

MINUTES

CITY OF HAWAIIAN GARDENS

EDUCATION COMMITTEE MEETING

TUESDAY, MARCH 19, 2019
5:00 P.M.

The Education Committee was called to order by at approximately 5:10 p.m., at City Hall Executive Conference Room, 21815 Pioneer Blvd., Hawaiian Gardens, CA 90716.

A. COMMITTEE MEMBERS - ROLL CALL PRESENT:

- Ernie Hernandez, City Manager
- Linda Hollinsworth, Finance Director- Committee Liaison
- Monica Rodriquez, Councilmember - Chair Member
- Luis Roa, Councilmember

OTHER STAFF MEMBERS PRESENT: None

B. ORAL COMMUNICATIONS None

C. DISCUSSION ITEMS

1. Donations for the Hawaiian Gardens Schools

The committee was provided with some historical information on the process used to distribute donations to the schools. Discussion was held on the following items:

- What schools should be included in the distribution
- Should PTAs receive separate donations
- What should the schools provide for any requests
- What process should be followed to coordinate the requests
- When do the proposals have to be submitted
- Once the proposals are received, what is the next step

The committee determined:

- All schools (using the census data from 2018) that have 50 or more Hawaiian Gardens residents should be allowed to present proposals
- PTAs and schools should coordinate to submit a combined request. PTAs would not be considered as a separate non-profit

- The schools should provide an explanation and a budget for how they plan to use the requested funds
- The Finance Director is to reach out to Dr. Sieu and ask her to have the schools submit requisitions to her and then forward those to the Finance Director
- The proposal from the schools should be submitted no later than Thursday, March 28, 2019
- The committee will meet on April 2nd or 3rd and review the proposals that have been received. They will provide a recommendation to the Council on the amounts to be distributed to each school.

D. NEW BUSINESS

There was no New Business.

E. ADJOURNMENT

The committee meeting was adjourned. Finance Director will coordinate with Executive Assistant to schedule the next meeting on April 2 or 3, 2019.

Minutes prepared by Linda Hollinsworth, Finance Director/Committee Liaison.



Linda Hollinsworth
Finance Director/ Education Committee Liaison