn Previously Assisted	
28	21913 Belshire Ave. #4	CONDO	Owner Occupied	Completed	<b>\$ 9,900.00</b>
29	21319 Norwalk Blvd. #144	CONDO	Owner Occupied	Completed	<b>\$ 9,900.00</b>
30	21825 Belshire Ave. #14	CONDO	Owner Occupied	Completed	<b>\$ 9,900.00</b>
31	21634 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
32	21526 Belshire Ave. #1	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
33	21311 Norwalk Blvd. #132	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
34	21522 Belshire Ave. #3	CONDO	Owner Occupied	Under Construction	
35	22020 Verne Ave.	SFR	Owner Occupied	Pending Bid Review	
36	12550 Carson St. #189	MOBILE	Owner Occupied	Pending Income Documents	
37	21526 Belshire Ave. #2	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
38	12550 Carson St. #74	MOBILE	Owner Occupied	Withdrawn per Owner's request	
39	21642 Belshire Ave. Unit B	CONDO	Owner Occupied	Withdrawn – No Response to 3 notices	
40	22315 Ibex Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
41	22430 Horst Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 Notices	
42	22317 Joliet Ave.	SFR	Owner Occupied	Withdrawn – No Response to 3 notices	
43	22221 Bloomfield Ave. #7	MOBILE	Owner Occupied	Out to Bid	

44	12550 Carson St. #53	MOBILE	Owner Occupied	Withdrawn per Owner's request -- Planning to sell	
45	12550 Carson St. #78	MOBILE	Owner Occupied	Completed	\$ 2,400.00
46	12117 216 <sup>th</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
47	12232 215 <sup>th</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
48	12243 215 <sup>th</sup> St.	SFR	Owner Occupied	Requested Income Docs for FY 19-20	
49	12550 Carson St. #15	MOBILE	Owner Occupied	Pending Inspection	
50	12550 Carson St. #99	MOBILE	Owner Occupied	Pending WWU	
51	12550 Carson St. #191	MOBILE	Owner Occupied	Pending Owner's Consent	
52	21607 Juan Ave. #25	CONDO	Owner Occupied	Requested Income Docs for FY 19-20	
53	21820 Belshire Ave. #1	CONDO	Owner Occupied	Requested Income Docs for FY 19-20	
54	12237 Tilbury St.	DUP	Renter Occupied	Requested Income Docs for FY 19-20	

**Total** **\$104,710.00**

### **FISCAL IMPACT**

\$400,000 has been budgeted from the Low Moderate Income Housing Fund for Fiscal Year 2019-2020

### **RECOMMENDATION**

Staff recommends that the Public Housing Authority receive and file the Beautification Program updated report for the month of December 2019 as presented.



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

P. 154

Agenda Item No.: B-7

City Manager: [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Chairmember and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT:** PHA RESOLUTION NO. 2020-001  
A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$79,268.08 FOR THE MONTH OF NOVEMBER 2019.

**SUMMARY**

The Chair member and Board review and approve for the HAP warrants for November 1, 2019 for a total of \$79,268.08.

**FISCAL IMPACT**

Fiscal impact is none. Sufficient funds have been allocated in fund 28.

**RECOMMENDATION**

Adopt PHA Resolution No. 2020-001

**ATTACHMENT(S)**

PHA Resolution No. 2020-001

A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$79,268.08 FOR THE MONTH OF NOVEMBER 2019.

**WHEREAS**, in the course of conducting municipal business, the City of Hawaiian Gardens has incurred expenses in need of payment; and

**WHEREAS**, a register of demands has been prepared for the Hawaiian Gardens Public Housing Authority for approval; and

**WHEREAS**, the Hawaiian Gardens Public Housing Authority has prepared warrants for the Housing Assistant Payments (HAP).

**NOW, THEREFORE, BE IT RESOLVED**, BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS DOES HEREBY RESOLVE AS FOLLOWS:

**SECTION 1.** The Hawaiian Gardens Public Housing Authority hereby approves the warrants as "Attachment 1," for Housing Assistance Payment (HAP) in the following amount: \$79,268.08

**SECTION 2.** The Finance Director, or his/her designee, is hereby directed to make the authorized disbursements with available funding.

**SECTION 3.** The Chairmember or his/her presiding officer is hereby authorized to affix his/her signature to this resolution signifying its passage and adoption by the Hawaiian Gardens Public Housing Authority.

**SECTION 4.** The Secretary or his/her designee shall attest and shall certify to the adoption of the Resolution and shall cause this Resolution and his/her certification to be entered into the Book of Resolutions.

**PASSED, APPROVED, AND ADOPTED BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS ON THIS 28<sup>th</sup> of JANUARY 2020.**

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**JESSE ALVARADO**  
**CHAIRMEMBER**

**ATTEST:**

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**LUCIE COLOMBO, CMC, CPMC**  
**SECRETARY**

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 11/1/2019**

Date: 10/30/2019  
 Time P. 156  
 Page: 1

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 28 SECTION 8 HOUSING VI</b>							
<b>Dept: 4808 SECTION 8 HOUSING</b>							
<b>28-4808-4448.0000 HAP PORT-OL</b>							
	HOUSING AUTHORITY OF TI		1601 Lillyhill Dr 56	1025558	11/01/2019	11/01/2019	407.00
	ORANGE CO. HOUSING AUT		11954 Centralia Rd. #103	1025566	11/01/2019	11/01/2019	1,032.00
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025566	11/01/2019	11/01/2019	2,080.00
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025566	11/01/2019	11/01/2019	1,319.00
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025566	11/01/2019	11/01/2019	2,282.00
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025566	11/01/2019	11/01/2019	1,163.00
	ORANGE CO. HOUSING AUT		11542 Moen St	1025566	11/01/2019	11/01/2019	2,510.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave. #209	1025566	11/01/2019	11/01/2019	1,087.00
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025566	11/01/2019	11/01/2019	735.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025566	11/01/2019	11/01/2019	1,343.00
	ORANGE CO. HOUSING AUT		12220 222nd Street	1025566	11/01/2019	11/01/2019	2,730.00
							<b>16,688.00</b>
<b>28-4808-4449.0000 ADMIN FEES-I</b>							
	HOUSING AUTHORITY OF TI		1601 Lillyhill Dr 56	1025558	11/01/2019	11/01/2019	74.28
	ORANGE CO. HOUSING AUT		11954 Centralia Rd. #103	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		11542 Moen St	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		7622 Katella Ave. #209	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025566	11/01/2019	11/01/2019	67.58
	ORANGE CO. HOUSING AUT		12220 222nd Street	1025566	11/01/2019	11/01/2019	67.58
							<b>750.08</b>
<b>28-4808-4450.0000 HOUSING ASE</b>							
	AGUIRRE/HEATHER//		22310 IBEX AVE/RETRO OCT 2	22500	11/01/2019	11/01/2019	826.00
	AGUIRRE/HEATHER//		22310 Ibox Ave.	22500	11/01/2019	11/01/2019	826.00
	ALFARO/MARCIA A.//		22306 Elaine Ave.	1025545	11/01/2019	11/01/2019	1,255.00
	AMARO/ANA M.//		11814 223rd St	1025546	11/01/2019	11/01/2019	1,333.00
	AMARO/ANA M.//		22307 Arline Avenue	1025546	11/01/2019	11/01/2019	233.00
	BARRERA/ANTONIA//		21824 Elaine Ave.	1025547	11/01/2019	11/01/2019	774.00
	CARLSON/NORMAN//		22015 Ibox Ave	1025548	11/01/2019	11/01/2019	506.00
	CASTILLO/EPIFANIO C.//		12303 212TH ST	1025549	11/01/2019	11/01/2019	1,211.00
	CELESTIAL FORTUNE LLC		21640 Belshire Ave., D	1025550	11/01/2019	11/01/2019	1,641.00
	CHIANG/ALLEN YA-LU//		21913 Belshire Ave., #6	1025551	11/01/2019	11/01/2019	1,018.00
	CROSS-ROADS TO HOUSING		12336 212th St.	1025552	11/01/2019	11/01/2019	869.00
	CROSS-ROADS TO HOUSING		22101 Juan Ave.	1025552	11/01/2019	11/01/2019	651.00
	CROSS-ROADS TO HOUSING		12225 212th Street	1025552	11/01/2019	11/01/2019	331.00
	CROSS-ROADS TO HOUSING		22326 Violeta Ave	1025552	11/01/2019	11/01/2019	712.00
	CROSS-ROADS TO HOUSING		22424 Elaine Ave.	1025552	11/01/2019	11/01/2019	421.00
	DONEVANT/JERRY A.//		21345 Norwalk Blvd., #89	1025553	11/01/2019	11/01/2019	658.00
	FRONTIER COUNTRY, LLC.		22001 Hawaiian Ave Apt. 5	1025554	11/01/2019	11/01/2019	1,004.00
	FRONTIER COUNTRY, LLC.		22001 Hawaiian Ave., #3	1025554	11/01/2019	11/01/2019	856.00
	HERNANDEZ/ALBERT//		22227 Horst Ave 1/2	1025555	11/01/2019	11/01/2019	333.00
	HERNANDEZ/BYRON D.//		22320 Devlin Ave.	1025556	11/01/2019	11/01/2019	912.00
	HO/NICOLE FAN//		22325 Horst Avenue	1025557	11/01/2019	11/01/2019	1,092.00
	JIANG/OU//		21607 Juan Ave., #39	1025559	11/01/2019	11/01/2019	1,033.00
	JONG/RAYMOND T.//		12140 1/2 215th Street	1025560	11/01/2019	11/01/2019	689.00
	JONG/RAYMOND T.//		12140 E. 215th. St.	1025560	11/01/2019	11/01/2019	647.00
	KIM/JOON CHRIS//		22118 Seine Ave	1025561	11/01/2019	11/01/2019	1,288.00
	KIM/JOON CHRIS//		22118 Seine Ave. B	1025561	11/01/2019	11/01/2019	1,089.00
	KIM/JOON CHRIS//		22407 1/2 Horst St.	1025561	11/01/2019	11/01/2019	1,271.00

