

	<p style="text-align: center;">CITY OF HAWAIIAN GARDENS DEPARTMENT OF COMMUNITY DEVELOPMENT BUILDING AND SAFETY DIVISION 21815 Pioneer Boulevard Hawaiian Gardens, Ca 90716 (562) 420 2641</p>	B-004
		EFFECTIVE : 1-05-2015

**NOTICE TO CONTRACTORS, OWNER-BUILDERS AND PERSONS ACTING ON
PROPERTY OWNERS’S BEHALF**

INSURANCE AND LICENSE REQUIREMENTS

CONTRACTORS

The following items are required from you at the time of permit issuance:

- 1- Show original of the current State of California Contractor’s License. If original cannot be presented you may present a notarized authorization from the contractor showing the person is an authorized agent for the contractor.
- 2- If you are obtaining a permit with an authorization, proof of identification may be required.
- 3- Fill out Workers’ Compensation Declaration
- 4- Current City of Hawaiian Gardens Business License.

OWNER-BUILDERS

- 1- As the owner of the property you are required to read and initial each statement to signify that you understand or have verified the information contained on the OWNER’S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION FORM
- 2- Fill out OWNER-BUILDER DECLARATION
- 3- Fill out WORKERS’ COMPENSATION DECLARATION

PERSONS ACTING ON PROPERTY OWNER’S BEHALF

- 1- The following forms shall be filled out by owner and owners signature shall be notarized
AUTHORIZATION OF AGENT TO ACT ON PROPERTY OWNER’S BEHALF
OWNER’S ACKNOWLEDGMENT AND VERIFICATION OF INFORMATION FORM
OWNER-BUILDER DECLARATION
WORKERS’ COMPENSATION DECLARATION
- 2- Proof of identification may be required