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 11/1/2019**

Date: 10/30/2019  
 Time P . 1 5 7  
 Page: 2

City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	LAKEWOOD MOBILE ESTATE		12550 E. CARSON ST. #127	1025562	11/01/2019	11/01/2019	506.00
	LAKEWOOD MOBILE ESTATE		12550 E. CARSON ST. #127	1025562	11/01/2019	11/01/2019	506.00
	LAKEWOOD MOBILE ESTATE		2550 E. Carson Street Sp. #117	1025562	11/01/2019	11/01/2019	146.00
	LAKEWOOD MOBILE ESTATE		12550 E. Carson Street #148	1025562	11/01/2019	11/01/2019	337.00
	LAKEWOOD MOBILE ESTATE		12550 E. Carson St. , #101	1025562	11/01/2019	11/01/2019	243.00
	LAKEWOOD MOBILE ESTATE		12550 E. Carson St. , 9	1025562	11/01/2019	11/01/2019	170.00
	LAKEWOOD MOBILE ESTATE		12550 E Carson St. , #103	1025562	11/01/2019	11/01/2019	237.00
	LAKEWOOD MOBILE ESTATE		12550 E. Carson St. , #144	1025562	11/01/2019	11/01/2019	246.00
	LAKEWOOD MOBILE ESTATE		12550 E. Carson St. , #78	1025562	11/01/2019	11/01/2019	196.00
	LAKEWOOD MOBILE ESTATE		12550 E. Carson St. Sp. #107	1025562	11/01/2019	11/01/2019	439.00
	LINGAD/BECKY//		22409 Horst St. #B B	1025563	11/01/2019	11/01/2019	1,348.00
	LINGAD/BECKY//		22409 Horst St. A	1025563	11/01/2019	11/01/2019	572.00
	MENEZES/PAULO//		22010 Verne Ave., #5	1025564	11/01/2019	11/01/2019	815.00
	NGUYEN/PHUONG NGOC//		22017 Verne Ave	1025565	11/01/2019	11/01/2019	982.00
	QUAN/LONG//		22307 Juan Ave.	1025567	11/01/2019	11/01/2019	1,341.00
	RODRIGUEZ/ROBERT//		21728 Hawaiian Ave.	1025568	11/01/2019	11/01/2019	961.00
	SY/EVELYN//		22012 Belshire Ave., #12	1025569	11/01/2019	11/01/2019	942.00
	TANG/THEM L//		21906 Pioneer	1025570	11/01/2019	11/01/2019	1,141.00
	WANGSUWANA/MAGNIFICEI		21922 Devlin Ave.	1025571	11/01/2019	11/01/2019	1,161.00
	WHELAN INV., INC.		12100 E. 226th Street #304	1025572	11/01/2019	11/01/2019	795.00
	WHELAN INV., INC.		12100 E. 226th St. # 324	1025572	11/01/2019	11/01/2019	889.00
	WHELAN INV., INC.		12100 E. 226TH ST., #202	1025572	11/01/2019	11/01/2019	795.00
	WHELAN INV., INC.		12100 E. 226th St., #216	1025572	11/01/2019	11/01/2019	895.00
	WHELAN INV., INC.		12100 E. 226th Str.Apt. #133	1025572	11/01/2019	11/01/2019	789.00
	WHELAN INV., INC.		12100 E. 226th St Apt., 208	1025572	11/01/2019	11/01/2019	786.00
	WHELAN INV., INC.		12100 East 226th St., #322	1025572	11/01/2019	11/01/2019	1,073.00
	WHELAN INV., INC.		12100 E 226th St., #212	1025572	11/01/2019	11/01/2019	795.00
	WHELAN INV., INC.		12100 E. 226th St., #308	1025572	11/01/2019	11/01/2019	783.00
	WHELAN INV., INC.		12100 226th St., #220	1025572	11/01/2019	11/01/2019	778.00
	WHELAN INV., INC.		12100 E. 226th St. #319	1025572	11/01/2019	11/01/2019	884.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. 329	1025572	11/01/2019	11/01/2019	784.00
	WHELAN INV., INC.		12100 E. 226th St., #326	1025572	11/01/2019	11/01/2019	537.00
	WHELAN INV., INC.		12100 E. 226th St., #333	1025572	11/01/2019	11/01/2019	641.00
	WHELAN INV., INC.		12100 226 Th St. Apt., #316	1025572	11/01/2019	11/01/2019	688.00
	WHELAN INV., INC.		12100 E. 226th St., 206	1025572	11/01/2019	11/01/2019	778.00
	WHELAN INV., INC.		12100 E. 226th St. Apt.#104	1025572	11/01/2019	11/01/2019	778.00
	WHELAN INV., INC.		12100 E. 226th Street , #227	1025572	11/01/2019	11/01/2019	680.00
	WHELAN INV., INC.		12100 E. 226th Apt., #222	1025572	11/01/2019	11/01/2019	913.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #331	1025572	11/01/2019	11/01/2019	707.00
	WHELAN INV., INC.		12100 E. 226th St. #121	1025572	11/01/2019	11/01/2019	889.00
	WHELAN INV., INC.		12100 E. 226th St. 328	1025572	11/01/2019	11/01/2019	702.00
	WHELAN INV., INC.		12100 E. 226th St. 131	1025572	11/01/2019	11/01/2019	856.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #105	1025572	11/01/2019	11/01/2019	789.00
	WHELAN INV., INC.		12100 E. 226th St. 130	1025572	11/01/2019	11/01/2019	794.00
	WHELAN INV., INC.		12100 E. 226th St. 118	1025572	11/01/2019	11/01/2019	784.00
	WHELAN INV., INC.		12100 E. 226th St. 109	1025572	11/01/2019	11/01/2019	868.00
	WHELAN INV., INC.		12100 226th St. #205	1025572	11/01/2019	11/01/2019	878.00
	WHELAN INV., INC.		12100 E. 226th St. 318	1025572	11/01/2019	11/01/2019	778.00
	WHELAN INV., INC.		12100 226th St. 303	1025572	11/01/2019	11/01/2019	794.00
	WHELAN INV., INC.		12100 226th Street #228	1025572	11/01/2019	11/01/2019	690.00
	WHELAN INV., INC.		12100 E. 226th St.	1025572	11/01/2019	11/01/2019	776.00
	YIN/KEAT//		21805 Arline Ave.	1025573	11/01/2019	11/01/2019	706.00

**61,830.00**

**Total Dept. SECTION 8 HOUSING: 79,268.08**

**SECTION 8 HOUSING VOUCHERS: 79,268.08**

**Grand Total: 79,268.08**

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 11/1/2019**

Date: 10/30/2019  
 Time P . 1 5 8  
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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
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**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
28	SECTION 8 HOUSING VOUCHERS	79,268.08	0.00
	<b>Grand Total:</b>	<u>79,268.08</u>	<u>0.00</u>



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No.: B-8

City Manager: [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Chairmember and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor

**SUBJECT: PHA RESOLUTION NO. 2020-002**  
**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$87,689.34 FOR THE MONTH OF DECEMBER 2019.**

**SUMMARY**

The Chair member and Board review and approve for the HAP warrants for December 1, 2019 for a total of \$87,689.34.

**FISCAL IMPACT**

Fiscal impact is none. Sufficient funds have been allocated in fund 28.

**RECOMMENDATION**

Adopt PHA Resolution No. 2020-002

**ATTACHMENT(S)**

PHA Resolution No. 2020-002

**PHA RESOLUTION NO. 2020-002**

**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$87,689.34 FOR THE MONTH OF DECEMBER 2019.**

**WHEREAS**, in the course of conducting municipal business, the City of Hawaiian Gardens has incurred expenses in need of payment; and

**WHEREAS**, a register of demands has been prepared for the Hawaiian Gardens Public Housing Authority for approval; and

**WHEREAS**, the Hawaiian Gardens Public Housing Authority has prepared warrants for the Housing Assistant Payments (HAP).

**NOW, THEREFORE, BE IT RESOLVED**, BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS DOES HEREBY RESOLVE AS FOLLOWS:

**SECTION 1.** The Hawaiian Gardens Public Housing Authority hereby approves the warrants as "Attachment 1," for Housing Assistance Payment (HAP) in the following amount: \$87,689.34

**SECTION 2.** The Finance Director, or his/her designee, is hereby directed to make the authorized disbursements with available funding.

**SECTION 3.** The Chairmember or his/her presiding officer is hereby authorized to affix his/her signature to this resolution signifying its passage and adoption by the Hawaiian Gardens Public Housing Authority.

**SECTION 4.** The Secretary or his/her designee shall attest and shall certify to the adoption of the Resolution and shall cause this Resolution and his/her certification to be entered into the Book of Resolutions.

**PASSED, APPROVED, AND ADOPTED BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS ON THIS 28<sup>th</sup> of JANUARY 2020.**

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**JESSE ALVARADO  
CHAIRMEMBER**

**ATTEST:**

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**LUCIE COLOMBO, CMC, CPMC  
SECRETARY**

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 12/2/2019**

Date: 11/26/2019  
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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 28 SECTION 8 HOUSING VI</b>							
<b>Dept: 4808 SECTION 8 HOUSING</b>							
28-4808-4448.0000	HAP PORT-OL						
	HOUSING AUTHORITY OF TI		1601 Lillyhill Dr 56	1025589	12/01/2019	12/01/2019	407.00
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025597	12/01/2019	12/01/2019	2,080.00
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025597	12/01/2019	12/01/2019	1,319.00
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025597	12/01/2019	12/01/2019	2,282.00
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025597	12/01/2019	12/01/2019	1,163.00
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025597	12/01/2019	12/01/2019	735.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025597	12/01/2019	12/01/2019	1,343.00
	ORANGE CO. HOUSING AUT		12220 222nd Street	1025597	12/01/2019	12/01/2019	2,730.00
							<b>12,059.00</b>
28-4808-4449.0000	ADMIN FEES-I						
	HOUSING AUTHORITY OF TI		1601 Lillyhill Dr 56	1025589	12/01/2019	12/01/2019	74.28
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025597	12/01/2019	12/01/2019	67.58
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025597	12/01/2019	12/01/2019	67.58
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025597	12/01/2019	12/01/2019	67.58
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025597	12/01/2019	12/01/2019	67.58
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025597	12/01/2019	12/01/2019	67.58
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025597	12/01/2019	12/01/2019	67.58
	ORANGE CO. HOUSING AUT		12220 222nd Street	1025597	12/01/2019	12/01/2019	67.58
							<b>547.34</b>
28-4808-4450.0000	HOUSING AS:						
	AGUIRRE/HEATHER//		22310 Ibox Ave.	1025576	12/01/2019	12/01/2019	826.00
	ALFARO/MARCIA A.//		22306 Elaine Ave.	1025577	12/01/2019	12/01/2019	1,255.00
	AMARO/ANA M.//		11814 223rd St	1025578	12/01/2019	12/01/2019	1,333.00
	AMARO/ANA M.//		22307 Arline Avenue	1025578	12/01/2019	12/01/2019	233.00
	BARRERA/ANTONIA//		21824 Elaine Ave.	1025579	12/01/2019	12/01/2019	774.00
	CARLSON/NORMAN//		22015 Ibox Ave	1025580	12/01/2019	12/01/2019	506.00
	CELESTIAL FORTUNE LLC		21640 Belshire Ave., D	1025581	12/01/2019	12/01/2019	1,568.00
	CHIANG/ALLEN YA-LU//		21913 Belshire Ave., #6	1025582	12/01/2019	12/01/2019	1,018.00
	CROSS-ROADS TO HOUSING		12336 212th St.	1025583	12/01/2019	12/01/2019	869.00
	CROSS-ROADS TO HOUSING		22101 Juan Ave.	1025583	12/01/2019	12/01/2019	651.00
	CROSS-ROADS TO HOUSING		12225 212th Street	1025583	12/01/2019	12/01/2019	331.00
	CROSS-ROADS TO HOUSING		22326 Violeta Ave	1025583	12/01/2019	12/01/2019	712.00
	CROSS-ROADS TO HOUSING		22424 Elaine Ave.	1025583	12/01/2019	12/01/2019	421.00
	DONEVANT/JERRY A.//		21345 Norwalk Blvd., #99	1025584	12/01/2019	12/01/2019	658.00
	HAWAIIAN GARDENS HOUSI		11962 Centralia Rd. 202	1025585	12/01/2019	12/01/2019	1,360.00
	HAWAIIAN GARDENS HOUSI		11944 Centralia Rd. 201	1025585	12/01/2019	12/01/2019	948.00
	HAWAIIAN GARDENS HOUSI		11944 Centralia Rd #104	1025585	12/01/2019	12/01/2019	858.00
	HAWAIIAN GARDENS HOUSI		11934 Centralia Rd. 201	1025585	12/01/2019	12/01/2019	2,130.00
	HAWAIIAN GARDENS HOUSI		11914 E. Centralia Rd. 204	1025585	12/01/2019	12/01/2019	1,063.00
	HAWAIIAN GARDENS HOUSI		11928 Centralia Rd. 202	1025585	12/01/2019	12/01/2019	636.00
	HAWAIIAN GARDENS HOUSI		11924 Centralia Rd. 103	1025585	12/01/2019	12/01/2019	920.00
	HAWAIIAN GARDENS HOUSI		11920 Centralia Rd. #201	1025585	12/01/2019	12/01/2019	863.00
	HAWAIIAN GARDENS HOUSI		11934 Centralia Rd. 103	1025585	12/01/2019	12/01/2019	695.00
	HAWAIIAN GARDENS HOUSI		11940 Centralia Rd., 103	1025585	12/01/2019	12/01/2019	742.00
	HAWAIIAN GARDENS HOUSI		11908 Centralia Rd. 101	1025585	12/01/2019	12/01/2019	757.00
	HAWAIIAN GARDENS HOUSI		11908 Centralia Rd. 202	1025585	12/01/2019	12/01/2019	888.00
	HAWAIIAN GARDENS HOUSI		11938 E. Centralia Rd. 102	1025585	12/01/2019	12/01/2019	1,312.00
	HAWAIIAN GARDENS HOUSI		11964 E. Centralia Rd. 204	1025585	12/01/2019	12/01/2019	342.00
	HAWAIIAN GARDENS HOUSI		11952 Centralia Rd. 104	1025585	12/01/2019	12/01/2019	719.00
	HAWAIIAN GARDENS HOUSI		11920 Centralia Rd. 102	1025585	12/01/2019	12/01/2019	994.00
	HAWAIIAN GARDENS HOUSI		11900 Centralia Rd., #103	1025585	12/01/2019	12/01/2019	972.00
	HAWAIIAN GARDENS HOUSI		11934 Centralia #102	1025585	12/01/2019	12/01/2019	926.00
	HERNANDEZ/ALBERT//		22227 Horst Ave 1/2	1025586	12/01/2019	12/01/2019	333.00
	HERNANDEZ/BYRON D.//		22320 Devlin Ave.	1025587	12/01/2019	12/01/2019	912.00
	HO/NICOLE FAN//		22325 Horst Avenue	1025588	12/01/2019	12/01/2019	1,092.00
	JIANG/OU//		21607 Juan Ave., #39	1025590	12/01/2019	12/01/2019	1,033.00

**INVOICE APPROVAL LIST BY FUND REPORT**

WARRANT REGISTER 12/2/2019

Date: 11/26/2019

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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
JONG/RAYMOND T.//		12140	1/2 215th Street	1025591	12/01/2019	12/01/2019	689.00
JONG/RAYMOND T.//		12140	E. 215th. St.	1025591	12/01/2019	12/01/2019	647.00
KIM/JOON CHRIS//		22118	Seine Ave	1025592	12/01/2019	12/01/2019	293.00
KIM/JOON CHRIS//		22118	Seine Ave. B	1025592	12/01/2019	12/01/2019	1,089.00
KIM/JOON CHRIS//		22407	1/2 Horst St.	1025592	12/01/2019	12/01/2019	1,271.00
LAKEWOOD MOBILE ESTATI		12550	E. Carson Street #148	1025593	12/01/2019	12/01/2019	337.00
LAKEWOOD MOBILE ESTATI		12550	E. Carson St. , #101	1025593	12/01/2019	12/01/2019	243.00
LAKEWOOD MOBILE ESTATI		12550	E. Carson St. , 9	1025593	12/01/2019	12/01/2019	170.00
LAKEWOOD MOBILE ESTATI		12550	E Carson St. , #103	1025593	12/01/2019	12/01/2019	237.00
LAKEWOOD MOBILE ESTATI		12550	E. Carson St., #144	1025593	12/01/2019	12/01/2019	246.00
LAKEWOOD MOBILE ESTATI		12550	E. Carson St. , #78	1025593	12/01/2019	12/01/2019	186.00
LAKEWOOD MOBILE ESTATI		12550	E. Carson St. Sp.#107	1025593	12/01/2019	12/01/2019	439.00
LAKEWOOD MOBILE ESTATI		2550	E. Carson Street Sp. #117	1025593	12/01/2019	12/01/2019	155.00
LAKEWOOD MOBILE ESTATI		12550	E. Carson St. 127	1025593	12/01/2019	12/01/2019	506.00
LINGAD/BECKY//		22409	Horst St. B	1025594	12/01/2019	12/01/2019	1,348.00
LINGAD/BECKY//		22409	Horst St. A	1025594	12/01/2019	12/01/2019	994.00
MENEZES/PAULO//		22010	Verne Ave., #5	1025595	12/01/2019	12/01/2019	815.00
NGUYEN/PHUONG NGOC//		22017	Verne Ave	1025596	12/01/2019	12/01/2019	982.00
QUAN/LONG//		22307	Juan Ave.	1025598	12/01/2019	12/01/2019	1,284.00
RODRIGUEZ/ROBERT//		21728	Hawaiian Ave.	1025599	12/01/2019	12/01/2019	961.00
SY/EVELYN//		22012	Belshire Ave., #12	1025600	12/01/2019	12/01/2019	942.00
TANG/THEM L.//		21906	Pioneer	1025601	12/01/2019	12/01/2019	1,141.00
WANGSUWANA/MAGNIFICEI		21922	Devlin Ave.	1025602	12/01/2019	12/01/2019	1,161.00
WHELAN INV., INC.		12100	E. 226th St, #202	1025603	12/01/2019	12/01/2019	795.00
WHELAN INV., INC.		12100	E. 226th St, #216	1025603	12/01/2019	12/01/2019	895.00
WHELAN INV., INC.		12100	E. 226th St, #133	1025603	12/01/2019	12/01/2019	789.00
WHELAN INV., INC.		12100	E. 226th St, #208	1025603	12/01/2019	12/01/2019	786.00
WHELAN INV., INC.		12100	E. 226th St, #322	1025603	12/01/2019	12/01/2019	1,073.00
WHELAN INV., INC.		12100	E. 226th St, #212	1025603	12/01/2019	12/01/2019	795.00
WHELAN INV., INC.		12100	E. 226th St, #308	1025603	12/01/2019	12/01/2019	783.00
WHELAN INV., INC.		12100	E. 226th St, #220	1025603	12/01/2019	12/01/2019	778.00
WHELAN INV., INC.		12100	E. 226th St. #319	1025603	12/01/2019	12/01/2019	864.00
WHELAN INV., INC.		12100	E. 226th St, #329	1025603	12/01/2019	12/01/2019	784.00
WHELAN INV., INC.		12100	E. 226th St, #326	1025603	12/01/2019	12/01/2019	537.00
WHELAN INV., INC.		12100	E. 226th St, #333	1025603	12/01/2019	12/01/2019	641.00
WHELAN INV., INC.		12100	E. 226th St, #316	1025603	12/01/2019	12/01/2019	688.00
WHELAN INV., INC.		12100	E. 226th St, #206	1025603	12/01/2019	12/01/2019	778.00
WHELAN INV., INC.		12100	E. 226th St, #104	1025603	12/01/2019	12/01/2019	778.00
WHELAN INV., INC.		12100	E. 226th St, #227	1025603	12/01/2019	12/01/2019	690.00
WHELAN INV., INC.		12100	E. 226th St, #222	1025603	12/01/2019	12/01/2019	913.00
WHELAN INV., INC.		12100	E. 226th St, #324	1025603	12/01/2019	12/01/2019	880.00
WHELAN INV., INC.		12100	E. 226th St, #331	1025603	12/01/2019	12/01/2019	707.00
WHELAN INV., INC.		12100	E. 226th St, #304	1025603	12/01/2019	12/01/2019	786.00
WHELAN INV., INC.		12100	E. 226th St, #105	1025603	12/01/2019	12/01/2019	789.00
WHELAN INV., INC.		12100	E. 226th St, #130	1025603	12/01/2019	12/01/2019	794.00
WHELAN INV., INC.		12100	E. 226th St, #118	1025603	12/01/2019	12/01/2019	784.00
WHELAN INV., INC.		12100	E. 226th St, #205	1025603	12/01/2019	12/01/2019	878.00
WHELAN INV., INC.		12100	E. 226th St, #318	1025603	12/01/2019	12/01/2019	778.00
WHELAN INV., INC.		12100	E. 226th St, #303	1025603	12/01/2019	12/01/2019	794.00
WHELAN INV., INC.		12100	E. 226th St, #228	1025603	12/01/2019	12/01/2019	690.00
WHELAN INV., INC.		12100	E. 226th St, #328	1025603	12/01/2019	12/01/2019	690.00
WHELAN INV., INC.		12100	E. 226th St, #109	1025603	12/01/2019	12/01/2019	877.00
WHELAN INV., INC.		12100	E. 226th St, #131	1025603	12/01/2019	12/01/2019	844.00
WHELAN INV., INC.		12100	E. 226th St, #129	1025603	12/01/2019	12/01/2019	776.00
XUAN WU SAN BUDDIST		22001	Hawaiian Ave., #3	1025604	12/01/2019	12/01/2019	856.00
XUAN WU SAN BUDDIST		22001	Hawaiian Ave Apt. 5	1025604	12/01/2019	12/01/2019	1,291.00
YIN/KEAT//		21805	Arlene Ave.	1025605	12/01/2019	12/01/2019	706.00

**75,083.00**

**Total Dept. SECTION 8 HOUSING: 87,689.34**

**↓ 8 HOUSING VOUCHERS: 87,689.34**

**INVOICE APPROVAL LIST BY FUND REPORT**  
WARRANT REGISTER 12/2/2019

Date: 11/26/2019  
Time: 1:16:30 PM  
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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Grand Total:</b>							<b>87,689.34</b>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
28	SECTION 8 HOUSING VOUCHERS	87,689.34	0.00
	<b>Grand Total:</b>	<b>87,689.34</b>	<b>0.00</b>



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

P. 164

Agenda Item No.: B-9

City Manager: *[Signature]* per E-H

**DATE:** January 28, 2020  
**TO:** Honorable Chairmember and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehab Supervisor *[Signature]*

**SUBJECT: PHA RESOLUTION NO. 2020-003**  
**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$91,917.08 FOR THE MONTH OF JANUARY 2020.**

**SUMMARY**

The Chair member and Board review and approve for the HAP warrants for January 1, 2020 for a total of \$91,917.08.

**FISCAL IMPACT**

Fiscal impact is none. Sufficient funds have been allocated in fund 28.

**RECOMMENDATION**

Adopt PHA Resolution No. 2020-003

**ATTACHMENT(S)**

PHA Resolution No. 2020-003

PHA RESOLUTION NO. 2020-003

**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY, COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, APPROVING WARRANTS FOR HOUSING ASSISTANCE PAYMENTS (HAP) IN THE TOTAL AMOUNT OF \$91,917.08 FOR THE MONTH OF JANUARY 2020.**

**WHEREAS**, in the course of conducting municipal business, the City of Hawaiian Gardens has incurred expenses in need of payment; and

**WHEREAS**, a register of demands has been prepared for the Hawaiian Gardens Public Housing Authority for approval; and

**WHEREAS**, the Hawaiian Gardens Public Housing Authority has prepared warrants for the Housing Assistant Payments (HAP).

**NOW, THEREFORE, BE IT RESOLVED, BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS DOES HEREBY RESOLVE AS FOLLOWS:**

**SECTION 1.** The Hawaiian Gardens Public Housing Authority hereby approves the warrants as "Attachment 1," for Housing Assistance Payment (HAP) in the following amount: \$91,917.08

**SECTION 2.** The Finance Director, or his/her designee, is hereby directed to make the authorized disbursements with available funding.

**SECTION 3.** The Chairmember or his/her presiding officer is hereby authorized to affix his/her signature to this resolution signifying its passage and adoption by the Hawaiian Gardens Public Housing Authority.

**SECTION 4.** The Secretary or his/her designee shall attest and shall certify to the adoption of the Resolution and shall cause this Resolution and his/her certification to be entered into the Book of Resolutions.

**PASSED, APPROVED, AND ADOPTED BY THE PUBLIC HOUSING AUTHORITY OF THE CITY OF HAWAIIAN GARDENS ON THIS 28<sup>th</sup> of JANUARY 2020.**

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**JESSE ALVARADO**  
**CHAIRMEMBER**

**ATTEST:**

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**LUCIE COLOMBO, CMC, CPMC**  
**SECRETARY**

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 1/1/2020**

Date: 12/20/2019  
 Tim P , 166 n  
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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
<b>Fund: 28 SECTION 8 HOUSING VI</b>							
<b>Dept: 4808 SECTION 8 HOUSING</b>							
<b>28-4808-4448.0000 HAP PORT-OL</b>							
	HOUSING AUTHORITY OF TI		1601 Lillyhill Dr 56	1025619	01/01/2020	01/01/2020	407.00
	ORANGE CO. HOUSING AUT		4500 Montecito Dr. 111	1025627	01/01/2020	01/01/2020	1,032.00
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025627	01/01/2020	01/01/2020	1,319.00
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025627	01/01/2020	01/01/2020	2,282.00
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025627	01/01/2020	01/01/2020	1,163.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave. #209	1025627	01/01/2020	01/01/2020	1,087.00
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025627	01/01/2020	01/01/2020	735.00
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025627	01/01/2020	01/01/2020	1,343.00
	ORANGE CO. HOUSING AUT		12220 222nd Street	1025627	01/01/2020	01/01/2020	2,730.00
	ORANGE CO. HOUSING AUT		5120 Lincoln Ave, #305	1025627	01/01/2020	01/01/2020	989.00
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025627	01/01/2020	01/01/2020	2,428.00
							<b>15,496.00</b>
<b>28-4808-4449.0000 ADMIN FEES-I</b>							
	HOUSING AUTHORITY OF TI		1601 Lillyhill Dr 56	1025619	01/01/2020	01/01/2020	74.28
	ORANGE CO. HOUSING AUT		4500 Montecito Dr. 111	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		8720 Valley View st., #D1	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		1009 Valencia St. #D	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		17111 Kenyon Dr. #D	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		7622 Katella Ave. #209	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		5120 Lincoln Avenue #216	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		7622 Katella Ave 323	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		12220 222nd Street	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		5120 Lincoln Ave, #305	1025627	01/01/2020	01/01/2020	67.58
	ORANGE CO. HOUSING AUT		7122 Santa Isabel Circle	1025627	01/01/2020	01/01/2020	67.58
							<b>750.08</b>
<b>28-4808-4450.0000 HOUSING AS</b>							
	AGUIRRE/HEATHER//		22310 Ibex Ave.	1025606	01/01/2020	01/01/2020	826.00
	ALFARO/MARCIA A.//		22306 Elaine Ave.	1025607	01/01/2020	01/01/2020	1,273.00
	AMARO/ANA M.//		11814 223rd St	1025608	01/01/2020	01/01/2020	1,333.00
	AMARO/ANA M.//		22307 Arline Avenue	1025608	01/01/2020	01/01/2020	233.00
	BARRERA/ANTONIA//		21824 Elaine Ave.	1025609	01/01/2020	01/01/2020	800.00
	CARLSON/NORMAN//		22015 Ibex Ave	1025610	01/01/2020	01/01/2020	506.00
	CELESTIAL FORTUNE LLC		21640 Belshire Ave., D	1025611	01/01/2020	01/01/2020	1,568.00
	CHIANG/ALLEN YA-LU//		21913 Belshire Ave., #6	1025612	01/01/2020	01/01/2020	1,018.00
	CROSS-ROADS TO HOUSING		22424 Elaine Ave.	1025613	01/01/2020	01/01/2020	598.00
	CROSS-ROADS TO HOUSING		22101 Juan Ave.	1025613	01/01/2020	01/01/2020	760.00
	CROSS-ROADS TO HOUSING		22326 Violeta Ave	1025613	01/01/2020	01/01/2020	986.00
	CROSS-ROADS TO HOUSING		12225 212th Street	1025613	01/01/2020	01/01/2020	762.00
	DONEVANT/JERRY A.//		21345 Norwalk Blvd., #99	1025614	01/01/2020	01/01/2020	658.00
	HAWAIIAN GARDENS HOUSI		11962 Centralia Rd. 202	1025615	01/01/2020	01/01/2020	1,360.00
	HAWAIIAN GARDENS HOUSI		11944 Centralia Rd. 201	1025615	01/01/2020	01/01/2020	948.00
	HAWAIIAN GARDENS HOUSI		11914 E. Centralia Rd. 204	1025615	01/01/2020	01/01/2020	1,063.00
	HAWAIIAN GARDENS HOUSI		11926 Centralia Rd. 202	1025615	01/01/2020	01/01/2020	636.00
	HAWAIIAN GARDENS HOUSI		11920 Centralia Rd. #201	1025615	01/01/2020	01/01/2020	863.00
	HAWAIIAN GARDENS HOUSI		11934 Centralia Rd. 103	1025615	01/01/2020	01/01/2020	695.00
	HAWAIIAN GARDENS HOUSI		11940 Centralia Rd., 103	1025615	01/01/2020	01/01/2020	742.00
	HAWAIIAN GARDENS HOUSI		11908 Centralia Rd. 101	1025615	01/01/2020	01/01/2020	757.00
	HAWAIIAN GARDENS HOUSI		11908 Centralia Rd. 202	1025615	01/01/2020	01/01/2020	888.00
	HAWAIIAN GARDENS HOUSI		11938 E. Centralia Rd. 102	1025615	01/01/2020	01/01/2020	1,312.00
	HAWAIIAN GARDENS HOUSI		11964 E. Centralia Rd. 204	1025615	01/01/2020	01/01/2020	342.00
	HAWAIIAN GARDENS HOUSI		11952 Centralia Rd. 104	1025615	01/01/2020	01/01/2020	719.00
	HAWAIIAN GARDENS HOUSI		11920 Centralia Rd. 102	1025615	01/01/2020	01/01/2020	994.00
	HAWAIIAN GARDENS HOUSI		11934 Centralia Rd. 201	1025615	01/01/2020	01/01/2020	1,021.00
	HAWAIIAN GARDENS HOUSI		11900 Centralia Rd., #103	1025615	01/01/2020	01/01/2020	972.00
	HAWAIIAN GARDENS HOUSI		11934 Centralia #102	1025615	01/01/2020	01/01/2020	909.00
	HAWAIIAN GARDENS HOUSI		11944 Centralia Rd #104	1025615	01/01/2020	01/01/2020	853.00
	HERNANDEZ/ALBERT//		22227 Horst Ave 1/2	1025616	01/01/2020	01/01/2020	74.00

INVOICE APPROVAL LIST BY FUND REPORT

WARRANT REGISTER 1/1/2020

Date: 12/20/2019

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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
	HERNANDEZ/BYRON D.//		22320 Devlin Ave.	1025617	01/01/2020	01/01/2020	937.00
	HO/NICOLE FAN//		22325 Horst Avenue	1025618	01/01/2020	01/01/2020	1,092.00
	JIANG/OU//		21607 Juan Ave., #39	1025620	01/01/2020	01/01/2020	898.00
	JONG/RAYMOND T.//		12140 1/2 215th Street	1025621	01/01/2020	01/01/2020	683.00
	JONG/RAYMOND T.//		12140 E. 215th. St.	1025621	01/01/2020	01/01/2020	672.00
	KIM/JOON CHRIS//		22118 Seine Ave	0	01/01/2020	01/01/2020	0.00
	KIM/JOON CHRIS//		22118 Seine Ave, B	1025622	01/01/2020	01/01/2020	1,089.00
	KIM/JOON CHRIS//		22407 1/2 Horst St.	1025622	01/01/2020	01/01/2020	1,088.00
	LAKEWOOD MOBILE ESTATI		.12550 E. Carson Street #148	1025623	01/01/2020	01/01/2020	337.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. , #101	1025623	01/01/2020	01/01/2020	243.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. , 9	1025623	01/01/2020	01/01/2020	170.00
	LAKEWOOD MOBILE ESTATI		12550 E Carson St. , #103	1025623	01/01/2020	01/01/2020	237.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St., #144	1025623	01/01/2020	01/01/2020	246.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. , #78	1025623	01/01/2020	01/01/2020	196.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. Sp. #107	1025623	01/01/2020	01/01/2020	439.00
	LAKEWOOD MOBILE ESTATI		2550 E. Carson Street Sp. #117	1025623	01/01/2020	01/01/2020	155.00
	LAKEWOOD MOBILE ESTATI		12550 E. Carson St. 127	1025623	01/01/2020	01/01/2020	508.00
	LINGAD/BECKY//		22409 Horst St. B	1025624	01/01/2020	01/01/2020	1,491.00
	LINGAD/BECKY//		22409 Horst St. A	1025624	01/01/2020	01/01/2020	712.00
	MENEZES/PAULO//		22010 Verne Ave., #5	1025625	01/01/2020	01/01/2020	815.00
	NGUYEN/PHUONG NGOC//		22017 Verne Ave	1025626	01/01/2020	01/01/2020	1,007.00
	QUAN/LONG//		22307 Juan Ave.	1025628	01/01/2020	01/01/2020	1,284.00
	RODRIGUEZ/ROBERT//		21728 Hawaiian Ave.	1025629	01/01/2020	01/01/2020	961.00
	SY/EVELYN//		22012 Belshire Ave., #12	1025630	01/01/2020	01/01/2020	942.00
	TANG/THEM L.//		21906 Pioneer	1025631	01/01/2020	01/01/2020	1,141.00
	WANGSUWANA/MAGNIFICEI		21922 Devlin Ave.	1025632	01/01/2020	01/01/2020	1,161.00
	WHELAN INV., INC.		12100 E. 226th St., #333	1025634	01/01/2020	01/01/2020	708.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. 329	1025634	01/01/2020	01/01/2020	851.00
	WHELAN INV., INC.		12100 E. 226th St., #308	1025634	01/01/2020	01/01/2020	850.00
	WHELAN INV., INC.		12100 226th St., #220	1025634	01/01/2020	01/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th St., 206	1025634	01/01/2020	01/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th Str. Apt. #133	1025634	01/01/2020	01/01/2020	858.00
	WHELAN INV., INC.		12100 E. 226TH ST., #202	1025634	01/01/2020	01/01/2020	862.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #104	1025634	01/01/2020	01/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th Street , #227	1025634	01/01/2020	01/01/2020	764.00
	WHELAN INV., INC.		12100 226 Th St. Apt., #316	1025634	01/01/2020	01/01/2020	762.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #331	1025634	01/01/2020	01/01/2020	781.00
	WHELAN INV., INC.		12100 East 226th St. #322	1025634	01/01/2020	01/01/2020	1,147.00
	WHELAN INV., INC.		12100 E. 226th SL, #326	1025634	01/01/2020	01/01/2020	611.00
	WHELAN INV., INC.		12100 E. 226th St. #319	1025634	01/01/2020	01/01/2020	938.00
	WHELAN INV., INC.		12100 E. 226th Apt., #222	1025634	01/01/2020	01/01/2020	987.00
	WHELAN INV., INC.		12100 E 226th St., #212	1025634	01/01/2020	01/01/2020	869.00
	WHELAN INV., INC.		12100 E. 226th St Apt., 208	1025634	01/01/2020	01/01/2020	853.00
	WHELAN INV., INC.		12100 E. 226th St., #216	1025634	01/01/2020	01/01/2020	968.00
	WHELAN INV., INC.		12100 E. 226th St. 128	1025634	01/01/2020	01/01/2020	626.00
	WHELAN INV., INC.		12100 E. 226th St. 328	1025634	01/01/2020	01/01/2020	690.00
	WHELAN INV., INC.		12100 226th St. #205	1025634	01/01/2020	01/01/2020	903.00
	WHELAN INV., INC.		12100 226th St. 303	1025634	01/01/2020	01/01/2020	819.00
	WHELAN INV., INC.		12100 E. 226th St. 318	1025634	01/01/2020	01/01/2020	845.00
	WHELAN INV., INC.		12100 E. 226th Street #304	1025634	01/01/2020	01/01/2020	853.00
	WHELAN INV., INC.		12100 E. 226th St. 130	1025634	01/01/2020	01/01/2020	861.00
	WHELAN INV., INC.		12100 E. 226th St. Apt. #105	1025634	01/01/2020	01/01/2020	814.00
	WHELAN INV., INC.		12100 E. 226th St. 118	1025634	01/01/2020	01/01/2020	851.00
	WHELAN INV., INC.		12100 E. 226th St. # 324	1025634	01/01/2020	01/01/2020	954.00
	WHELAN INV., INC.		12100 226th Street #228	1025634	01/01/2020	01/01/2020	764.00
	WHELAN INV., INC.		12100 E. 226th St. 131	1025634	01/01/2020	01/01/2020	918.00
	WHELAN INV., INC.		12100 E. 226th St. #121	1025634	01/01/2020	01/01/2020	954.00
	WHELAN INV., INC.		12100 E. 226th SL 109	1025634	01/01/2020	01/01/2020	951.00
	WHELAN INV., INC.		12100 E. 226th St. 230	1025634	01/01/2020	01/01/2020	602.00
	WHELAN INV., INC.		12100 E. 226th St. 332	1025634	01/01/2020	01/01/2020	804.00
	XUAN WU SAN BUDDIST		22001 Hawaiian Ave., #3	1025635	01/01/2020	01/01/2020	836.00
	XUAN WU SAN BUDDIST		22001 Hawaiian Ave Apt. 5	1025635	01/01/2020	01/01/2020	528.00

**INVOICE APPROVAL LIST BY FUND REPORT**  
**WARRANT REGISTER 1/1/2020**

Date: 12/20/2019  
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City of Hawaiian Gardens

Fund/Dept/Acct	Vendor Name	Invoice #	Invoice Desc.	Check #	Due Date	Posting Date	Amount
YIN/KEAT//			21805 Arline Ave.	1025636	01/01/2020	01/01/2020	706.00
							<u>75,671.00</u>
						<b>Total Dept. SECTION 8 HOUSING:</b>	<u>91,917.08</u>
						<b>SECTION 8 HOUSING VOUCHERS:</b>	<u>91,917.08</u>
						<b>Grand Total:</b>	<u>91,917.08</u>

**Recap by Fund**

Fund #	Fund Name	Amount To Pay	Amount To Relieve
28	SECTION 8 HOUSING VOUCHERS	91,917.08	0.00
	<b>Grand Total:</b>	<u>91,917.08</u>	<u>0.00</u>



CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT

Agenda Item No. G-10P . 1 6 9  
City Manager [Signature]

**DATE:** January 28, 2020  
**TO:** Honorable Chairperson and Board Members  
**FROM:** Ernie Hernandez, Executive Director  
**BY:** Joseph Colombo, Community Development Director  
Gloria R. Thomas, Housing Rehabilitation Supervisor

**SUBJECT: RESOLUTION NO. 2020-004: A REQUEST BY THE COMMUNITY DEVELOPMENT DEPARTMENT TO EXTEND THE PROFESSIONAL SERVICES AGREEMENT TO HDR CONSTRUCTION PROVIDING SERVICES FOR THE PUBLIC HOUSING AUTHORITY'S RESIDENTIAL BEAUTIFICATION PROGRAM FOR A PERIOD OF ONE (1) YEAR**

**SUMMARY**

On October 20<sup>th</sup>, 2015 the City Council adopted Resolution No. 079-2015 awarding a contract to HDR Construction to provide residential rehabilitation services for the Public Housing Authority's Beautification Program. Since then, the PHA Board has approved several extensions to their professional services agreement. The current contract is set to expire on February 24, 2020.

**DISCUSSION**

In order for the Community Development Department to continue administering a successful residential rehabilitation program and meet program goals, the City relies on an experienced licensed general contractor to provide general residential rehabilitation services for the Public Housing Authority's Beautification Program. Staff is requesting approval for another extension to HDR Construction to provide residential rehabilitation services to the Public Housing Authority's Beautification Program for one (1) year.

HDR Construction is in good standing with the California State Contractors License Board and has been successful providing professional services to rehabilitate and enhance the exterior of homes in the community. They have agreed to the extension of the contract for one (1) year under the same terms and conditions of the original agreement.

Staff has been satisfied with the quality and the level of services provided to the Public Housing Authority's Residential Program by HDR Construction. They have been able to provide residential rehabilitation work with the required skills, care, and due diligence based on the necessary work specifications that are needed to complete projects.

**RECOMMENDATION**

Adopt Resolution No. 2020-004 approving the extension of contract services for HDR Construction for a period of one (1) year.

**FISCAL IMPACT**

No impact will be created. The City Council has allocated \$400,000 from Low Mod Housing fund for FY 2019-2020.

Attachment: 1) Resolution No. 2020-004  
2) Contract Agreement

PHA RESOLUTION NO. 2020-004

**A RESOLUTION OF THE HAWAIIAN GARDENS PUBLIC HOUSING AUTHORITY OF THE COUNTY OF LOS ANGELES, STATE OF CALIFORNIA, TO EXTEND PROFESSIONSL SERVICES AGREEMENT TO HDR CONSTRUCTION PROVIDING SERVICES FOR THE PUBLIC HOUSING AUTHORITY'S RESIDENTIAL BEAUTIFICATION PROGRAM FOR A PERIOD OF ONE (1) YEAR**

**WHEREAS**, HDR Construction has a good standing with the California State Contractor License Board and is qualified to provide services for the residential rehabilitation program; and

**WHEREAS**, HDR Construction has experienced working with the City of Hawaiian Gardens and has been qualified to provide services for the Public Housing Authority's Beautification Program; and

**WHEREAS**, The Board desires by this Resolution extend the contract services with HDR Construction for a period of one (1) year.

**NOW, THEREFORE, BE IT RESOLVED** by the PHA Board of the City of Hawaiian Gardens as follows:

**SECTION 1.** The extension of the Professional Services Agreement with HDR Construction for one (1) year is hereby approved.

**SECTION 2.** The Chairperson of the Public Housing Authority is hereby authorized to execute this resolution indicating its adoption by the Board.

**SECTION 3.** The City Clerk, or her duly appointed Deputy, is directed to attest thereto and forward a certified copy of this resolution to the Community Development Director for his implementation.

**PASSED, APPROVED AND ADOPTED** by the Hawaiian Gardens PHA Board on this 28<sup>th</sup> day of January 2020.

\_\_\_\_\_  
JESSE ALVARADO  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
LUCIE COLOMBO, CMC, CPMC  
SECRETARY

**CITY OF HAWAIIAN GARDENS  
SIGN PROGRAM  
CONTRACTOR AGREEMENT**

**THIS AGREEMENT** is made this 28th day of January, 2020, by the **CITY OF HAWAIIAN GARDENS**, a municipal corporation ("CITY") and **HDR CONSTRUCTION** ("CONTRACTOR").

**RECITALS**

The following recitals are a substantive part of this Agreement:

1. This Agreement is entered into pursuant to Hawaiian Gardens Council Resolution 2020-004 (January 28, 2020).
2. CITY desires to utilize the services of CONTRACTOR to **provide all material, parts and labor to construct residential improvements approved by the City under the Public Housing Authority's Beautification Program.**
3. CONTRACTOR is qualified by virtue of experience, training, education and expertise to accomplish services.

**AGREEMENT**

THE PARTIES MUTUALLY AGREE AS FOLLOWS:

1. **Term and Termination.** The term of the Agreement shall be for period of **one year** from full execution of the agreement. If both parties agree, a one-year extension can be provided and executed by the City Manager. This agreement may be terminated by the CITY without cause. In such event, the CITY will compensate CONTRACTOR for work performed to date in accordance with proposed const of work (Attachment A&B). Contractor is required to present evidence to support performed work completion.
2. **The City is not part of the Contract.** The CITY will not be part of the contract entered between the property owner and the contractor, but will essentially approve the scope of work, monitor the construction, starting and ending of project, and pay the contractor directly for work performed.
3. **Services to be Provided.** The services to be performed by CONTRACTOR shall consist of tasks as set forth in the scope of work and notice to proceed for each program participant. This Agreement does not guarantee any specific amount of work.
4. **Compensation.** CONTRACTOR shall be compensated as follows:

- 4.1 AMOUNT. Compensation under this agreement shall be specified in each scope of work for each program participant, and shall be based on the schedule and rates attached hereto and made a part hereof as Attachment A&B.
- 4.2 Payment. For work under this Agreement, payment shall be made per invoice for work completed. For extra work not a part of this Agreement, a written authorization by the CITY will be required.
- 4.3 Records of Expenses. CONTRACTOR shall keep complete and accurate records of all costs and expenses incidental to services covered by this Agreement. These records will be made available at reasonable times to CITY.
- 4.4 Termination. CITY shall have the right to terminate this agreement, without cause, by giving thirty (30) days written notice of termination. If the Agreement is terminated by CITY, then the provisions of paragraph 3 would apply to that portion of the work completed.

#### 4. Insurance requirements.

- 4.1 COMMENCEMENT OF WORK. CONTRACTOR shall not commence work under this Agreement until all certificates and endorsements have been received and approved by the CITY. All insurance required by this Agreement shall contain a Statement of Obligation on the part of the carrier to notify the CITY of any material change, cancellation, or termination at least thirty (30) days in advance and a waiver of subrogation.
- 4.2 WORKERS COMPENSATION INSURANCE. During the duration of this Agreement, CONTRACTOR and all subcontractors shall maintain Workers Compensation Insurance in the amount and type required by law, if applicable.
- 4.3 INSURANCE AMOUNTS. CONTRACTOR shall maintain the following insurance for the duration of this Agreement:
- (a) Commercial general liability in an amount not less than \$1,000,000.00 per occurrence (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.
  - (b) Automobile liability **for all autos** in an amount of \$1,000,000.00 combined single limit (**claims made and modified occurrence policies are not acceptable**); Insurance companies must be

acceptable to CITY and have a Best's Guide Rating of A-, Class VII or better, as approved by the CITY.

An **On-Going and Completed Operations Additional Insured Endorsement** for the policy under section 4.3 (a) shall designate the CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for liability arising out of work or operations performed by or on behalf of the CONTRACTOR. CONTRACTOR shall provide to the CITY proof of insurance and endorsement forms that conform to CITY's requirements, as approved by the CITY.

An Additional Insured Endorsement for the policy under section 4.3 (b) shall designate CITY, it's officers, officials, employees, agents, and volunteers as additional insureds for automobiles, owned, leased, hired, or borrowed by the CONTRACTOR. CONTRACTOR shall provide to the CITY proof of insurance and endorsement forms that conform the CITY's requirements, as approved by the CITY.

For any claims related to this Agreement, CONTRACTOR's insurance coverage shall be primary insurance as respects CITY, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the CITY, its officers, officials, employees, agents, and volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.

*If CONTRACTOR maintains higher insurance limits than the minimums shown above, CONTRACTOR shall provide coverage for the higher insurance limits otherwise maintained by the CONTRACTOR.*

5. **Non-Liability of Officials and Employees of the City.** No official or employee of CITY shall be personally liable to CONTRACTOR in the event of any default or breach by CITY, or for any amount which may become due to CONTRACTOR.
6. **Non-Discrimination.** CONTRACTOR covenants there shall be no discrimination against any person or group due to race, color, creed, religion, sex, marital status, age, handicap, national origin, or ancestry, in any activity pursuant to this Agreement.
7. **Independent Contractor.** It is agreed to that CONTRACTOR shall act and be an independent contractor and not an agent or employee of the CITY, and shall obtain no rights to any benefits which accrue to CITY'S employees.
8. **Compliance with Law.** CONTRACTOR shall comply with all applicable laws, ordinances, codes, and regulations of the federal, state, and local government.

9. **Notices.** All notices shall be personally delivered or mailed to the below listed address, or to such other addresses as may be designated by written notice. These addresses shall be used for delivery of service of process.
- a. HDR Construction, INC  
Attention: Rudy Hernandez  
21800 Verne Ave.  
Hawaiian Gardens, CA 90716
  - b. City of Hawaiian Gardens  
Community Development Department  
Attn: Joe Colombo, Community Development Director  
21815 Pioneer Blvd.  
Hawaiian Gardens, CA 90716
10. **Contractor's Proposal.** This Agreement shall include CONTRACTOR'S proposal or bid which shall be incorporated herein by reference. In the event of any inconsistency between the terms of the proposal and this Agreement, this Agreement shall govern.
11. **Licenses, Permits, and Fees.** At its sole expense, CONTRACTOR shall obtain a Hawaiian Gardens Business License; all permits, and licenses as may be required by this Agreement.
12. **Familiarity with Work.** By executing this Agreement, CONTRACTOR warrants that: (1) it has investigated the work to be performed; (2) it has investigated the site of the work and is aware of all conditions there; and (3) it understands the facilities, difficulties, and restrictions of the work under this Agreement. Should Contractor discover any latent or unknown conditions materially differing from those inherent in the work or as represented by CITY, it shall immediately inform CITY of this and shall not proceed, except at CONTRACTOR'S risk, until written instructions are received from CITY.
13. **Time of Essence.** Time is of the essence in the performance of this Agreement.
14. **Limitations Upon Subcontracting and Assignment.** The experience, knowledge, capability, and reputation of CONTRACTOR, its principals and employees were a substantial inducement for CITY to enter into this Agreement. CONTRACTOR shall not contract with any other entity to perform the services required without written approval of the CITY. This Agreement may not be assigned voluntarily or by operation of law, without the prior written approval of CITY. If CONTRACTOR is permitted to subcontract any part of this Agreement, CONTRACTOR shall be responsible to CITY for the acts and omissions of its subcontractor as it is for persons directly employed. Nothing contained in this Agreement shall create any contractual relationship

between any subcontractor and CITY. All persons engaged in the work will be considered employees of CONTRACTOR. CITY will deal directly with and will make all payments to CONTRACTOR.

15. **Authority to Execute.** The persons executing this Agreement on behalf of the parties warrant that they are duly authorized to execute this Agreement and that by executing this Agreement, the parties are formally bound.
16. **Prevailing Wages.** The CITY has been advised that the Prevailing Wages Law applies to the work. CONTRACTOR and its subcontractors must be registered with the California Department of Industrial Relations pursuant to Labor Code Section 1725.5. This Agreement shall not be effective until CONTRACTOR provides proof of registration to the CITY. CONTRACTOR shall be responsible for CONTRACTOR's compliance in all respects with the Prevailing Wage Law, including the payment of the prevailing wage rates to all the laborers involved, and with California Labor Code Section 1770 et seq., including the keeping of all records required by the provisions of Labor Code Section 1776 and the implementing administrative regulations. CONTRACTOR shall submit payroll records to the Labor Commissioner pursuant to Labor Code section 1771.4(a)(3) and shall comply with the job site notices posting requirements established by the Labor Commissioner pursuant to Title 8, California Code of Regulations Section 16461(e) or other regulation promulgated pursuant to Labor Code Section 1771.4(a)(2). Pursuant to Labor Code Section 1771.4, this Project is subject to compliance monitoring and enforcement by the California Department of Industrial Relations. The CITY shall be a third party beneficiary of the forgoing covenant with rights to enforce the same as against the CONTRACTOR.
17. **Indemnification.** CONTRACTOR agrees to protect, defend, and hold harmless CITY and its elective or appointive boards, officers, agents, and employees from any and all claims, liabilities, expenses, or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of, or in any way connected with performance of the Agreement by CONTRACTOR, CONTRACTOR'S agents, officers, employees, subcontractors, or independent contractors hired by CONTRACTOR. The only exception to CONTRACTOR'S responsibility to protect, defend, and hold harmless CITY, is due to the *active negligence* of CITY, or any of its elective or appointive boards, officers, agents, or employees.

This hold harmless agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by CONTRACTOR.

18. **No Third Party Beneficiaries.** Except as may be specifically provided for herein, nothing contained in this Agreement is intended to confer, nor shall this Agreement be construed as conferring, any rights, including, without

limitation, any rights as third-party beneficiary or otherwise, upon any entity or person not a party hereto.

(Agreement Signature Block On Next Page)

**IN WITNESS THEREOF**, these parties have executed this Agreement on the day and year shown below.

Date: \_\_\_\_\_

**"CITY"  
CITY OF HAWAIIAN GARDENS**

By: \_\_\_\_\_  
**City Manager**

**ATTESTED:**

\_\_\_\_\_  
**City Clerk**

Date: \_\_\_\_\_

**"HDR CONTRUCTION"**

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Tax ID No. \_\_\_\_\_

Contractor's License: \_\_\_\_\_

Expiration Date: \_\_\_\_\_

If CONTRACTOR is a corporation, a Corporate Resolution and/or Corporate Seal is required. If a partnership, Statement of Partnership must be submitted to CITY.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Hawaiian Gardens City Attorney

**ATTACHMENT A**  
**PROPOSED COSTS FOR EXTERIOR SCOPE OF WORK**

It is the intent of this bid sheet to provide the bidder with a general outline of the tasks required to rehabilitate the exterior of the residential property and provide the cost. Submit the dollar amount for each construction work line item. Bidder will furnish all material and labor.

ITEM NO.	Work Item	Area/Unit	Cost	Total
1.	Address numbers	Unit	\$80	\$80
2.	Block Wall 6 ft	LF	\$110	\$110
3.	Block Wall 42"	LF	\$90	\$90
4.	Block and wrought iron	lf	\$100	\$100
5.	Carbon Monoxide Detector	Unit	\$100	\$100
6.	Concrete Work 4' thick	SF	\$10	\$10
7.	Demolition	SF	\$10	\$10
8.	Draught tolerant- Planting	SF	\$20	\$20
9.	Eve Replacement	LF	\$8	\$8
10.	Eve Repair	LF	\$4	\$4
11.	Exterior Paint	SF	\$3.25	\$3.25
12.	Fascia Replacement	LF	\$8	\$8
13.	Fascia Repair	LF	\$4	\$4
14.	Framing	SF	\$50	\$50
15.	Front Door -Solid Core 1 3/4' thick	Unit	\$1,400	\$1,400
16.	Garage Door with opener – one car	Unit	\$1,350	\$1,350
17.	Garage Door with Opener- two car	Unit	\$1,650	\$1,650
18.	Glass- replace broken or cracked window glass	Unit	\$200	\$200
19.	Hot water heater 40 gal.	Unit	\$1,000	\$1,000
20.	Irrigation	LF	\$10	\$10
21.	Mail Box Replacement	Unit	\$150	\$150
22.	Manual Gates	LF	\$100	\$100
23.	New security door and hardware	Unit	\$750	\$750
24.	Roof [asphalt	SF	\$3.95	\$3.95
25.	Roof sheathing	SF	\$1.25	\$1.25
26.	Shrubbery- removal	LF	\$10	\$10
27.	Smoke Detector	Unit	\$75	\$75
28.	Sod- basic	SF	\$3	\$3
29.	Stucco: color surface	SF	\$5	\$5
30.	Termite or Pest Control	SF	\$5	\$5
31.	Tree Removal	Unit	\$1,000	\$1,000
32.	Trim Trees	Unit	\$350	\$350



**ATTACHMENT B**  
**PROPOSED COSTS FOR INTERIOR SCOPE OF WORK**

It is the intent of this bid sheet to provide the bidder with a general outline of the tasks required to rehabilitate the interior of residential properties and provide the cost. Submit the dollar amount for each construction work line item. Bidder will furnish all material and labor.

ITEM NO.	Work Item	Area/Unit	Cost
<b>OTHER</b>	Carbon Monoxide Detector	Unit	\$100
	Mail Box Replacement	Unit	\$150
	Remove partition wall		
	Smoke Detector	Unit	\$75
<b>PAINTING</b>	Crown molding		
	Interior patch and paint	Sq.ft	\$3.25
	Paint ceiling	Sq.ft	\$3.25
	Paint staircase handrail	Per rail	\$900
	Patch holes in wall	Sq.ft	\$2.50
	Remove popcorn ceiling and paint	Sq.ft	\$800
<b>LIGHTING</b>	Ceiling fan		\$450
	New light fixtures		\$175
	New light switch covers		\$25
	Recessed can lighting		\$110
<b>FLOORING</b>	Flooring- Carpet and pad installation		\$750
	Flooring- Tile	Sq.ft	\$12
	Flooring- Laminate	Sq.ft	\$8.50
	Stairs- Tile	Per step	\$75
	Stairs- laminate flooring	Per step	\$75
	Stairs- carpet	Per step	\$1,000
	Baseboard	Sq.ft	\$3.50
<b>DOORS</b>	Front Door -Solid Core 1 ¾' thick	Unit	\$1,250
	Sliding Glass Door	Unit	\$1,600
	Closet glass doors		\$850
	Sliding closet doors		\$750
	Laundry doors		\$750
	New security door and hardware	Unit	\$650
	Interior door		\$400
	New hardware only		\$200
<b>KITCHEN</b>	New Kitchen cabinetry	Per box	\$500
	Refurbish kitchen cabinetry	Per box	\$350
	Formica Countertops	Per section	\$1,000
	New kitchen sink and faucet		\$450
	New kitchen sink hardware only		\$295

	New kitchen sink only		\$295
	Range hoods industry standard		\$395
<b>BATHROOM</b>	Bathroom exhaust fan-replace cover		\$85
	Bathroom exhaust fan-repair		\$350
	Bathroom single vanity		\$1,295
	Bathroom double vanity		\$1,695
	Replace toilet		\$400
	Shower tile		\$2,500
	Shower vinyl walls		\$2,000
	Shower unit with tub		\$750
	Shower single door		\$250
	Shower double doors		\$1,250
	New sink		\$250
	New sink and faucet		\$400
	New faucet only		\$250
	Vanity mirror		\$280
	Vanity light fixture		\$300
	Replace bathroom medicine cabinet		\$250
<b>WINDOWS</b>	Windows- Retrofit (3x3) - vinyl	Unit	\$450
	Windows- Drop-in(3x3)- vinyl	Unit	\$600
	Glass- replace broken or cracked window glass	Unit	\$200
	New window screens		\$100
<b>PLUMBING</b>	Under sink plumbing		\$250
	Garbage disposal repair		\$200
	Garbage disposal replacement		\$325
	Repair shower leak		\$275
	Hot water heater 40 gal.	Unit	\$1,000
<b>ELECTRICAL</b>	Replace GFCI cover		\$25
	Install new GFCI		\$150
	Repair fireplace		\$250
<b>MECHANICAL</b>	New wall furnace		\$2,000



**CITY OF HAWAIIAN GARDENS  
PUBLIC HOUSING AUTHORITY  
STAFF REPORT**

Agenda Item No.: G-11

City Manager: [Signature]

**DATE:** January 28, 2020

**TO:** Honorable Mayor and Members of the City Council

**FROM:** Ernie Hernandez, City Manager

**BY:** Lucie Colombo, CMC, City Clerk/ Records Manager [Signature]

**SUBJECT:** **CONSIDERATION OF APPOINTMENTS OF RESIDENT DIRECTORS  
TO THE PUBLIC HOUSING AUTHORITY**

**SUMMARY**

There are two (2) Public Housing Authority ("PHA") resident Director terms that require consideration of appointment as the terms expire this month. The City Council is the authorized entity to appoint the resident PHA Directors, pursuant to California Health and Safety Code Section 34270.

**DISCUSSION**

The PHA staff sent out notices to all Section 8 recipients, asking for anyone interested in serving on the PHA Board, to contact the City and submit a completed application by the notified deadlines of November 15, 2019, and December 17, 2019. Four applications were returned, one of which was not interested in serving, for a total of 3 who were interested. Mayor Alvarado met and interviewed the new applicant.

Please note that in accordance with the Public Housing Authority By-laws; at least one of the appointed Directors must be at least 62 years of age. Also, these two appointments, in accordance with the PHA By-laws, are two positions that are required to be "Resident Agency Members" and would be titled as "Resident Directors" on the PHA Board.

**RECOMMENDATION**

Mayor Alvarado is recommending that Carmella Mahar be re-appointed and to appoint Richard Prieto, to serve terms due to expire in January 2023.

# City of Hawaiian Gardens Housing Authority Governing Board Resident Membership Form

051 420 150  
051 420 150



1. Name: Richard Prieto

2. Home Address: 22307 Arline Ave  
 Number Street  
Hawaiian CA 90716  
 Gardens City, State Zip Code

3. Are you a current participant in the Hawaiian Gardens Section 8 Housing Program?  
(Check one) Yes  No

4. Are you 18 years of age or older? Yes  No

5. Are you 62 years of age or older? Yes  No

6. Do you have transportation to attend monthly evening and other meetings which may be necessary? Yes  No

7. Please provide a brief description of your interest in serving on the Hawaiian Gardens Housing Authority Board? ( use additional sheets if necessary)

I believe the City of Hawaiian Gardens has given  
me so many opportunities and I feel if I join the  
Housing authority board it will give me a chance to give  
back to the city and its residents.

7/5/11

\_\_\_\_\_  
Date

Please mail form to: City of Hawaiian Gardens  
 Attn: City Clerk  
 21815 Pioneer Boulevard, Hawaiian Gardens, CA 90716  
 Or fax to: (562) 420-8521